



Board of Park Commissioners

Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held in-person and via electronic meeting on Wednesday, January 27, 2021 in the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Chambers called the Regular Board Meeting to order at 7pm.

Assistant Secretary Peterson announced that the meeting was being recorded, called roll and visually recognized each participant.

Commissioner Present: President Chambers

Commissioners Present via Electronic Meeting: Vice President Chalem; Commissioners Curin, Randel, Schyman, Simon and Ziering

Officers Present: Executive Director Hamer; Assistant Secretary Peterson

Officer Absent: Treasurer Munn

Staff Present: Director Dalton; Specialist Scharp;

Staff Present via Electronic Meeting: Directors Baron, Loftus and Scovic; Head Golf Professional Billiter; Parks Division Manager Kosbab

RECOGNITION OF VISITORS

Mike Goodman, Northbrook resident

APPROVAL OF AGENDA

President Chambers called for any changes to the Agenda. Hearing none, Commissioner Simon made a motion to approve the Agenda. Commissioner Curin seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commission Randel, Commissioner Schyman, Commissioner Simon and Commission Ziering voted aye.

Motion Passed: 7 ayes; 0 nays

CONSENT AGENDA

President Chambers announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the January 18, 2021 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Chambers called for any changes to the Consent Agenda. Hearing none, Vice President Chalem made a motion to approve the Consent Agenda. Commissioner Simon seconded the motion.

V.1. Approval of Board Meeting Minutes of December 16, 2020

Motion: I move to approve the December 16, 2020 Board Meeting Minutes.

NORTHBROOK PARK DISTRICT

V.2. Approval of November 2020 Vouchers

Motion: I move to approve the November 2020 Vouchers in the amount of \$3,012,399.49.

V.3. Approval of December 2020 Vouchers

Motion: I move to approve the December 2020 Vouchers in the amount of \$4,137,667.61.

V.4. Approval of Northbrook Park District Contract Mowing Service – Central Areas, Bid #2189

Motion: I move to reject the low bidder for Contract Mowing Services – Central Areas, Bid #2189, Gilio Landscape Contractors, and award the contract to the next lowest responsible bidder, Moore Landscapes, LLC of Northbrook, Illinois for \$186,000.

V.4. Approval of TrackMan Driving Range Solution

Motion: I move to approve the purchase of TrackMan Driving Range Solution in the amount of \$195,000 from TrackMan, Inc. of Scottsdale, Arizona, pending approval from legal counsel.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 7 ayes; 0 nays

ACTION ITEMS

V.6. Adoption of Resolution 21-R-1, a Resolution Honoring Sandra E. Frum

Motion: Vice President Chalem moved to adopt Resolution 21-R-1, a Resolution Honoring Sandra E. Frum as presented. Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 7 ayes; 0 nays

V.79 Adoption of Surplus Ordinance 21-O-1, Park District Equipment

Motion: Commissioner Randel moved to adopt Surplus Ordinance 21-O-1, Park District Equipment as presented. Vice President Chalem seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 7 ayes; 0 nays

EXECUTIVE DIRECTOR REPORT:

- 1) Congratulated President Chambers on her appointment as Sargent-at-Arms of the Illinois Association of Park Districts' Board of Trustees.
- 2) Attended the virtual State of Village meeting.
- 3) Is participating on the interview panel for the Northbrook Chief of Police.
- 4) District staff is reviewing Tier 1 mitigation guidelines and reviewing program updates. A revised Winter guide will be posted online.
- 5) Most staff will be returning to offices next week.
- 6) The sled hill has been busy.
- 7) Recreation Supervisor Wassinger coordinated a drive-by Senior Center Food Drive for the Northfield Township Food Pantry. \$525 in monetary donations and 700 non-perishable items were collected. Thank you to Directors

NORTHBROOK PARK DISTRICT

Dalton and Scovic, Marketing & Communications Manager Stuart, Parks Supervisor Ryerson and Parks staff members Collins and Torres for their assistance.

- 8) Recreation Supervisor Witter was awarded the National AfterSchool Association 2021 Next Generation of AfterSchool Leaders award. She will be profiled in the spring issue of *AfterSchool Today* magazine. Supervisor Witter has accepted a new role in the District working in aquatics and ice.
- 9) Parks Division Manager Kosbab has been named president of the Midwest Association of Golf Course Superintendents.

COMMISSIONER REPORTS

Commissioner Schyman

- 1) Congratulated President Chambers on her appointment.
- 2) Recently toured Techny Prairie Activity with his family. Amazing facility!

Commissioner Randel

- 1) Congratulated President Chambers on her appointment.
- 2) Enjoys going to Techny Prairie Activity Center. Thank you to the staff for the fantastic job of keeping the facility so clean.

Commissioner Curin

- 1) Enjoyed a day of sledding with his family at Wood Oaks Green Park.

Commissioner Ziering

- 1) Took a brief tour of the Heritage Oaks Golf Club clubhouse. The building looks amazing.

Commissioner Simon

- 1) Congratulated President Chambers on her appointment.
- 2) His son is enjoying Techny Prairie Activity Center.
- 3) Attended the virtual State of Village meeting.

Vice President Chalem

- 1) Congratulated President Chambers on her appointment.
- 2) Teams Elite announced the organization will become a Park District affiliate next season.
- 3) The family is enjoying Techny Prairie Activity Center.

PRESIDENT'S REPORT

- 1) Attended the joint Economic Development Committee (EDC) and Industrial & Commercial Development Committee (IDOC) meeting.
- 2) Commended Executive Director Hamer and Director Scovic on their co-authored article about the COVID Task Force. The article appeared in the November/December issue of *Illinois Parks & Recreation* magazine.
- 3) Enjoys working out at Techny Prairie Activity Center. Thank you to staff for your dedication.
- 4) Thank you to the Parks staff for the excellent job on snow removal.
- 5) Reminder that the Soaring to New Heights Conference starts tomorrow and goes through Saturday, January 30. President Chambers will be chairing two sessions.

UNFINISHED BUSINESS – None

NORTHBROOK PARK DISTRICT

NEW BUSINESS – None

NEXT MEETING

President Chambers announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, February 24, 2021 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Commissioner Simon made a motion to adjourn the Regular Board Meeting at 7:32pm. Commissioner Curin seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap