



## Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Monday, January 18, 2021 in person and via electronic meeting in the Joe Doud Administration Building at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 6:25pm by Chair Randel.

Executive Administrative Assistant Peterson announced that the Meeting was being recorded, called roll and visually recognized each participant.

Members Present via Electronic Meeting – Chair Randel; Member Chalem

Member Absent – Member Curin

Ex-Officio Member Present at the Joe Doud Administration Building – Commissioner Chambers

Ex-Officio Members Present via Electronic Meeting – Commissioners Schyman, Simon and Ziering

Staff Present at the Joe Doud Administration Building – Executive Director Hamer; Director Dalton; Executive Administrative Assistant Peterson; Specialist Scharp

Staff Present via Electronic Meeting – Directors Baron, Loftus, Munn and Scovic; Parks Division Manager Kosbab; Head Golf Professional Billiter

### RECOGNITION OF VISITORS

Michael Goodman, Northbrook Resident

### APPROVAL OF MINUTES

Commissioner Chalem moved to approve the Minutes of the Parks and Properties Committee Meeting of November 18, 2020. Chair Randel seconded the motion.

ROLL CALL: Chair Randel and Commissioner Chalem voted aye.

*Motion Passed: 2 ayes; 0 nays; 1 absent*

### INFORMATIONAL ITEMS/VERBAL UPDATES

#### **Activity Center Change Orders**

Director Dalton provided a monthly update of Change Orders necessary for the Activity Center. Commissioners engaged in a question and answer session.

UNFINISHED BUSINESS – None

OLD BUSINESS – None

### NEW BUSINESS

#### **Consider Northbrook Park District Contract Mowing Services – Central Areas, Bid #2189**

Director Dalton reviewed the Contract Mowing Service – Central Areas bid. Staff is recommending approval of the second lowest qualified bidder due to concerns with the lowest bid received from Gilio Landscape Contractors. Gilio Landscape Contractors original bid amount did not include a portion of the bid, they failed to provide references regarding experience in mowing athletic fields and high visibility areas, and there was a substantial difference between Gilio's bid

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and the next three lowest bidders. Chair Randel called for questions. Hearing none, Commissioner Chalem moved to reject the low bidder for Contract Mowing Service – Central Areas, Bid #2189, Gilio Landscape Contractors, and award the contract to the next lowest bidder, Moore Landscapes, LLC of Northbrook, Illinois for the amount of \$186,000.00 to the full Board for approval. Chair Randel seconded the motion

ROLL CALL: Chair Randel and Commissioner Chalem voted aye.

*Motion Passed: 2 ayes; 0 nays; 1 absent*

## **Consider Surplus Ordinance 21-O-1, Park District Equipment**

Director Dalton provided background information on the surplus of Park District equipment. Commissioners engaged in a question and answer session. Chair Randel called for additional questions. Hearing none, Commissioner Chalem moved to approve the Surplus Ordinance 21-O-1, Park District Equipment to the full Board for approval. Chair Randel seconded the motion.

ROLL CALL: Chair Randel and Commissioner Chalem voted aye.

*Motion Passed: 2 ayes; 0 nays; 1 absent*

## NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for February 15, 2021 at 6pm or immediately following the Golf Operations Committee Meeting, Joe Doud Administration Building, 545 Academy Drive.

## ADJOURNMENT

With no further business, the Meeting was adjourned at 6:38pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/wap