



Board of Park Commissioners Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held in-person and via electronic meeting on Wednesday, December 16, 2020 in the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Chambers called the 2020 Truth-in-Taxation Public Hearing to order at 7pm.

Assistant Secretary Peterson announced that the meeting was being recorded, called roll and visually recognized each participant.

Commissioner Present: President Chambers

Commissioners Present via Electronic Meeting: Vice President Chalem; Commissioners Curin, Randel, Schyman, Simon and Ziering

Officers Present: Executive Director Hamer; Assistant Secretary Peterson

Officer Present via Electronic Meeting: Treasurer Munn

Staff Present: Directors Dalton and Loftus; Specialist Scharp; Parks Division Manager Kosbab; Marketing & Communications Manager Stuart

Staff Present via Electronic Meeting: Directors Baron and Scovic; Head Golf Professional Billiter

Guest: John Harris, a5 Digital & Branding

RECOGNITION OF VISITORS – Mike Goodman, Northbrook resident

CONDUCT OF PUBLIC HEARING CONCERNING 2020 BUDGET AND APPROPRIATION

President Chambers opened the Public Hearing on the 2020 proposed tax levy increase for the Northbrook Park District. With all persons desiring to be heard having been given an opportunity to present oral and written testimony regarding the 2020 proposed tax levy, President Chambers requested a motion to adjourn the Hearing. Commissioner Randel made a motion to close the 2020 Truth-in-Taxation Public Hearing. Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 7 ayes; 0 nays

President Chambers closed the Public Hearing on the 2020 Truth-in-Taxation at 7:05pm.

CALL TO ORDER AND ROLL CALL

President Chambers called the Regular Board Meeting to order at 7:05pm.

Assistant Secretary Peterson announced that the meeting was being recorded, called roll and visually recognized each participant.

Commissioner Present: President Chambers

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Commissioners Present via Electronic Meeting: Vice President Chalem; Commissioners Curin, Randel, Schyman, Simon and Ziering

Officers Present: Executive Director Hamer; Assistant Secretary Peterson

Officer Present via Electronic Meeting: Treasurer Munn

Staff Present: Directors Dalton and Loftus; Specialist Scharp; Parks Division Manager Kosbab; Marketing & Communications Manager Stuart

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RECOGNITION OF VISITORS – Mike Goodman, Northbrook resident

APPROVAL OF AGENDA

President Chambers called for any changes to the Agenda. Commissioner Schyman made a motion to remove Action Item 12/16.81 Approval of Golf Branding and Logo from the Agenda and postpone discussion to a future Board Meeting. President Chambers seconded the motion. Commissioners engaged in a discussion. President Chambers called for additional comments. Hearing none, President Chambers asked Commissioner Schyman to restate the motion. Commissioner Schyman moved to remove Action Item 12/16.81 Approval of Golf Branding and Logo from the Agenda and postpone discussion to a future Board Meeting. President Chambers seconded the motion. Assistant Secretary Peterson called the roll.

Roll Call: President Chambers and Commissioner Schyman voted aye. Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Simon and Commissioner Ziering voted nay.

Motion Failed 2 ayes; 5 nays

APPROVAL OF AGENDA

President Chambers called for a motion to approve to the Agenda as presented. Commissioner Simon made a motion to approve the Agenda as presented. Vice President Chalem seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Simon and Commissioner Ziering voted aye. Commissioner Schyman voted nay.

Motion Passed: 6 ayes; 1 nay

APPROVAL OF MINUTES

Minutes of the Board Meeting of October 28, 2020 and the Minutes of the Special Board Meeting of December 7, 2020 were previously distributed and reviewed. President Chambers called for any changes to the Board Meeting minutes. Hearing none, Commissioner Simon made a motion to approve the Minutes of the Board Meeting of October 28, 2020 and the Minutes of the Special Board Meeting of December 7, 2020. Vice President Chalem seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 7 ayes; 0 nays

CONSENT AGENDA

President Chambers announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the November 18, 2020 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Chambers called

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for any changes to the Consent Agenda. Hearing none, Commissioner Simon made a motion to approve the Consent Agenda. Vice President Chalem seconded the motion.

V.75. Approval of October 2020 Vouchers

Motion: I move to approve the October 2020 Vouchers in the amount of \$2,561,402.01.

V.76. Approval of Momentum Telecom, Inc. Agreement

Motion: I move to approve the agreement with Momentum Telecom, Inc. of Atlanta, Georgia for the implementation and replacement of the District's phone system.

V.77. Approval of Meadowhill Aquatic Center Pool Heater Replacements, Bid #2190

Motion: I move to approve the Meadowhill Aquatic Center Pool Heater Replacements, Bid #2190 in the amount of \$59,941.00 from Jenson's Plumbing & Heating, Inc. of Woodstock, Illinois.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 7 ayes; 0 nays

ACTION ITEMS

V.78. Adoption of Ordinance 20-O-6, 2020 Levy Ordinance

Motion: Vice President Chalem moved to adopt Ordinance 20-O-6 providing for the 2020 Levy and Assessment of Taxes for the Northbrook Park District, Cook County, State of Illinois. Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 7 ayes; 0 nays

V.79. Adoption of Resolution 20-R-5, 2020 Reduction in Tax Levy

Motion: Vice President Chalem moved to adopt Resolution 20-R-5, a Resolution providing for the possible reduction of the 2020 Levy and Assessment of Taxes for the Northbrook Park District, Cook County, State of Illinois. Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 7 ayes; 0 nays

V.80. Approval of Executive Director's Contract

Motion: Vice President Chalem moved to approve the Executive Director's contract as presented. Commissioner Randel seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 7 ayes; 0 nays

V.81. Approval of Golf Branding and Logo

Motion: I move to approve the branding and logo of the former Sportsman's Country Club.

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President Chambers opened the floor and Commissioners engaged in discussion. President Chambers called for additional discussion. Hearing none, Commissioner Ziering moved to approve the Golf Branding and Logo of the former Sportsman's Country Club to Heritage Oaks Golf Club. Commissioner Randel seconded the motion.

Roll Call: Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Simon and Commissioner Ziering voted aye. President Chambers and Commissioner Schyman voted nay

Motion Passed: 5 ayes; 2 nays

EXECUTIVE DIRECTOR REPORT:

- 1) Congratulations to Recreation Supervisor Witter on the successful Candy Cane Hunt. The event sold out with 89 homes participating.
- 2) Holiday Trivia Night will be held on Friday, December 18 from 6:30-8pm.
- 3) On Saturday, December 19 the Northbrook Theatre's Community Theatre presents *HOME for the HOLIDAYS*. Free performances are approximately 1 hour and will be presented via Zoom.
- 4) Santa's Party in the Park will be held on Saturday, December 19. Santa will head to our community parks parking lots on a float with a DJ playing music.
- 5) Recreation Supervisor Wassinger received an anonymous \$5,000 donation for the Senior Center.
- 6) Techny Prairie Activity Center has sold 196 memberships. Charter Member sales end on December 31. Staff training begins this week. December 29 is the soft opening for Charter members to start working out. The facility will be opened to the public on January 1, 2021 with shortened hours. Regular hours will begin on Monday, January 4.
- 7) All major construction tasks at Techny Prairie Activity Center have been completed except for the exterior signage which is scheduled for early January. Contractors are following up on completing their punch-list items that were developed by the Architect, Construction Manager, staff and from Village inspections. Staff is moving supplies into the new building and arranging equipment. Trades staff have been receiving training on the operation of the mechanical system.
- 8) Parks Maintenance staff is wrapping up fall clean-ups, beginning to prune dormant trees and shrubs and are completing the athletic field fall renovations.
- 9) Clubhouse mechanical-electrical-plumbing (MEP) rough in is ongoing. Roofing on the Range Building will begin this week. The sheet metal fascia and gutters are scheduled to begin December 28. Wall backing and drywalling the interior will begin after MEP inspection is completed.
- 10) M&C staff have been busy promoting Techny Prairie Activity Center Charter Membership sales. Efforts have included a postcard, print and digital advertisements, a media release, emails, social media posts and website updates.
- 11) M&C staff have been assisting with internal signage at Techny Prairie Activity Center and the development of external signage opportunities at the golf course.
- 12) Executive Director Hamer and Director Scovic recently wrote an article that was published in the November-December edition of IP&R magazine on the efforts of Community Collaboration experienced through the Glenview-Northbrook Coronavirus Task Force. The article was written in cooperation with staff from Glenview Park District and included quotes from various task force members such as schools, libraries and the Northfield Township.
- 13) 2021 Budget preparation is in process.
- 14) Executive Director Hamer attended the Chamber meeting on December 10.

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15) Sharing the Vision! Meeting for all full-time staff was held via Zoom on December 15.

16) The Rotary Coat Drive continues. Coat pick up is scheduled for the weeks of December 14 and 21.

COMMISSIONER REPORTS

Commissioner Randel

- 1) Complimented Activity Center Supervisors Tandy and Shea, Recreation Division Manager Shields and Recreation Supervisor Booker on their Techny Prairie Activity Center presentation regarding Fitness On Demand.

Vice President Chalem

- 1) Teams Elite has received a special exemption from Governor Pritzker to hold on-ice practices. Thank you to the Park District staff for their assistance.

PRESIDENT'S REPORT

- 1) Has received positive feedback on special programs such as Pop-up Painting and the Candy Cane Hunt. Meadowhill Park neighbors were enthused about the Movies in the Park that were held on the baseball field.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

NEXT MEETING

President Chambers announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, January 27, 2021 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Vice President Chalem made a motion to adjourn the Regular Board Meeting at 7:56pm. Commissioner Simon seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap