



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Parks and Properties Committee Meeting

January 18, 2021

6pm or immediately following the Golf Operations Committee Meeting
Joe Doud Administration Building, 545 Academy Drive

The Northbrook Park District Board of Commissioners will offer a hybrid option to attend the Committee Meetings on Monday, January 18 starting at 5:30pm. If you wish to attend electronically, provisions have been made to join via Zoom. Please contact Wendy Peterson at wpeterson@nbparks.org or 847-897-6106 by 4pm, Monday, January 18 to request login information. For those who wish to attend in-person, Commissioners and staff will be meeting in the Joe Doud Administration Building, 545 Academy Drive. CDC guidelines will be followed, and a face covering is required. Community members wishing to respectfully share thoughts about any matter concerning the Northbrook Park District may do so during Recognition of Visitors. The Board typically does not immediately respond to public comments or engage in open dialogue, but we are of course actively listening to your comments. If follow up communication is necessary, a Northbrook Park District staff member will contact you within two business days. Thank you for your understanding of these guidelines.

AGENDA

- I. Call to Order—Chair Randel; Members Chalem and Curin
- II. Recognition of Visitors
- III. Approval of Meeting Minutes
1/18.1 Parks and Properties Committee Meeting of November 18, 2020
- IV. Informational Items / Verbal Updates
A. Activity Center Change Orders and Update
- V. Unfinished Business
- VI. New Business
1/18.2 Consider Northbrook Park District Contract Mowing Services – Central Areas, Bid #2189
1/18.3 Consider Surplus Ordinance 21-O-1, Park District Equipment
- VII. Old Business
- VIII. Next Meeting – The week of February 15, 2021, at 6pm or immediately following the Golf Operations Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- IX. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook,
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: 1/18.2 Consider Northbrook Park District Contract Mowing Service – Central Areas, Bid #2189
Date: January 15, 2021

Staff Recommendation:

Staff recommends the approval of the base bid from Moore Landscapes, LLC of Northbrook, IL in the amount of \$186,000.00 for a three-year contract: Years 1 (2021), 2 (2022), and 3 (2023).

Background & Analysis:

The project will consist of the Contractor providing weekly mowing service to the District's Central region consisting of Northbrook Junior High School, Meadowhill Aquatic Center, Meadowhill Park, Techny Prairie Park and Fields, and Village Green Park.

Six contractors submitted a bid that is listed below.

Bidder	Year #1	Year #2	Year #3	Total Base Bid	Alt. #1
Gilio Landscape Contractors 3186 North Kennicott Avenue Arlington Heights, IL 60004	\$48,328.00	\$49,616.00	\$50,904.00	\$148,848.00	\$13,440.00
Moore Landscapes, LLC 1869 Techny Road Northbrook, IL 60062	\$60,791.00	\$61,969.00	\$63,240.00	\$186,000.00	\$18,507.00
City Escape Garden & Design 3022 W Lake Street Chicago, IL 60612	\$61,387.76	\$61,387.76	\$63,229.60	\$186,005.12	\$16,225.72
Fleck's Landscaping 222 Industrial Lane Wheeling, IL 60090	\$64,400.00	\$64,400.00	\$64,400.00	\$193,200.00	\$12,096.00
Total Property Management Maintenance 26535 Melissa Court Monee, IL 60449	\$75,000.00	\$75,000.00	\$75,000.00	\$225,000.00	\$25,200.00
The Service Innovators (TSI) 534 Diens Drive Wheeling, IL 60090	\$75,390.00	\$75,390.00	\$75,390.00	\$226,170.00	\$6,888.00
Brightview Landscapes 3450 Long Grove Road Long Grove, IL 60047	\$99,092.00	\$101,024.00	\$103,068.00	\$303,184.00	\$17,584.00

NORTHBROOK PARK DISTRICT

Staff recommends Moore Landscapes, LLC as the District's bid documents specifically state that the contractor bidder must have experience in performing, must have successfully performed, and is still actively engaged in mowing athletic fields and high visibility sites.

Concerns with the low bid from Gilio Landscape Contractors are as follows:

- Gilio was the lowest bidder, with an original bid of \$38,920 and corrected amount of \$48,328 (corrected amount is due to Gilio's failure to include a portion of the bid in the original bid amount).
- Despite the bid submission requirements, Gilio did not provide any references regarding experience mowing athletic fields and high visibility sites, even after Gilio was questioned on this issue.
- The results of the references conducted on Gilio were mixed. Based on these references, whether Gilio can perform the services as required by the specifications for this project is questionable.
- Additionally, the difference between Gilio's bid and the next three lowest bidders is substantial and may be indicative of the services Gilio will provide.

Moore Landscapes, LLC has been our mowing contractor at these sites for the past three years, they have performed well, are responsive to our requests for additional mowing services and provide quality workmanship.

Explanation:

1. Budgeted Cost: To be included in the 2021 Fiscal Year Budget
2. Budget Source: 1102-5212 Operations Budget
3. Public / Customer Impact: None

Motion:

The Parks and Properties Committee Chair moves to reject the low bidder for Contract Mowing Service – Central Areas Bid #2189, Gilio Landscape Contractors, and award the contract to the next lowest responsible bidder, Moore Landscapes, LLC of Northbrook, IL for \$186,000.00 from Moore Landscapes, LLC of Northbrook, IL to the full Board for approval.

Pc: Molly Hamer, Executive Director



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: 1/18.3 Consider Surplus Ordinance 21-O-1, Park District Equipment
Date: January 15, 2021

Staff Recommendation:

Staff recommends the approval of the following as surplus Park District equipment;

Golf:

(1)-2013 Stihl Chain Saw Model #MS192TC / Serial #286403991.

Parks:

- (1)-2012 Kawasaki Trimmer Model #KGT27C-4A / Serial #008041.
- (1)-2012 Kawasaki Trimmer Model #KGT27C-4A / Serial #008032.
- (1)-2012 Kawasaki Trimmer Model #KGT27C-4A / Serial #008031.
- (1)-1979 Montgomery Ward Cement Mixer Model #GIL 26416 / Serial # 3060
- (1)-2006 Tow behind Turf Groomer Serial #FT00197.

Marketing & Communication

- (1)- Canon AE-1 Camera with 50mm lens, Serial #2615591
- (1)- Canon AE-1 28mm lens, Serial #070195
- (1)- Canon AE-1 135mm lens, Serial #788469
- (1)- Quantaray 52mm Close-up Lens Set

Recreation

- (1)- Life Fitness Upright Bike – Model #CLCS, Serial #CLB600091
- (1)- Life Fitness Recumbent Bike – Model #CLRS, Serial #LRI102292
- (1)- Life Fitness Elliptical – Model #CLSXS, Serial #CXX601054
- (2)- Life Fitness Treadmill – Model #CLSTS, Serial #CLL01089 & Serial #CLL601094
- (1)- Life Fitness Dual Cross Pulley – Model #CMDAP, Serial #CMDAP0617B040
- (1)- Life Fitness Bench – Model #OSADJ, Serial #101722720096

Background & Analysis:

Staff recommends that the equipment listed above be declared surplus Park District equipment to be sold, traded or discarded of, whichever is the best method of disposal.

Motion:

The Parks and Properties Committee Chair moves to approve Surplus Ordinance 21-O-1, Park District Equipment to the full Board for approval.

Pc: Molly Hamer, Executive Director

ORDINANCE NO. 21-O-1

NORTHBROOK PARK DISTRICT

**AN ORDINANCE DECLARING CERTAIN NORTHBROOK PARK DISTRICT
PERSONAL PROPERTY AS SURPLUS AND AUTHORIZING SALE OR DISPOSAL**

* * *

WHEREAS, the Northbrook Park District, Cook County, Illinois (the “District”) has accumulated certain personal property (the “Property”) which has been used for various park and recreation purposes including:

Golf:

(1)-2013 Stihl Chain Saw Model #MS192TC / Serial #286403991.

Parks:

- (1)-2012 Kawasaki Trimmer Model #KGT27C-4A / Serial #008041.
- (1)-2012 Kawasaki Trimmer Model #KGT27C-4A / Serial #008032.
- (1)-2012 Kawasaki Trimmer Model #KGT27C-4A / Serial #008031.
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Recreation

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- (1)- Life Fitness Bench – Model #OSADJ, Serial #101722720096

WHEREAS, the District has determined that the Property is beyond its useful service life; and

WHEREAS, Section 8-22 of the Illinois Park District Code provides as follows:

“Whenever a park district owns any personal property that in the opinion of three fifths of the members of the board then holding office is no longer necessary, useful to, or for the best interests of the park district, three-fifths of the park board then holding office, at any regular meeting or at any special meeting called for that purpose, by ordinance, may authorize the conveyance or sale of the personal property in any manner that they may designate, with or without advertising the sale”; and

WHEREAS, this ordinance is being considered at a regular meeting of the Board of Park Commissioners of the District.

NOW, THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE NORTHBROOK PARK DISTRICT AS FOLLOWS:

Section 1. It is hereby found and determined by the Board of Park Commissioners that the Property is no longer necessary, useful to, or for the best interest of the District.

Section 2. That the District hereby authorizes staff to sell, trade, transfer, donate or convey the Property as follows:

Golf:

(1)-2013 Stihl Chain Saw Model #MS192TC / Serial #286403991.

Parks:

(1)-2012 Kawasaki Trimmer Model #KGT27C-4A / Serial #008041.

(1)-2012 Kawasaki Trimmer Model #KGT27C-4A / Serial #008032.

(1)-2012 Kawasaki Trimmer Model #KGT27C-4A / Serial #008031.

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Marketing & Communication

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(1)- Life Fitness Bench – Model #OSADJ, Serial #101722720096

Recreation

Section 3. The Property shall be conveyed in “as is condition” without any warranties, express or implied at the time the benefactor takes possession of the Property.

Section 4. This Ordinance shall be effective immediately upon passage and approval by a three-fifths majority of the members of this Board of Park Commissioners.

Section 5. All prior ordinances, resolutions, motions, orders or policies in conflict herewith, be and the same hereby are, repealed to the extent the conflict herewith.

Section 6. If any clause or provision of this Ordinance shall be adjudged invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, it shall not affect the validity of any other clause or provision, which shall remain in full force and effect.

PASSED: This 27th day of January, 2021

APPROVED: This 27th day of January, 2021

RECORDED: This 27th day of January, 2021

VOTES: Ayes:

Nays:

Absents:

ATTEST:

Secretary, Board of Park Commissioners
Northbrook Park District
Cook County, Illinois

President, Board of Park Commissioners
Northbrook Park District
Cook County, Illinois

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, MOLLY HAMER, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Northbrook Park District and of the Board of Park Commissioners of the Northbrook Park District; and that I have access to and am custodian of the official Minutes of the Meetings of the Board of Park Commissioners and of the Northbrook Park District.

I DO FUTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain Ordinance entitled:

ORDINANCE NO. 21-O-1

NORTHBROOK PARK DISTRICT

**AN ORDINANCE DECLARING CERTAIN NORTHBROOK PARK DISTRICT
PERSONAL PROPERTY AS SURPLUS AND AUTHORIZING SALE OR DISPOSAL**

That the foregoing was passed by the Board of Park Commissioners of said Northbrook Park District on the 27th day of January, 2021, and was on the same day executed by the President; that it was filed and recorded in the office of the Secretary of the Northbrook Park District, of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Northbrook Park District this 27th day of January 2021.

Secretary
Northbrook Park District
Cook County, Illinois

(SEAL)