



## Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Wednesday, November 18, 2020 in-person and via electronic meeting in the Joe Doud Administration Building at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 6:12pm by Chair Randel.

Executive Administrative Assistant Peterson announced that the Meeting was being recorded, called roll and visually recognized each participant.

Members Present via Electronic Meeting – Chair Randel; Members Chalem and Curin  
Ex-Officio Members Present at the Joe Doud Administration Building – Commissioner Chambers  
Ex-Officio Members Present via Electronic Meeting – Commissioners Schyman, Simon and Ziering  
Staff Present at the Joe Doud Administration Building – Executive Director Hamer; Directors Dalton and Loftus; Executive Administrative Assistant Peterson  
Staff Present via Electronic Meeting – Directors Baron, Munn and Scovic; Specialist Scharp; Parks Division Manager Kosbab

### RECOGNITION OF VISITORS

Michael Goodman, Northbrook Resident

### APPROVAL OF MINUTES

Chair Randel moved to approve the Minutes of the Parks and Properties Committee Meeting of October 21, 2020. Commissioner Curin seconded the motion.

ROLL CALL: Chair Randel, Commissioner Chalem and Commissioner Curin voted aye.

*Motion Passed: 3 ayes; 0 nays*

### INFORMATIONAL ITEMS/VERBAL UPDATES

#### **Activity Center Change Orders**

Director Dalton provided a monthly update of Change Orders necessary for the Activity Center. Commissioners engaged in a question and answer session.

#### **Intergovernmental Agreement Between the Village of Northbrook, The Forest Preserve District of Cook County and the Northbrook Park District**

Director Dalton provide background information regarding a potential partnership between the Village of Northbrook, the Forest Preserve District of Cook County and the Northbrook Park District to mow a piece of the Forest Preserve called Chipilly Woods specifically in an area just south of Midway Road which is an open meadow. An Intergovernmental Agreement (IGA) was being drafted and reviewed by legal counsel for a five-year agreement. Negotiations have come to an impasse. Director Dalton discussed two potential solutions and asked the Committee to provide direction. Commissioners engaged in a question and answer session. By consensus, Commissioners agreed the Park District should not take on additional risk by not having mutual indemnification with the Forest Preserve District of Cook County and provided direction to Director Dalton to draft an Equipment Use Agreement with the Village of Northbrook for the use of some District mowing equipment if the Village decides to mow the area of the Forest Preserve property on their own.

# NORTHBROOK PARK DISTRICT

UNFINISHED BUSINESS – None

OLD BUSINESS – None

## NEW BUSINESS

### **Consider Meadowhill Aquatic Center Pool Heater Replacements, Bid #2190**

The Meadowhill Aquatic Center Pool Heater Replacement was deferred in 2020 due to the pandemic. This project is the replacement of the three pool water heaters that were installed in 2004 and have reached their expected life cycle of fifteen years. Chair Randel called for questions. Hearing none, Chair Randel moved to approve the Meadowhill Aquatic Center Pool Heater Replacements, Bid #2189 for \$59,941 from Jensen's Plumbing & Heating, Inc. of Woodstock, Illinois, to the full Board for approval. Commissioner Chalem seconded the motion.

ROLL CALL: Chair Randel, Commissioner Chalem and Commissioner Curin voted aye.

*Motion Passed: 3 ayes; 0 nays*

## NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for January 18, 2021 at 6pm or immediately following the Golf Operations Committee Meeting, Joe Doud Administration Building, 545 Academy Drive.

## ADJOURNMENT

With no further business, the Meeting was adjourned at 6:44pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/wap