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November 6, 2020

ADDENDUM #1

Northbrook Park District

Contract Mowing – Central Areas

Bid #2189

This addendum becomes part of and modifies, amends, and clarifies Project Manual for the above mentioned Bid. All provisions and requirements of the Project Manual shall remain in effect except as specifically changed in this addendum. Below is the list of revised items in Addendum #1.

Clarifications:

1. QUESTION: The project manual states that the “Initial Term” is 4/1/21 – 10/31/21, but fall mulching starts after first week of November?
ANSWER: *Fall mulching would occur after mowing (10/31) but it would a separate service above and beyond the mowing service contract.*
2. QUESTION: Is weed control part of the contract? If the weeds are not treated, it could look like the park hasn’t been mowed one or two days after the mowing.
ANSWER: *No, the Park District will treat weeds in-house as necessary.*
3. QUESTION: Is the language on Page 6. b. i and ii required for turf mowing and not construction?
ANSWER: *These items are required. Please replace the word “construction” with the word “maintenance” throughout the document.*
4. QUESTION: Page 18, b., Are certified payroll and waivers required?
ANSWER: *No.*
5. QUESTION: Page 22, VIII, Are weekly meeting necessary?
ANSWER: *No, but we may meet to address concerns or review mowing on an as needed basis.*
6. QUESTION: Page 27, c., MAC is listed in base bid and again in cost per cut, why?
ANSWER: *We request cost per cut in case of special events on an as needed basis.*

NORTHBROOK PARK DISTRICT

7. QUESTION: Page 28, c., Ballfields 2 through 6 are not numbered on map from Page 40?

ANSWER: Ballfields are numbered on the backstops of each field, please visit each park to familiarize yourself with the parks you are bidding on. (Fields were pointed out at the on-site at the Pre-Bid Meeting.)

8. QUESTION: Page 38. c., TPPF ballfields is missing #29?

ANSWER: NBPD will correct this, see attached.

Update to Bid Form:

The Park district will additionally ask for any potential cost (premium charge) for mowing schools after normal hours, i.e. after 3:00pm. Typically, schools are mowed during normal school hours however, because of COVID-19 many schools are conducting classes outside whenever possible. This added line item will allow bidders to indicate if there will be an added cost if the school request no to be mowed during normal hours. **See revised Bid Form attached.**

Receipt of this addendum shall be acknowledged by signing below and including a copy within the Bid Documents.

Signature _____

Title

Company _____

Date _____

SCHEDULE A- SITE LOCATIONS

Sites to be Maintained	Address
Meadowhill Park	1479 Maple Avenue
Meadowhill Aquatic Center	1501 Maple Ave
Northbrook Junior High School	1475 Maple Avenue
Techny Prairie Park & Fields	1700 Techny Road
Village Green Park	1810 Walters Avenue
Techny Prairie Activity Center	180 Anets Drive

ADDITIONAL SITES & MOWING FREQUENCIES

When requested, the contractor will provide additional mowing to the sites listed below. Costs should be broken down for each Park or Field cut.

Where fields are fenced off, the entire turf area will be mowed within the fence line. Fields that are not contained by a fence will be mowed between the side line fences to the depth of the outfield fence or as marked by Owner.

The Park District will notify contractor when the additional mowing will be needed.

- A. **VILLAGE GREEN PARK**
FIELD #1

- B. **MEADOWHILL PARK**
FIELD #2
FIELD #3
FIELD #4
FIELD #5
FIELD #6
MEADOWHILL AQUATIC CENTER
VELODROME (Soccer Field)

- C. **TECHNY PRAIRIE PARK & FIELDS**
FIELD #26
FIELD #27
FIELD #28
FIELD #29

- D. **SOCCER FIELDS**
SMALL – 60'x105'
MEDIUM – 120'x180'
LARGE – 150'x225'
X-LARGE – 204'x300'

END SECTION

BID FORM
REVISED 11-6-2020
Contract Mowing Service – Central Areas #2189

Proposal of _____,

Hereinafter called "Bidder", (a)/(an) _____ (corporation, partnership, individual)

doing business as _____

to the Northbrook Park District, hereinafter called "Owner."

Bidder acknowledges receipt of the following Addenda, which are a part of the Contract Documents:

Addenda Numbers: _____, _____, _____, _____, _____, _____.

By submission of his bid, the Bidder acknowledges, agrees, represents, declares and warrants:

- I. That he has visited and examined the site and is fully familiar with and has satisfied himself as to the site and the local and other conditions under which the Work is to be performed, including without limitation, (i) surface conditions of the site and subsurface conditions readily observable or ascertainable upon the exercise of reasonable diligence and all structures and obstructions thereon and thereunder, both natural and manmade; (ii) the nature, location and character of the general area in which the Project is located, including without limitation, its climatic conditions, available labor supply and labor costs, and available equipment supply and equipment costs; and (iii) the quality and quantity of all materials, supplies, tools, equipment, labor and professional services necessary to complete the Work in the manner and within the cost and timeframe indicated by the Contract Documents; and has correlated the Bidder's personal observations with the requirements of and matters indicated in or by the proposed Contract Documents.
- II. To hold the bid open for sixty (60) days subsequent to the date of the bid opening.
- III. To enter into and execute a Contract with the Owner within ten (10) days after the date of the Notice of Award, if awarded on the basis of this bid, and in connection therewith to:
 - a. Furnish all bonds and insurance required by the Contract Documents;
 - b. Accomplish the Work in accordance with the Contract Documents; and
 - c. Complete the Work within the time requirements as set forth in the Contract Documents.
- IV. That the Bidder has carefully examined the Instructions to Bidders, the Drawings and Specifications, and the Project Manual in its entirety, in order to determine how these affect the bid proposal, the forms of the Contract, the required Contract bonds, and duration thereof; and that the Bidder has inspected in detail the site of the proposed Work and been familiarized with all of the requirements of construction and of the governing municipalities under whose jurisdiction the Project falls (its codes, ordinances and construction requirements therein) and understands that in making this proposal, the Bidder waives all rights to plead any misunderstanding regarding the same.

- V. That if this proposal is accepted, the Bidder is to provide all of the necessary equipment, tools, apparatus, labor, and other means of construction, and to do all of the Work and to furnish all of the materials specified in the Contract Documents in the manner and at the time therein prescribed, and in accordance with the requirements set forth.
- VI. To furnish Bid Bond in accordance with the Instructions to Bidders.
- VII. To furnish Performance/Labor and Material Payment Bond in accordance with the Instructions to Bidders.
- VIII. To commence work as specified in the Instructions to Bidders and to prosecute the Work in such a manner and with sufficient materials, equipment and labor as will ensure its completion within reasonable time, it being understood and agreed that the completion within such reasonable time is an essential part of this Contract.
- IX. To give the total base bid amount, the total add alternate and/or subtract alternate amounts (if requested) both in words and in figures. The total bid amount in each case shall be the sum of all of the total item amounts as applicable and as described above.

Bidder agrees to perform all of the Work described in the Contract Documents for the following price:

BASE BIDS	TOTAL
Total Base Bid 2021 – Year 1	
Total Base Bid 2022 (extension) – Year 2	
Total Base Bid 2023 (extension) – Year 3	
TOTAL BASE BID OF ALL THREE YEARS COMBINED	
TOTAL ALTERNATE #1 (TOTAL OF ALL THREE YEARS COMBINED)	

BASE BID	LOCATION	TOTAL WEEKLY LABOR HRS	2021 WEEKLY COST	2021 TOTAL YEAR 1	2022 WEEKLY COST	2022 TOTAL YEAR 2	2023 WEEKLY COST	2023 TOTAL YEAR 3
#1	NORTHBROOK JUNIOR HIGH SCHOOL							
#2	MEADOWHILL AQUATIC CENTER							
#3	MEADOWHILL PARK							
#4	TECHNY PRAIRIE PARK & FIELDS							
#5	VILLAGE GREEN							

ALT.	LOCATION	TOTAL WEEKLY LABOR HRS	2021 WEEKLY COST	2021 TOTAL YEAR 1	2022 WEEKLY COST	2022 TOTAL YEAR 2	2023 WEEKLY COST	2023 TOTAL YEAR 3
ALT #1	TECHNY PRAIRIE ACTIVITY CENTER							

UNIT PRICING FOR ADDITIONAL SITES AND MOWING FREQUENCIES – (SEE PAGE 35-39)

B. VILLAGE GREEN PARK		
BALLFIELD #1	COST PER CUT	\$ _____
C. MEADOWHILL PARK		
BALLFIELD #2	COST PER CUT	\$ _____
BALLFIELD #3	COST PER CUT	\$ _____
BALLFIELD #4	COST PER CUT	\$ _____
BALLFIELD #5	COST PER CUT	\$ _____
BALLFIELD #6	COST PER CUT	\$ _____
VELODROME (SOCCER FIELD)	COST PER CUT	\$ _____
MEADOWHILL AQUATIC CENTER	COST PER CUT	\$ _____
F. TECHNY PRAIRIE PARK & FIELDS		
BALLFIELD #26	COST PER CUT	\$ _____
BALLFIELD #27	COST PER CUT	\$ _____
BALLFIELD # 28	COST PER CUT	\$ _____
BALLFIELD # 29	COST PER CUT	\$ _____
G. SOCCER FIELDS		
SMALL – 60'x105'	COST PER CUT	\$ _____
MEDIUM – 120' x 180'	COST PER CUT	\$ _____
LARGE – 150'x225'	COST PER CUT	\$ _____
X-LARGE – 204' x 300'	COST PER CUT	\$ _____

<u>SPRING CLEANUP & FALL MULCHING</u>	<u>SPRING CLEANUP-1 WEEK</u>	<u>FALL MULCHING – 3 WEEKS</u>
NORTHBROOK JUNIOR HIGH SCHOOL	\$ _____	\$ _____
MEADOWHILL PARK	\$ _____	\$ _____
MEADOWHILL AQUATIC CENTER	\$ _____	\$ _____
TECHNY PRAIRIE PARK & FIELDS	\$ _____	\$ _____
VILLAGE GREEN PARK	\$ _____	\$ _____
TECHNY PRAIRIE ACTIVITY CENTER	\$ _____	\$ _____
TOTAL OF ALL SITES COMBINED:	\$ _____	\$ _____

COMPREHENSIVE EQUIPMENT LIST TO BE USED IF AWARDED THE PROJECT (quantity/type etc.)

PREMIUM PRICING FOR MOWING AFTER SCHOOL HOURS (PRICE PER CUT)

NORTHBROOK JUNIOR HIGH SCHOOL	\$ _____
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