



Board of Park Commissioners Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held in-person and via electronic meeting on Wednesday, September 23, 2020 in the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Chambers called the Regular Board Meeting to order at 7:01pm.

Assistant Secretary Peterson announced that the meeting was being recorded, called roll and visually recognized each participant.

Commissioner Present: President Chambers

Commissioners Present via Electronic Meeting: Vice President Chalem; Commissioners Curin, Randel, Schyman and Ziering

Commissioner Absent: Commissioner Simon

Officers Present: Executive Director Hamer; Assistant Secretary Peterson

Officer Present via Electronic Meeting: Treasurer Munn

Staff Present: Director Dalton

Staff Present via Electronic Meeting: Directors Loftus and Scovic; Specialist Scharp

Staff Absent: Director Baron

RECOGNITION OF VISITORS – None

APPROVAL OF AGENDA

President Chambers called for any changes to the Agenda. Hearing none, Commissioner Randel made a motion to approve the Agenda. Vice President Chalem seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commission Randel, Commissioner Schyman and Commissioner Ziering voted aye.

Motion Passed: 6 ayes; 0 nays; 1 absent

BOARD COMMITTEE REPORTS – None

CONSENT AGENDA

President Chambers announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the September 16, 2020 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Chambers called for any changes to the Consent Agenda. Hearing none, Vice President Chalem made a motion to approve the Consent Agenda. Commissioner Randel seconded the motion.

V.58. Approval of Board Meeting Minutes of August 26, 2020

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Motion: I move to approve the August 26, 2020 Board Meeting Minutes.

V.59. Approval of Board Workshop Meeting Minutes of August 26, 2020

Motion: I move to approve the August 26, 2020 Board Workshop Meeting Minutes.

V.60. Approval of August 2020 Vouchers

Motion: I move to approve the August 2020 Vouchers in the amount of \$4,342,663.51.

V.61. Approval of Intergovernmental Agreement Between Northbrook Park District and Northbrook School District 27

Motion: I move to approve the Intergovernmental Agreement between the Northbrook Park District and Northbrook School District 27 for the 2020-2021 School Year (August 2020-June 2021).

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Schyman, and Commissioner Ziering voted aye.

Motion Passed: 6 ayes; 0 nays; 1 absent

ACTION ITEMS – None

EXECUTIVE DIRECTOR REPORT:

- 1) Techny Prairie Activity Center membership sales began on September 15. The Information Office is located inside Anetsberger Golf Shop. As of today, twenty-eight annual fitness or track memberships have been sold.
- 2) Seventeen figure skaters participated in an exhibition event that was livestreamed on September 19-20.
- 3) The Performing Arts Department has been awarded a grant from the Illinois Arts Council Agency in the amount of \$10,300 for general operating support.
- 4) Progress continues to be made at Techny Prairie Activity Center. Drywall installation continues and the painters are following drywallers. PV panels are being installed on the upper roof and are approximately 65% complete. The gym and fitness room wood floors have been delivered and preparation for installation has begun. Cabinetry is being installed in offices and the Kids' Corner. Landscape work has resumed with grass seed being planted along with perennials.
- 5) On September 23, Go Green Northbrook, Chicago Region Tree Initiative (CRTI), Morton Arboretum and Park staff planted twenty-two trees at Salceda Park. This was a collaborative project with Go Green Northbrook and the Park District applying for a grant with CRTI. Twenty trees were provided by the CRTI and two additional trees were purchased by Go Green Northbrook.
- 6) The new asphalt ADA pathway and bleacher pads have been installed at Greenfield Park.
- 7) In addition to the golf course renovation work, Golf Maintenance staff have been seeding all of the fairways and East 9 tees and greens. Once seeded, watering the new turf becomes the priority.
- 8) Anetsberger Night Golf will be held on Friday, September 25. Eleven two-player teams have registered to play.
- 9) Sportsman's Country Club course and site construction continues. The cart storage area pad and curbs have been poured. Golf Creations has completed the shaping and grading of the driving range. Irrigation piping is now complete. The parking lot light pole bases have been installed. Paving of the golf cart paths took place today and the range target greens were filled with sand. The curb layout by the front entrance to Dundee Road will begin soon.

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- 10) M&C worked closely with the Recreation team to develop new branding and sales materials for the Techny Prairie Activity Center and the start of Charter Membership sales. Thank you to Director Loftus, Director Scovic and their respective teams for the tremendous effort.
- 11) The new TPAC nbfitness.org website has been developed. Staff will be able to create pages and manage content on a website that is branded with the TPAC logo and color palette.
- 12) The Sportsman's Country Club Branding team held a kick-off meeting with a5 Branding & Digital to determine the next steps in the process. Individual and small group interviews will be conducted as well as a tour of the construction site.
- 13) On September 17, the Intergovernmental Personnel Benefit Cooperative (IPBC) formally approved the District's membership into their healthcare pool beginning on January 1, 2021.
- 14) Thank you to Commissioner Ziering, Commissioner Simon, Director Baron and Director of Instruction for Northbrook Academy Wenzel for representing the Park District at the NSSRA Swing Golf Outing on September 11.
- 15) Executive Director Hamer and Director Scovic attended a meeting with Wintrust representatives.
- 16) The Glenview-Northbrook COVID-19 Task Force continues to meet on a bi-weekly basis.
- 17) The site tour at Sportsman's Country Club will be held on October 8.

COMMISSIONER REPORTS

Commissioner Randel

- 1) Participated in the tree planting event held at Salceda Park with Go Green Northbrook.
- 2) Became a charter member of the Techny Prairie Activity Center.
- 3) Accreditation Committee met via Zoom.

Commissioner Ziering

- 1) Played in NSSRA SWING Golf event on Friday, September 11. Despite the gloomy day, turnout was excellent.

Commissioner Schyman

- 1) Participated in the couple's golf event at Anetsberger Golf Course. Director of Instruction for Northbrook Golf Academy Wenzel and LPGA Professional Goldberg did a fantastic job.
- 2) Enjoying the Dog Park.

Commissioner Curin

- 1) Sports Center is a busy place.
- 2) Sports Center staff is doing an excellent job keeping everything clean.

Vice President Chalem

- 1) Would also like to commend Sports Center staff on the excellent job they are doing.
- 2) Enjoying the parks, very pretty.

PRESIDENT'S REPORT

- 1) Purchased a Techy Prairie Activity Center membership.

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- 2) Many positive comments about Pop Up Painting. The residents are very excited that the Park District continues to offer activities to keep everyone engaged.
- 3) Parks are beautiful.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

NEXT MEETING

President Chambers announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, October 28, 2020 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Vice President Chalem made a motion to adjourn the Regular Board Meeting at 7:34pm. Commissioner Ziering seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap