



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Administration and Finance Committee Meeting

August 17, 2020

5:30pm

Leisure Center Northbrook Theatre

The Northbrook Park District Board of Commissioners will offer a hybrid option to attend the Committee Meetings on Monday, August 17 starting at 5:30pm. If you wish to attend electronically, provisions have been made to join via Zoom. Please contact Wendy Peterson at wpeterson@nbparks.org or 847-897-6106 by 4pm, Monday, August 17 to request login information. For those who wish to attend in-person, Commissioners and staff will be meeting in the Northbrook Theatre located at the Leisure Center, 3323 Walters Avenue. CDC guidelines will be followed, and a face covering is required. Community members wishing to respectfully share thoughts about any matter concerning the Northbrook Park District may do so during Recognition of Visitors. The Board typically does not immediately respond to public comments or engage in open dialogue, but we are of course actively listening to your comments. If follow up communication is necessary, a Northbrook Park District staff member will contact you within two business days. Thank you for your understanding of these guidelines.

AGENDA

- I. Call to Order – Chair Chalem; Members Schyman and Simon
- II. Recognition of Visitors
- III. Approval of Meeting Minutes
8/17.27 Administration and Finance Committee Meeting Minutes of July 15, 2020
- IV. Informational Items/Verbal Updates
 - A. Financial Impact – COVID-19
 - B. Techny Prairie Activity Center Membership
 - C. Affiliate Groups Agreements
- V. Voucher Review
8/17.28 July 2020
- VI. Audit Topics
- VII. New Business
 - 8/17.29 Consider Branding Services Agreement
 - 8/17.30 Consider Ice Time Rental for Teams Elite Synchronized Skating Program for the 2020-2021 Season
 - 8/17.31 Consider Compensatory Time Policy Amendment
 - 8/17.32 Letter of Understanding – Northbrook Park District and School District 27

NORTHBROOK PARK DISTRICT

VIII. Unfinished Business

8/17.33 Consider Resolution 20-R-1, Termination of Contract with Park District Risk Management Association (PDRMA) Health Program and Consider Resolution 20-R-2, Accepting Membership into Northwest Health Insurance Pool (NWHIP), a Member of the Intergovernmental Personnel Benefit Cooperative (IPBC)

IX. Next Meeting – September 16, 2020 at 5:45pm or immediately following the Golf Operations Committee Meeting, Leisure Center Northbrook Theatre, 3323 Walters Avenue

X. Adjourn

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.