



Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Wednesday, July 15, 2020 via electronic meeting in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 7:24pm by Chair Randel.

Executive Administrative Assistant Peterson announced that the Meeting is being recorded, called roll and visually recognized each participant.

Members Present via Electronic Meeting – Chair Randel; Members Chalem and Curin
Ex-Officio Members via Electronic Meeting – Commissioners Chambers, Simon and Ziering
Ex-Officio Member Absent – Commissioner Schyman
Staff Present – Executive Director Hamer; Director Dalton; Executive Administrative Assistant Peterson
Staff Present via Electronic Meeting – Directors Baron, Loftus, Munn and Scovic; Specialist Scharp

RECOGNITION OF VISITORS – None

APPROVAL OF MINUTES

Commissioner Curin moved to approve the Minutes of the Parks and Properties Committee Meeting of June 17, 2020. Commissioner Chalem seconded the motion.

ROLL CALL: Chair Randel, Commissioner Chalem and Commissioner Curin

Motion Passed: 3 ayes; 0 nays

INFORMATIONAL ITEMS/VERBAL UPDATES

Activity Center Change Orders

Director Dalton provided a monthly update of Change Orders necessary for the Activity Center. Construction is on schedule.

ComEd Region Grant Program Award Notification

In March 2020, the Village of Northbrook and the Northbrook Park District submitted a joint application to the ComEd Green Region Grant Program proposing a project which included completing prescribed burns and community outreach. The burns would take place in Fall 2020 or early Spring 2021. On June 22, 2020 the Village received notification that the project had been selected for funding. The Village was designated “Lead Agency” and will administer the funds. A portion of the grant money will be used for community education on the process and benefits of a prescribed burn for natural area management.

Intergovernmental Agreement Between the Village of Northbrook, The Forest Preserve District of Cook County and the Northbrook Park District

Director Dalton provided information on The Forest Preserve District of Cook County restoration of preserves into prairie land including the open space that abuts Sunset Ridge Road and Voltz Road called Chipilly Woods. The Forest Preserve has traditionally mowed this area which provides residents in northeast Northbrook another area of green space. In 2019, the Forest Preserve announced that the area would no longer be mowed instead they would allow the area to grow for future prairie restoration. Residents contacted the Village of Northbrook and requested that the area continue to be

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mowed. Subsequently, the Village contacted the Northbrook Park District to inquire if the District would partner with them to mow the area for a period up to five years. Mowing would occur jointly on a bi-weekly basis from April through October. An Intergovernmental Agreement (IGA) is being reviewed by legal counsel. Meanwhile, the Village and Park District submitted a Forest Preserve Permit to allow mowing in the defined area until an IGA can be approved. Commissioners engaged in a question and answer session.

UNFINISHED BUSINESS – None

NEW BUSINESS

Consider Greenfield Park Pathway Improvements Bid #2188

Director Dalton reviewed the Greenfield Park Pathway Improvement project consisting of the design, permitting and engineering work and construction of Phase 1 of the pathway system. The pathway will create an accessible route to the two ballfields east of Helen Drive. Seven contractors submitted bids. Chair Randel called for questions. Hearing none, Commissioner Chalem made a motion to approve the bid from Maneval Construction of Ingleside, Illinois for the Greenfield Park Pathway Improvements, Bid #2188 in the amount of \$67,300 to the full Board for approval. Commissioner Curin seconded the motion.

ROLL CALL: Chair Randel, Commissioner Chalem and Commissioner Curin voted aye.

Motion Passed: 3 ayes; 0 nays

OLD BUSINESS – None

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for August 17, 2020 at 6pm or immediately following the Administration and Finance Committee Meeting at the Leisure Center Northbrook Theatre, 3323 Walters Avenue.

ADJOURNMENT

With no further business, the Meeting was adjourned at 7:39pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap