



Board of Park Commissioners Golf Operations Committee Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Golf Operations Committee Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, July 15, 2020 via electronic meeting in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER –The Meeting was called to order at 5:32pm by Chair Ziering.

Executive Administrative Assistant Peterson announced that the Meeting is being recorded, called roll and visually recognized each participant.

Members Present via Electronic Meeting – Chair Ziering; Member Randel

Members Absent: Member Schyman

Ex-Officio Members Present via Electronic Meeting – Commissioners Chalem (joined at 5:36pm), Chambers and Curin

Staff Present – Director Dalton; Executive Director Hamer; Executive Administrative Assistant Peterson

Staff Present via Electronic Meeting – Directors Baron, Loftus, Munn and Scovic; Specialist Scharp; Senior Human Resources Manager Bozarth

RECOGNITION OF VISITORS – None

APPROVAL OF MINUTES

Minutes of the Golf Operations Committee Meeting of May 19, 2020 were approved as presented.

INFORMATION ITEMS/VERBAL UPDATES

Sportsman’s Country Club Site Change Orders and Update

Director Baron will begin providing a monthly Change Order update for the course renovation and clubhouse construction project. No change orders were presented for the month of May.

NEW BUSINESS

Consider Change Order Authorization

Director Baron provided background information and analysis on the recommendation to authorize Executive Director Hamer to approve change orders during the Sportsman’s Country Club renovation project to maintain the construction schedule and avoid delays. The request utilizes the same language that was approved for the Activity Center. Chair Ziering called for questions. Hearing none, Commissioner Randel made a motion to authorize and designate Molly Hamer, Executive Director, or the Executive Director’s designee, with respect to any change order or any series of change orders for construction of the Sportsman’s Renovation Project, which authorizes or necessitates an increase or decrease in the cost of a contract by a total amount not to exceed \$50,000 or which change the time of completion by a total of 30 days or more, to make the written findings required by Section 33E-9 of the Criminal Code, and to preserve such findings in the contract file for public inspection as required by Section 33E-9 of the Criminal Code, 720 ILCS 5/33E-9 to the full Board for approval. Chair Ziering seconded the motion.

ROLL CALL: Chair Ziering and Commissioner Randel voted aye.

Motion Passed: 2 ayes; 0 nays; 1 absent

UNFINISHED BUSINESS – None

NEXT MEETING

NORTHBROOK PARK DISTRICT

The next Golf Operations Committee Meeting was scheduled for August 17, 2020 at 5:30pm at the Leisure Center Northbrook Theatre, 3323 Walters Avenue.

ADJOURNMENT

With no further business, the Meeting was adjourned at 5:47pm.

MOTION: PR/MZ

Voice Vote

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer

Molly Hamer, Secretary

Board of Commissioners/wap