



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Parks and Properties Committee Meeting

July 15, 2020

6pm or immediately following the Administration and Finance Committee Meeting
Joe Doud Administration Building, 545 Academy Drive

The Northbrook Park District Board of Commissioners will hold virtual Committee Meetings on Wednesday, July 15 starting at 5:30pm. If you wish to attend the electronic Committee Meetings, provisions have been made to join via Zoom. Please contact Wendy Peterson at wpeterson@nbparks.org or 847-897-6106 by 4pm, Wednesday, July 15 to request login information. Community members wishing to respectfully share thoughts about any matter concerning the Northbrook Park District may do so during Recognition of Visitors. The Board typically does not immediately respond to public comments or engage in open dialogue, but we are of course actively listening to your comments. If follow up communication is necessary, a Northbrook Park District staff member will contact you within two business days. Thank you for your understanding of these guidelines.

AGENDA

- I. Call to Order—Chair Randel; Members Chalem and Curin
- II. Recognition of Visitors
- III. Approval of Minutes
7/15.30 Parks and Properties Committee Meeting of June 17, 2020
- IV. Informational Items / Verbal Updates
 - A. Activity Center Change Orders and Update
 - B. ComEd Green Region Grant Program Award Notification
 - C. Intergovernmental Agreement Between the Village of Northbrook, The Forest Preserve District of Cook County and the Northbrook Park District
- V. Unfinished Business
- VI. New Business
7/15.31 Consider Greenfield Park Pathway Improvements Bid #2188
- VII. Old Business
- VIII. Next Meeting – August 17, 2020 at 6pm or immediately following the Administration and Finance Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- IX. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook,
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: IV. B. ComEd Green Region Grant Program Award Notification
Date: July 10, 2020

Background:

In March 2020, the Village of Northbrook and the Northbrook Park District submitted a joint application to the ComEd Green Region Grant Program proposing a project which included completing prescribed burns and community outreach. This project would include completing prescribed burns on both Village and Park District owned properties and developing educational programming regarding the process and benefits of prescribed burns for natural area management.

On June 22, 2020 the Village received notice that the project had been selected for funding under the program. The total cost to implement the project is forecasted to be \$19,088. The Village was designated the "Lead Agency" for the project and as such will administer the grant funds.

The Park District agrees to provide event space and advertising the program via its communication channels. We will include prescribed burns at Wood Oaks Green Park, Sportsman's Country Club Golf Course and Techy Prairie Park and Fields. Once the work is completed and the contractor is paid, a copy of the invoice and cancelled check will be submitted to the Village for reimbursement.

Staff would like to thank Erik Jensen, Assistant to the Public Works Director, for his work on completing the grant application and follow through on this project.

Pc: Molly Hamer, Executive Director



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: IV. C. Intergovernmental Agreement Between the Village of Northbrook, The Forest Preserve District of Cook County and Northbrook Park District
Date: July 10, 2020

Background:

The Forest Preserve District of Cook County owns the open space that abuts Sunset Ridge Road and Voltz Road called Chipilly Woods and more specifically the area just south of Midway Road which is an open meadow. The Forest Preserve had traditionally mowed this area which provided our residents in northeast Northbrook another area of green space to recreation and walking the trails in this area.

In 2019, the Forest Preserve announced that they were not going to continue their mowing of the meadow, instead they were going to allow it to grow and include the area for future prairie restoration. Residents from this area have reached out to the Village requesting that the area continued to be mowed thus providing open space and walking paths close to their homes.

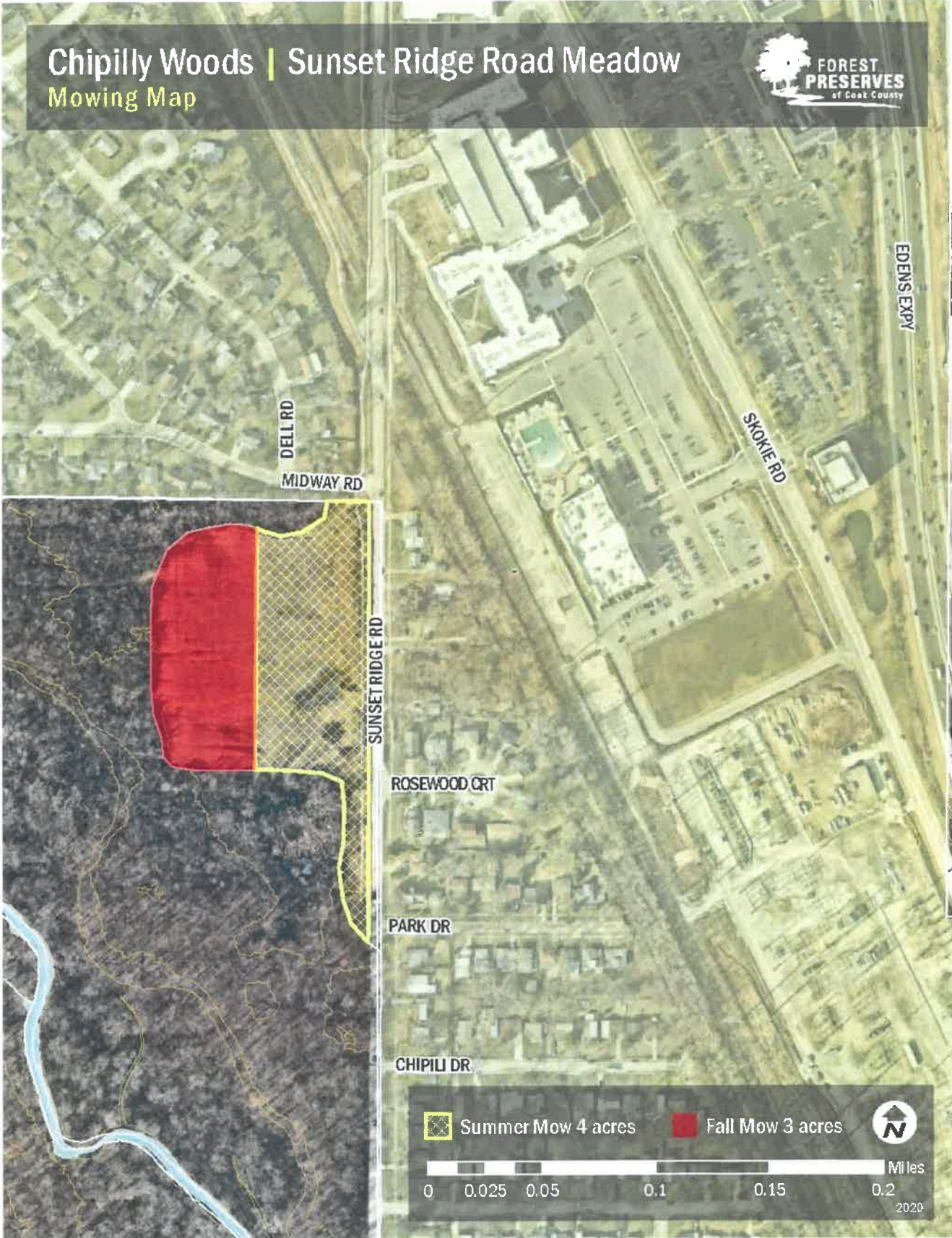
The Park District was approached by the Village to determine our willingness to partner with them for mowing the area for a time period of up to five years. Mowing would occur bi-weekly from April through October and would consist of a four-acre parcel. In October, an additional three acres would be mowed to control woody vegetation. See attached map.


An Intergovernmental Agreement (IGA) is being reviewed by legal counsel, meanwhile the Village and Park District submitted a Forest Preserve Permit to allow us to mow the defined area until an IGA can be approved.

Pc: Molly Hamer, Executive Director

EXHIBIT A

Chipilly Woods | Sunset Ridge Road Meadow Mowing Map



 Summer Mow 4 acres  Fall Mow 3 acres

0 0.025 0.05 0.1 0.15 0.2 Miles



2020



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: VI. 7/15.31 Consider Greenfield Park Pathway Improvements, Bid #2188
Date: July 10, 2020

Staff Recommendation:

Staff recommends the approval of the base bid amount of \$67,300.00 for Greenfield Park Pathway Improvements from Maneval Construction of Ingleside, Illinois.

Background & Analysis:

This project will consist of the design, permitting and engineering work (including Plat of Survey) and construction of Phase 1 of the pathway system at Greenfield Park. The pathway will create an accessible route to the two ballfields east of Helen Drive.

Seven contractors submitted bids that are listed below. The base bid includes site preparation and installation of an eight-foot-wide asphalt pathway connecting the two ballfields and bleacher pads for ballfields 19N and 19S.

Company	Base Bid
Maneval Construction Ingleside, IL	\$67,300
Chicagoland Paving Contractors, Inc. Lake Zurich, IL	\$70,000
Schroder Asphalt Services, Inc. Huntley, IL	\$74,798
Copenhaver Construction, Inc. Gilberts, IL	\$100,800
Evans & Son Blacktop West Chicago, IL	\$101,990
Murphy Construction Services, LLC Burr Ridge, IL	\$110,224
V3 Construction Group, LTD Woodridge, IL	\$139,500

NORTHBROOK PARK DISTRICT

Gewalt Hamilton Associates, Inc. (GHA) conducted the reference check and received positive comments from Lake County Forest Preserve District and Advocate Good Shepard. GHA has worked with Maneval Construction in the past with positive results on the pavement projects.

Explanation:

1. Budgeted Cost: \$133,000
2. Budget Source: 2020 Capital Improvement Plan – Project Number 1029-6505-ADA01-2020
3. Legal Requirement: Americans with Disability Act

Motion:

The Parks and Properties Committee Chair moves to approve the bid from Maneval Construction of Ingleside, Illinois for the Greenfield Park Pathway Improvements, Bid #2188 in the amount of \$67,300.00 to the full Board for approval.

Pc: Molly Hamer, Executive Director