



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

## Administration and Finance Committee Meeting

July 15, 2020

5:45pm or immediately following the Golf Operations Committee Meeting  
Joe Doud Administration Building, 545 Academy Drive

The Northbrook Park District Board of Commissioners will hold virtual Committee Meetings on Wednesday, July 15 starting at 5:30pm. If you wish to attend the electronic Committee Meetings, provisions have been made to join via Zoom. Please contact Wendy Peterson at [wpeterson@nbparks.org](mailto:wpeterson@nbparks.org) or 847-897-6106 by 4pm, Wednesday, July 15 to request login information. Community members wishing to respectfully share thoughts about any matter concerning the Northbrook Park District may do so during Recognition of Visitors. The Board typically does not immediately respond to public comments or engage in open dialogue, but we are of course actively listening to your comments. If follow up communication is necessary, a Northbrook Park District staff member will contact you within two business days. Thank you for your understanding of these guidelines.

### AGENDA

- I. Call to Order – Chair Chalem; Members Schyman and Simon
- II. Recognition of Visitors
- III. Approval of Meeting Minutes  
7/15.22 Administration and Finance Committee Meeting Minutes of June 17, 2020
- IV. Informational Items/Verbal Updates
  - A. Financial Impact – COVID-19
  - B. In-Person Committee and Regular Board Meetings
  - C. Northbrook Park District and School Districts Collaboration
- V. Voucher Review  
7/15.23 June 2020
- VI. Audit Topics
- VII. New Business  
7/15.24 Health Insurance  
7/15.25 Branding Services – Techny Prairie Activity Center Logo Review  
7/15.26 Branding Services - RFP Sportsman’s Country Club
- VIII. Unfinished Business
- IX. Next Meeting – August 17, 2020 at 5:45pm or immediately following the Golf Operations Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- X. Adjourn

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook  
Posted on Park District Website: [nbparks.org](http://nbparks.org)

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District’s ADA Compliance Officer, at the Park District’s Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to [eloftus@nbparks.org](mailto:eloftus@nbparks.org) at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.