



Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Wednesday, June 17, 2020 via electronic meeting in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 6:28pm by Chair Chambers.

Executive Administrative Assistant Peterson called attendance and visually recognized each participant.

Members Present via Electronic Meeting – Chair Chambers; Members Chalem and Ziering
Ex-Officio Members via Electronic Meeting – Commissioners Curin, Randel, Schyman and Simon
Staff Present – Executive Director Hamer; Director Dalton; Executive Administrative Assistant Peterson
Staff Present via Electronic Meeting – Directors Baron, Loftus, Munn and Scovic; Specialist Scharp; Activity Center Manager Shea; Recreation Division Manager Shields; Project Manager Wrobel; Marketing & Communications Manager Stuart

RECOGNITION OF VISITORS – Devin and Rachel Stites, residents (left at 7:21pm)

APPROVAL OF MINUTES

Commissioner Chalem moved to approve the Minutes of the Parks and Properties Committee Meeting Minutes of May 19, 2020. Commissioner Ziering seconded the motion.

ROLL CALL: Chair Chambers, Commissioner Chalem and Commissioner Ziering voted aye.

Motion Passed: 3 ayes; 0 nays

INFORMATIONAL ITEMS/VERBAL UPDATES

Activity Center Change Orders

Director Dalton provided a monthly update of Change Orders necessary for the Activity Center. Construction is on schedule.

Northbrook Sports Center Pool

Director Loftus provided an update on the decision for the Northbrook Sports Center Pool to remain closed. In early May the decision was made to keep both aquatic facilities closed for the 2020 season. On June 5, the Illinois Department of Public Health (IDPH) issued guidance for operating licensed aquatic facilities during Phase 3 of the Restore Illinois plan. The Recreation team reviewed the guidelines and assessed the safety of staff and patrons, staffing and financial implications and recommends that the pools remain closed for the season. Executive Director Hamer noted that the District has received only a few phone calls and emails regarding the pool closure. Chair Chambers called for questions, there were none.

UNFINISHED BUSINESS

Review of Oaklane Park Final Concept Plan

Project Manager Wrobel provided a presentation on the Oaklane Park renovation concept plan and reviewed survey results. Overall, residents prefer concept B which retained one tennis court and added pickleball, a shelter and walking path. Little Tykes play equipment was chosen because it is slightly less traditional and provides a different aesthetic from the other District playgrounds. OSLAD grants will not be available for 2020-2021 and execution of the project is to be determined. Commissioners engaged in a question and answer session.

NORTHBROOK PARK DISTRICT

NEW BUSINESS

Consider Land Purchase Request

Director Dalton was contacted in April 2019 by Devin and Rachel Stites who reside at 1219 Stratford Place regarding the possible sale of property behind their home for a future home addition. Mrs. Stites reached out to Board President Randel and Executive Director Hamer with a formal written request in May 2020. The property borders the west side of Sportsman's Country Club. Park District staff cannot respond to a land purchase request without Board direction. Parks and Planning and Golf staff met, and it was determined that the land in question is a landing zone for the 15th tee and there have been resident concerns in this area about errant golf balls. Mr. and Mrs. Stites acknowledged the errant golf ball issue yet maintain interest in acquiring the property stating that the expansion of their home is desired for their family. Board discussed that parks, fields and golf courses border residential property throughout the community. It is not Park District practice to sell park land parcels adjacent to residential property. Commissioners engaged in a question and answer session. Chair Chambers called for additional questions. Hearing none, Chair Chambers moved to direct staff not to pursue a sale of property along the west border of Sportsman's Country Club. Commissioner Ziering seconded the motion.

ROLL CALL: Chair Chambers, Commissioner Chalem and Commissioner Ziering voted aye.

Motion Passed: 3 ayes; 0 nays

Consider Surplus Ordinance 20-O-5, Park District Equipment

Director Dalton provided background information on the surplus of Park District equipment due to the removal of the Teams Course. Chair Chambers called for questions. Hearing none, Commissioner Ziering moved to approve the Surplus Ordinance 20-O-5, Park District Equipment to the full Board for approval. Commissioner Chalem seconded the motion.

ROLL CALL: Chair Chambers, Commissioner Chalem and Commissioner Ziering voted aye.

Motion Passed: 3 ayes; 0 nays

OLD BUSINESS

Executive Director Hamer reminded Commissioners of the Sportsman's Country Club site renovation tour to be held on Thursday, June 18 at 5:30pm.

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for July 15, 2020 at 6pm or immediately following the Administration and Finance Committee Meeting at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 7:25pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap