



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

## Administration and Finance Committee Meeting

June 17, 2020

5:45pm

Joe Doud Administration Building, 545 Academy Drive

The Northbrook Park District Board of Commissioners will hold virtual Committee Meetings on Wednesday, June 17 starting at 5:45pm. Community members wishing to respectfully share thoughts about any matter concerning the Northbrook Park District may do so by submitting an email to Wendy Peterson at [wpeterson@nbparks.org](mailto:wpeterson@nbparks.org) by 4pm, Wednesday, June 17. Emails received will be read aloud during the Recognition of Visitors. We ask that you keep your emailed response to under 200 words to allow time for others to be heard and for the Board to progress through the public meeting agenda. The Board typically does not immediately respond to public comments or engage in open dialogue, but we are of course actively listening to your comments. If follow up communication is necessary, a Northbrook Park District staff member will contact you within two business days. Thank you for your understanding of these guidelines.

If you wish to listen to the Regular Board meeting, provisions have been made to join via conference call. Please contact Wendy Peterson at [wpeterson@nbparks.org](mailto:wpeterson@nbparks.org) or 847-897-6106 for instructions.

### AGENDA

- I. Call to Order – Chair Chalem; Members Curin, Schyman and Simon
- II. Recognition of Visitors
- III. Approval of Meeting Minutes  
6/17.19 Administration and Finance Committee Meeting Minutes of May 19, 2020
- IV. Informational Items/Verbal Updates
  - A. Financial Impact – COVID-19
  - B. Voluntary Separation Program Update
  - C. Village of Northbrook – Class 6B Tax Incentive, 1825 Shermer Road
  - D. Branding Services Recommendation for the Activity Center
- V. Voucher Review  
6/17.20 May 2020
- VI. Audit Topics
  - A. Presentation of Audit at the Regular Board Meeting, June 24
- VII. New Business  
6/17.21 Consider Approval of Paycom Agreement
- VIII. Unfinished Business
- IX. Next Meeting – July 15, 2020 at 5:45pm or immediately following the Golf Operations Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- X. Adjourn

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook  
Posted on Park District Website: [nbparks.org](http://nbparks.org)

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to [eloftus@nbparks.org](mailto:eloftus@nbparks.org) at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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# MEMORANDUM

To: Administration and Finance Committee  
From: Mindy Munn, Director of Administration & Finance  
Agenda Item: V. 6/17.20 Consider May 2020 Vouchers  
Date: June 12, 2020

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Please contact me with any questions regarding the May 2020 Vouchers.

Vendor Disbursements	\$1,969,404.63
Refunds	<u>304,028.44</u>
Total	\$2,273,433.07

**Draft Motion:**

The Administration and Finance Committee Chair moves to approve the May 2020 Vouchers in the amount of \$2,273,433.07 to the full Board for approval.

**Pc:** Molly Hamer, Executive Director



Northbrook Park District, IL

# May Voucher Report

By Segment (Select Below)

Payment Dates 05/01/2020 - 05/31/2020

Vendor Name	Description (Payable)	Account Name	Amount
<b>Division: 0 - Open</b>			
<b>Activity: 0000 - Open</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	AMZN Mktp US JH3113Y13	Receivables - Other	2.34
Boa - P Card	AMAZON.COM 712ZH1L13 AM...	Receivables - Other	40.32
		<b>Vendor 2492 - Boa - P Card Total:</b>	<b>42.66</b>
<b>Vendor: 0160 - Callaway Golf</b>			
Callaway Golf	Merchandise for resale	Golf Shop - Sportsman's	145.23
		<b>Vendor 0160 - Callaway Golf Total:</b>	<b>145.23</b>
<b>Vendor: 0170 - Case Lots, Incorporated</b>			
Case Lots, Incorporated	Pump alcohol sanitizer, bleach, ...	Admin - Building Supplies	336.70
Case Lots, Incorporated	Strike Force disinfectant, spray ...	Admin - Building Supplies	237.54
		<b>Vendor 0170 - Case Lots, Incorporated Total:</b>	<b>574.24</b>
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	1776 Walters-2/17-3/17/20	Receivables - Other	627.39
		<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>	<b>627.39</b>
<b>Vendor: 0390 - Glenview Park District</b>			
Glenview Park District	Refund ACH payment 4.30.2020	Receivables - Active	11,395.97
		<b>Vendor 0390 - Glenview Park District Total:</b>	<b>11,395.97</b>
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Managment A...	April 2020 Health Insurance	Accrued PDRMA Vol Life	204.40
		<b>Vendor 0771 - Park District Risk Managment Agency Total:</b>	<b>204.40</b>
		<b>Activity 0000 - Open Total:</b>	<b>12,989.89</b>
		<b>Division 0 - Open Total:</b>	<b>12,989.89</b>

May Voucher Report

Payment Dates: 05/01/2020 - 05/31/2020

Vendor Name	Description (Payable)	Account Name	Amount
<b>Division: 1 - Administration</b>			
<b>Activity: 1000 - District Services</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	FAST SIGNS	Covid-19 Expense	323.45
Boa - P Card	USPS PO 1660240067	Postage/Delivery charges	220.00
Boa - P Card	FAST SIGNS	Covid-19 Expense	348.00
Boa - P Card	FASTSIGNS ARLINGTON	Covid-19 Expense	1,585.00
Boa - P Card	RUNCO OFFICE SUPPLIES	Office Supplies	39.97
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>2,516.42</b>
<b>Vendor: 0170 - Case Lots, Incorporated</b>			
Case Lots, Incorporated	Covid-19 PPE/ cleaning supplies	Covid-19 Expense	494.60
<b>Vendor 0170 - Case Lots, Incorporated Total:</b>			<b>494.60</b>
<b>Vendor: 0198 - Chicago Silk Screen</b>			
Chicago Silk Screen	COVID-19 signage	Covid-19 Expense	1,905.00
<b>Vendor 0198 - Chicago Silk Screen Total:</b>			<b>1,905.00</b>
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	545 Academy 2/19-3/19/20	Electricity	987.53
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>987.53</b>
<b>Vendor: 0335 - Fast Signs-Northbrook</b>			
Fast Signs-Northbrook	Sneeze guards - Anets	Covid-19 Expense	495.23
<b>Vendor 0335 - Fast Signs-Northbrook Total:</b>			<b>495.23</b>
<b>Vendor: 1842 - Pro Safety, Inc</b>			
Pro Safety, Inc	Dust masks	Covid-19 Expense	30.00
Pro Safety, Inc	Face shields, head gear, gloves	Covid-19 Expense	189.00
<b>Vendor 1842 - Pro Safety, Inc Total:</b>			<b>219.00</b>
<b>Vendor: 0717 - Quadient Finance USA, Inc</b>			
Quadient Finance USA, Inc	Postage meter labels	Office Supplies	31.15
Quadient Finance USA, Inc	Admin postage	Postage/Delivery charges	51.82
<b>Vendor 0717 - Quadient Finance USA, Inc Total:</b>			<b>82.97</b>
<b>Vendor: 1552 - Quadient Leasing</b>			
Quadient Leasing	Admin lease 6/1-8/31/2020	Postage/Delivery charges	555.81
<b>Vendor 1552 - Quadient Leasing Total:</b>			<b>555.81</b>
<b>Activity 1000 - District Services Total:</b>			<b>7,256.56</b>
<b>Activity: 1001 - Executive Administration</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	ZOOM.US	Miscellaneous Supplies	14.99
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>14.99</b>
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Verizon Wireless	Mobile communication services	120.00
<b>Vendor 3486 - JP Chase Bank N A Total:</b>			<b>120.00</b>
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Managment A...	April 2020 Health Insurance	Health Insurance Premiums	4,523.32
<b>Vendor 0771 - Park District Risk Managment Agency Total:</b>			<b>4,523.32</b>
<b>Vendor: 1399 - Public Opinion Strategies, LLC</b>			
Public Opinion Strategies, LLC	Glenview/Northbrook online su...	Professional Services	7,000.00
<b>Vendor 1399 - Public Opinion Strategies, LLC Total:</b>			<b>7,000.00</b>
<b>Vendor: 4992 - Wendy Peterson</b>			
Wendy Peterson	Reimburse mileage 4/1-4/30/20	Transportation	51.46
<b>Vendor 4992 - Wendy Peterson Total:</b>			<b>51.46</b>
<b>Activity 1001 - Executive Administration Total:</b>			<b>11,709.77</b>
<b>Activity: 1002 - Accounting/Finance</b>			
<b>Vendor: 8157 - Amilia Consulting USA</b>			
Amilia Consulting USA	Onsite service category devel, c...	Professional Services	2,687.50
<b>Vendor 8157 - Amilia Consulting USA Total:</b>			<b>2,687.50</b>

May Voucher Report

Payment Dates: 05/01/2020 - 05/31/2020

Vendor Name	Description (Payable)	Account Name	Amount
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	AMAZON.COM XU4Z31753 AM...	Printer/Copier Supplies	363.12
			<b>Vendor 2492 - Boa - P Card Total:</b>
			<b>363.12</b>
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	ACT*Active Event Reg	Training/Education/Conferences	-975.00
JP Chase Bank N A	ACT*Active Event Reg	Training/Education/Conferences	-975.00
JP Chase Bank N A	Verizon Wireless	Mobile communication services	60.00
			<b>Vendor 3486 - JP Chase Bank N A Total:</b>
			<b>-1,890.00</b>
<b>Vendor: 0691 - MSF Graphics Incorporated</b>			
MSF Graphics Incorporated	CAFR covers (20)	Printing/Finishing Services	119.80
			<b>Vendor 0691 - MSF Graphics Incorporated Total:</b>
			<b>119.80</b>
<b>Vendor: 0771 - Park District Risk Management Agency</b>			
Park District Risk Management A...	April 2020 Health Insurance	Health Insurance Premiums	4,549.89
			<b>Vendor 0771 - Park District Risk Management Agency Total:</b>
			<b>4,549.89</b>
<b>Vendor: 8203 - TeamViewer</b>			
TeamViewer	Subscription - File #658608	Computer and Data Services	798.15
			<b>Vendor 8203 - TeamViewer Total:</b>
			<b>798.15</b>
<b>Activity 1002 - Accounting/Finance Total:</b>			
			<b>6,628.46</b>
<b>Activity: 1003 - Human Resources/Risk Mgmt</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	INDEED	Staff Recruiting/Onboarding Co...	10.29
Boa - P Card	SPARK HIRE	Misc Contractual Services	99.00
Boa - P Card	AED SUPERSTORE	Safety Supplies	68.00
			<b>Vendor 2492 - Boa - P Card Total:</b>
			<b>177.29</b>
<b>Vendor: 0352 - Flexible Benefit Service Corporation</b>			
Flexible Benefit Service Corpora...	Participant Fees April 2020	Misc Contractual Services	88.00
			<b>Vendor 0352 - Flexible Benefit Service Corporation Total:</b>
			<b>88.00</b>
<b>Vendor: 0474 - Illinois State Police</b>			
Illinois State Police	Escrow for criminal background...	Misc Contractual Services	1,100.00
			<b>Vendor 0474 - Illinois State Police Total:</b>
			<b>1,100.00</b>
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Verizon Wireless	Mobile Communication Services	60.00
			<b>Vendor 3486 - JP Chase Bank N A Total:</b>
			<b>60.00</b>
<b>Vendor: 0771 - Park District Risk Management Agency</b>			
Park District Risk Management A...	April 2020 Health Insurance	Health Insurance Premiums	1,126.25
Park District Risk Management A...	April 2020 Health Insurance	Health Insurance Premiums	5,503.28
			<b>Vendor 0771 - Park District Risk Management Agency Total:</b>
			<b>6,629.53</b>
<b>Activity 1003 - Human Resources/Risk Mgmt Total:</b>			
			<b>8,054.82</b>
<b>Activity: 1004 - Technology</b>			
<b>Vendor: 0100 - AT&amp;T</b>			
AT&T	Velodrome-E911 3/17-4/16/20	Voice/Data Services	44.15
			<b>Vendor 0100 - AT&amp;T Total:</b>
			<b>44.15</b>
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	AMZN Mktp US CK5IB96I3	Printer/Copier Supplies	525.00
Boa - P Card	CALL ONE	Voice/Data Services	2,439.40
Boa - P Card	AMZN Mktp US 0G5IA3SS3	Computer and Data Services	349.00
Boa - P Card	MSFT E0600AQJK8	Computer and Data Services	312.62
Boa - P Card	FORMSTACK, LLC	Computer and Data Services	19.00
Boa - P Card	CDW GOVT #XMG1957	Computer and Data Services	1,135.94
Boa - P Card	MSFT E0600ARPXK	Voice/Data Services	4.00
Boa - P Card	ADOBE INC.	Computer and Data Services	3,339.49
Boa - P Card	ADOBE ACROPRO SUBS	Computer and Data Services	1,733.37
Boa - P Card	ADOBE CREATIVE CLOUD	Computer and Data Services	2,039.75
Boa - P Card	DNH GODADDY.COM	Computer and Data Services	168.80
Boa - P Card	ADOBE STOCK	Computer and Data Services	354.25
Boa - P Card	APPLE.COM/BILL	Computer and Data Services	0.99

May Voucher Report

Payment Dates: 05/01/2020 - 05/31/2020

Vendor Name	Description (Payable)	Account Name	Amount
Boa - P Card	THE UPS STORE #0986	Postage/Delivery charges	21.72
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>12,443.33</b>
<b>Vendor: 0174 - CDW Government, Incorporated</b>			
CDW Government, Incorporated	Microsoft Office 365 Plan E3 an...	Computer and Data Services	23,947.90
<b>Vendor 0174 - CDW Government, Incorporated Total:</b>			<b>23,947.90</b>
<b>Vendor: 5579 - Cloud Partners, Inc</b>			
Cloud Partners, Inc	Email backup service Jun-Dec	Computer and Data Services	3,311.00
<b>Vendor 5579 - Cloud Partners, Inc Total:</b>			<b>3,311.00</b>
<b>Vendor: 3405 - Glenbrook High School District 225</b>			
Glenbrook High School District ...	Internet bandwidth allocation 7...	Voice/Data Services	10,440.00
<b>Vendor 3405 - Glenbrook High School District 225 Total:</b>			<b>10,440.00</b>
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Google	Computer and Data Services	72.00
JP Chase Bank N A	Konica Minolta	Equipment Maintenance Servic...	41.26
JP Chase Bank N A	Konica Minolta	Equipment Maintenance Servic...	1,862.63
JP Chase Bank N A	Konica Minolta	Equipment Maintenance Servic...	655.37
JP Chase Bank N A	Comcast Chicago	Voice/Data Services	83.32
JP Chase Bank N A	Verizon Wireless	Mobile communication services	1,607.96
JP Chase Bank N A	Comcast Chicago	Voice/Data Services	285.25
JP Chase Bank N A	Leasing Services/Konica Minolta	Equipment Maintenance Servic...	742.94
JP Chase Bank N A	Dropbox	Computer and Data Services	200.00
<b>Vendor 3486 - JP Chase Bank N A Total:</b>			<b>5,550.73</b>
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Managment A...	April 2020 Health Insurance	Health Insurance Premiums	2,485.31
<b>Vendor 0771 - Park District Risk Managment Agency Total:</b>			<b>2,485.31</b>
<b>Vendor: 0819 - Precision Control Systems Of Chicago, Incorporated</b>			
Precision Control Systems Of Ch...	Quarterly PM service cameras, ...	Misc Contractual Services	1,107.00
<b>Vendor 0819 - Precision Control Systems Of Chicago, Incorporated Total:</b>			<b>1,107.00</b>
<b>Vendor: 0957 - Sterling Network Integration Incorporated</b>			
Sterling Network Integration In...	VmWare servers restore service	Computer and Data Services	465.00
Sterling Network Integration In...	May'20 service contract	Computer and Data Services	1,771.00
<b>Vendor 0957 - Sterling Network Integration Incorporated Total:</b>			<b>2,236.00</b>
<b>Vendor: 5276 - Zoho Corporation</b>			
Zoho Corporation	ManageEngine network mgmt t...	Computer and Data Services	7,520.00
<b>Vendor 5276 - Zoho Corporation Total:</b>			<b>7,520.00</b>
<b>Activity 1004 - Technology Total:</b>			<b>69,085.42</b>
<b>Activity: 1005 - Marketing</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	MSFT E0600AQJK7	Computer and Data Services	19.13
Boa - P Card	DNH GODADDY.COM	Computer and Data Services	13.99
Boa - P Card	NBF NATL BIZ FURNITURE	Small Equipment < \$10k	1,092.00
Boa - P Card	4IMPRINT	Small Equipment < \$10k	175.96
Boa - P Card	ANIMOTO INC	Computer and Data Services	396.00
Boa - P Card	IPRA	Training/Education/Conferences	25.00
Boa - P Card	CHICAGO TRIB SUBSCRIPTIO	Publications/Subscriptions	15.96
Boa - P Card	ILLINOIS ASSOC OF PARK DI	Training/Education/Conferences	12.00
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>1,750.04</b>
<b>Vendor: 3208 - JMK Design</b>			
JMK Design	Professional services, design s...	Professional Services	690.00
<b>Vendor 3208 - JMK Design Total:</b>			<b>690.00</b>
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Constant Contact	Computer and Data Services	225.00
JP Chase Bank N A	Verizon Wireless	Mobile communication services	180.00
<b>Vendor 3486 - JP Chase Bank N A Total:</b>			<b>405.00</b>

May Voucher Report

Payment Dates: 05/01/2020 - 05/31/2020

Vendor Name	Description (Payable)	Account Name	Amount
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Managment A...	April 2020 Health Insurance	Health Insurance Premiums	5,577.70
<b>Vendor 0771 - Park District Risk Managment Agency Total:</b>			<b>5,577.70</b>
<b>Activity 1005 - Marketing Total:</b>			<b>8,422.74</b>
<b>Activity: 1006 - Administrative Support</b>			
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Runco	Office Supplies	3.98
<b>Vendor 3486 - JP Chase Bank N A Total:</b>			<b>3.98</b>
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Managment A...	April 2020 Health Insurance	Health Insurance Premiums	1,090.56
<b>Vendor 0771 - Park District Risk Managment Agency Total:</b>			<b>1,090.56</b>
<b>Activity 1006 - Administrative Support Total:</b>			<b>1,094.54</b>
<b>Activity: 1007 - Adminstrative Liability</b>			
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Managment A...	Q1'20 Member Contributions	Property Casualty Premiums	13,024.39
<b>Vendor 0771 - Park District Risk Managment Agency Total:</b>			<b>13,024.39</b>
<b>Activity 1007 - Adminstrative Liability Total:</b>			<b>13,024.39</b>
<b>Activity: 1035 - Bond &amp; Interest</b>			
<b>Vendor: 5616 - UMB Bank NA</b>			
UMB Bank NA	Interest Payment	Bond Interest Expense	147,981.25
<b>Vendor 5616 - UMB Bank NA Total:</b>			<b>147,981.25</b>
<b>Activity 1035 - Bond &amp; Interest Total:</b>			<b>147,981.25</b>
<b>Division 1 - Administration Total:</b>			<b>273,257.95</b>

May Voucher Report

Payment Dates: 05/01/2020 - 05/31/2020

Vendor Name	Description (Payable)	Account Name	Amount
<b>Division: 2 - Parks &amp; Properties</b>			
<b>Activity: 1100 - Parks &amp; Properties Administration</b>			
<b>Vendor: 0231 - ComEd</b>			
ComEd	1605 Illinois Rd 4/15-5/14/20	Electricity	80.22
			<b>Vendor 0231 - ComEd Total:</b>
			<b>80.22</b>
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	Hampton Lane-2/14-3/16/20	Electricity	19.65
Constellation Energy Services, I...	Oakwood/Walnut-2/17-3/17/20	Electricity	27.33
Constellation Energy Services, I...	Wood Oaks Tennis-2/18-3/18/20	Electricity	313.66
Constellation Energy Services, I...	545 Academy 2/19-3/19/20	Electricity	1,481.30
Constellation Energy Services, I...	Stonegate-2/19-3/19/20	Electricity	35.54
Constellation Energy Services, I...	TPPF- 2/19-3/19/20	Electricity	500.98
Constellation Energy Services, I...	Dundee/Alice (Greenfield Park)-...	Electricity	19.70
Constellation Energy Services, I...	1225 Cedar/Tower 2/25-3/25/20	Electricity	36.66
			<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>
			<b>2,434.82</b>
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Verizon Wireless	Mobile communication services	725.00
			<b>Vendor 3486 - JP Chase Bank N A Total:</b>
			<b>725.00</b>
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Management A...	Q1'20 Member Contributions	Property Casualty Premiums	12,568.43
Park District Risk Management A...	April 2020 Health Insurance	Health Insurance Premiums	1,814.54
			<b>Vendor 0771 - Park District Risk Managment Agency Total:</b>
			<b>14,382.97</b>
<b>Vendor: 1842 - Pro Safety, Inc</b>			
Pro Safety, Inc	Staff high-vis wear	Safety Supplies	884.00
			<b>Vendor 1842 - Pro Safety, Inc Total:</b>
			<b>884.00</b>
			<b>Activity 1100 - Parks &amp; Properties Administration Total:</b>
			<b>18,507.01</b>
<b>Activity: 1101 - Parks &amp; Properties Planning</b>			
<b>Vendor: 1338 - Hitchcock Design Group</b>			
Hitchcock Design Group	Oaklane Park OSLAD application	Professional Services	1,282.50
			<b>Vendor 1338 - Hitchcock Design Group Total:</b>
			<b>1,282.50</b>
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Management A...	April 2020 Health Insurance	Health Insurance Premiums	2,015.12
			<b>Vendor 0771 - Park District Risk Managment Agency Total:</b>
			<b>2,015.12</b>
			<b>Activity 1101 - Parks &amp; Properties Planning Total:</b>
			<b>3,297.62</b>
<b>Activity: 1102 - Parks &amp; Properties Ground Maintenance</b>			
<b>Vendor: 2428 - Ace Hardware</b>			
Ace Hardware	Wire for fence repair	Hardware & Fastener Supplies	13.49
			<b>Vendor 2428 - Ace Hardware Total:</b>
			<b>13.49</b>
<b>Vendor: 2383 - Aramark Uniform Services</b>			
Aramark Uniform Services	Uniform service, shop & cleanin...	Uniform Cleaning	27.88
Aramark Uniform Services	Uniform service, shop & cleanin...	Uniform Cleaning	27.88
Aramark Uniform Services	Uniform service, shop & cleanin...	Uniform Cleaning	27.88
Aramark Uniform Services	Uniform service, shop & cleanin...	Uniform Cleaning	27.88
			<b>Vendor 2383 - Aramark Uniform Services Total:</b>
			<b>111.52</b>
<b>Vendor: 0107 - Banner Plumbing Supply Company, Incorporated</b>			
Banner Plumbing Supply Comp...	Tree injection equipment	Ground Supplies	55.00
			<b>Vendor 0107 - Banner Plumbing Supply Company, Incorporated Total:</b>
			<b>55.00</b>
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	Park District Risk Manage	Training/Education/Conferences	-199.00
			<b>Vendor 2492 - Boa - P Card Total:</b>
			<b>-199.00</b>
<b>Vendor: 3369 - Brightview, Llc</b>			
Brightview, Llc	Monthly mowing Apr'20	Ground Maintenance Services	10,848.00
			<b>Vendor 3369 - Brightview, Llc Total:</b>
			<b>10,848.00</b>



**May Voucher Report**

**Payment Dates: 05/01/2020 - 05/31/2020**

<b>Vendor Name</b>	<b>Description (Payable)</b>	<b>Account Name</b>	<b>Amount</b>
<b>Vendor: 3136 - Foot Stone, Inc.</b>			
Foot Stone, Inc.	Native area stewardship	Ground Maintenance Services	750.00
			<b>Vendor 3136 - Foot Stone, Inc. Total: 750.00</b>
<b>Vendor: 1774 - Illinois Department Of Agriculture</b>			
Illinois Department Of Agricultu...	IL Commerical applicators licen...	Publications/Subscriptions	60.00
			<b>Vendor 1774 - Illinois Department Of Agriculture Total: 60.00</b>
<b>Vendor: 3216 - Moe Funds</b>			
Moe Funds	June 2020 Health Insurance	Health Insurance Premiums	6,134.00
			<b>Vendor 3216 - Moe Funds Total: 6,134.00</b>
<b>Vendor: 0715 - Nels J. Johnson Tree Experts</b>			
Nels J. Johnson Tree Experts	Depp root fertilization - Village ...	Ground Maintenance Services	1,350.00
			<b>Vendor 0715 - Nels J. Johnson Tree Experts Total: 1,350.00</b>
<b>Vendor: 0740 - Northern Safety Company, Incorporated</b>			
Northern Safety Company, Inco...	Premier Plus Program	Safety Supplies	37.25
			<b>Vendor 0740 - Northern Safety Company, Incorporated Total: 37.25</b>
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Managment A...	April 2020 Health Insurance	Health Insurance Premiums	1,267.48
			<b>Vendor 0771 - Park District Risk Managment Agency Total: 1,267.48</b>
<b>Vendor: 0862 - Reinders, Incorporated</b>			
Reinders, Incorporated	Marking paint	Athletic Field Supplies	55.50
Reinders, Incorporated	Specticle Total - herbicide	Ground Supplies	277.20
			<b>Vendor 0862 - Reinders, Incorporated Total: 332.70</b>
<b>Vendor: 1006 - The Mulch Center</b>			
The Mulch Center	Soil	Ground Supplies	116.00
The Mulch Center	Soil - turf repair from plow dam...	Ground Supplies	58.00
			<b>Vendor 1006 - The Mulch Center Total: 174.00</b>
<b>Vendor: 1073 - Village Of Northbrook</b>			
Village Of Northbrook	Water Apr'20	Water	301.18
			<b>Vendor 1073 - Village Of Northbrook Total: 301.18</b>
<b>Vendor: 7902 - Wild Goose Chase, Inc</b>			
Wild Goose Chase, Inc	Goose service TPPF 4/6-5/3/20	Ground Maintenance Services	480.00
Wild Goose Chase, Inc	Goose service Wood Oaks 4/6-5...	Ground Maintenance Services	480.00
Wild Goose Chase, Inc	Goose service TPPF egg depred...	Ground Maintenance Services	100.00
Wild Goose Chase, Inc	Goose service Wood Oaks egg ...	Ground Maintenance Services	100.00
Wild Goose Chase, Inc	Goose service TPPF May'20	Ground Maintenance Services	480.00
Wild Goose Chase, Inc	Goose service Wood Oaks May'...	Ground Maintenance Services	480.00
			<b>Vendor 7902 - Wild Goose Chase, Inc Total: 2,120.00</b>
			<b>Activity 1102 - Parks &amp; Properties Ground Maintenance Total: 23,355.62</b>
<b>Activity: 1103 - Parks &amp; Properties Facility Maintenance</b>			
<b>Vendor: 2428 - Ace Hardware</b>			
Ace Hardware	545 kitchen counter repair supp...	Building Maintenance Supplies	15.08
Ace Hardware	545 HVAC supplies	HVAC	17.07
Ace Hardware	Plumbing supplies	Plumbing/Irrigation/Fountain	62.60
Ace Hardware	Plumbing supplies	Plumbing/Irrigation/Fountain	9.89
Ace Hardware	1605 Illinois repair plumbing su...	Plumbing/Irrigation/Fountain	7.19
Ace Hardware	Glue	Building Maintenance Supplies	5.39
Ace Hardware	Wescott irrig setup plumbing s...	Plumbing/Irrigation/Fountain	13.12
Ace Hardware	Grinder	Hand Tools	53.99
Ace Hardware	545 soffit vents	Building Maintenance Supplies	8.08
Ace Hardware	1605 HW Heater install plumbi...	Plumbing/Irrigation/Fountain	8.99
			<b>Vendor 2428 - Ace Hardware Total: 201.40</b>
<b>Vendor: 2654 - Anderson Pest Solutions</b>			
Anderson Pest Solutions	May'20 pest control	Building Maintenance Services	190.00
			<b>Vendor 2654 - Anderson Pest Solutions Total: 190.00</b>
<b>Vendor: 2383 - Aramark Uniform Services</b>			
Aramark Uniform Services	Uniform service, shop & cleanin...	Uniform Cleaning	35.53

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Vendor Name	Description (Payable)	Account Name	Amount
Aramark Uniform Services	Uniform service, shop & cleanin...	Uniform Cleaning	35.53
Aramark Uniform Services	Uniform service, shop & cleanin...	Uniform Cleaning	35.53
Aramark Uniform Services	Uniform service, shop & cleanin...	Uniform Cleaning	35.53
<b>Vendor 2383 - Aramark Uniform Services Total:</b>			<b>142.12</b>
<b>Vendor: 0107 - Banner Plumbing Supply Company, Incorporated</b>			
Banner Plumbing Supply Comp...	Plumbing supplies	Plumbing/Irrigation/Fountain	30.39
Banner Plumbing Supply Comp...	Plumbing supplies	Plumbing/Irrigation/Fountain	63.45
Banner Plumbing Supply Comp...	Plumbing supplies HW for 1605	Plumbing/Irrigation/Fountain	345.02
<b>Vendor 0107 - Banner Plumbing Supply Company, Incorporated Total:</b>			<b>438.86</b>
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	THE LARSON COMPANY	Playground Supplies	440.00
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>440.00</b>
<b>Vendor: 2658 - Eco-Clean Maintenance</b>			
Eco-Clean Maintenance	Mar'20 custodial service	Building Maintenance Services	1,091.20
Eco-Clean Maintenance	Apr'20 custodial service	Building Maintenance Services	1,091.20
<b>Vendor 2658 - Eco-Clean Maintenance Total:</b>			<b>2,182.40</b>
<b>Vendor: 0360 - Fox Valley Fire &amp; Safety</b>			
Fox Valley Fire & Safety	TPC fire alarm testing - TPPF	Inspection Services	175.00
<b>Vendor 0360 - Fox Valley Fire &amp; Safety Total:</b>			<b>175.00</b>
<b>Vendor: 1925 - G&amp;O Thermal Supply</b>			
G&O Thermal Supply	HVAC supplies	HVAC	93.29
<b>Vendor 1925 - G&amp;O Thermal Supply Total:</b>			<b>93.29</b>
<b>Vendor: 0403 - Grainger</b>			
Grainger	VG exterior lighting fuses	Electrical Supplies	33.55
Grainger	Ballast relacement	Electrical Supplies	130.42
<b>Vendor 0403 - Grainger Total:</b>			<b>163.97</b>
<b>Vendor: 0441 - Home Depot Credit Services</b>			
Home Depot Credit Services	545 Plumbing supplies	Plumbing/Irrigation/Fountain	14.45
Home Depot Credit Services	545 cold storage repair	Building Maintenance Supplies	134.66
Home Depot Credit Services	545 wall base	Building Maintenance Supplies	29.97
Home Depot Credit Services	545 electrical supplies - rewire ...	Electrical Supplies	194.91
Home Depot Credit Services	545 electrial supplies	Electrical Supplies	9.42
Home Depot Credit Services	AP/HR cages	Building Maintenance Supplies	54.10
Home Depot Credit Services	AP/HR cages	Building Maintenance Supplies	110.16
Home Depot Credit Services	Paint AP/HR cages	Building Maintenance Supplies	7.96
<b>Vendor 0441 - Home Depot Credit Services Total:</b>			<b>555.63</b>
<b>Vendor: 0454 - Idlewood Electric Supply</b>			
Idlewood Electric Supply	Circuit breakers	Electrical Supplies	115.55
<b>Vendor 0454 - Idlewood Electric Supply Total:</b>			<b>115.55</b>
<b>Vendor: 3216 - Moe Funds</b>			
Moe Funds	June 2020 Health Insurance	Health Insurance Premiums	7,620.00
<b>Vendor 3216 - Moe Funds Total:</b>			<b>7,620.00</b>
<b>Vendor: 0740 - Northern Safety Company, Incorporated</b>			
Northern Safety Company, Inco...	Premier Plus Program	Safety Supplies	37.25
<b>Vendor 0740 - Northern Safety Company, Incorporated Total:</b>			<b>37.25</b>
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Managment A...	April 2020 Health Insurance	Health Insurance Premiums	1,444.79
<b>Vendor 0771 - Park District Risk Managment Agency Total:</b>			<b>1,444.79</b>
<b>Vendor: 0773 - Parkreation</b>			
Parkreation	Swing chain replacement	Playground Supplies	199.35
<b>Vendor 0773 - Parkreation Total:</b>			<b>199.35</b>
<b>Vendor: 0980 - Team Reil Incorporated</b>			
Team Reil Incorporated	Playground swing chain replac...	Playground Supplies	814.00
<b>Vendor 0980 - Team Reil Incorporated Total:</b>			<b>814.00</b>

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Vendor Name	Description (Payable)	Account Name	Amount
<b>Vendor: 3426 - Thornel Associates, Inc.</b>			
Thornel Associates, Inc.	AP/HR cages material	Furniture & Fixtures < \$10K	3,090.91
<b>Vendor 3426 - Thornel Associates, Inc. Total:</b>			<b>3,090.91</b>
<b>Activity 1103 - Parks &amp; Properties Facility Maintenance Total:</b>			<b>17,904.52</b>
<b>Activity: 1104 - Parks &amp; Properties Fleet Maintenance</b>			
<b>Vendor: 2383 - Aramark Uniform Services</b>			
Aramark Uniform Services	Uniform service, shop & cleanin...	Uniform Cleaning	14.00
Aramark Uniform Services	Uniform service, shop & cleanin...	Uniform Cleaning	14.00
Aramark Uniform Services	Uniform service, shop & cleanin...	Uniform Cleaning	14.00
Aramark Uniform Services	Uniform service, shop & cleanin...	Uniform Cleaning	14.00
<b>Vendor 2383 - Aramark Uniform Services Total:</b>			<b>56.00</b>
<b>Vendor: 0126 - Bill Stasek Chevrolet</b>			
Bill Stasek Chevrolet	Repairs truck 3230	Vehicle Repairs	638.44
Bill Stasek Chevrolet	Truck 3220 door repair	Vehicle Supplies	400.34
<b>Vendor 0126 - Bill Stasek Chevrolet Total:</b>			<b>1,038.78</b>
<b>Vendor: 0237 - Conserv Fs, Incorporated</b>			
Conserv Fs, Incorporated	Gas for 545	Fuel	2,151.85
Conserv Fs, Incorporated	Diesel for 545	Fuel	778.00
<b>Vendor 0237 - Conserv Fs, Incorporated Total:</b>			<b>2,929.85</b>
<b>Vendor: 0263 - Dehne Lawn &amp; Leisure Incorporated</b>			
Dehne Lawn & Leisure In corpor...	Cut off saw repair parts	Equipment Supplies	14.00
<b>Vendor 0263 - Dehne Lawn &amp; Leisure Incorporated Total:</b>			<b>14.00</b>
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Thomsons Rental	Equipment Rental	1,293.40
JP Chase Bank N A	Amazon	Vehicle Supplies	34.00
JP Chase Bank N A	Northern Tool	Vehicle Supplies	379.99
<b>Vendor 3486 - JP Chase Bank N A Total:</b>			<b>1,707.39</b>
<b>Vendor: 3216 - Moe Funds</b>			
Moe Funds	June 2020 Health Insurance	Health Insurance Premiums	2,324.00
<b>Vendor 3216 - Moe Funds Total:</b>			<b>2,324.00</b>
<b>Vendor: 0703 - Motor Parts and Equipment Corporation</b>			
Motor Parts and Equipment Co...	(Acct 3250) repair parts truck #...	Vehicle Supplies	42.10
Motor Parts and Equipment Co...	3140 repairs - acct 3250	Vehicle Supplies	4.86
Motor Parts and Equipment Co...	101 battery - acct 3250	Vehicle Supplies	129.00
<b>Vendor 0703 - Motor Parts and Equipment Corporation Total:</b>			<b>175.96</b>
<b>Vendor: 0740 - Northern Safety Company, Incorporated</b>			
Northern Safety Company, Inco...	Premier Plus Program	Safety Supplies	37.25
<b>Vendor 0740 - Northern Safety Company, Incorporated Total:</b>			<b>37.25</b>
<b>Vendor: 0771 - Park District Risk Management Agency</b>			
Park District Risk Management A...	April 2020 Health Insurance	Health Insurance Premiums	1,025.75
<b>Vendor 0771 - Park District Risk Management Agency Total:</b>			<b>1,025.75</b>
<b>Vendor: 1175 - Pomp'S Tire Service</b>			
Pomp'S Tire Service	Bobcat tire repairs	Equipment Repairs	364.05
<b>Vendor 1175 - Pomp'S Tire Service Total:</b>			<b>364.05</b>
<b>Vendor: 2009 - Protanic Inc.</b>			
Protanic Inc.	Cathodic Protection Testing (Sta...	Inspection Services	400.00
<b>Vendor 2009 - Protanic Inc. Total:</b>			<b>400.00</b>
<b>Vendor: 4721 - Sky King Lift Rentals</b>			
Sky King Lift Rentals	Lift inspection #1 (tax exempt)	Inspection Services	35.00
Sky King Lift Rentals	Lift inspection SC #2	Inspection Services	275.00
<b>Vendor 4721 - Sky King Lift Rentals Total:</b>			<b>310.00</b>
<b>Activity 1104 - Parks &amp; Properties Fleet Maintenance Total:</b>			<b>10,383.03</b>
<b>Division 2 - Parks &amp; Properties Total:</b>			<b>73,447.80</b>

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Vendor Name	Description (Payable)	Account Name	Amount
<b>Division: 3 - Recreation</b>			
<b>Activity: 1053 - Capital Projects - Recreation</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	USPS PO 1657300062	Buildings	20.85
		<b>Vendor 2492 - Boa - P Card Total:</b>	<b>20.85</b>
<b>Vendor: 0240 - Corporate Construction Service</b>			
Corporate Construction Service	Pymt appl #9, Pymt #9 Construc...	Buildings	48,900.00
		<b>Vendor 0240 - Corporate Construction Service Total:</b>	<b>48,900.00</b>
<b>Vendor: 5554 - Fitzgerald's Electrical Contracting, Inc</b>			
Fitzgerald's Electrical Contractin...	Pymt appl #9, pymt #4	Buildings	27,134.87
		<b>Vendor 5554 - Fitzgerald's Electrical Contracting, Inc Total:</b>	<b>27,134.87</b>
<b>Vendor: 2460 - Graybar Electric Company</b>			
Graybar Electric Company	Activity Center fiber run	Buildings	639.28
		<b>Vendor 2460 - Graybar Electric Company Total:</b>	<b>639.28</b>
<b>Vendor: 3307 - Hargrave Builders, Inc.</b>			
Hargrave Builders, Inc.	Pymt appl #9, pymt #3	Buildings	20,950.20
		<b>Vendor 3307 - Hargrave Builders, Inc. Total:</b>	<b>20,950.20</b>
<b>Vendor: 0441 - Home Depot Credit Services</b>			
Home Depot Credit Services	Activity Center fiber run	Buildings	46.17
		<b>Vendor 0441 - Home Depot Credit Services Total:</b>	<b>46.17</b>
<b>Vendor: 0454 - Idlewood Electric Supply</b>			
Idlewood Electric Supply	Activity Center fiber run	Buildings	110.49
		<b>Vendor 0454 - Idlewood Electric Supply Total:</b>	<b>110.49</b>
<b>Vendor: 0519 - Jensen's Plumbing &amp; Heating</b>			
Jensen's Plumbing & Heating	Cap water, sanitary sewer OEC, ...	Building Improvements	3,000.00
Jensen's Plumbing & Heating	Pymt appl #9, pymt # 5	Buildings	57,654.00
		<b>Vendor 0519 - Jensen's Plumbing &amp; Heating Total:</b>	<b>60,654.00</b>
<b>Vendor: 8156 - McKinney Steel &amp; Sales, Inc</b>			
McKinney Steel & Sales, Inc	Pymt appl #9, pymt #4	Buildings	687,906.22
		<b>Vendor 8156 - McKinney Steel &amp; Sales, Inc Total:</b>	<b>687,906.22</b>
<b>Vendor: 2208 - Metalmaster Sheet Metal, Inc</b>			
Metalmaster Sheet Metal, Inc	Pymt appl #9, pymt #1	Buildings	357,637.50
		<b>Vendor 2208 - Metalmaster Sheet Metal, Inc Total:</b>	<b>357,637.50</b>
<b>Vendor: 5529 - MG Mechanical Contracting, Inc</b>			
MG Mechanical Contracting, Inc	Pymt appl #9, pymt #4	Buildings	58,968.00
		<b>Vendor 5529 - MG Mechanical Contracting, Inc Total:</b>	<b>58,968.00</b>
<b>Vendor: 0809 - Planning Resources Incorporated</b>			
Planning Resources Incorporated	Meadowhill Park redevelopment	Building Improvements	2,235.00
		<b>Vendor 0809 - Planning Resources Incorporated Total:</b>	<b>2,235.00</b>
<b>Vendor: 3578 - Rethync Studio</b>			
Rethync Studio	Feb-Apr video review/download...	Buildings	1,485.00
		<b>Vendor 3578 - Rethync Studio Total:</b>	<b>1,485.00</b>
<b>Vendor: 4723 - Wight &amp; Company</b>			
Wight & Company	Activity Center pymt #20	Buildings	12,602.18
		<b>Vendor 4723 - Wight &amp; Company Total:</b>	<b>12,602.18</b>
		<b>Activity 1053 - Capital Projects - Recreation Total:</b>	<b>1,279,289.76</b>
<b>Activity: 1300 - LC Administration</b>			
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Konica Minolta	Equipment Maintenance Servic...	173.36
JP Chase Bank N A	Konica Minolta	Equipment Maintenance Servic...	891.43
JP Chase Bank N A	Verizon Wireless	Mobile communication services	60.00
JP Chase Bank N A	Leasing Services/Konica Minolta	Equipment Maintenance Servic...	518.86
		<b>Vendor 3486 - JP Chase Bank N A Total:</b>	<b>1,643.65</b>

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Vendor Name	Description (Payable)	Account Name	Amount
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Managment A...	April 2020 Health Insurance	Health Insurance Premiums	4,966.24
<b>Vendor 0771 - Park District Risk Managment Agency Total:</b>			<b>4,966.24</b>
<b>Activity 1300 - LC Administration Total:</b>			<b>6,609.89</b>
<b>Activity: 1301 - LC Maintenance</b>			
<b>Vendor: 2428 - Ace Hardware</b>			
Ace Hardware	Cleaning supplies	Building Maintenance Supplies	17.97
<b>Vendor 2428 - Ace Hardware Total:</b>			<b>17.97</b>
<b>Vendor: 2654 - Anderson Pest Solutions</b>			
Anderson Pest Solutions	May'20 pest control	Building Maintenance Services	40.00
<b>Vendor 2654 - Anderson Pest Solutions Total:</b>			<b>40.00</b>
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	CABLEWHOLESALE	Electrical Supplies	139.98
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>139.98</b>
<b>Vendor: 4925 - Building Automation Solutions</b>			
Building Automation Solutions	LC BAS programming -not conn...	Building Repairs	676.00
<b>Vendor 4925 - Building Automation Solutions Total:</b>			<b>676.00</b>
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	Leisure Center- 2/19-3/19/20	Electricity	3,277.81
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>3,277.81</b>
<b>Vendor: 3216 - Moe Funds</b>			
Moe Funds	June 2020 Health Insurance	Health Insurance Premiums	4,610.00
<b>Vendor 3216 - Moe Funds Total:</b>			<b>4,610.00</b>
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Managment A...	April 2020 Health Insurance	Health Insurance Premiums	267.59
<b>Vendor 0771 - Park District Risk Managment Agency Total:</b>			<b>267.59</b>
<b>Vendor: 4721 - Sky King Lift Rentals</b>			
Sky King Lift Rentals	Lift inspection #1 (tax exempt)	Inspection Services	313.95
<b>Vendor 4721 - Sky King Lift Rentals Total:</b>			<b>313.95</b>
<b>Vendor: 1073 - Village Of Northbrook</b>			
Village Of Northbrook	Water Apr'20	Water	81.40
<b>Vendor 1073 - Village Of Northbrook Total:</b>			<b>81.40</b>
<b>Activity 1301 - LC Maintenance Total:</b>			<b>9,424.70</b>
<b>Activity: 1320 - SC Administration</b>			
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Konica Minolta	Equipment Maintenance Servic...	1,270.01
JP Chase Bank N A	Verizon Wireless	Mobile communication services	120.00
JP Chase Bank N A	Leasing Services/Konica Minolta	Equipment Maintenance Servic...	274.41
<b>Vendor 3486 - JP Chase Bank N A Total:</b>			<b>1,664.42</b>
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Managment A...	April 2020 Health Insurance	Health Insurance Premiums	5,768.74
<b>Vendor 0771 - Park District Risk Managment Agency Total:</b>			<b>5,768.74</b>
<b>Activity 1320 - SC Administration Total:</b>			<b>7,433.16</b>
<b>Activity: 1321 - SC Maintenance</b>			
<b>Vendor: 2428 - Ace Hardware</b>			
Ace Hardware	Electrical supplies vending area	Electrical Supplies	17.23
Ace Hardware	Propane for board brush machi...	Fuel	35.98
<b>Vendor 2428 - Ace Hardware Total:</b>			<b>53.21</b>
<b>Vendor: 2654 - Anderson Pest Solutions</b>			
Anderson Pest Solutions	May'20 pest control	Building Maintenance Services	40.00
<b>Vendor 2654 - Anderson Pest Solutions Total:</b>			<b>40.00</b>
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	SUPPLYHOUSE.COM	Plumbing/Irrigation/Fountain	73.74

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Vendor Name	Description (Payable)	Account Name	Amount
Boa - P Card	WILLIAMSON CORPORATION	Electrical Supplies	150.00
		<b>Vendor 2492 - Boa - P Card Total:</b>	<b>223.74</b>
<b>Vendor: 0170 - Case Lots, Incorporated</b>			
Case Lots, Incorporated	Covid-19 PPE/ cleaning supplies	Janitorial Supplies	189.90
		<b>Vendor 0170 - Case Lots, Incorporated Total:</b>	<b>189.90</b>
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	Sports Center 2/26-3/26/20	Electricity	13,869.78
		<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>	<b>13,869.78</b>
<b>Vendor: 0289 - Dualtemp of IL, Inc</b>			
Dualtemp of IL, Inc	Replacement relief valves high ...	Building Repairs	938.57
		<b>Vendor 0289 - Dualtemp of IL, Inc Total:</b>	<b>938.57</b>
<b>Vendor: 0309 - Enerstar, Inc.</b>			
Enerstar, Inc.	Water treatment service	Building Maintenance Services	930.00
		<b>Vendor 0309 - Enerstar, Inc. Total:</b>	<b>930.00</b>
<b>Vendor: 0360 - Fox Valley Fire &amp; Safety</b>			
Fox Valley Fire & Safety	Sports Center sprinkler check va...	Building Repairs	1,806.86
		<b>Vendor 0360 - Fox Valley Fire &amp; Safety Total:</b>	<b>1,806.86</b>
<b>Vendor: 3216 - Moe Funds</b>			
Moe Funds	June 2020 Health Insurance	Health Insurance Premiums	3,848.00
		<b>Vendor 3216 - Moe Funds Total:</b>	<b>3,848.00</b>
<b>Vendor: 0740 - Northern Safety Company, Incorporated</b>			
Northern Safety Company, Inco...	Premier Plus Program	Safety Supplies	37.25
		<b>Vendor 0740 - Northern Safety Company, Incorporated Total:</b>	<b>37.25</b>
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Managment A...	April 2020 Health Insurance	Health Insurance Premiums	496.95
		<b>Vendor 0771 - Park District Risk Managment Agency Total:</b>	<b>496.95</b>
<b>Vendor: 0872 - RMC Incorporated</b>			
RMC Incorporated	May'20 rink refrigeration equip...	Building Maintenance Services	2,222.00
RMC Incorporated	Servo motor replacement A boi...	Building Repairs	1,063.80
		<b>Vendor 0872 - RMC Incorporated Total:</b>	<b>3,285.80</b>
<b>Vendor: 2438 - Sherwin Williams Co.</b>			
Sherwin Williams Co.	Paint for building (tax exempt)	Building Maintenance Supplies	167.52
		<b>Vendor 2438 - Sherwin Williams Co. Total:</b>	<b>167.52</b>
<b>Vendor: 4721 - Sky King Lift Rentals</b>			
Sky King Lift Rentals	Lift inspection #1 (tax exempt)	Inspection Services	35.00
Sky King Lift Rentals	Lift inspection #3 (tax exempt)	Inspection Services	283.93
		<b>Vendor 4721 - Sky King Lift Rentals Total:</b>	<b>318.93</b>
<b>Vendor: 0982 - Tebon's Gas Service</b>			
Tebon's Gas Service	Propane	Fuel	157.00
		<b>Vendor 0982 - Tebon's Gas Service Total:</b>	<b>157.00</b>
<b>Vendor: 1073 - Village Of Northbrook</b>			
Village Of Northbrook	Water Apr'20	Water	708.64
		<b>Vendor 1073 - Village Of Northbrook Total:</b>	<b>708.64</b>
		<b>Activity 1321 - SC Maintenance Total:</b>	<b>27,072.15</b>
<b>Activity: 1350 - VG Administration</b>			
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Konica Minolta	Equipment Maintenance Servic...	302.43
JP Chase Bank N A	Leasing Services/Konica Minolta	Equipment Maintenance Servic...	228.34
		<b>Vendor 3486 - JP Chase Bank N A Total:</b>	<b>530.77</b>
		<b>Activity 1350 - VG Administration Total:</b>	<b>530.77</b>
<b>Activity: 1351 - VG Maintenance</b>			
<b>Vendor: 2654 - Anderson Pest Solutions</b>			
Anderson Pest Solutions	May'20 pest control	Building Maintenance Services	50.00
		<b>Vendor 2654 - Anderson Pest Solutions Total:</b>	<b>50.00</b>

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Vendor Name	Description (Payable)	Account Name	Amount
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	VG electricity 2/25-3/25/20	Electricity	1,322.73
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>1,322.73</b>
<b>Activity 1351 - VG Maintenance Total:</b>			<b>1,372.73</b>
<b>Activity: 1370 - SC Pool Operations</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	AQUATIC COUNCIL	Training/Education/Conferences	150.00
Boa - P Card	NTL SWIM POOL FOUNDATION	Training/Education/Conferences	112.50
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>262.50</b>
<b>Activity 1370 - SC Pool Operations Total:</b>			<b>262.50</b>
<b>Activity: 1400 - MAC Pool Operations</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	AQUATIC COUNCIL	Training/Education/Conferences	150.00
Boa - P Card	NTL SWIM POOL FOUNDATION	Training/Education/Conferences	112.50
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>262.50</b>
<b>Activity 1400 - MAC Pool Operations Total:</b>			<b>262.50</b>
<b>Activity: 1405 - MAC Pool Maintenance</b>			
<b>Vendor: 2654 - Anderson Pest Solutions</b>			
Anderson Pest Solutions	May'20 pest control	Building Maintenance Services	30.00
<b>Vendor 2654 - Anderson Pest Solutions Total:</b>			<b>30.00</b>
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	MAC 2/25-3/25/20	Electricity	759.23
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>759.23</b>
<b>Activity 1405 - MAC Pool Maintenance Total:</b>			<b>789.23</b>
<b>Activity: 1450 - Activity Center Administration</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	IPRA	Training/Education Conferences	25.00
Boa - P Card	CDW GOVT #XPV4240	Computer and Data Services	1,135.94
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>1,160.94</b>
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Verizon Wireless	Mobile Communication Services	60.00
<b>Vendor 3486 - JP Chase Bank N A Total:</b>			<b>60.00</b>
<b>Activity 1450 - Activity Center Administration Total:</b>			<b>1,220.94</b>
<b>Activity: 1501 - Turf Field Rentals</b>			
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	TPPF- 2/19-3/19/20	Electricity	187.86
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>187.86</b>
<b>Activity 1501 - Turf Field Rentals Total:</b>			<b>187.86</b>
<b>Activity: 1503 - Skate Park</b>			
<b>Vendor: 2428 - Ace Hardware</b>			
Ace Hardware	Skate park camera wiring repair	Misc Repairs	32.18
<b>Vendor 2428 - Ace Hardware Total:</b>			<b>32.18</b>
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	AMZN Mktp US 1570K5V13	Computer and Data Services	65.95
Boa - P Card	AMZN Mktp US 6C2EE43Y3	Computer and Data Services	814.69
Boa - P Card	AMZN Mktp US 478VB1HE3	Computer and Data Services	119.00
Boa - P Card	Amazon.com KA5665XC3	Computer and Data Services	74.64
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>1,074.28</b>
<b>Vendor: 0441 - Home Depot Credit Services</b>			
Home Depot Credit Services	Skate park camera project	Misc Repairs	161.82
<b>Vendor 0441 - Home Depot Credit Services Total:</b>			<b>161.82</b>
<b>Activity 1503 - Skate Park Total:</b>			<b>1,268.28</b>

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Vendor Name	Description (Payable)	Account Name	Amount
<b>Activity: 1504 - Batting Cages</b>			
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	TPPF- 2/19-3/19/20	Electricity	62.62
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>62.62</b>
<b>Activity 1504 - Batting Cages Total:</b>			<b>62.62</b>
<b>Activity: 1506 - Velodrome/Chalet Rentals</b>			
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	MAC 2/25-3/25/20	Electricity	368.77
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>368.77</b>
<b>Vendor: 0441 - Home Depot Credit Services</b>			
Home Depot Credit Services	Chalet supplies fascia repair	Program Supplies	66.93
<b>Vendor 0441 - Home Depot Credit Services Total:</b>			<b>66.93</b>
<b>Activity 1506 - Velodrome/Chalet Rentals Total:</b>			<b>435.70</b>
<b>Activity: 1510 - Dog Park</b>			
<b>Vendor: 0231 - ComEd</b>			
ComEd	2490 Dundee - 4/16-5/15/20	Electricity	58.92
<b>Vendor 0231 - ComEd Total:</b>			<b>58.92</b>
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Comcast Chicago	Voice/Data Services	153.35
<b>Vendor 3486 - JP Chase Bank N A Total:</b>			<b>153.35</b>
<b>Vendor: 5311 - Service Sanitation</b>			
Service Sanitation	Portable restroom service May'...	Misc Contractual Services	51.25
<b>Vendor 5311 - Service Sanitation Total:</b>			<b>51.25</b>
<b>Activity 1510 - Dog Park Total:</b>			<b>263.52</b>
<b>Activity: 1800 - Recreation Admin</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	ZOOM.US	Computer and Data Services	22.67
Boa - P Card	ZOOM.US	Computer and Data Services	1.00
Boa - P Card	ZOOM.US	Computer and Data Services	1.34
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>25.01</b>
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Verizon Wireless	Mobile communication services	240.00
<b>Vendor 3486 - JP Chase Bank N A Total:</b>			<b>240.00</b>
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Managment A...	Q1'20 Member Contributions	Property Casualty Premiums	32,059.52
Park District Risk Managment A...	April 2020 Health Insurance	Health Insurance Premiums	6,557.64
<b>Vendor 0771 - Park District Risk Managment Agency Total:</b>			<b>38,617.16</b>
<b>Activity 1800 - Recreation Admin Total:</b>			<b>38,882.17</b>
<b>Activity: 1810 - Recreation Program Admin</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	IPRA	Training/Education/Conferences	60.00
Boa - P Card	IPRA	Training/Education/Conferences	25.00
Boa - P Card	IPRA	Training/Education/Conferences	25.00
Boa - P Card	IPRA	Training/Education/Conferences	25.00
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>135.00</b>
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	TPPF- 2/19-3/19/20	Electricity	250.48
Constellation Energy Services, I...	MAC 2/25-3/25/20	Electricity	1,041.23
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>1,291.71</b>
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Verizon Wireless	Mobile Communication	980.00
<b>Vendor 3486 - JP Chase Bank N A Total:</b>			<b>980.00</b>



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Vendor Name	Description (Payable)	Account Name	Amount
<b>Vendor: 0771 - Park District Risk Management Agency</b>			
Park District Risk Management A...	April 2020 Health Insurance	Health Insurance	13,649.19
<b>Vendor 0771 - Park District Risk Management Agency Total:</b>			<b>13,649.19</b>
<b>Activity 1810 - Recreation Program Admin Total:</b>			<b>16,055.90</b>
<b>Activity: 2004 - Tennis Lessons - Private</b>			
<b>Vendor: 0736 - Northbrook Racquet Club</b>			
Northbrook Racquet Club	Fall 2019 tennis	Independent Contractor Services	13,433.16
Northbrook Racquet Club	Winter 2020 tennis	Independent Contractor Services	10,216.00
<b>Vendor 0736 - Northbrook Racquet Club Total:</b>			<b>23,649.16</b>
<b>Activity 2004 - Tennis Lessons - Private Total:</b>			<b>23,649.16</b>
<b>Activity: 2302 - Sunshine Preschool 2's</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	ROCK N KIDS, INC.	Program Services	100.00
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>100.00</b>
<b>Activity 2302 - Sunshine Preschool 2's Total:</b>			<b>100.00</b>
<b>Activity: 2303 - Sunshine Preschool 3's</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	ROCK N KIDS, INC.	Program Services	100.00
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>100.00</b>
<b>Activity 2303 - Sunshine Preschool 3's Total:</b>			<b>100.00</b>
<b>Activity: 2304 - Sunshine Preschool 4's</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	ROCK N KIDS, INC.	Program Services	100.00
Boa - P Card	WALGREENS #4067	Program Supplies	5.82
Boa - P Card	WALGREENS #4067	Program Supplies	58.54
Boa - P Card	USPS PO 1631800029	Program Supplies	142.90
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>307.26</b>
<b>Activity 2304 - Sunshine Preschool 4's Total:</b>			<b>307.26</b>
<b>Activity: 2306 - EC In-House</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	JEWEL-OSCO	Program Supplies	29.41
Boa - P Card	TARGET 00011676	Program Supplies	12.64
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>42.05</b>
<b>Activity 2306 - EC In-House Total:</b>			<b>42.05</b>
<b>Activity: 2405 - Ridge Room Fitness</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	DS SERVICES STANDARD COFF	Program Services	4.99
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>4.99</b>
<b>Activity 2405 - Ridge Room Fitness Total:</b>			<b>4.99</b>
<b>Activity: 2604 - Hockey Lessons</b>			
<b>Vendor: 3170 - Northbrook Hockey League</b>			
Northbrook Hockey League	Winter 2020	Independent Contractor Services	7,847.12
<b>Vendor 3170 - Northbrook Hockey League Total:</b>			<b>7,847.12</b>
<b>Activity 2604 - Hockey Lessons Total:</b>			<b>7,847.12</b>
<b>Activity: 2705 - Specialized Skating</b>			
<b>Vendor: 1225 - Northbrook Speed Skating Club</b>			
Northbrook Speed Skating Club	Learn to speeds skate Winter'20	Independent Contractor Services	1,630.25
<b>Vendor 1225 - Northbrook Speed Skating Club Total:</b>			<b>1,630.25</b>
<b>Activity 2705 - Specialized Skating Total:</b>			<b>1,630.25</b>
<b>Activity: 2708 - NOI Admin/Tickets</b>			
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Vendini	Banking/Financial Fees	649.50
<b>Vendor 3486 - JP Chase Bank N A Total:</b>			<b>649.50</b>
<b>Activity 2708 - NOI Admin/Tickets Total:</b>			<b>649.50</b>

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Vendor Name	Description (Payable)	Account Name	Amount
<b>Activity: 2709 - NOI Participants/Costumes</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	WEISSMAN DESIGNS FOR DAN	Program Supplies	-1,652.36
Boa - P Card	A WISH COME TRUE	Program Supplies	-759.87
Boa - P Card	A WISH COME TRUE	Program Supplies	-4,766.54
Boa - P Card	A WISH COME TRUE	Program Supplies	-604.86
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>-7,783.63</b>
<b>Activity 2709 - NOI Participants/Costumes Total:</b>			<b>-7,783.63</b>
<b>Activity: 2710 - Icettes, Jr. Icettes, Dancette</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	A WISH COME TRUE	Program Supplies	-1,199.65
Boa - P Card	A WISH COME TRUE	Program Supplies	-1,379.20
Boa - P Card	A WISH COME TRUE	Program Supplies	-663.89
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>-3,242.74</b>
<b>Activity 2710 - Icettes, Jr. Icettes, Dancette Total:</b>			<b>-3,242.74</b>
<b>Activity: 2712 - Teams Elite</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	SQ JON ZELL	Program Supplies	293.00
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>293.00</b>
<b>Activity 2712 - Teams Elite Total:</b>			<b>293.00</b>
<b>Activity: 2800 - Performing Arts Admin</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	PROPADED	Publications/Subscriptions	1,400.00
Boa - P Card	IPRA	Training/Education/Conferences	25.00
Boa - P Card	WWW.1AND1.COM	Publications/Subscriptions	14.99
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>1,439.99</b>
<b>Activity 2800 - Performing Arts Admin Total:</b>			<b>1,439.99</b>
<b>Activity: 2801 - Dance - Youth</b>			
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Vendini	Banking/Financial Fees	45.50
<b>Vendor 3486 - JP Chase Bank N A Total:</b>			<b>45.50</b>
<b>Activity 2801 - Dance - Youth Total:</b>			<b>45.50</b>
<b>Activity: 2806 - Theatre Production Admin</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	AMZN Mktp US	Costume Design	-16.99
Boa - P Card	AMZN Mktp US	Costume Design	-16.99
Boa - P Card	AMZN Mktp US	Costume Design	-13.00
Boa - P Card	AMZN Mktp US	Costume Design	-16.99
Boa - P Card	AMZN Mktp US	Costume Design	-16.99
Boa - P Card	AMZN Mktp US	Costume Design	-16.99
Boa - P Card	AMZN Mktp US	Costume Design	-16.99
Boa - P Card	AMZN Mktp US	Costume Design	-13.99
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>-128.93</b>
<b>Activity 2806 - Theatre Production Admin Total:</b>			<b>-128.93</b>
<b>Activity: 2810 - Bright Star/NSSRA</b>			
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Vendini	Banking/Financial Fees	117.75
<b>Vendor 3486 - JP Chase Bank N A Total:</b>			<b>117.75</b>
<b>Activity 2810 - Bright Star/NSSRA Total:</b>			<b>117.75</b>
<b>Activity: 2811 - NTC - Northbrook Theatre Company</b>			
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Vendini	Banking/Financial Fees	61.50
<b>Vendor 3486 - JP Chase Bank N A Total:</b>			<b>61.50</b>
<b>Activity 2811 - NTC - Northbrook Theatre Company Total:</b>			<b>61.50</b>

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Vendor Name	Description (Payable)	Account Name	Amount
<b>Activity: 3000 - Senior Center Admin</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	TRADER JOE'S #680 QPS	Program Supplies	16.83
Boa - P Card	USPS PO 1606600106	Program Supplies	22.00
Boa - P Card	TRADER JOE'S #680 QPS	Program Supplies	19.80
Boa - P Card	AMAZON.COM EB1O493U3 AM...	Program Supplies	18.54
Boa - P Card	TRADER JOE'S #681 QPS	Program Supplies	22.77
Boa - P Card	USPS PO 1606600106	Program Supplies	11.00
Boa - P Card	Amazon.com UY3NO7DX3	Program Supplies	27.70
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>138.64</b>
<b>Activity 3000 - Senior Center Admin Total:</b>			<b>138.64</b>
<b>Activity: 3119 - Fishing Derby</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	KEYSTONE HATCHERIES	Program Supplies	100.00
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>100.00</b>
<b>Activity 3119 - Fishing Derby Total:</b>			<b>100.00</b>
<b>Activity: 3200 - Summer Camp - Admin</b>			
<b>Vendor: 3615 - Creekside Printing</b>			
Creekside Printing	Camp postcards (16,500)	Printing/Finishing Services	1,298.00
<b>Vendor 3615 - Creekside Printing Total:</b>			<b>1,298.00</b>
<b>Activity 3200 - Summer Camp - Admin Total:</b>			<b>1,298.00</b>
<b>Activity: 3302 - Martial Arts - Contractual</b>			
<b>Vendor: 0552 - K H Kim</b>			
K H Kim	Winter'20 TaeKwonDo	Independent Contractor Services	2,996.38
<b>Vendor 0552 - K H Kim Total:</b>			<b>2,996.38</b>
<b>Activity 3302 - Martial Arts - Contractual Total:</b>			<b>2,996.38</b>
<b>Activity: 3303 - Youth Sports - Contractual</b>			
<b>Vendor: 1287 - Hot Shots Sports</b>			
Hot Shots Sports	Winter 2020	Independent Contractor Services	11,281.33
<b>Vendor 1287 - Hot Shots Sports Total:</b>			<b>11,281.33</b>
<b>Activity 3303 - Youth Sports - Contractual Total:</b>			<b>11,281.33</b>
<b>Activity: 3304 - Youth Tennis Lessons - Group</b>			
<b>Vendor: 0736 - Northbrook Racquet Club</b>			
Northbrook Racquet Club	Fall 2019 tennis	Independent Contrator Services	5,375.02
Northbrook Racquet Club	Winter 2020 tennis	Independent Contrator Services	3,727.57
<b>Vendor 0736 - Northbrook Racquet Club Total:</b>			<b>9,102.59</b>
<b>Activity 3304 - Youth Tennis Lessons - Group Total:</b>			<b>9,102.59</b>
<b>Activity: 3309 - Lacrosse Non Contractual</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	SEASON TICKER	Program Services	-900.00
Boa - P Card	SEASON TICKER	Program Services	-900.00
Boa - P Card	SEASON TICKER	Program Services	-900.00
Boa - P Card	SEASON TICKER	Program Services	-900.00
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>-3,600.00</b>
<b>Activity 3309 - Lacrosse Non Contractual Total:</b>			<b>-3,600.00</b>
<b>Activity: 3310 - Youth Soccer</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	AMZN Mktp US SK93T7ZX3	Program Supplies	13.77
Boa - P Card	AMZN Mktp US	Program Supplies	-41.31
Boa - P Card	AMZN Mktp US	Program Supplies	-13.77
Boa - P Card	AMZN Mktp US	Program Supplies	-16.99
<b>Vendor 2492 - Boa - P Card Total:</b>			<b>-58.30</b>
<b>Activity 3310 - Youth Soccer Total:</b>			<b>-58.30</b>

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Vendor Name	Description (Payable)	Account Name	Amount
Activity: 3314 - Youth Volleyball Vendor: 1287 - Hot Shots Sports Hot Shots Sports	Winter 2020	Program Supplies	270.00
		<b>Vendor 1287 - Hot Shots Sports Total:</b>	<b>270.00</b>
		<b>Activity 3314 - Youth Volleyball Total:</b>	<b>270.00</b>
		<b>Division 3 - Recreation Total:</b>	<b>1,438,085.79</b>

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Vendor Name	Description (Payable)	Account Name	Amount
<b>Division: 4 - Golf</b>			
<b>Activity: 1051 - Capital Projects - Golf</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	PODS #26	Capital - Professional Services	109.99
		<b>Vendor 2492 - Boa - P Card Total:</b>	<b>109.99</b>
<b>Vendor: 7844 - Fowler Enterprises, LLC</b>			
Fowler Enterprises, LLC	SCC demo payment #2	Capital - Professional Services	86,733.00
		<b>Vendor 7844 - Fowler Enterprises, LLC Total:</b>	<b>86,733.00</b>
<b>Vendor: 1290 - Gewalt Hamilton Associates</b>			
Gewalt Hamilton Associates	SCC - Plat of easement	Capital - Professional Services	6,000.00
		<b>Vendor 1290 - Gewalt Hamilton Associates Total:</b>	<b>6,000.00</b>
<b>Vendor: 0441 - Home Depot Credit Services</b>			
Home Depot Credit Services	SCC demo	Capital - Professional Services	22.97
		<b>Vendor 0441 - Home Depot Credit Services Total:</b>	<b>22.97</b>
<b>Vendor: 5370 - Jacobson Golf Course Design, Inc</b>			
Jacobson Golf Course Design, Inc	Pymt #10	Capital - Professional Services	3,391.58
		<b>Vendor 5370 - Jacobson Golf Course Design, Inc Total:</b>	<b>3,391.58</b>
<b>Vendor: 0519 - Jensen's Plumbing &amp; Heating</b>			
Jensen's Plumbing & Heating	Cap water, sanitary sewer OEC, ...	Capital - Professional Services	10,361.20
		<b>Vendor 0519 - Jensen's Plumbing &amp; Heating Total:</b>	<b>10,361.20</b>
<b>Vendor: 0764 - Paddock Publications</b>			
Paddock Publications	SCC bd 2184 pkg 16 legal notice	Capital - Professional Services	221.40
		<b>Vendor 0764 - Paddock Publications Total:</b>	<b>221.40</b>
<b>Vendor: 3521 - Ratio Architects, Inc.</b>			
Ratio Architects, Inc.	SCC pymt #8	Capital - Professional Services	18,950.13
		<b>Vendor 3521 - Ratio Architects, Inc. Total:</b>	<b>18,950.13</b>
<b>Vendor: 3578 - Rethync Studio</b>			
Rethync Studio	SCC construction camera setup	Capital - Professional Services	2,500.00
Rethync Studio	Feb-Apr video review/download...	Land Improvements	275.00
		<b>Vendor 3578 - Rethync Studio Total:</b>	<b>2,775.00</b>
<b>Vendor: 0931 - Soil And Material Consultants</b>			
Soil And Material Consultants	SCC demo- soil & material testi...	Capital - Professional Services	5,580.00
		<b>Vendor 0931 - Soil And Material Consultants Total:</b>	<b>5,580.00</b>
		<b>Activity 1051 - Capital Projects - Golf Total:</b>	<b>134,145.27</b>
<b>Activity: 1200 - Golf Admin</b>			
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Konica Minolta	Equipment Maintenance Servic...	122.96
JP Chase Bank N A	Verizon Wireless	Mobile communication services	450.00
JP Chase Bank N A	Leasing Services/Konica Minolta	Equipment Maintenance Servic...	124.99
		<b>Vendor 3486 - JP Chase Bank N A Total:</b>	<b>697.95</b>
<b>Vendor: 0771 - Park District Risk Management Agency</b>			
Park District Risk Management A...	Q1'20 Member Contributions	Property Casualty Premiums	13,199.77
Park District Risk Management A...	April 2020 Health Insurance	Health Insurance Premiums	2,531.97
		<b>Vendor 0771 - Park District Risk Management Agency Total:</b>	<b>15,731.74</b>
		<b>Activity 1200 - Golf Admin Total:</b>	<b>16,429.69</b>
<b>Activity: 1201 - Sportsman's Operations</b>			
<b>Vendor: 3486 - JP Chase Bank N A</b>			
JP Chase Bank N A	Comcast Chicago	Voice/Data Services	113.35
JP Chase Bank N A	Comcast Chicago	Voice/Data Services	135.12
		<b>Vendor 3486 - JP Chase Bank N A Total:</b>	<b>248.47</b>
<b>Vendor: 0771 - Park District Risk Management Agency</b>			
Park District Risk Management A...	April 2020 Health Insurance	Health Insurance Premiums	1,427.90
		<b>Vendor 0771 - Park District Risk Management Agency Total:</b>	<b>1,427.90</b>
		<b>Activity 1201 - Sportsman's Operations Total:</b>	<b>1,676.37</b>

May Voucher Report

Payment Dates: 05/01/2020 - 05/31/2020

Vendor Name	Description (Payable)	Account Name	Amount
<b>Activity: 1210 - Golf Ground Maintenance</b>			
<b>Vendor: 2492 - Boa - P Card</b>			
Boa - P Card	Park District Risk Manage	Training/Education/Conferences	-199.00
		<b>Vendor 2492 - Boa - P Card Total:</b>	<b>-199.00</b>
<b>Vendor: 1774 - Illinois Department Of Agriculture</b>			
Illinois Department Of Agricultu...	IL Commerical applicators licen...	Publications/Subscriptions	60.00
Illinois Department Of Agricultu...	IL Commerical applicators licen...	Publications/Subscriptions	60.00
		<b>Vendor 1774 - Illinois Department Of Agriculture Total:</b>	<b>120.00</b>
<b>Vendor: 3216 - Moe Funds</b>			
Moe Funds	June 2020 Health Insurance	Health Insurance Premiums	1,524.00
		<b>Vendor 3216 - Moe Funds Total:</b>	<b>1,524.00</b>
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Managment A...	April 2020 Health Insurance	Health Insurance Premiums	2,528.41
		<b>Vendor 0771 - Park District Risk Managment Agency Total:</b>	<b>2,528.41</b>
<b>Vendor: 0862 - Reinders, Incorporated</b>			
Reinders, Incorporated	Marking paint	Golf - Course Supplies	164.32
Reinders, Incorporated	Main Event micronutrients - Oa...	Ground Supplies	959.55
		<b>Vendor 0862 - Reinders, Incorporated Total:</b>	<b>1,123.87</b>
<b>Vendor: 7902 - Wild Goose Chase, Inc</b>			
Wild Goose Chase, Inc	Goose service - Sportsman's 4/6...	Ground Maintenance Services	536.00
Wild Goose Chase, Inc	Goose service - Sportsman's egg...	Ground Maintenance Services	100.00
Wild Goose Chase, Inc	Goose service - Sportsman's Ma...	Ground Maintenance Services	536.00
		<b>Vendor 7902 - Wild Goose Chase, Inc Total:</b>	<b>1,172.00</b>
		<b>Activity 1210 - Golf Ground Maintenance Total:</b>	<b>6,269.28</b>
<b>Activity: 1211 - Golf Facility Maintenance</b>			
<b>Vendor: 2654 - Anderson Pest Solutions</b>			
Anderson Pest Solutions	May'20 pest control	Building Maintenance Services	15.00
		<b>Vendor 2654 - Anderson Pest Solutions Total:</b>	<b>15.00</b>
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	3401 Dundee-2/19-3/19/20	Electricity	740.36
Constellation Energy Services, I...	Golf irrigation well 2/19-3/19/20	Electricity	2,788.25
		<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>	<b>3,528.61</b>
<b>Vendor: 2658 - Eco-Clean Maintenance</b>			
Eco-Clean Maintenance	Mar'20 custodial service	Building Maintenance Services	438.49
Eco-Clean Maintenance	Apr'20 custodial service	Building Maintenance Services	438.49
		<b>Vendor 2658 - Eco-Clean Maintenance Total:</b>	<b>876.98</b>
<b>Vendor: 0441 - Home Depot Credit Services</b>			
Home Depot Credit Services	Lockbox for goose service	Building Maintenance Supplies	59.76
Home Depot Credit Services	SCC electrical supplies	Electrical Supplies	9.42
Home Depot Credit Services	SCC electrical supplies	Electrical Supplies	41.98
		<b>Vendor 0441 - Home Depot Credit Services Total:</b>	<b>111.16</b>
<b>Vendor: 3169 - Readyrefresh By Nestle</b>			
Readyrefresh By Nestle	Bottled water - SCC	Miscellaneous Supplies	36.91
		<b>Vendor 3169 - Readyrefresh By Nestle Total:</b>	<b>36.91</b>
<b>Vendor: 1073 - Village Of Northbrook</b>			
Village Of Northbrook	Water Apr'20	Water	7.00
		<b>Vendor 1073 - Village Of Northbrook Total:</b>	<b>7.00</b>
		<b>Activity 1211 - Golf Facility Maintenance Total:</b>	<b>4,575.66</b>
<b>Activity: 1212 - Golf Fleet Maintenance</b>			
<b>Vendor: 0360 - Fox Valley Fire &amp; Safety</b>			
Fox Valley Fire & Safety	TPC fire alarm testing - TPPF	Inspection Services	175.00
		<b>Vendor 0360 - Fox Valley Fire &amp; Safety Total:</b>	<b>175.00</b>
<b>Vendor: 3216 - Moe Funds</b>			
Moe Funds	June 2020 Health Insurance	Health Insurance Premiums	1,524.00
		<b>Vendor 3216 - Moe Funds Total:</b>	<b>1,524.00</b>

May Voucher Report

Payment Dates: 05/01/2020 - 05/31/2020

Vendor Name	Description (Payable)	Account Name	Amount
<b>Vendor: 0703 - Motor Parts and Equipment Corporation</b>			
Motor Parts and Equipment Co...	Shop oil - acct 6135	Oil & Lubricants	78.00
<b>Vendor 0703 - Motor Parts and Equipment Corporation Total:</b>			<b>78.00</b>
<b>Vendor: 1175 - Pomp'S Tire Service</b>			
Pomp'S Tire Service	Bobcat tire repairs	Equipment Repairs	774.50
<b>Vendor 1175 - Pomp'S Tire Service Total:</b>			<b>774.50</b>
<b>Vendor: 1842 - Pro Safety, Inc</b>			
Pro Safety, Inc	Face shields, head gear, gloves	Safety Supplies	105.00
<b>Vendor 1842 - Pro Safety, Inc Total:</b>			<b>105.00</b>
<b>Vendor: 0862 - Reinders, Incorporated</b>			
Reinders, Incorporated	Fairway mower repair	Equipment Supplies	82.33
Reinders, Incorporated	Fairway mower repair	Equipment Supplies	816.70
<b>Vendor 0862 - Reinders, Incorporated Total:</b>			<b>899.03</b>
<b>Activity 1212 - Golf Fleet Maintenance Total:</b>			<b>3,555.53</b>
<b>Activity: 1221 - Anets Maintenance</b>			
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	TPPF- 2/19-3/19/20	Electricity	250.48
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>250.48</b>
<b>Vendor: 3136 - Foot Stone, Inc.</b>			
Foot Stone, Inc.	Native area stewardship	Ground Maintenance Services	750.00
<b>Vendor 3136 - Foot Stone, Inc. Total:</b>			<b>750.00</b>
<b>Vendor: 0441 - Home Depot Credit Services</b>			
Home Depot Credit Services	Techny Prairie Center floor wax	Building Maintenance Supplies	66.97
<b>Vendor 0441 - Home Depot Credit Services Total:</b>			<b>66.97</b>
<b>Vendor: 7902 - Wild Goose Chase, Inc</b>			
Wild Goose Chase, Inc	Goose service - Anetsberger 4/6...	Ground Maintenance Services	480.00
Wild Goose Chase, Inc	Goose service - Anetsberger egg...	Ground Maintenance Services	100.00
Wild Goose Chase, Inc	Goose service - Anetsberger Ma...	Ground Maintenance Services	480.00
<b>Vendor 7902 - Wild Goose Chase, Inc Total:</b>			<b>1,060.00</b>
<b>Activity 1221 - Anets Maintenance Total:</b>			<b>2,127.45</b>
<b>Activity: 1235 - Golf Instruction Administration</b>			
<b>Vendor: 0771 - Park District Risk Managment Agency</b>			
Park District Risk Managment A...	April 2020 Health Insurance	Health Insurance Premiums	2,781.95
<b>Vendor 0771 - Park District Risk Managment Agency Total:</b>			<b>2,781.95</b>
<b>Activity 1235 - Golf Instruction Administration Total:</b>			<b>2,781.95</b>
<b>Activity: 1244 - Golf Youth Travel Teams</b>			
<b>Vendor: 1032 - Chicago School of Golf</b>			
Chicago School of Golf	Travel team league medals	Program Supplies	62.00
<b>Vendor 1032 - Chicago School of Golf Total:</b>			<b>62.00</b>
<b>Activity 1244 - Golf Youth Travel Teams Total:</b>			<b>62.00</b>
<b>Division 4 - Golf Total:</b>			<b>171,623.20</b>
<b>Grand Total:</b>			<b>1,969,404.63</b>

## Report Summary

### Fund Summary

Fund	Payment Amount
10 - General	200,173.19
20 - Recreation	207,815.16
60 - Bond & Interest	147,981.25
65 - Capital Fund	1,413,435.03
<b>Grand Total:</b>	<b>1,969,404.63</b>

### Account Summary

Account Number	Account Name	Payment Amount
10-00-00-000-0000-1420	Receivables - Other	670.05
10-00-00-000-0000-1510	Admin - Building Supplies	574.24
10-00-00-000-0000-2050	Accrued PDRMA Vol Life	204.40
10-10-80-900-1000-5214	Postage/Delivery charges	827.63
10-10-80-900-1000-5297	Electricity	987.53
10-10-80-900-1000-5401	Office Supplies	71.12
10-10-80-900-1000-5555	Covid-19 Expense	5,370.28
10-10-81-910-1001-5100	Health Insurance Premiu...	4,523.32
10-10-81-910-1001-5202	Professional Services	7,000.00
10-10-81-910-1001-5205	Transportation	51.46
10-10-81-910-1001-5220	Mobile communication se...	120.00
10-10-81-910-1001-5499	Miscellaneous Supplies	14.99
10-10-81-910-1002-5100	Health Insurance Premiu...	4,549.89
10-10-81-910-1002-5202	Professional Services	2,687.50
10-10-81-910-1002-5203	Computer and Data Servi...	798.15
10-10-81-910-1002-5213	Printing/Finishing Services	119.80
10-10-81-910-1002-5220	Mobile communication se...	60.00
10-10-81-910-1002-5424	Printer/Copier Supplies	363.12
10-10-81-910-1002-5500	Training/Education/Confe...	-1,950.00
10-10-81-910-1003-5100	Health Insurance Premiu...	6,629.53
10-10-81-910-1003-5220	Mobile Communication Se...	60.00
10-10-81-910-1003-5222	Staff Recruiting/Onboardi...	10.29
10-10-81-910-1003-5299	Misc Contractual Services	1,287.00
10-10-81-910-1003-5415	Safety Supplies	68.00
10-10-81-910-1004-5100	Health Insurance Premiu...	2,485.31
10-10-81-910-1004-5203	Computer and Data Servi...	46,740.11
10-10-81-910-1004-5209	Equipment Maintenance ...	3,302.20
10-10-81-910-1004-5214	Postage/Delivery charges	21.72
10-10-81-910-1004-5220	Mobile communication se...	1,607.96
10-10-81-910-1004-5295	Voice/Data Services	13,296.12
10-10-81-910-1004-5299	Misc Contractual Services	1,107.00
10-10-81-910-1004-5424	Printer/Copier Supplies	525.00
10-10-81-910-1005-5100	Health Insurance Premiu...	5,577.70
10-10-81-910-1005-5202	Professional Services	690.00
10-10-81-910-1005-5203	Computer and Data Servi...	654.12
10-10-81-910-1005-5217	Publications/Subscriptions	15.96
10-10-81-910-1005-5220	Mobile communication se...	180.00
10-10-81-910-1005-5497	Small Equipment < \$10k	1,267.96
10-10-81-910-1005-5500	Training/Education/Confe...	37.00
10-10-81-910-1006-5100	Health Insurance Premiu...	1,090.56
10-10-81-910-1006-5401	Office Supplies	3.98
10-10-81-910-1007-5226	Property Casualty Premi...	13,024.39
10-15-82-920-1100-5100	Health Insurance Premiu...	1,814.54
10-15-82-920-1100-5220	Mobile communication se...	725.00
10-15-82-920-1100-5226	Property Casualty Premi...	12,568.43
10-15-82-920-1100-5297	Electricity	2,515.04
10-15-82-920-1100-5415	Safety Supplies	884.00
10-20-82-620-1102-5100	Health Insurance Premiu...	7,401.48
10-20-82-620-1102-5212	Ground Maintenance Serv...	15,068.00



## Account Summary

Account Number	Account Name	Payment Amount
10-20-82-620-1102-5217	Publications/Subscriptions	60.00
10-20-82-620-1102-5223	Uniform Cleaning	111.52
10-20-82-620-1102-5296	Water	301.18
10-20-82-620-1102-5411	Ground Supplies	506.20
10-20-82-620-1102-5415	Safety Supplies	37.25
10-20-82-620-1102-5417	Athletic Field Supplies	55.50
10-20-82-620-1102-5422	Hardware & Fastener Sup...	13.49
10-20-82-620-1102-5500	Training/Education/Confe...	-199.00
10-20-82-620-1103-5100	Health Insurance Premiu...	9,064.79
10-20-82-620-1103-5208	Building Maintenance Serv..	2,372.40
10-20-82-620-1103-5210	Inspection Services	175.00
10-20-82-620-1103-5223	Uniform Cleaning	142.12
10-20-82-620-1103-5406	Building Maintenance Su...	365.40
10-20-82-620-1103-5412	Electrical Supplies	483.85
10-20-82-620-1103-5413	Plumbing/Irrigation/Foun...	555.10
10-20-82-620-1103-5415	Safety Supplies	37.25
10-20-82-620-1103-5419	Playground Supplies	1,453.35
10-20-82-620-1103-5421	Hand Tools	53.99
10-20-82-620-1103-5423	HVAC	110.36
10-20-82-620-1103-5498	Furniture & Fixtures < \$1...	3,090.91
10-20-82-620-1104-5100	Health Insurance Premiu...	3,349.75
10-20-82-620-1104-5206	Equipment Rental	1,293.40
10-20-82-620-1104-5210	Inspection Services	710.00
10-20-82-620-1104-5223	Uniform Cleaning	56.00
10-20-82-620-1104-5300	Vehicle Repairs	638.44
10-20-82-620-1104-5305	Equipment Repairs	364.05
10-20-82-620-1104-5403	Vehicle Supplies	990.29
10-20-82-620-1104-5404	Fuel	2,929.85
10-20-82-620-1104-5409	Equipment Supplies	14.00
10-20-82-620-1104-5415	Safety Supplies	37.25
10-20-82-920-1101-5100	Health Insurance Premiu...	2,015.12
10-20-82-920-1101-5202	Professional Services	1,282.50
20-00-00-000-0000-1400	Receivables - Active	11,395.97
20-00-00-000-0000-1500	Golf Shop - Sportsman's	145.23
20-25-83-930-1800-5100	Health Insurance Premiu...	6,557.64
20-25-83-930-1800-5203	Computer and Data Servi...	25.01
20-25-83-930-1800-5220	Mobile communication se...	240.00
20-25-83-930-1800-5226	Property Casualty Premi...	32,059.52
20-30-01-010-2004-5218	Independent Contractor S...	23,649.16
20-30-04-035-2302-5200	Program Services	100.00
20-30-04-035-2303-5200	Program Services	100.00
20-30-04-035-2304-5200	Program Services	100.00
20-30-04-035-2304-5400	Program Supplies	207.26
20-30-04-040-2306-5400	Program Supplies	42.05
20-30-05-045-2405-5200	Program Services	4.99
20-30-08-065-2604-5218	Independent Contractor S...	7,847.12
20-30-09-075-2705-5218	Independent Contractor S...	1,630.25
20-30-09-080-2708-5221	Banking/Financial Fees	649.50
20-30-09-080-2709-5400	Program Supplies	-7,783.63
20-30-09-080-2710-5400	Program Supplies	-3,242.74
20-30-09-085-2712-5400	Program Supplies	293.00
20-30-10-090-2801-5221	Banking/Financial Fees	45.50
20-30-10-095-2806-5427	Costume Design	-128.93
20-30-10-095-2811-5221	Banking/Financial Fees	61.50
20-30-10-100-2800-5217	Publications/Subscriptions	1,414.99
20-30-10-100-2800-5500	Training/Education/Confe...	25.00
20-30-12-100-3000-5400	Program Supplies	138.64
20-30-13-120-3119-5400	Program Supplies	100.00

## Account Summary

Account Number	Account Name	Payment Amount
20-30-14-100-3200-5213	Printing/Finishing Services	1,298.00
20-30-15-065-3302-5218	Independent Contractor S...	2,996.38
20-30-15-065-3303-5218	Independent Contractor S...	11,281.33
20-30-15-065-3304-5218	Independent Contractor Se...	9,102.59
20-30-15-065-3314-5400	Program Supplies	270.00
20-30-15-070-3309-5200	Program Services	-3,600.00
20-30-15-070-3310-5400	Program Supplies	-58.30
20-30-83-930-1810-5100	Health Insurance	13,649.19
20-30-83-930-1810-5220	Mobile Communication	980.00
20-30-83-930-1810-5297	Electricity	1,291.71
20-30-83-930-1810-5500	Training/Education/Confe...	135.00
20-35-40-600-1300-5100	Health Insurance Premiu...	4,966.24
20-35-40-600-1300-5209	Equipment Maintenance ...	1,583.65
20-35-40-600-1300-5220	Mobile communication se...	60.00
20-35-40-610-1301-5100	Health Insurance Premiu...	4,877.59
20-35-40-610-1301-5208	Building Maintenance Serv..	40.00
20-35-40-610-1301-5210	Inspection Services	313.95
20-35-40-610-1301-5296	Water	81.40
20-35-40-610-1301-5297	Electricity	3,277.81
20-35-40-610-1301-5310	Building Repairs	676.00
20-35-40-610-1301-5406	Building Maintenance Su...	17.97
20-35-40-610-1301-5412	Electrical Supplies	139.98
20-35-41-600-1320-5100	Health Insurance Premiu...	5,768.74
20-35-41-600-1320-5209	Equipment Maintenance ...	1,544.42
20-35-41-600-1320-5220	Mobile communication se...	120.00
20-35-41-610-1321-5100	Health Insurance Premiu...	4,344.95
20-35-41-610-1321-5208	Building Maintenance Serv..	3,192.00
20-35-41-610-1321-5210	Inspection Services	318.93
20-35-41-610-1321-5296	Water	708.64
20-35-41-610-1321-5297	Electricity	13,869.78
20-35-41-610-1321-5310	Building Repairs	3,809.23
20-35-41-610-1321-5404	Fuel	192.98
20-35-41-610-1321-5406	Building Maintenance Su...	167.52
20-35-41-610-1321-5408	Janitorial Supplies	189.90
20-35-41-610-1321-5412	Electrical Supplies	167.23
20-35-41-610-1321-5413	Plumbing/Irrigation/Foun...	73.74
20-35-41-610-1321-5415	Safety Supplies	37.25
20-35-42-600-1350-5209	Equipment Maintenance ...	530.77
20-35-42-610-1351-5208	Building Maintenance Serv..	50.00
20-35-42-610-1351-5297	Electricity	1,322.73
20-35-44-600-1370-5500	Training/Education/Confe...	262.50
20-35-45-600-1400-5500	Training/Education/Confe...	262.50
20-35-45-610-1405-5208	Building Maintenance Serv..	30.00
20-35-45-610-1405-5297	Electricity	759.23
20-35-49-600-1503-5203	Computer and Data Servi...	1,074.28
20-35-49-600-1503-5350	Misc Repairs	194.00
20-35-49-600-1504-5297	Electricity	62.62
20-35-49-600-1510-5295	Voice/Data Services	153.35
20-35-49-600-1510-5297	Electricity	58.92
20-35-49-600-1510-5299	Misc Contractual Services	51.25
20-35-55-600-1450-5203	Computer and Data Servi...	1,135.94
20-35-55-600-1450-5220	Mobile Communication Se...	60.00
20-35-55-600-1450-5500	Training/Education Confe...	25.00
20-40-43-730-2810-5221	Banking/Financial Fees	117.75
20-40-49-700-1501-5297	Electricity	187.86
20-40-49-730-1506-5297	Electricity	368.77
20-40-49-730-1506-5400	Program Supplies	66.93
20-45-84-940-1200-5100	Health Insurance Premiu...	2,531.97

**Account Summary**

Account Number	Account Name	Payment Amount
20-45-84-940-1200-5209	Equipment Maintenance ...	247.95
20-45-84-940-1200-5220	Mobile communication se...	450.00
20-45-84-940-1200-5226	Property Casualty Premi...	13,199.77
20-50-07-070-1244-5400	Program Supplies	62.00
20-50-07-100-1235-5100	Health Insurance Premiu...	2,781.95
20-55-46-600-1201-5100	Health Insurance Premiu...	1,427.90
20-55-46-600-1201-5295	Voice/Data Services	248.47
20-55-46-610-1211-5208	Building Maintenance Serv...	891.98
20-55-46-610-1211-5296	Water	7.00
20-55-46-610-1211-5297	Electricity	3,528.61
20-55-46-610-1211-5406	Building Maintenance Su...	59.76
20-55-46-610-1211-5412	Electrical Supplies	51.40
20-55-46-610-1211-5499	Miscellaneous Supplies	36.91
20-55-46-625-1210-5100	Health Insurance Premiu...	4,052.41
20-55-46-625-1210-5212	Ground Maintenance Serv...	1,172.00
20-55-46-625-1210-5217	Publications/Subscriptions	120.00
20-55-46-625-1210-5411	Ground Supplies	959.55
20-55-46-625-1210-5430	Golf - Course Supplies	164.32
20-55-46-625-1210-5500	Training/Education/Confe...	-199.00
20-55-46-625-1212-5100	Health Insurance Premiu...	1,524.00
20-55-46-625-1212-5210	Inspection Services	175.00
20-55-46-625-1212-5305	Equipment Repairs	774.50
20-55-46-625-1212-5405	Oil & Lubricants	78.00
20-55-46-625-1212-5409	Equipment Supplies	899.03
20-55-46-625-1212-5415	Safety Supplies	105.00
20-55-47-625-1221-5212	Ground Maintenance Serv...	1,810.00
20-55-47-625-1221-5297	Electricity	250.48
20-55-47-625-1221-5406	Building Maintenance Su...	66.97
60-10-80-900-1035-6010	Bond Interest Expense	147,981.25
65-25-83-999-1053-6510	Buildings	1,274,054.76
65-25-83-999-1053-6515	Building Improvements	5,235.00
65-45-84-999-1051-6505	Land Improvements	275.00
65-45-84-999-1051-6570	Capital - Professional Serv...	133,870.27
	<b>Grand Total:</b>	<b>1,969,404.63</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	555,676.60
10536510AC	1,274,054.76
27125400JUN	293.00
GSCC0118	134,145.27
MHP0319	5,235.00
	<b>Grand Total:</b>
	<b>1,969,404.63</b>



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

# MEMORANDUM

To: Administration and Finance Committee  
From: Mindy Munn, Director of Administration and Finance  
Terah Bozarth, Senior Human Resources Manager  
Agenda Item: 6/17.21 Consider Paycom Agreement  
Date: June 12, 2020

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## **Staff Recommendation:**

Staff recommends the approval of the Paycom Agreement for the implementation and deployment of Human Resources Information Systems (HRIS) software.

## **Background & Analysis:**

Over the past year, staff has investigated three Human Resources Information Systems (HRIS) that would allow existing technology functionality to be consolidated into one software. The three vendors selected for review were Paycom, Paylocity and NEO GOV because other local Park Districts are utilizing their services or they specialize in the government market.

Currently, the District uses multiple software programs to manage their Human Resources processes. Software includes:

- Tyler Technologies Incode – Financial and Personnel Management Software for processing payroll
- TimeClockPlus – Time and Attendance for payroll processing
- CivicHR – Employee Management software used for recruiting, hiring and onboarding new employees

Tyler Technologies offers various technology solutions to governmental clients including MUNIS and Incode. When staff moved away from MUNIS to Incode in 2018, we did so because Incode was more aligned with the needs of a park district and was a more cost-effective solution (i.e. ongoing support). In addition, the move to Incode also allowed the District to easily move the fiscal year end from April 30 to December 31. At the time of the move the District was aware of the need to reevaluate both Human Resources and payroll processes.

In April 2019 due to limited staffing in the Administration and Finance Division, the District hired an outside Human Resources consultant. The consultant was tasked with evaluating the District's HR processes and interviewing multiple end users across all Divisions. The feedback we received from employees across the District was invaluable. We realized that a disproportionate amount of administrative work had fallen to the hiring supervisors and managers as many processes had been decentralized over the years. HR was viewed more as transactional service rather than as a resource and business partner.

Staff in conjunction with the HR consultant researched various HRIS solutions and landed on three potential vendors. Vendors provided product demonstrations to a cross-functional team comprised of employees in all Divisions. The team engaged the vendors with real time scenarios, in order to understand how the software would function for us. Staff feels moving to a system created solely to support Human Resources will leverage the District's ability to make strategic staffing and financial decisions.

Based on the interviews and product demonstrations the team is recommending the purchase of Paycom. Paycom is built on a single database architecture and allows for the development of seamless electronic workflow across the

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solution. Paycom includes tools in the areas of recruitment, onboarding and offboarding of employees, benefit administration, compensation administration, performance management and training administration – all of which are currently performed manually with paper forms and requiring mail routing and administrative data entry. With Paycom many of the manual processes associated with the tasks listed above would be automated and more quickly completed. Some of the highlighted value adds are:

- **Increased Decision-Making Tools** – managers will have the dashboards and analytics available to them regarding staffing, scheduling and financials related to payroll.
- **Reduced manual processes and error** – eliminates multiple data entry points in various systems.
- **Increased compliance** – stronger ability to enforce human resources budget and policy as the system will be built in with checks and balances in areas of position management and scheduling.
- **Optimized staff time** – the system will eliminate most transactional paperwork.
- **Enhanced performance management tool** – allows for better performance tools and real time performance tracking.
- **Easy Self Service and Employee Transparency** – Paycom’s app allows for full access, on any device, to all capabilities within the software; from reporting, onboarding of a new employee, approving a timesheet and allowing an employee to change their address or add a new dependent to their benefit plan.

## Budget

Paycom is a significant investment. Pricing for Paycom services is based on the number of paychecks processed each pay period. The table below shows the cost for Paycom using all available services. Staff can implement services in phases. By doing a phased approach the processing cost listed below will be less per paycheck. Paycom has committed to the District that no additional implementation costs would be incurred if we decided to phase the implementation.

The reduction in staff that occurred because of the health crisis has significantly reduced the projected implementation and annual processing fees. The table below reveals a comparison of the proposed costs prior to COVID and now. Even though we have more than 70 staff members on payroll currently (PT maintenance/Instructors), Paycom has agreed to honor the implementation costs based on 70 employees.

	<b>Current Proposal</b> (Based on 70 employees)	<b>Pre-Closure Proposal</b> (Based on 335 employees)
Fee Per Check	\$10.74	\$10.74
Tax Filing/Pay Period	\$229.93	\$229.93
<b>Implementation Costs</b>	<b>\$6,105</b>	<b>\$24,600</b>
Est – 12 months + Implementation	\$31,630	\$124,124

The annual support costs below would be eliminated with the Paycom implementation

<b>Software</b>	<b>Function</b>	<b>Annual Cost</b>
Tyler Incode	Payroll	\$2,388
Civic HR	Applicant Tracking	\$3,719
Time Clock Plus (TCP)	Time & Attendance	\$12,000
	<b>Total:</b>	<b>\$18,107</b>

## Proposed Implementation Timing

Paycom has suggested a 12-week implementation model. We are proposing a go live date of September 21, 2020. This would have the first payroll running on October 9, 2020 which is the first payroll in the 4<sup>th</sup> quarter. This timing would allow Human Resources and Accounting to do the heavy lifting of implementation for the remainder of the summer, with includes updating policies and procedures, cleaning up data, creating tools for upload and developing training.

Managers and Supervisors time commitment from other Divisions during this period would be minimal, with the bulk of the time needed for training starting mid-September.

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## Summary

In closing, moving to a fully capable HRIS system is advantageous for the District. By improving our processes and administration of Human Resources, we can shift our focus to more strategic efforts that greater benefit the District, including training and development, performance management and long-term efforts to make the District an employer of choice.

The Agreement is currently being reviewed by legal counsel. Board approval will be contingent upon satisfactory negotiations between District's general counsel and Paycom's legal team.

## **Draft Motion:**

The Administration and Finance Committee Chair moves to approve the Agreement with Paycom of Oklahoma City, Oklahoma for the implementation and deployment of a Human Resources Information Systems software to the full Board for approval subject to final negotiation of the contract by legal counsel.

**Pc:** Molly Hamer, Executive Director