



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

## Parks and Properties Committee Meeting

June 17, 2020

6pm or immediately following the Administration and Finance Committee Meeting  
Joe Doud Administration Building, 545 Academy Drive

The Northbrook Park District Board of Commissioners will hold virtual Committee Meetings on Wednesday, June 17 starting at 5:45pm. Community members wishing to respectfully share thoughts about any matter concerning the Northbrook Park District may do so by submitting an email to Wendy Peterson at [wpeterson@nbparks.org](mailto:wpeterson@nbparks.org) by 4pm, Wednesday, June 17. Emails received will be read aloud during the Recognition of Visitors. We ask that you keep your emailed response to under 200 words to allow time for others to be heard and for the Board to progress through the public meeting agenda. The Board typically does not immediately respond to public comments or engage in open dialogue, but we are of course actively listening to your comments. If follow up communication is necessary, a Northbrook Park District staff member will contact you within two business days. Thank you for your understanding of these guidelines.

If you wish to listen to the Regular Board meeting, provisions have been made to join via conference call. Please contact Wendy Peterson at [wpeterson@nbparks.org](mailto:wpeterson@nbparks.org) or 847-897-6106 for instructions.

### AGENDA

- I. Call to Order—Chair Chambers; Members Chalem and Curin
- II. Recognition of Visitors
- III. Approval of Minutes  
6/17.26 Parks and Properties Committee Meeting of May 19, 2020
- IV. Informational Items / Verbal Updates
  - A. Activity Center Change Orders and Update
  - B. Sports Center Pool
- V. Unfinished Business  
6/17.27 Review of Oaklane Park Final Concept Plan
- VI. New Business  
6/17.28 Consider Land Purchase Request  
6/17.29 Consider Surplus Ordinance 20-O-5, Park District Equipment
- VII. Old Business
- VIII. Next Meeting – July 15, 2020 at 6pm or immediately following the Administration and Finance Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- IX. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook,  
Posted on Park District Website: [nbparks.org](http://nbparks.org)

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to [eloftus@nbparks.org](mailto:eloftus@nbparks.org) at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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# MEMORANDUM

To: Parks and Properties Committee  
From: Ed Dalton, Director of Parks and Properties  
Agenda Item: 6/17.28 Consider Land Purchase Request  
Date: June 12, 2020

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**Staff Recommendation:**

Staff does not recommend the sale of any land at Sportsman's Country Club to the resident living at 1219 Stratford Place, Northbrook.

**Background and Analysis:**

On April 4, 2019 staff was contacted by Rachel Arai who lives at 1219 Stratford Place asking if the Park District would be willing to sell land behind her home for a future home addition.

Parks & Planning and Golf staff met, and it was determined the land in question was a landing zone for the 15<sup>th</sup> tee and there had been resident concerns in this area of errant golf balls. It was with this knowledge that it was determined bringing the property line closer to the fairway was not the prudent course of action and that such a request would not be a recommendation of staff.

May 16, 2020, Ms. Arai reached out to Board President Randel and Executive Director Hamer with a formal written request asking the Board to consider a potential sale. For your review a copy of the initial email, subsequent emails and a Google Earth view of the property location is attached.

**Motion:**

The Parks and Properties Committee Chair moves to direct staff not to pursue a sale of property along the west border of Sportsman's Country Club.

**Pc:** Molly Hamer, Executive Director



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# MEMORANDUM

To: Parks and Properties Committee  
From: Ed Dalton, Director of Parks and Properties  
Agenda Item: 6/17.29 Consider Surplus Ordinance 20-O-5, Park District Equipment  
Date: June 12, 2020

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**Staff Recommendation:**

Staff recommends the approval of the following as surplus Park District equipment;

Recreation-Teams Course Elements

- (1) Coffee Grinder
- (1) Kings Finger
- (1) Electric Fence
- (1) All Aboard
- (1) Meuse
- (1) Tire Tower
- (1) T.P. Shuffle
- (2) Tunnels
- (1) Island Hops
- (1) Whale Watch
- (1) 10-foot Group Wall
- (1) 12-foot Group Wall
- (1) Spiders Web
- (1) Adventure Walk
- (1) Squeeze box
- (1) Nitro Crossing
- (1) Climbing Tower

**Background & Analysis:**

Staff recommends that the equipment listed above be declared surplus Park District equipment to be sold, traded or discarded of whichever is the best method of disposal.

**Motion:**

The Parks and Properties Committee Chair moves to approve Surplus Ordinance 20-O-5, Park District Equipment to the full Board for approval.

**Pc:** Molly Hamer, Executive Director

**ORDINANCE NO. 20-O-5**

**NORTHBROOK PARK DISTRICT**

**AN ORDINANCE DECLARING CERTAIN NORTHBROOK PARK DISTRICT  
PERSONAL PROPERTY AS SURPLUS AND AUTHORIZING SALE OR DISPOSAL**

\* \* \*

**WHEREAS**, the Northbrook Park District, Cook County, Illinois (the “District”) has accumulated certain personal property (the “Property”) which has been used for various park and recreation purposes including:

Recreation-Teams Course Elements

- (1) Coffee Grinder
- (1) Kings Finger
- (1) Electric Fence
- (1) All Aboard
- (1) Meuse
- (1) Tire Tower
- (1) T.P. Shuffle
- (2) Tunnels
- (1) Island Hops
- (1) Whale Watch
- (1) 10-foot Group Wall
- (1) 12-foot Group Wall
- (1) Spiders Web
- (1) Adventure Walk
- (1) Squeeze box
- (1) Nitro Crossing
- (1) Climbing Tower

**WHEREAS**, the District has determined that the Property is beyond its useful service life; and

**WHEREAS**, Section 8-22 of the Illinois Park District Code provides as follows:

“Whenever a park district owns any personal property that in the opinion of three fifths of the members of the board then holding office is no longer necessary, useful to, or for the best interests of the park district, three-fifths of the park board then holding office, at any regular meeting or at any special meeting called for that purpose, by ordinance, may authorize the conveyance or sale of the personal property in any manner that they may designate, with or without advertising the sale”; and

**WHEREAS**, this ordinance is being considered at a regular meeting of the Board of Park Commissioners of the District.

**NOW, THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE NORTHBROOK PARK DISTRICT AS FOLLOWS:**

Section 1. It is hereby found and determined by the Board of Park Commissioners that the Property is no longer necessary, useful to, or for the best interest of the District.

Section 2. That the District hereby authorizes staff to sell, trade, transfer, donate or convey the Property as follows:

Recreation-Teams Course Elements

- (1) Coffee Grinder
- (1) Kings Finger
- (1) Electric Fence
- (1) All Aboard
- (1) Meuse
- (1) Tire Tower
- (1) T.P. Shuffle
- (2) Tunnels
- (1) Island Hops
- (1) Whale Watch
- (1) 10-foot Group Wall
- (1) 12-foot Group Wall
- (1) Spiders Web
- (1) Adventure Walk
- (1) Squeeze box
- (1) Nitro Crossing
- (1) Climbing Tower

Section 3. The Property shall be conveyed in “as is condition” without any warranties, express or implied at the time the benefactor takes possession of the Property.

Section 4. This Ordinance shall be effective immediately upon passage and approval by a three-fifths majority of the members of this Board of Park Commissioners.

Section 5. All prior ordinances, resolutions, motions, orders or policies in conflict herewith, be and the same hereby are, repealed to the extent the conflict herewith.

Section 6. If any clause or provision of this Ordinance shall be adjudged invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, it shall not affect the validity of any other clause or provision, which shall remain in full force and effect.

PASSED:                      This 24<sup>th</sup> day of June 2020  
APPROVED:                      This 24<sup>th</sup> day of June 2020  
RECORDED:                      This 24<sup>th</sup> day of June 2020

VOTES:              Ayes:    Nays:

Absents:

ATTEST:

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Secretary, Board of Park Commissioners  
Northbrook Park District  
Cook County, Illinois

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President, Board of Park Commissioners  
Northbrook Park District  
Cook County, Illinois

STATE OF ILLINOIS        )  
  ) SS.  
COUNTY OF COOK        )

I, MOLLY HAMER, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Northbrook Park District and of the Board of Park Commissioners of the Northbrook Park District; and that I have access to and am custodian of the official Minutes of the Meetings of the Board of Park Commissioners and of the Northbrook Park District.

I DO FUTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain Ordinance entitled:

**ORDINANCE NO. 20-O-5**

**NORTHBROOK PARK DISTRICT**

**AN ORDINANCE DECLARING CERTAIN NORTHBROOK PARK DISTRICT  
PERSONAL PROPERTY AS SURPLUS AND AUTHORIZING SALE OR DISPOSAL**

That the foregoing was passed by the Board of Park Commissioners of said Northbrook Park District on the 24th day of June, 2020, and was on the same day executed by the President; that it was filed and recorded in the office of the Secretary of the Northbrook Park District, of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Northbrook Park District this 24<sup>th</sup> day of June 2020.

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Secretary  
Northbrook Park District  
Cook County, Illinois

(SEAL)