



## Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held, Monday, April 13, 2020 via electronic meeting in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 6:18pm by Chair Chambers.

Members Present via Electronic Meeting – Chair Chambers; Members Chalem and Ziering  
Ex-Officio Members via Electronic Meeting – Commissioners Curin, Randel, Schyman and Simon  
Ex-Officio Member Present – Executive Director Hamer  
Staff Present – Director Dalton; Executive Administrative Assistant Peterson  
Staff Present via Electronic Meeting – Directors Baron, Loftus, Munn and Scovic; Senior Human Resources Manager Bozarth  
Staff Present via Conference Call – Specialist Scharp

RECOGNITION OF VISITORS – None

### APPROVAL OF MINUTES

The Parks and Properties Committee Meeting Minutes of March 16, 2020 were approved as presented.

### INFORMATIONAL ITEMS/VERBAL UPDATES

#### **Activity Center Change Orders**

Director Dalton provided a monthly update of Change Orders necessary for the Activity Center.

### UNFINISHED BUSINESS

#### **Review of Oaklane Park Final Concept Plan**

The review of the Oaklane Park Final Concept Plan was tabled until the May 19, 2020 Parks and Properties Committee Meeting.

### NEW BUSINESS

#### **2020 Capital Improvement Project Deferrals**

Due to the financial impact of COVID-19, Director Dalton reviewed a revised 2020 Capital Improvement Plan. Projects were evaluated and placed into four categories: completed, continue through the planning phase, deferred until later in 2020 or 2021, and continuing or ongoing. Deferred projects represent \$1,278,500 of the \$18,300,000 2020 CIP budgeted amount. Commissioners engaged in a question and answer session.

#### **Reject Wood Oaks Green Park Shoreline Restoration Year 1 Bid #2187**

Director Dalton provided background information on the Wood Oaks Green Park Shoreline restoration project. This is a three-year phased project and due to the impact COVID-19 has had on the Park District's programming and financial projections, staff recommends rejecting the bid and deferring the project to 2021. Commissioners engaged in a question and answer session. Chair Chambers called for additional questions. Hearing none, the Committee moved to reject the Wood Oaks Green Park Shoreline Restoration Year 1 Bid #2187 for \$309,252 from Front Range Environmental of McHenry, Illinois to the full Board for approval.

#### **Discussion Regarding COVID-19 Impact on Summer Events**

# NORTHBROOK PARK DISTRICT

Director Dalton has been contacted by community members who have reached out with questions regarding the impact of the COVID-19 health crisis on the scheduling of summer events. The Park District continues to follow Governor Pritzker's Executive Orders. We await direction for summer events and large gatherings to be issued by the Governor. Commissioners engaged in a question and answer session.

## NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for May 19, 2020 at 6pm or immediately following the Administration and Finance Committee Meeting at the Joe Doud Administration Building, 545 Academy Drive.

## ADJOURNMENT

With no further business, the Meeting was adjourned at 6:43pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/wap