



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Parks and Properties Committee Meeting

April 13, 2020

6pm or immediately following the Administration and Finance Committee Meeting
Joe Doud Administration Building, 545 Academy Drive

The Northbrook Park District Board of Commissioners will hold virtual Committee meetings on Monday, April 13 starting at 5:30pm. Community members wishing to respectfully share thoughts about any matter concerning the Northbrook Park District may do so by submitting an email to Wendy Peterson at wpeterson@nbparks.org by 4pm, Monday, April 13. Emails received will be read aloud during the Recognition of Visitors. We ask that you keep your emailed response to under 200 words to allow time for others to be heard and for the Board to progress through the public meeting agenda. The Board typically does not immediately respond to public comments or engage in open dialogue, but we are of course actively listening to your comments. If follow up communication is necessary, a Northbrook Park District staff member will contact you within two business days. Thank you for your understanding of these guidelines.

If you wish to listen to the Regular Board meeting, provisions have been made to join via conference call. Please contact Wendy Peterson at wpeterson@nbparks.org or 847-897-6106 for instructions.

AGENDA

- I. Call to Order—Chair Chambers; Members Chalem and Ziering
- II. Recognition of Visitors
- III. Approval of Minutes
4/13.15 Parks and Properties Committee Meeting of March 16, 2020
- IV. Informational Items / Verbal Updates
 - A. Activity Center Change Orders and Update
- V. Unfinished Business
4/13.16 Review of Oaklane Park Final Concept Plan
- VI. New Business
 - 4/13.17 2020 Capital Improvement Project Deferrals
 - 4/13.18 Reject Wood Oaks Green Park Shoreline Restoration Year 1 Bid #2187
 - 4/13.19 Discussion Regarding COVID-19 Impact on Summer Events
- VII. Next Meeting – May 19, 2020 at 6pm or immediately following the Administration and Finance Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- VIII. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook,
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: 4/13.17 2020 Capital Improvement Plan Project Deferrals
Date: April 10, 2020

This memo is intended to provide information regarding the 2020 Capital Improvement Plan. As you all are aware, the COVID-19 pandemic has had a large financial impact on the day-to-day operations of the District. Programs have been canceled and facilities closed, part-time and seasonal employees have been laid off and we are evaluating every expense.

During the evaluation process we reviewed the 2020 Capital Improvement Plan. We placed each project into one of the following four categories: completed, continue through the planning phase, deferred until later in 2020 or 2021, and continuing or ongoing. Below is a list of projects by category. The deferred projects represent \$1,278,500 of the \$18,300,000 2020 CIP budgeted amount.

Completed Projects

- Administrative office at 545 Academy
- Purchase of replacement funbrellas at Meadowhill Aquatic Center

Continue through the Planning Phase

- Sports Center Renovation
- Stonegate Parking Lot Replacement
- Emergency Generator Replacement
- Meadowhill Playground Replacement
- Oaklane Park / Playground Renovation

Continuing or Ongoing Projects

- Activity Center construction
- Sportsman's Country Club Golf Course Renovation
- Sportsman's Country Club halfway house roof replacement
- Greenfield Park pathway design and construction
- Computer software upgrade
- Personal computer equipment migration
- Greenview Park and Meadowhill Park basketball court repairs
- Techny Prairie Park and Fields marquee sign refurbishment
- Meadowhill Aquatic Center window replacement
- West Park tennis court and Wood Oaks Green Park practice tennis court repair (carry over from 2019)

NORTHBROOK PARK DISTRICT

Deferred to Later this Year or into 2021

- Sealcoat / crack filling at Meadowhill Park, Sports Center, Techny Prairie Park and Fields south parking lot, West Park pathway
- Administration building tuckpointing
- Theatre projection equipment purchase
- Meadowhill Aquatic Center pool heater replacement
- Pool deck furniture replacement
- Trash and bench replacement purchase
- Toro 72" rear discharge mower purchase
- Toro workman utility cart purchase
- Ford Transit van replacement purchase
- Village Green Park pathway light upgrade to LED
- Wescott playground equipment addition
- Wood Oaks Green Park fence replacement
- Wood Oaks Green Park shoreline stabilization
- Golf course Wiedenman Terra Spike aerator purchase
- Administration building air compressor replacement purchase
- Leisure Center floor scrubber replacement purchase
- Leisure Center kiln replacement purchase
- Techny Prairie Park and Fields interactive map signage replacement
- Village Green Park playground replacement planning

Pc: Molly Hamer, Executive Director



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: 4/13.18 Reject Wood Oaks Green Park Shoreline Restoration, Bid #2187
Date: April 10, 2020

Staff Recommendation:

Staff recommends the rejection of the Wood Oaks Green Park Shoreline Restoration YEAR 1 base bid in the amount of \$309,252.00 from Front Range Environmental of McHenry, Illinois.

Background & Analysis:

Considering the impact COVID-19 has had on the Park District's programming and financial impact, staff recommends rejecting this bid and deferring the project until 2021. This project is planned to be phased over three years which aligns with the length of time allowed for completions with the Metropolitan Water Reclamation District (MWRD) permit. This bid had included the engineering plans to correct slope issues affecting the integrity of the seawall at Wood Oaks Green Park. The plan includes a mixture of gradually sloped naturalized areas and the use of Rosetta Stone blocks and cap stones to create retaining walls. Once completed, the sheet piling will be phased over three years.

Seven contractors submitted the bids listed below.

Bidder	Base Bid Year 1	Alternate 1 Bid – Rosetta under Bridge	Bid Total
Integrated Lakes Management 110 Le Baron Street Waukegan, IL 60085	\$58,368.90 (Incomplete Bid)	No Bid	\$58,368.90 (Incomplete Bid)
Front Range Environmental 2110 Wright Road McHenry, IL 60050	\$309,252.00	\$46,610.00	\$355,862.00
Copenhaver Construction, Inc. 75 Koppie Drive Gilberts, IL 60136	\$370,550.00	\$64,435.00	\$434,985.00
V3 Construction Group, LTD 308 W Erie St. Chicago, IL 60654	\$411,000.00	\$42,000.00	\$453,000.00
Misfits Construction Company 333 South Wabash Ave., Suite 2700 Chicago, IL 60604	\$470,075.00	\$78,300.00	\$548,375.00
Kovilic Construction Co., Inc. 3721 N. Carnation Street Franklin Park, IL 60131	\$511,056.00	\$74,900.00	\$585,956.00

NORTHBROOK PARK DISTRICT

Semper Fi Land Services Inc. 1215 Deer Street Yorkville, IL 60560	\$583,002.00	\$56,191.00	\$639,193.00
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Front Range Environmental, Inc. references were checked and were all positive for quality of workmanship and materials. The references included the Village of Lincolnshire, IL; Baxter & Woodman Engineers of Burlington, WI; Milwaukee County Park District of WI and Milwaukee Metropolitan Sewerage District.

Explanation:

1. Budgeted Cost: \$361,000
2. Budget Source: 2020 Capital Improvement Plan: 1050-6505-WOG06-20
3. Legal Requirement: None

Motion:

The Parks and Properties Committee Chair moves to reject the Wood Oaks Green Park Shoreline Restoration YEAR 1 Construction for \$309,252.00 from Front Range Environmental of McHenry, Illinois to the full Board for approval.

Pc: Molly Hamer, Executive Director