



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Parks and Properties Committee Meeting

March 16, 2020

6pm or immediately following the Administration and Finance Committee Meeting
Joe Doud Administration Building, 545 Academy Drive

AGENDA

- I. Call to Order—Chair Chambers; Members Chalem and Ziering
- II. Recognition of Visitors
- III. Approval of Minutes
3/16.9 Parks and Properties Committee Meeting of February 17, 2020
- IV. Informational Items / Verbal Updates
 - A. Activity Center Change Orders
- V. Unfinished Business
3/16.10 Review of Oaklane Park Final Concept Plan
3/16.11 Permit for the Northbrook Civic Foundation
- VI. New Business
3/16.12 Consider Professional Services Agreement with Gewalt Hamilton for Stonegate Park Pavement Maintenance
3/16.13 Consider Professional Services Agreement with Gewalt Hamilton for Greenfield Park Paths and Bleacher Pads
3/16.14 Consider Amendment to the Professional Service Agreement with RATIO Architects, Inc.
- VII. Next Meeting – April 13, 2020 at 6pm or immediately following the Administration and Finance Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- VIII. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, The Northbrook Tower, Village of Northbrook,
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: 3/16.12 Consider Professional Services Contract with Gewalt Hamilton Associates, Inc. – Stonegate Park
Date: March 13, 2020

Staff Recommendation:

Staff recommends the approval of the Professional Services Contract with Gewalt Hamilton Associates Inc., of Vernon Hills, Illinois for civil engineering services with respect to pavement maintenance improvements at Stonegate Park at a fee of \$24,900 that includes reimbursables and construction observation.

Background & Analysis:

The Stonegate Park parking lot project involves the reconstruction of the parking lot including the base material. There are sections of the parking lot that have sunk, sections with substantial cracking and curb deterioration resulting in a failing parking lot. From soil borings conducted last fall, portions of the base will need to be undercut, filled and compacted with stone.

Explanation:

1. Budgeted Cost: \$118,000
2. Budget Source: 2020 Capital Improvement Plan
3. Public / Customer Impact: None
4. Legal Requirement: None

Motion:

The Parks and Properties Committee Chair moves to approve the contract for professional services for Stonegate Park pavement maintenance improvements with Gewalt Hamilton Associates, Inc., of Vernon Hills, Illinois in the amount of \$24,900 that includes reimbursables and construction observation to the full Board for approval.

Pc: Molly Hamer, Executive Director



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: 3/16.13 Consider Professional Services Contract with Gewalt Hamilton Associates, Inc. –
Greenfield Park
Date: March 13, 2020

Staff Recommendation:

Staff recommends the approval of the Professional Services Contract with Gewalt Hamilton Associates Inc., of Vernon Hills, Illinois for civil engineering services for the pathway and bleacher pad improvements at Greenfield Park at a fee of \$37,900 that includes reimbursables and construction observation.

Background & Analysis:

This project will provide bleacher pads and an accessible pathway to the two ballfields in the central portion of this park. To the west and across Helen Drive is Greenfield Park playground; this pathway will tie into the sidewalk that serves that section of the Park thus allowing for a designated route from the ballfields to the playground.

Explanation:

1. Budgeted Cost: \$133,000
2. Budget Source: 2020 Capital Improvement Plan
3. Public / Customer Impact: ADA Compliance
4. Legal Requirement: None

Motion:

The Parks and Properties Committee Chair moves to approve the contract for professional services for Greenfield Park pathway and bleacher pad improvements with Gewalt Hamilton Associates, Inc., of Vernon Hills, Illinois in the amount of \$37,900 that includes reimbursables and construction observation to the full Board for approval.

Pc: Molly Hamer, Executive Director



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: VI. 3/16.14 Consider Amendment to Professional Services Contract with RATIO Architects
Date: March 13, 2020

Staff Recommendation:

Staff recommends the approval of the Amendment to the Professional Services contract with RATIO Architects Inc., of Chicago, Illinois for additional services related to AV, IT, security and kitchen design at a fee of \$18,000.

Background & Analysis:

RATIO Architects Inc. does not have in-house services to provide design work for AV, IT, security and kitchen layout. This contract Amendment allows them to sub-contract and coordinate these services for the Sportsman's Country Club Clubhouse project. RATIO Architects Inc. had a delay in submitting the Amendment until late February.

Explanation:

1. Budgeted Cost: \$6,650,000
2. Budget Source: 2020 Capital Improvement Plan
3. Legal Requirement: None

Motion:

The Parks and Properties Committee Chair moves to approve the Amendment to the contract for Professional Services with RATIO Architects Inc., of Chicago, Illinois for additional services related to AV, IT, security and kitchen design at a cost of \$18,000 to the full Board for approval.

Pc: Molly Hamer, Executive Director