



## Administration & Finance Committee Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Administration and Finance Committee Meeting of the Northbrook Park District Board of Commissioners held Monday, February 17, 2020 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 5:45pm by Chair Chalem.

Members Present – Chair Chalem; Members Curin, Schyman and Simon

Ex-Officio Members – Commissioners Chambers, Randel and Ziering; Executive Director Hamer

Ex-Officio Member Absent – Treasurer Munn

Staff – Directors Baron, Dalton, Loftus and Scovic; Head Golf Professional Billiter; Project Specialist Scharp; Parks Division Manager Kosbab; Executive Administrative Assistant Peterson

RECOGNITION OF VISITORS – None

APPROVAL OF MEETING MINUTES

Minutes of the Administration and Finance Committee Meeting of January 13, 2020 were approved as presented.

INFORMATIONAL ITEMS/VERBAL UPDATES – None

VOUCHER REVIEW

Chair Chalem called for questions. Hearing none, the Committee recommended the Board approve the January 2020 vouchers in the amount of \$1,382,550.65.

AUDIT TOPICS – None

NEW BUSINESS – None

UNFINISHED BUSINESS – None

NEXT MEETING

The next Administration and Finance Committee Meeting was scheduled for March 16, 2020 at 5:45pm or immediately following the Golf Operations Committee Meeting at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 5:48pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/wap