



Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held, Monday, January 13, 2020 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 6:34pm by Chair Chambers.

Members Present – Chair Chambers; Members Chalem (left at 7:51pm) and Ziering
Ex-Officio Members – Commissioners Curin, Schyman (left at 7:12pm) and Simon (left at 7:50pm); Executive Director Hamer
Ex-Officio Member Absent – Commissioner Randel
Staff – Directors Baron, Dalton, Loftus, Munn and Scovic; Head Golf Professional Billiter; Parks Division Manager Kosbab; Project Specialist Scharp; Executive Administrative Assistant Peterson

RECOGNITION OF VISITORS – Mark Spencer, Northbrook Civic Foundation

APPROVAL OF MINUTES

The Parks and Properties Committee Meeting Minutes of December 11, 2019 were approved as presented.

INFORMATIONAL ITEMS/VERBAL UPDATES

Activity Center Change Orders

Director Dalton provided the monthly update of Activity Center change orders and spreadsheet that was requested. Commissioners engaged in a question and answer session.

Village Green Park

Director Dalton provided information and clarification about the use and programming of Village Green Park in relation to the Northbrook Days Festival and additional requests for special events to be held in the Park. Impacts on programming, turf management and oak trees were discussed. Commissioners engaged in a question and answer session.

Northbrook Days Festival

Director Dalton provided an update on ongoing dialogue among representatives of the Northbrook Civic Foundation, the Village of Northbrook and Park District staff to bring the Northbrook Days Festival back to the downtown. Civic representatives asked for Park District consideration to return to a pre-2011 Festival layout with slight modifications. Carnival ride placement would be on the ballfield in the Village Green Park with remaining rides located on the street. Restoration techniques and costs were discussed. Director Dalton and staff asked for Board direction on Civic's requested new layout and reimbursement of restoration costs. Commissioners engaged in a question and answer session and a consensus for the proposed layout was reached pending the Village Board's approval.

UNFINISHED BUSINESS – None

NEW BUSINESS

Reject Waterslide Maintenance and Repair, Bid #2180

Director Dalton provided background information of all bids received for the Waterslide Maintenance and Repair, Bid #2180. One bidder did not provide all necessary documents when submitting the bid and the other bid was not within budget allocation. Staff will refine the scope of work and obtain quotes to complete necessary repairs in 2020. The preventative maintenance will be re-bid. Chair Chambers called for questions. Hearing none, the Committee moved to reject all bids for the Waterslide Maintenance and Repair, Bid #2180 to the full Board for approval.

NORTHBROOK PARK DISTRICT

Consider Purchase of Gym Equipment for the Activity Center

Director Dalton provided information on the purchase of gym equipment for the new Activity Center. Chair Chambers called for questions. Hearing none, the Committee moved to approve the Purchase of Gym Equipment for the Activity Center with Porter Gymnasium Equipment through Sourcewell in the amount of \$97,334.65 from Haldeman & Homme of Lombard, Illinois to the full Board for approval.

Consider Surplus Ordinance 20-O-2, Park District Equipment

Director Dalton provided background information on the surplus of Park District equipment due to the decommissioning of buildings and of other equipment. Chair Chambers called for questions. Hearing none, the Committee moved to approve the Surplus Ordinance 20-O-2, Park District Equipment to the full Board for approval.

Consider Professional Service Contract with FGM Architects

Director Dalton provided information on the Professional Service Contract with FGM Architects, Inc. for architectural and design services through permitting for the Northbrook Sports Center project. Chair Chambers called for questions. Hearing none, the Committee moved to approve the Professional Services Contract for Phase I and Phase II with FGM Architects, Inc. of Oak Brook, Illinois in the amount of \$307,000 and \$5,000 in reimburseables for architectural services to the full Board for approval.

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for February 17, 2020 at 6pm or immediately following the Administration and Finance Committee Meeting at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 7:53pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap