



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Parks and Properties Committee Meeting

February 17, 2020

6pm or immediately following the Administration and Finance Committee Meeting
Joe Doud Administration Building, 545 Academy Drive

AGENDA

- I. Call to Order—Chair Chambers; Members Chalem and Ziering
- II. Recognition of Visitors
- III. Approval of Minutes
2/17.6 Parks and Properties Committee Meeting of January 13, 2020
- IV. Informational Items / Verbal Updates
A. Activity Center Change Orders
- V. Unfinished Business
2/17.7 Northbrook Days Update
- VI. New Business
2/17.8 Consider Hard Court Repair, Bid #2182
- VII. Next Meeting – March 16, 2020 at 6pm or immediately following the Administration and Finance Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- VIII. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, The Northbrook Tower, Village of Northbrook,
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: 2/17.7 Northbrook Days Festival Update
Date: February 14, 2020

At the January 15, 2020 Northbrook Days Festival Committee Meeting, Civic members were appreciative of the Park District approving the 2020 park layout. They are open to working out a solution for normal park restoration and for a restoration plan following a catastrophic event if it were to happen such as what occurred in 2011. Further discussion is needed regarding weather related park closures and the timing of notification.

I also discussed the Park District position on limiting the use of heavy carnival rides and equipment into Village Green Park. Civic members asked if the Park District would consider options to prevent and mitigate damage to the park from the carnival equipment or alternatives to allow other parks to be used during the restoration process. I asked them to provide a letter outlining those options, see the attached letter (Exhibit A). Some of those options include:

- Investigating the use and cost of a field protection system that has been used for other public and private sports venues.
- Installation of a permanent turf grid system at the entrance to the park off Shermer Road. This system allows grass to grow between a series of concrete honeycomb cells.
- Explore the possibility of permanent ballfield lights at a different location or for temporary lighting at another location while the Village Green Park ballfield is being restored.

These items are all related to future Northbrook Days Festivals involving 2021 and beyond. The current focus is on resolution of the 2020 Northbrook Days Festival plan.

Staff will continue to work with members of Civic on a park restoration agreement, exploring a special event restoration insurance policy and defining park closures due to weather related events. We will also re-examine the size of the Village Green Parking lot, Meadowhill Park parking lot and Techny Prairie Park and Fields parking lots for their potential use as alternate sites.

No action is needed at this time.

Pc: Molly Hamer, Executive Director



February 11, 2020

Mr. Ed Dalton
Northbrook Park District
545 Academy Drive
Northbrook, IL 60062

Dear Ed,

We appreciate the Northbrook Park District publicly pledging to endorse the revised plan for hosting Northbrook Days in the downtown area, including Village Green Park. We agree with your assessment that the revised plan protects the beautiful mature oak trees in Village Green Park by moving the carnival rides to Shermer Road between Meadow Road and the bridge, and to the ballfield.

We are committed to resolving the remaining issues the Park District may have and would like to address other questions and concerns we have heard from the Park District .

What if there is another severe rainstorm like occurred at the closing of the 2011 festival and the carnival company damages the park while installing or removing the carnival attractions?

The damage that occurred nine years ago was disturbing to many of us. The ball field is a jewel in this community. But the damage was to the turf, which park professionals regularly repair after events that have experienced significant rainfall. The revised plan prioritizes the protection of trees.

The Civic Foundation looks forward to reaching an agreement with the Park District about restoration, as needed, including the possible creation of an account that the foundation would contribute to each year. As you know, another option we have discussed includes the Civic Foundation funding a restoration bond for the event that the Park District could procure through its membership in the Park District Risk Management Agency (PDRMA) intergovernmental risk pool. We would like to continue to explore options to ensure the park is restored if damage occurs.

The Civic Foundation is also committed to partnering with the Park District to explore options to both prevent and mitigate any damage to the ballfield in the event of significant rainfall.

In addition, to avoid any future misunderstandings, the agreement for use of the park must clearly establish terms by which the park district can decline to allow Village Green Park to be used for the festival, forcing the foundation to implement a backup plan. Terms should include timing for notification and objective measures of park and/or weather conditions.

The lead up to the festival and rest needed for the grounds following the event prevent the Park District from hosting other late-summer events.

The Civic Foundation appreciates this concern but believes that a handful of much smaller uses of the park, such as expanding Concerts in the Park through August, will not equal what Northbrook Days means for this community.

Fall youth soccer is hosted in the outfield of the baseball field beginning in September. The Village Green ballfield is one of the few lighted fields among Park District properties that allow for practices and games after nightfall. The Park District needs to have the field restored in time.

The Civic Foundation is attempting to address this with the Park District through the restoration funding options being discussed. There is also a broader issue that the Civic Foundation could help address. If Northbrook needs more lighted athletic fields so that there are additional locations for fall athletics, we would be interested in seeing how we might help fund such an improvement.

We look forward to working with you and the Park District Board to make it possible for the Northbrook Days Festival tradition to continue, while protecting the Village Green, for many years to come.

Sincerely,

Ellen Westel
President, Northbrook Civic Foundation

Matt Settler
Chair, Northbrook Days Festival



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: 2/17.8 Consider Hard Court Repairs, Bid #2182
Date: February 14, 2020

Staff Recommendation:

Staff recommends the approval of the base bid amount of \$5,800.00 for Greenview Park basketball court repairs and the base bid of \$10,050.00 for Meadowhill Park basketball court repairs from American Sealcoating of Indiana, Inc. of Michigan City, Indiana. Staff recommends the rejection of the alternate bid for new basketball goal installation at Meadowhill Park.

Background & Analysis:

This project will consist of the preparation, crack repair with Armor patching, color coating and line painting at Greenview Park basketball court and Meadowhill Park basketball court.

Three contractors submitted bids that are listed below. The base bid includes 100 linear feet of crack repair at Greenview Park basketball court and 225 linear feet of crack repair at Meadowhill Park basketball court. Both sites will also be color coated and have lines painted after the repairs. The basketball goals will be purchased directly from the manufacturer by the District and installed by Trades staff to reduce the cost.

<u>Company</u>	<u>Base Bid Greenview Basketball</u>	<u>Base Bid MHP Basketball</u>	<u>Total Base Bid</u>	<u>Alternate 1 Basketball Goals</u>
American Sealcoating of Indiana, Inc. Michigan City, IN	\$5,800.00	\$10,050.00	\$15,850.00	\$9,950.00
MCH Sports Surfaces, INC. Hanover Park, IL	\$11,100.00	\$5,000.00	\$16,100.00	\$7,650.00
U.S. Tennis Court Construction Co. Lockport, IL	\$11,800.00	\$5,750.00	\$17,550.00	\$5,365.00

The references for American Sealcoating of Indiana, Inc. were all positive. References were received from the City of Lake Forest, Illinois; City of Evanston, Illinois; the Homewood-Flossmoor Park District and the City of McHenry, Illinois.

Explanation:

1. Budgeted Cost: \$18,500.00
2. Budget Source: 2020 Capital Improvement Plan – (\$18,500) Project Number 1050-6505-PARKS14-20
3. Legal Requirement: None

NORTHBROOK PARK DISTRICT

Motion:

The Parks and Properties Committee Chair moves to approve the Hard Court Repairs in the amount of \$15,850.00 for the base bid from American Sealcoating of Indiana, Inc. of Michigan City, Indiana to the full Board for approval.

Pc: Molly Hamer, Executive Director