



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Administration and Finance Committee Meeting

January 13, 2020

5:30pm

Joe Doud Administration Building, 545 Academy Drive

AGENDA

- I. Call to Order – Chair Chalem; Members Curin, Schyman and Simon
- II. Recognition of Visitors
- III. Approval of Meeting Minutes
1/13.1 Administration and Finance Committee Meeting Minutes of December 11, 2019
- IV. Informational Items/Verbal Updates
A. John Balzano, Piper Sandler (f/k/a Piper Jaffray)
- V. Voucher Review
1/13.2 December 2019
- VI. Audit Topics
- VII. New Business
1/13.4 Consider Ordinance 20-O-1, 2020 Budget and Appropriation
1/13.5 Consider Ordinance 20-O-3, Amended Sexual Harassment Policy
1/13.6 Consider 2020 Staff and Participant Apparel Bid, #2174
1/13.7 Consider Recreation Guide Printing, Bid #2181
1/13.8 Consider Branding Services Agreement
1/13.9 Consider Cost Recovery Service Agreement
- VIII. Unfinished Business
- IX. Next Meeting – February 17, 2020, 5:45pm or immediately following the Golf Operations Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- X. Adjourn

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, The Northbrook Tower, Village of Northbrook
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



Joe Doud Administration Building
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MEMORANDUM

To: Administration and Finance Committee
From: Mindy Munn, Director of Administration & Finance
Agenda Item: V. 1/13.2 Consider December 2019 Vouchers
Date: January 10, 2020

Please contact me with any questions regarding the December 2019 Vouchers.

Vendor Disbursements	\$1,727,752.88
Refunds	<u>1,402.83</u>
Total	\$1,729,155.71

Draft Motion:

The Administration and Finance Committee Chair moves to approve the December 2019 Vouchers in the amount of \$1,729,155.71 to the full Board for approval.

Pc: Molly Hamer, Executive Director



Northbrook Park District, IL

December Voucher Report

By Segment (Select Below)

Payment Dates 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Division: 0 - Open					
Activity: 0000 - Open					
Vendor: 2492 - Boa - P Card					
Boa - P Card		UNITED 0162480888850		Prepays - Recreation	263.30
Boa - P Card		AMERICAN AIR0010659639048		Prepays - Recreation	1,250.00
Boa - P Card		UNITED 0162480888849		Prepays - Recreation	263.30
Boa - P Card		UNITED 0162480888851		Prepays - Recreation	263.30
Boa - P Card		AMERICAN AIR0012387898893		Prepays - Recreation	263.30
Boa - P Card		AMERICAN AIR0010659748665		Prepays - Recreation	36.39
Boa - P Card		IN CHILDREN'S THEATRE CO		Prepays - Recreation	2,160.00
Boa - P Card		AMERICAN AIR0012387898892		Prepays - Recreation	263.30
Boa - P Card		AMERICAN AIR0012387898894		Prepays - Recreation	263.30
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays- Admin	270.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays - Recreation	470.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays- Admin	300.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays- Admin	270.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays - Recreation	482.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays- Admin	85.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays - Recreation	300.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays- Admin	391.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays - Recreation	270.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays - Recreation	270.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays- Admin	300.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays - Recreation	482.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays - Recreation	300.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays- Admin	485.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays - Recreation	300.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays - Recreation	85.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays - Recreation	482.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays- Admin	300.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays - Recreation	270.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays - Recreation	470.00
Boa - P Card		UNITED 0162481940612		Prepays- Admin	335.60
Boa - P Card		UNITED 0161547591498		Prepays- Admin	27.00
Boa - P Card		UNITED 0161547591497		Prepays- Admin	27.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays- Admin	300.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays - Recreation	270.00
Boa - P Card		UNITED 0162482856997		Prepays- Admin	304.60
Boa - P Card		UNITED 0162482859442		Prepays - Recreation	304.60
Boa - P Card		UNITED 0162482857888		Prepays- Admin	304.60
Boa - P Card		US FIGURE SKATING		Prepays - Recreation	10,523.88
Boa - P Card		UNITED 0162483163537		Prepays- Admin	304.60
Boa - P Card		UNITED 0161549243342		Prepays- Admin	27.00
Boa - P Card		UNITED 0161549243341		Prepays- Admin	27.00
Boa - P Card		ILLINOIS ASSOCIATION OF P		Prepays- Admin	196.00
Boa - P Card		US KIDS GOLF LLC		Golf Shop - Sportsman's	275.15
				Vendor 2492 - Boa - P Card Total:	25,105.22
Vendor: 3445 - Canon Solutions America, Inc.					
Canon Solutions America, Inc.		Plotter maintenance 12/1/19-2...		Prepays- Admin	624.88
				Vendor 3445 - Canon Solutions America, Inc. Total:	624.88
Vendor: 0170 - Case Lots, Incorporated					
Case Lots, Incorporated		Parks building supply inventory		Admin - Building Supplies	1,525.40

December Voucher Report

Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Case Lots, Incorporated		Parks building supply inventory		Admin - Building Supplies	1,479.90
				Vendor 0170 - Case Lots, Incorporated Total:	3,005.30
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		1776 Walters- 9/13-10/14/19		Receivables - Other	207.88
Constellation Energy Services, I...		1776 Walters-10/14-11/12/19		Receivables - Other	450.64
				Vendor 3064 - Constellation Energy Services, Inc. Total:	658.52
Vendor: 0403 - Grainger					
Grainger		Ballasts for parks inventory		Admin - Building Supplies	180.00
				Vendor 0403 - Grainger Total:	180.00
Vendor: 0463 - II. Association Of Park Districts					
II. Association Of Park Districts		Membership dues 2020		Prepays- Admin	6,944.17
				Vendor 0463 - II. Association Of Park Districts Total:	6,944.17
Vendor: 0466 - Illinois Dept. Of Revenue Sales & Use Tax					
Illinois Dept. Of Revenue Sales &..		November Sales Tax		Accrued Sales Tax	1,696.15
				Vendor 0466 - Illinois Dept. Of Revenue Sales & Use Tax Total:	1,696.15
Vendor: 6062 - Jee Han					
Jee Han		Preferred player account refund		Receivables - Golf	561.37
				Vendor 6062 - Jee Han Total:	561.37
Vendor: 6063 - Kristen Gorenberg					
Kristen Gorenberg		Prefered player account refund		Receivables - Golf	568.92
				Vendor 6063 - Kristen Gorenberg Total:	568.92
Vendor: 3216 - Moe Funds					
Moe Funds		Jan 2020 Health Insurance		Prepays - BU Insurance	14,728.00
Moe Funds		Jan 2020 Health Insurance		Prepaid BU	10,331.00
Moe Funds		Jan 2020 Health Insurance		Prepays - BU Insurance	733.00
				Vendor 3216 - Moe Funds Total:	25,792.00
Vendor: 0708 - National Golf Foundation					
National Golf Foundation		Membership dues 10/1/19-9/3...		Prepays - Golf	187.50
				Vendor 0708 - National Golf Foundation Total:	187.50
Vendor: 0727 - Nike Golf					
Nike Golf		Merchandise for resale		Golf Shop - Sportsman's	43.65
				Vendor 0727 - Nike Golf Total:	43.65
Vendor: 0733 - Northbrook Chamber Of Commerce					
Northbrook Chamber Of Comm...		Membership dues 2020 Hamer		Prepays- Admin	1,175.00
				Vendor 0733 - Northbrook Chamber Of Commerce Total:	1,175.00
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Accrued PDRMA Vol Life	181.90
				Vendor 0771 - Park District Risk Managment Agency Total:	181.90
Vendor: 6076 - Phillips Academy Ice Rinks					
Phillips Academy Ice Rinks		Rink rental Teams Elite competit..		Prepays - Recreation	240.00
				Vendor 6076 - Phillips Academy Ice Rinks Total:	240.00
Vendor: 0800 - Ping, Incorporated					
Ping, Incorporated		Merchandise for resale		Golf Shop - Sportsman's	80.33
Ping, Incorporated		Merchandise for resale		Golf Shop - Sportsman's	42.97
Ping, Incorporated		No charge product for net-down		Golf Shop - Sportsman's	-354.00
Ping, Incorporated		Merchandise for resale		Golf Shop - Sportsman's	323.16
Ping, Incorporated		Merchandise for resale		Golf Shop - Sportsman's	270.97
Ping, Incorporated		merchandise for resale		Golf Shop - Sportsman's	609.24
Ping, Incorporated		Net down credit merchandise f...		Golf Shop - Sportsman's	-83.00
				Vendor 0800 - Ping, Incorporated Total:	889.67
Vendor: 0805 - Pioneer Press					
Pioneer Press		Northbrook Star 12/19/19-6/18...		Prepays - Recreation	39.00
Pioneer Press		NB Star admin 2 copies through...		Prepays- Admin	78.00
				Vendor 0805 - Pioneer Press Total:	117.00

December Voucher Report

Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 0854 - Record A Hit Entertainment					
Record A Hit Entertainment		Deposit LC Winter Carnival gam...		Prepays - Recreation	450.00
				Vendor 0854 - Record A Hit Entertainment Total:	450.00
Vendor: 0964 - Sun Mountain					
Sun Mountain		Merchandise for resale - defect ...		Golf Shop - Sportsman's	133.86
Sun Mountain		Credit Rtn defective merchandi...		Golf Shop - Sportsman's	-126.00
				Vendor 0964 - Sun Mountain Total:	7.86
Vendor: 1047 - U.S. Kids Golf					
U.S. Kids Golf		Merchandise for resale (3% 30)		Golf Shop - Sportsman's	168.59
				Vendor 1047 - U.S. Kids Golf Total:	168.59
				Activity 0000 - Open Total:	68,597.70
				Division 0 - Open Total:	68,597.70

December Voucher Report

Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Division: 1 - Administration					
Activity: 1000 - District Services					
Vendor: 2340 - Avcoa, Inc.					
Avcoa, Inc.		Parks/admin coffee supplies		Office Supplies	71.90
				Vendor 2340 - Avcoa, Inc. Total:	71.90
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		545 Academy 9/17-10/16/19		Electricity	970.15
Constellation Energy Services, I...		545 Academy 10/16-11/14/19		Electricity	948.80
				Vendor 3064 - Constellation Energy Services, Inc. Total:	1,918.95
Vendor: 3391 - Constellation NewEnergy-Gas Division					
Constellation NewEnergy-Gas D...		Natural Gas Aug'19		Natural Gas	126.56
Constellation NewEnergy-Gas D...		Natural Gas Sep'19		Natural Gas	146.86
				Vendor 3391 - Constellation NewEnergy-Gas Division Total:	273.42
Vendor: 0466 - Illinois Dept. Of Revenue Sales & Use Tax					
Illinois Dept. Of Revenue Sales &..		November Sales Tax		Miscellaneous Revenue	-32.15
				Vendor 0466 - Illinois Dept. Of Revenue Sales & Use Tax Total:	-32.15
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Runco Office Supplies		Office Supplies	10.97
JP Chase Bank N A		Runco Office Supplies		Office Supplies	-10.97
JP Chase Bank N A		Runco Office Supplies		Office Supplies	69.38
JP Chase Bank N A		Runco Office Supplies		Office Supplies	32.98
JP Chase Bank N A		BookFactory		Office Supplies	1,424.54
JP Chase Bank N A		Runco Office Supplies		Office Supplies	11.04
JP Chase Bank N A		Runco Office Supplies		Office Supplies	44.98
				Vendor 3486 - JP Chase Bank N A Total:	1,582.92
Vendor: 0717 - Neofunds By Neopost					
Neofunds By Neopost		Admin postage		Postage/Delivery charges	500.00
				Vendor 0717 - Neofunds By Neopost Total:	500.00
Vendor: 1073 - Village Of Northbrook					
Village Of Northbrook		Water Nov'19		Water	97.68
				Vendor 1073 - Village Of Northbrook Total:	97.68
Activity 1000 - District Services Total:					
					4,412.72
Activity: 1001 - Executive Administration					
Vendor: 5574 - Amy Cotter					
Amy Cotter		Coaching services (6), alignment...		Professional Services	1,260.00
				Vendor 5574 - Amy Cotter Total:	1,260.00
Vendor: 2492 - Boa - P Card					
Boa - P Card		JIMMY JOHNS # 533 - E		Meeting expense	12.86
Boa - P Card		PANERA BREAD #203281		Meeting expense	31.27
Boa - P Card		MARIANOS #532		Meeting expense	76.41
Boa - P Card		SUPERSHUTTLE/EXECUCARMCO		Training/Education/Conferences	16.93
Boa - P Card		OCEANAIRE ORLANDO		Training/Education/Conferences	67.00
Boa - P Card		UA INFLT 0161547619367		Training/Education/Conferences	13.99
Boa - P Card		Antojitos Auth00107524		Training/Education/Conferences	19.55
Boa - P Card		AT YOUR SERVICE TRANS		Training/Education/Conferences	61.25
Boa - P Card		UA INFLT 0161548240858		Training/Education/Conferences	5.00
Boa - P Card		UNITED 0161548182195		Training/Education/Conferences	30.00
Boa - P Card		SQ TAXI 2621		Training/Education/Conferences	85.20
Boa - P Card		MARLOW S TAVERN MO1		Training/Education/Conferences	22.40
Boa - P Card		ORANGE COUNTYC CONC 77		Training/Education/Conferences	3.25
Boa - P Card		PUB ORLANDO		Training/Education/Conferences	20.11
Boa - P Card		HOMEWOOD SUITES ORLA		Training/Education/Conferences	553.50
Boa - P Card		ORANGE COUNTYC CONC 77		Training/Education/Conferences	3.25
Boa - P Card		PLANNER PADS CO		Office Supplies	61.94
				Vendor 2492 - Boa - P Card Total:	1,083.91

December Voucher Report

Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Verizon Wireless		Mobile communication services	120.00
Vendor 3486 - JP Chase Bank N A Total:					120.00
Vendor: 3331 - Molly Hamer					
Molly Hamer		Reimburse food venue review		Meeting expense	22.56
Molly Hamer		Reimburse mileage, tolls 9/29/...		Transportation	165.28
Vendor 3331 - Molly Hamer Total:					187.84
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	4,598.36
Vendor 0771 - Park District Risk Managment Agency Total:					4,598.36
Vendor: 3241 - Robbins Schwartz					
Robbins Schwartz		Professional Services Nov'19		Legal Services	13,135.00
Vendor 3241 - Robbins Schwartz Total:					13,135.00
Vendor: 5557 - TTS Group, Inc					
TTS Group, Inc		Printer toner refill		Printing/Finishing Services	329.48
Vendor 5557 - TTS Group, Inc Total:					329.48
Vendor: 4992 - Wendy Peterson					
Wendy Peterson		Reimburse mileage 10/15/19-1...		Transportation	74.01
Vendor 4992 - Wendy Peterson Total:					74.01
Activity 1001 - Executive Administration Total:					20,788.60
Activity: 1002 - Accounting/Finance					
Vendor: 2333 - 22Nd Century Media, Llc					
22Nd Century Media, Llc		Legal notices tax levy hearing, b...		Public Notices	156.66
Vendor 2333 - 22Nd Century Media, Llc Total:					156.66
Vendor: 0201 - Chicago Tribune					
Chicago Tribune		NB Star legal notice tax levy pub...		Public Notices	117.60
Vendor 0201 - Chicago Tribune Total:					117.60
Vendor: 0430 - Henricksen & Company					
Henricksen & Company		Lateral files for AP file move, re...		Small Equipment <\$10K	2,478.48
Vendor 0430 - Henricksen & Company Total:					2,478.48
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Verizon Wireless		Mobile communication services	60.00
JP Chase Bank N A		Runco Office Supplies		Office Supplies	179.98
Vendor 3486 - JP Chase Bank N A Total:					239.98
Vendor: 0764 - Paddock Publications					
Paddock Publications		Daily Herald legal notice tax levy..		Public Notices	33.75
Vendor 0764 - Paddock Publications Total:					33.75
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	4,386.02
Vendor 0771 - Park District Risk Managment Agency Total:					4,386.02
Activity 1002 - Accounting/Finance Total:					7,412.49
Activity: 1003 - Human Resources/Risk Mgmt					
Vendor: 2492 - Boa - P Card					
Boa - P Card		SPARK HIRE		Staff Recruiting/Onboarding Co...	99.00
Boa - P Card		TLF GIFTSERVICES INC VANC		Community Relations	72.90
Boa - P Card		WWW.SENTRYLINK.COM		Misc Contractual Services	19.95
Boa - P Card		WWW.SENTRYLINK.COM		Misc Contractual Services	19.95
Boa - P Card		SPARK HIRE		Staff Recruiting/Onboarding Co...	99.00
Vendor 2492 - Boa - P Card Total:					310.80
Vendor: 3363 - Cristina Gambino					
Cristina Gambino		Reimburse mileage 9/17/19-12...		Transportation	40.14
Vendor 3363 - Cristina Gambino Total:					40.14
Vendor: 4483 - Cross Points, Inc					
Cross Points, Inc		AED alarm monitoring Q4'19		Misc Contractual Services	449.68
Vendor 4483 - Cross Points, Inc Total:					449.68

December Voucher Report

Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 0352 - Flexible Benefit Service Corporation					
Flexible Benefit Service Corpora...		Participant Fees November 2019		Misc Contractual Services	92.00
Vendor 0352 - Flexible Benefit Service Corporation Total:					92.00
Vendor: 5232 - GovTempsUSA					
GovTempsUSA		HR Consultant srvc- Tracy McL...		Professional Services	3,038.00
GovTempsUSA		HR Consultant srvc- Tracy McL...		Professional Services	1,563.27
Vendor 5232 - GovTempsUSA Total:					4,601.27
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Verizon Wireless		Mobile Communication Services	60.00
Vendor 3486 - JP Chase Bank N A Total:					60.00
Vendor: 0585 - Laner Muchin Law Office					
Laner Muchin Law Office		Professional services update e...		Legal Services	1,207.50
Vendor 0585 - Laner Muchin Law Office Total:					1,207.50
Vendor: 0731 - North Shore Omega					
North Shore Omega		Pre-employment testing Nichols		Misc Contractual Services	96.00
North Shore Omega		Pulmonary testing review		Misc Contractual Services	29.00
North Shore Omega		Pulmonary testing review		Misc Contractual Services	29.00
Vendor 0731 - North Shore Omega Total:					154.00
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	1,472.40
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	3,689.08
Vendor 0771 - Park District Risk Managment Agency Total:					5,161.48
Vendor: 2128 - Tanya Brady					
Tanya Brady		CPR certification classes 12/3, 1...		Misc Contractual Services	400.00
Vendor 2128 - Tanya Brady Total:					400.00
Activity 1003 - Human Resources/Risk Mgmt Total:					12,476.87
Activity: 1004 - Technology					
Vendor: 0100 - AT&T					
AT&T		Velodrome-E911 10/17-11/16/...		Voice/Data Services	44.15
AT&T		Velodrome-E911 11/17-12/16/...		Voice/Data Services	44.15
Vendor 0100 - AT&T Total:					88.30
Vendor: 2492 - Boa - P Card					
Boa - P Card		CALL-EM-ALL		Computer and Data Services	180.00
Boa - P Card		AMAZON.COM MH4LV7903 A...		Tech accessories/peripherals	34.93
Boa - P Card		AMZN Mktp US VD0HQ13C3		Tech accessories/peripherals	93.10
Boa - P Card		FORMSTACK, LLC		Computer and Data Services	19.00
Boa - P Card		SILLWORKS LTD		Computer and Data Services	190.90
Boa - P Card		int trans		Computer and Data Services	1.91
Boa - P Card		APPLE.COM/BILL		Computer and Data Services	0.99
Boa - P Card		CALL ONE		Voice/Data Services	2,017.10
Vendor 2492 - Boa - P Card Total:					2,537.93
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Google		Computer and Data Services	72.00
JP Chase Bank N A		Comcast Chicago		Voice/Data Services	76.84
JP Chase Bank N A		Verizon Wireless		Mobile communication services	1,110.25
JP Chase Bank N A		Comcast Chicago		Voice/Data Services	283.71
JP Chase Bank N A		Leasing Services/Konica Minolta		Equipment Maintenance Servic...	742.94
JP Chase Bank N A		Dropbox		Computer and Data Services	160.00
JP Chase Bank N A		Access One		Voice/Data Services	1,207.70
Vendor 3486 - JP Chase Bank N A Total:					3,653.44
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	2,396.15
Vendor 0771 - Park District Risk Managment Agency Total:					2,396.15

December Voucher Report

Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 0957 - Sterling Network Integration Incorporated					
Sterling Network Integration In...		Dec'19 service contract		Computer and Data Services	1,771.00
				Vendor 0957 - Sterling Network Integration Incorporated Total:	1,771.00
				Activity 1004 - Technology Total:	10,446.82
Activity: 1005 - Marketing					
Vendor: 2333 - 22Nd Century Media, Ll					
22Nd Century Media, Ll		Legal notices tax levy hearing, b...		Promotional Advertising	95.45
				Vendor 2333 - 22Nd Century Media, Ll	95.45
Vendor: 0024 - Action Printing					
Action Printing		Winter'19 Guide (17,500)		Printing/Finishing Services	11,931.00
				Vendor 0024 - Action Printing Total:	11,931.00
Vendor: 2492 - Boa - P Card					
Boa - P Card		DNH GODADDY.COM		Computer and Data Services	13.99
Boa - P Card		MSFT E06009JCI		Computer and Data Services	19.13
Boa - P Card		ILLINOIS AUDIO PRODUCTION		Voice/Data Services	900.00
Boa - P Card		NORTHBROOK CHAMBER		Promotional Advertising	250.00
Boa - P Card		NORTHBROOK CHAMBER		Community Relations	23.00
Boa - P Card		NATIONAL PEN CO LLC		Community Relations	250.90
Boa - P Card		4IMPRINT		Program Supplies	576.48
Boa - P Card		TRISTATE CAMERA AND VI		Equipment Supplies	507.00
Boa - P Card		TRISTATE CAMERA AND VI		Equipment Supplies	42.98
Boa - P Card		CHICAGO TRIB SUBSCRIPTIO		Publications/Subscriptions	15.96
				Vendor 2492 - Boa - P Card Total:	2,599.44
Vendor: 3445 - Canon Solutions America, Inc.					
Canon Solutions America, Inc.		Plotter printer bond paper (3)		Copier/Printing Supplies	137.34
Canon Solutions America, Inc.		Plotter printer bond paper		Copier/Printing Supplies	140.06
Canon Solutions America, Inc.		Plotter maintenance 12/1/19-2...		Copier/Printing Supplies	312.44
Canon Solutions America, Inc.		Plotter paper		Copier/Printing Supplies	204.63
Canon Solutions America, Inc.		Plotter ink		Copier/Printing Supplies	240.13
				Vendor 3445 - Canon Solutions America, Inc. Total:	1,034.60
Vendor: 0198 - Chicago Silk Screen					
Chicago Silk Screen		Printing services		Printing/Finishing Services	165.00
				Vendor 0198 - Chicago Silk Screen Total:	165.00
Vendor: 3431 - Clarity Partners, Ll					
Clarity Partners, Ll		Website hosting/developing Oct..		Computer and Data Services	203.25
				Vendor 3431 - Clarity Partners, Ll	203.25
Vendor: 0338 - Federal Express Corporation					
Federal Express Corporation		Postage fees		Postage/Delivery charges	41.80
				Vendor 0338 - Federal Express Corporation Total:	41.80
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Constant Contact		Computer and Data Services	225.00
JP Chase Bank N A		Verizon Wireless		Mobile communication services	180.00
				Vendor 3486 - JP Chase Bank N A Total:	405.00
Vendor: 0691 - MSF Graphics Incorporated					
MSF Graphics Incorporated		Invitation envelopes 545		Printing/Finishing Services	122.35
				Vendor 0691 - MSF Graphics Incorporated Total:	122.35
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	6,579.04
				Vendor 0771 - Park District Risk Managment Agency Total:	6,579.04
Vendor: 5184 - Rhonda Holcomb Photography					
Rhonda Holcomb Photography		Professional services photograp...		Professional Services	122.50
Rhonda Holcomb Photography		Professional services photograp...		Professional Services	140.00
				Vendor 5184 - Rhonda Holcomb Photography Total:	262.50
				Activity 1005 - Marketing Total:	23,439.43

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Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Activity: 1006 - Administrative Support					
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Amazon.com		Furniture & Fixtures < \$10K	125.99
				Vendor 3486 - JP Chase Bank N A Total:	125.99
Vendor: 0691 - MSF Graphics Incorporated					
MSF Graphics Incorporated		Printing business cards		Office Supplies	40.00
				Vendor 0691 - MSF Graphics Incorporated Total:	40.00
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	1,047.45
				Vendor 0771 - Park District Risk Managment Agency Total:	1,047.45
Vendor: 3042 - Theresa Glatzhofer					
Theresa Glatzhofer		Reimburse CPRP exam		Continuing Education/Tuition R...	195.00
				Vendor 3042 - Theresa Glatzhofer Total:	195.00
				Activity 1006 - Administrative Support Total:	1,408.44
Activity: 1010 - District Committees					
Vendor: 2492 - Boa - P Card					
Boa - P Card		DOLLAR TREE		EE Appreciation Team Expense	49.00
Boa - P Card		MARIANOS #532		EE Appreciation Team Expense	55.96
Boa - P Card		WAL-MART #1489		EE Appreciation Team Expense	58.31
Boa - P Card		MARIANOS #532		EE Appreciation Team Expense	127.34
Boa - P Card		COSTCO WHSE #0348		EE Appreciation Team Expense	-13.79
				Vendor 2492 - Boa - P Card Total:	276.82
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Target		EE Appreciation Team Expense	23.71
JP Chase Bank N A		Kohls.com		EE Appreciation Team Expense	9.87
				Vendor 3486 - JP Chase Bank N A Total:	33.58
				Activity 1010 - District Committees Total:	310.40
				Division 1 - Administration Total:	80,695.77

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Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Division: 2 - Parks & Properties					
Activity: 1025 - P&L Projects - Parks					
Vendor: 5534 - Pavement Systems, Inc					
Pavement Systems, Inc		2019 district paving/asphalt rep...		Land Improvements	1,000.00
				Vendor 5534 - Pavement Systems, Inc Total:	1,000.00
				Activity 1025 - P&L Projects - Parks Total:	1,000.00
Activity: 1050 - Capital Projects - Parks					
Vendor: 0198 - Chicago Silk Screen					
Chicago Silk Screen		Printing services		Land Improvements	15.00
Chicago Silk Screen		Banners, signs, stickers		Land Improvements	85.00
				Vendor 0198 - Chicago Silk Screen Total:	100.00
Vendor: 0237 - Conserv Fs, Incorporated					
Conserv Fs, Incorporated		Turface		Land Improvements	1,992.60
				Vendor 0237 - Conserv Fs, Incorporated Total:	1,992.60
Vendor: 1290 - Gewalt Hamilton Associates					
Gewalt Hamilton Associates		WOG Seawall planning pmt #8		Land Improvements	14,960.00
				Vendor 1290 - Gewalt Hamilton Associates Total:	14,960.00
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		Grade stakes		Land Improvements	15.58
				Vendor 0441 - Home Depot Credit Services Total:	15.58
Vendor: 0650 - Menoni & Mocogni, Inc.					
Menoni & Mocogni, Inc.		Crushed stone		Land Improvements	119.70
Menoni & Mocogni, Inc.		Crushed stone		Land Improvements	121.03
Menoni & Mocogni, Inc.		Limestone screenings		Land Improvements	202.24
Menoni & Mocogni, Inc.		Limestone screenings		Land Improvements	125.44
				Vendor 0650 - Menoni & Mocogni, Inc. Total:	568.41
Vendor: 0858 - Red's Garden Center					
Red's Garden Center		Erosion control blanket		Land Improvements	136.00
				Vendor 0858 - Red's Garden Center Total:	136.00
				Activity 1050 - Capital Projects - Parks Total:	17,772.59
Activity: 1100 - Parks & Properties Administration					
Vendor: 5588 - Amereco, Inc					
Amereco, Inc		Pre-demo lead testing at OEC		Professional Services	380.00
				Vendor 5588 - Amereco, Inc Total:	380.00
Vendor: 2340 - Avcoa, Inc.					
Avcoa, Inc.		Parks/admin coffee supplies		Office Supplies	179.75
				Vendor 2340 - Avcoa, Inc. Total:	179.75
Vendor: 0231 - ComEd					
ComEd		1605 Illinois Rd 11/12-12/13/19		Electricity	90.34
				Vendor 0231 - ComEd Total:	90.34
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		Hampton Lane- 9/12-10/11/19		Electricity	28.23
Constellation Energy Services, I...		Oakwood/Walnut- 9/13-10/14/...		Electricity	29.80
Constellation Energy Services, I...		Wood Oaks Tennis- 9/16-10/15...		Electricity	266.84
Constellation Energy Services, I...		545 Academy 9/17-10/16/19		Electricity	1,455.22
Constellation Energy Services, I...		Stonegate- 9/17-10/16/19		Electricity	23.19
Constellation Energy Services, I...		TPPF- 9/17-10/16/19		Electricity	503.62
Constellation Energy Services, I...		Dundee/Alice (Greenfield Park)-...		Electricity	21.48
Constellation Energy Services, I...		1225 Cedar/Tower 9/23-10/22/...		Electricity	324.27
Constellation Energy Services, I...		Hampton Lane-10/11-11/11/19		Electricity	23.66
Constellation Energy Services, I...		Oakwood/Walnut- 10/14-11/12...		Electricity	30.22
Constellation Energy Services, I...		Wood Oaks Tennis- 10/15-11/1...		Electricity	361.19
Constellation Energy Services, I...		545 Academy 10/16-11/14/19		Electricity	1,423.20
Constellation Energy Services, I...		Stonegate-10/16-11/14/19		Electricity	21.28
Constellation Energy Services, I...		Dundee/Alice (Greenfield Park)-...		Electricity	21.68
				Vendor 3064 - Constellation Energy Services, Inc. Total:	4,533.88

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Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 3391 - Constellation NewEnergy-Gas Division					
Constellation NewEnergy-Gas D...		Natural Gas Aug'19		Natural Gas	50.39
Constellation NewEnergy-Gas D...		Natural Gas Aug'19		Natural Gas	189.84
Constellation NewEnergy-Gas D...		Natural Gas Sep'19		Natural Gas	50.74
Constellation NewEnergy-Gas D...		Natural Gas Sep'19		Natural Gas	220.29
Vendor 3391 - Constellation NewEnergy-Gas Division Total:					511.26
Vendor: 0430 - Henricksen & Company					
Henricksen & Company		Lateral files for AP file move, re...		Furniture & Fixtures < \$10K	265.00
Vendor 0430 - Henricksen & Company Total:					265.00
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Verizon Wireless		Mobile communication services	725.00
Vendor 3486 - JP Chase Bank N A Total:					725.00
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	2,445.52
Vendor 0771 - Park District Risk Managment Agency Total:					2,445.52
Vendor: 1073 - Village Of Northbrook					
Village Of Northbrook		Water Nov'19		Water	20.64
Village Of Northbrook		Water Nov'19		Water	390.72
Village Of Northbrook		Water Nov'19		Water	162.80
Village Of Northbrook		Water Nov'19		Water	20.64
Vendor 1073 - Village Of Northbrook Total:					594.80
Activity 1100 - Parks & Properties Administration Total:					9,725.55
Activity: 1101 - Parks & Properties Planning					
Vendor: 3445 - Canon Solutions America, Inc.					
Canon Solutions America, Inc.		Plotter printer bond paper (3)		Printer/Copier Supplies	274.68
Vendor 3445 - Canon Solutions America, Inc. Total:					274.68
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	1,941.62
Vendor 0771 - Park District Risk Managment Agency Total:					1,941.62
Activity 1101 - Parks & Properties Planning Total:					2,216.30
Activity: 1102 - Parks & Properties Ground Maintenance					
Vendor: 2383 - Aramark Uniform Services					
Aramark Uniform Services		Uniform service, shop & cleanin...		Uniform Cleaning	20.21
Aramark Uniform Services		Uniform service, shop & cleanin...		Uniform Cleaning	20.21
Aramark Uniform Services		Uniform service, shop & cleanin...		Uniform Cleaning	20.21
Aramark Uniform Services		Uniform service, shop & cleanin...		Uniform Cleaning	20.21
Aramark Uniform Services		Uniform service, shop & cleanin...		Uniform Cleaning	20.21
Vendor 2383 - Aramark Uniform Services Total:					101.05
Vendor: 2492 - Boa - P Card					
Boa - P Card		UNITED 0162480109649		Training/Education/Conferences	304.60
Boa - P Card		AM LEONARD		Hand Tools	38.09
Boa - P Card		LOWES #02728		Athletic Field Supplies	148.20
Vendor 2492 - Boa - P Card Total:					490.89
Vendor: 3369 - Brightview, Llc					
Brightview, Llc		Monthly mowing Nov'19		Ground Maintenance Services	1,404.32
Vendor 3369 - Brightview, Llc Total:					1,404.32
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		Chainsaw oil, wooden dowel		Ground Supplies	24.60
Home Depot Credit Services		Tarps for fieldwork		Ground Supplies	550.96
Home Depot Credit Services		Landscape spikes		Ground Supplies	77.34
Vendor 0441 - Home Depot Credit Services Total:					652.90
Vendor: 3502 - Lakeshore Recycling					
Lakeshore Recycling		Trash removal Dec'19		Waste Management Services	947.46
Vendor 3502 - Lakeshore Recycling Total:					947.46

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Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 2703 - North Shore Goose Control					
North Shore Goose Control		Goose control - Nov'19		Ground Maintenance Services	743.81
Vendor 2703 - North Shore Goose Control Total:					743.81
Vendor: 0740 - Northern Safety Company, Incorporated					
Northern Safety Company, Inco...		Safety equipment - clamp ons		Safety Supplies	220.87
Vendor 0740 - Northern Safety Company, Incorporated Total:					220.87
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	1,217.26
Vendor 0771 - Park District Risk Managment Agency Total:					1,217.26
Vendor: 0858 - Red's Garden Center					
Red's Garden Center		Straw, pumpkins		Program Supplies	440.00
Red's Garden Center		Sod (althetic fields)		Athletic Field Supplies	129.75
Red's Garden Center		Limestone screenings		Ground Supplies	75.00
Red's Garden Center		Sod		Plant Material	146.25
Red's Garden Center		Landscape supplies		Plant Material	124.00
Red's Garden Center		Sod		Athletic Field Supplies	610.50
Red's Garden Center		erosion blanket		Plant Material	80.00
Vendor 0858 - Red's Garden Center Total:					1,605.50
Vendor: 0862 - Reinders, Incorporated					
Reinders, Incorporated		Snow mold control, shop tools		Ground Supplies	909.04
Vendor 0862 - Reinders, Incorporated Total:					909.04
Vendor: 1006 - The Mulch Center					
The Mulch Center		Classic mulch		Ground Supplies	640.00
The Mulch Center		classic mulch		Ground Supplies	256.00
The Mulch Center		Classic mulch		Ground Supplies	256.00
Vendor 1006 - The Mulch Center Total:					1,152.00
Activity 1102 - Parks & Properties Ground Maintenance Total:					9,445.10
Activity: 1103 - Parks & Properties Facility Maintenance					
Vendor: 0016 - ABT Electronics					
ABT Electronics		Admin ADA accessible dishwas...		Furniture & Fixtures < \$10K	764.00
ABT Electronics		Refrigerators admin, parks, dis...		Furniture & Fixtures < \$10K	2,341.00
Vendor 0016 - ABT Electronics Total:					3,105.00
Vendor: 2428 - Ace Hardware					
Ace Hardware		Plumbing supplies		Plumbing/Irrigation/Fountain	54.00
Ace Hardware		Electrical supplies		Electrical Supplies	53.97
Ace Hardware		Sign supplies		Signs Supplies	8.07
Vendor 2428 - Ace Hardware Total:					116.04
Vendor: 0077 - Anderson Lock					
Anderson Lock		Lock supplies		Building Maintenance Supplies	19.60
Vendor 0077 - Anderson Lock Total:					19.60
Vendor: 2654 - Anderson Pest Solutions					
Anderson Pest Solutions		Dec'19 pest control		Building Maintenance Services	190.00
Vendor 2654 - Anderson Pest Solutions Total:					190.00
Vendor: 2383 - Aramark Uniform Services					
Aramark Uniform Services		Uniform service, shop & cleanin...		Uniform Cleaning	35.24
Aramark Uniform Services		Uniform service, shop & cleanin...		Uniform Cleaning	35.24
Aramark Uniform Services		Uniform service, shop & cleanin...		Uniform Cleaning	35.24
Aramark Uniform Services		Uniform service, shop & cleanin...		Uniform Cleaning	35.24
Aramark Uniform Services		Uniform service, shop & cleanin...		Uniform Cleaning	35.24
Vendor 2383 - Aramark Uniform Services Total:					176.20
Vendor: 0107 - Banner Plumbing Supply Company, Incorporated					
Banner Plumbing Supply Comp...		K50 Rodder		Small Equipment < \$10k	1,659.40
Banner Plumbing Supply Comp...		Plumbing supplies		Plumbing/Irrigation/Fountain	61.98
Vendor 0107 - Banner Plumbing Supply Company, Incorporated Total:					1,721.38
Vendor: 2492 - Boa - P Card					
Boa - P Card		UNITED 0162480110950		Training/Education/Conferences	304.60

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Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Boa - P Card		H-MAC SYSTEMS. INC		HVAC	126.13
Boa - P Card		1000BULBS.COM		Electrical Supplies	316.68
Boa - P Card		RENOGY SOLAR		Electrical Supplies	303.98
Boa - P Card		MUNCHS SUPPLY 1		Building Maintenance Supplies	23.78
				Vendor 2492 - Boa - P Card Total:	1,075.17
Vendor: 2658 - Eco-Clean Maintenance					
Eco-Clean Maintenance		Nov'19 custodial service		Building Maintenance Services	992.00
				Vendor 2658 - Eco-Clean Maintenance Total:	992.00
Vendor: 0360 - Fox Valley Fire & Safety					
Fox Valley Fire & Safety		545 fire panel fault repair		Building Repairs	234.00
Fox Valley Fire & Safety		545 fire panel board replaceme...		Building Repairs	3,290.00
				Vendor 0360 - Fox Valley Fire & Safety Total:	3,524.00
Vendor: 1925 - G&O Thermal Supply					
G&O Thermal Supply		HVAC supplies		HVAC	100.47
				Vendor 1925 - G&O Thermal Supply Total:	100.47
Vendor: 0403 - Grainger					
Grainger		Gas meter for confined space e...		Safety Supplies	970.24
				Vendor 0403 - Grainger Total:	970.24
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		Sign supplies - WOG trail		Signs Supplies	97.27
Home Depot Credit Services		Concrete supplies		Building Maintenance Supplies	61.60
Home Depot Credit Services		Hand tools/bits		Hand Tools	21.38
Home Depot Credit Services		Electrical supplies		Electrical Supplies	9.97
Home Depot Credit Services		Sign supplies		Signs Supplies	87.92
Home Depot Credit Services		Sign supplies		Signs Supplies	67.90
Home Depot Credit Services		Soundproofing drywall HR office		Furniture & Fixtures < \$10K	1,086.52
				Vendor 0441 - Home Depot Credit Services Total:	1,432.56
Vendor: 0481 - Image Specialties					
Image Specialties		Namne plates for Academy golf,...		Signs Supplies	40.00
				Vendor 0481 - Image Specialties Total:	40.00
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Amazon.com		Building Maintenance Supplies	29.96
				Vendor 3486 - JP Chase Bank N A Total:	29.96
Vendor: 0740 - Northern Safety Company, Incorporated					
Northern Safety Company, Inco...		Safety equipment - clamp ons		Safety Supplies	84.95
				Vendor 0740 - Northern Safety Company, Incorporated Total:	84.95
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	1,403.64
				Vendor 0771 - Park District Risk Managment Agency Total:	1,403.64
Vendor: 0872 - RMC Incorporated					
RMC Incorporated		Preventive Maint contracts HV...		Building Maintenance Services	363.00
				Vendor 0872 - RMC Incorporated Total:	363.00
Vendor: 0895 - Salvador Arteaga					
Salvador Arteaga		Steel toe boot reimbursement F...		Safety Supplies	150.00
				Vendor 0895 - Salvador Arteaga Total:	150.00
Vendor: 2438 - Sherwin Williams Co.					
Sherwin Williams Co.		Sign supplies		Signs Supplies	131.06
				Vendor 2438 - Sherwin Williams Co. Total:	131.06
Vendor: 3212 - Wensco Sign Supply					
Wensco Sign Supply		Sign supplies		Signs Supplies	134.48
				Vendor 3212 - Wensco Sign Supply Total:	134.48
				Activity 1103 - Parks & Properties Facility Maintenance Total:	15,759.75
Activity: 1104 - Parks & Properties Fleet Maintenance					
Vendor: 2383 - Aramark Uniform Services					
Aramark Uniform Services		Uniform service, shop & cleanin...		Uniform Cleaning	14.00

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Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Aramark Uniform Services		Uniform service, shop & cleanin...		Uniform Cleaning	14.00
Aramark Uniform Services		Uniform service, shop & cleanin...		Uniform Cleaning	14.00
Aramark Uniform Services		Uniform service, shop & cleanin...		Uniform Cleaning	14.00
Aramark Uniform Services		Uniform service, shop & cleanin...		Uniform Cleaning	14.00
				Vendor 2383 - Aramark Uniform Services Total:	70.00
Vendor: 0136 - Bredeman Ford In Glenview					
Bredeman Ford In Glenview		truck #3120 mirror repair		Vehicle Supplies	521.95
				Vendor 0136 - Bredeman Ford In Glenview Total:	521.95
Vendor: 0263 - Dehne Lawn & Leisure Incorporated					
Dehne Lawn & Leisure Incorpor...		Winter service parts		Equipment Supplies	12.00
				Vendor 0263 - Dehne Lawn & Leisure Incorporated Total:	12.00
Vendor: 0403 - Grainger					
Grainger		Repair parts for air compressor ...		Equipment Supplies	12.41
				Vendor 0403 - Grainger Total:	12.41
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		Chainsaw oil, wooden dowel		Oil & Lubricants	21.94
Home Depot Credit Services		Replacement roto tiller		Small Equipment < \$10k	2,344.99
				Vendor 0441 - Home Depot Credit Services Total:	2,366.93
Vendor: 2708 - Jeff Cholewa					
Jeff Cholewa		Reimburse mileage 7/11/19-12...		Transportation	389.18
				Vendor 2708 - Jeff Cholewa Total:	389.18
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Firestone		Equipment Supplies	389.96
JP Chase Bank N A		Midwest Assoc GCS		Training/Education/Conferences	85.00
JP Chase Bank N A		Turfnet		Professional Memberships	195.00
JP Chase Bank N A		GCSAA		Professional Memberships	95.00
JP Chase Bank N A		Etrailer Corp		Equipment Supplies	57.15
				Vendor 3486 - JP Chase Bank N A Total:	822.11
Vendor: 1644 - Murphy Paving And Sealcoating,Inc					
Murphy Paving And Sealcoating,...		Sidewalk repairs at Leisure Cent...		Asphalt Repairs	9,400.00
				Vendor 1644 - Murphy Paving And Sealcoating,Inc Total:	9,400.00
Vendor: 0703 - Napa Auto Parts - Wheeling					
Napa Auto Parts - Wheeling		Repairs to truck 6030		Vehicle Supplies	84.16
Napa Auto Parts - Wheeling		Repairs to truck 3250		Vehicle Supplies	23.37
Napa Auto Parts - Wheeling		Repairs to truck 3120, shop ch...		Vehicle Supplies	135.56
Napa Auto Parts - Wheeling		Repairs to truck 3120, shop ch...		Oil & Lubricants	32.28
Napa Auto Parts - Wheeling		Repairs to truck 3120		Vehicle Supplies	36.62
Napa Auto Parts - Wheeling		Truck battery		Vehicle Supplies	135.24
Napa Auto Parts - Wheeling		Repairs to truck 3120		Vehicle Supplies	2.30
Napa Auto Parts - Wheeling		Winter service parts		Equipment Supplies	30.56
Napa Auto Parts - Wheeling		Winter service parts		Equipment Supplies	64.70
Napa Auto Parts - Wheeling		Winter service parts		Equipment Supplies	26.20
Napa Auto Parts - Wheeling		Winter service parts		Equipment Supplies	13.12
Napa Auto Parts - Wheeling		Credit rtn wrong part		Equipment Supplies	-64.70
Napa Auto Parts - Wheeling		3190 service		Vehicle Supplies	57.67
Napa Auto Parts - Wheeling		Shop floor cleaner		Building Maintenance Supplies	9.89
Napa Auto Parts - Wheeling		Credit for returned battery core		Vehicle Supplies	-18.00
Napa Auto Parts - Wheeling		Stock filters		Vehicle Supplies	7.58
Napa Auto Parts - Wheeling		Winter service parts		Equipment Supplies	11.22
Napa Auto Parts - Wheeling		Battery for truck 6020		Vehicle Supplies	140.66
Napa Auto Parts - Wheeling		Stock spark plugs, oil		Oil & Lubricants	35.46
Napa Auto Parts - Wheeling		Stock spark plugs, oil		Equipment Supplies	23.10
				Vendor 0703 - Napa Auto Parts - Wheeling Total:	786.99
Vendor: 0771 - Park District Risk Management Agency					
Park District Risk Management A...		November 2019 Health Insuran...		Health Insurance Premiums	1,000.38
				Vendor 0771 - Park District Risk Management Agency Total:	1,000.38

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Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 0763 - Pr Streich & Sons, Incorporated					
Pr Streich & Sons, Incorporated		Annual shop lift inspections		Inspection Services	679.20
				Vendor 0763 - Pr Streich & Sons, Incorporated Total:	679.20
Vendor: 0884 - Rondout Service Center					
Rondout Service Center		Truck safety inspections 10/7-1...		Inspection Services	139.00
				Vendor 0884 - Rondout Service Center Total:	139.00
Vendor: 0891 - Russo's Power Equipment Incorporated					
Russo's Power Equipment Incor...		Replacement snow blower		Small Equipment < \$10k	583.00
Russo's Power Equipment Incor...		Salt spreader repairs truck # 31...		Equipment Supplies	187.21
Russo's Power Equipment Incor...		Kubota RTV plow repairs		Equipment Supplies	6.52
				Vendor 0891 - Russo's Power Equipment Incorporated Total:	776.73
Vendor: 0982 - Tebon's Gas Service					
Tebon's Gas Service		Propane bottle refill		Fuel	81.90
				Vendor 0982 - Tebon's Gas Service Total:	81.90
				Activity 1104 - Parks & Properties Fleet Maintenance Total:	17,058.78
				Division 2 - Parks & Properties Total:	72,978.07

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Division: 3 - Recreation					
Activity: 1053 - Capital Projects - Recreation					
Vendor: 0231 - ComEd					
ComEd		service 11/14-12/17/19 Activity...		Buildings	342.19
				Vendor 0231 - ComEd Total:	342.19
Vendor: 4236 - Construction & Geotechnical Material Testing, Inc.					
Construction & Geotechnical M...		Engineering services		Buildings	2,058.50
Construction & Geotechnical M...		field engineering/services		Buildings	5,146.00
Construction & Geotechnical M...		Field engineering testing services		Buildings	1,762.00
				Vendor 4236 - Construction & Geotechnical Material Testing, Inc. Total:	8,966.50
Vendor: 0240 - Corporate Construction Service					
Corporate Construction Service		Pymt #5 pymt appl #5 Construct...		Buildings	48,900.00
				Vendor 0240 - Corporate Construction Service Total:	48,900.00
Vendor: 5408 - DiMeo Bros, Inc					
DiMeo Bros, Inc		Pymt 5 pmt appl #5		Buildings	80,095.50
				Vendor 5408 - DiMeo Bros, Inc Total:	80,095.50
Vendor: 5624 - Elliot Construction Corporation					
Elliot Construction Corporation		Pymt #1 pymt appl #5		Buildings	187,938.00
				Vendor 5624 - Elliot Construction Corporation Total:	187,938.00
Vendor: 5554 - Fitzgerald's Electrical Contracting, Inc					
Fitzgerald's Electrical Contractin...		Pymt #3, pymt appl #5		Buildings	47,051.00
				Vendor 5554 - Fitzgerald's Electrical Contracting, Inc Total:	47,051.00
Vendor: 1290 - Gewalt Hamilton Associates					
Gewalt Hamilton Associates		Construction observation TPPF ...		Land Improvements	1,335.32
Gewalt Hamilton Associates		Survey const layout, as-builts O...		Buildings	325.00
				Vendor 1290 - Gewalt Hamilton Associates Total:	1,660.32
Vendor: 5603 - Illini Precast, LLC					
Illini Precast, LLC		Pymt #1, pymt appl #3		Buildings	95,193.00
				Vendor 5603 - Illini Precast, LLC Total:	95,193.00
Vendor: 0519 - Jensen'S Plumbing & Heating					
Jensen'S Plumbing & Heating		Pymt #3, Pymt Appl #3		Buildings	238,599.00
Jensen'S Plumbing & Heating		Pymt #4 Pymt Appl #4		Buildings	174,951.00
Jensen'S Plumbing & Heating		Pymt #2, Pymt Appl #4		Buildings	34,479.00
Jensen'S Plumbing & Heating		Pymt 3, pymt appl # 5		Buildings	10,566.00
Jensen'S Plumbing & Heating		Pymt 5, pymt appl #5		Buildings	72,551.70
				Vendor 0519 - Jensen'S Plumbing & Heating Total:	531,146.70
Vendor: 5529 - MG Mechanical Contracting, Inc					
MG Mechanical Contracting, Inc		Pymt 2, pymt appl #5		Buildings	32,587.20
				Vendor 5529 - MG Mechanical Contracting, Inc Total:	32,587.20
Vendor: 3076 - Midwest Netting Solutions					
Midwest Netting Solutions		batting cage netting replaceme...		Land Improvements	28,650.00
				Vendor 3076 - Midwest Netting Solutions Total:	28,650.00
Vendor: 4723 - Wight & Company					
Wight & Company		Activity Center pymt #15		Buildings	33,921.80
				Vendor 4723 - Wight & Company Total:	33,921.80
Vendor: 1687 - W-T Group, Llc					
W-T Group, Llc		Engineering for LC emergency g...		Capital - Professional Services	2,400.00
				Vendor 1687 - W-T Group, Llc Total:	2,400.00
				Activity 1053 - Capital Projects - Recreation Total:	1,098,852.21
Activity: 1300 - LC Administration					
Vendor: 2340 - Avcoa, Inc.					
Avcoa, Inc.		L admin coffee supplies		Office Supplies	35.95
Avcoa, Inc.		LC admin coffee supplies		Office Supplies	35.95
				Vendor 2340 - Avcoa, Inc. Total:	71.90

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 2492 - Boa - P Card					
Boa - P Card		COSTCO WHSE #0348		Office Supplies	42.99
Boa - P Card		AMZN Mktp US AH44B0J13		Office Supplies	28.06
Boa - P Card		ULINE SHIP SUPPLIES		Furniture & Fixtures < \$10K	308.91
Boa - P Card		PALOS SPORTS		Furniture & Fixtures < \$10K	324.78
Boa - P Card		PHYSICAL EDUCATION EQUIP		Furniture & Fixtures < \$10K	282.41
Boa - P Card		COSTCO WHSE #0348		Office Supplies	28.98
Boa - P Card		MICHAELS STORES 2037		Office Supplies	19.48
Boa - P Card		SCHOOL OUTFITTERS		Furniture & Fixtures < \$10K	5,862.47
				Vendor 2492 - Boa - P Card Total:	6,898.08
Vendor: 0326 - Ews Welding Supply Inc.					
Ews Welding Supply Inc.		LC Admin helium		Miscellaneous Supplies	266.52
Ews Welding Supply Inc.		LC Admin helium		Miscellaneous Supplies	14.22
				Vendor 0326 - Ews Welding Supply Inc. Total:	280.74
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Runco Office Supplies		Office Supplies	31.98
JP Chase Bank N A		Verizon Wireless		Mobile communication services	60.00
JP Chase Bank N A		DLX for Small Business		Office Supplies	214.11
JP Chase Bank N A		Runco Office Supplies		Office Supplies	49.99
JP Chase Bank N A		Leasing Services/Konica Minolta		Equipment Maintenance Servic...	518.86
				Vendor 3486 - JP Chase Bank N A Total:	874.94
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	4,777.30
				Vendor 0771 - Park District Risk Managment Agency Total:	4,777.30
Vendor: 0898 - Sam's Club Direct					
Sam's Club Direct		Program supplies		Office Supplies	7.11
Sam's Club Direct		Program supplies		Office Supplies	-7.11
				Vendor 0898 - Sam's Club Direct Total:	0.00
Vendor: 1049 - U.S. Postmaster					
U.S. Postmaster		First Class Presort Permit #76		Postage/Delivery charges	235.00
				Vendor 1049 - U.S. Postmaster Total:	235.00
				Activity 1300 - LC Administration Total:	13,137.96
Activity: 1301 - LC Maintenance					
Vendor: 2428 - Ace Hardware					
Ace Hardware		Drywall screws		Building Maintenance Supplies	7.19
				Vendor 2428 - Ace Hardware Total:	7.19
Vendor: 2654 - Anderson Pest Solutions					
Anderson Pest Solutions		Dec'19 pest control		Building Maintenance Services	40.00
				Vendor 2654 - Anderson Pest Solutions Total:	40.00
Vendor: 2383 - Aramark Uniform Services					
Aramark Uniform Services		LC maint custodian uniforms		Uniform Cleaning	15.91
Aramark Uniform Services		LC maint custodian uniforms		Uniform Cleaning	15.91
Aramark Uniform Services		LC maint custodian uniforms		Uniform Cleaning	15.91
Aramark Uniform Services		LC maint custodian uniforms		Uniform Cleaning	15.91
				Vendor 2383 - Aramark Uniform Services Total:	63.64
Vendor: 0170 - Case Lots, Incorporated					
Case Lots, Incorporated		Roller brush for vacuum		Janitorial Supplies	88.80
				Vendor 0170 - Case Lots, Incorporated Total:	88.80
Vendor: 1944 - Chicago Kiln Service					
Chicago Kiln Service		Replacement control board on k..		Equipment Repairs	473.75
				Vendor 1944 - Chicago Kiln Service Total:	473.75
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		Leisure Center- 9/17-10/16/19		Electricity	3,855.04
				Vendor 3064 - Constellation Energy Services, Inc. Total:	3,855.04
Vendor: 3391 - Constellation NewEnergy-Gas Division					
Constellation NewEnergy-Gas D...		Natural Gas Aug'19		Natural Gas	301.11

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Constellation NewEnergy-Gas D...		Natural Gas Sep'19		Natural Gas	336.04
				Vendor 3391 - Constellation NewEnergy-Gas Division Total:	637.15
Vendor: 0514 - Jeffrey Elevator Company, Incorporated					
Jeffrey Elevator Company, Incor...		Elevator preventive maint		Building Maintenance Services	290.00
				Vendor 0514 - Jeffrey Elevator Company, Incorporated Total:	290.00
Vendor: 0520 - Jesus Molina					
Jesus Molina		reimburse mileage 9/6/19-11/1...		Transportation	27.84
Jesus Molina		Reimburse steel toe boots F/T		Safety Supplies	100.87
				Vendor 0520 - Jesus Molina Total:	128.71
Vendor: 3439 - John Boldt					
John Boldt		Reimbursement steel toe boots...		Safety Supplies	150.00
				Vendor 3439 - John Boldt Total:	150.00
Vendor: 1906 - Jorge Rodriguez					
Jorge Rodriguez		Reimburse steel toe boots F/T		Safety Supplies	150.00
				Vendor 1906 - Jorge Rodriguez Total:	150.00
Vendor: 3502 - Lakeshore Recycling					
Lakeshore Recycling		Trash removal Dec'19		Waste Managment Services	186.55
				Vendor 3502 - Lakeshore Recycling Total:	186.55
Vendor: 4916 - Mario Glowik					
Mario Glowik		Reimburse mileage 8/22/19-11...		Transportation	13.34
				Vendor 4916 - Mario Glowik Total:	13.34
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	256.44
				Vendor 0771 - Park District Risk Managment Agency Total:	256.44
Vendor: 0872 - RMC Incorporated					
RMC Incorporated		Preventive Maint contracts HV...		Building Maintenance Services	569.00
				Vendor 0872 - RMC Incorporated Total:	569.00
Vendor: 1073 - Village Of Northbrook					
Village Of Northbrook		Water Nov'19		Water	187.22
				Vendor 1073 - Village Of Northbrook Total:	187.22
				Activity 1301 - LC Maintenance Total:	7,096.83
Activity: 1305 - LC Parties					
Vendor: 2492 - Boa - P Card					
Boa - P Card		MICHAELS STORES 2037		Program Supplies	10.00
Boa - P Card		COSTCO WHSE #0348		Program Supplies	18.99
Boa - P Card		COSTCO WHSE #0348		Program Supplies	9.69
Boa - P Card		JEWEL-OSCO		Program Supplies	30.48
Boa - P Card		PARTY CITY 5266		Program Supplies	7.98
Boa - P Card		FUN EXPRESS		Program Supplies	104.48
				Vendor 2492 - Boa - P Card Total:	181.62
Vendor: 1287 - Hot Shots Sports					
Hot Shots Sports		Birthday party 11/10/19		Program Services	185.00
				Vendor 1287 - Hot Shots Sports Total:	185.00
Vendor: 3344 - Royal Princess Parties, Llc					
Royal Princess Parties, Llc		Princess Party 12/14/19		Program Services	175.00
				Vendor 3344 - Royal Princess Parties, Llc Total:	175.00
				Activity 1305 - LC Parties Total:	541.62
Activity: 1320 - SC Administration					
Vendor: 2340 - Avcoa, Inc.					
Avcoa, Inc.		Coffee supplies LC		Office Supplies	236.50
				Vendor 2340 - Avcoa, Inc. Total:	236.50
Vendor: 2492 - Boa - P Card					
Boa - P Card		ONCE UPON A GRILL		Meeting Expense	20.00
Boa - P Card		ONCE UPON A GRILL		Meeting Expense	105.27

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Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Boa - P Card		AMAZON.COM OX4V438H3 AM...		Miscellaneous Supplies	153.99
				Vendor 2492 - Boa - P Card Total:	279.26
Vendor: 1336 - Direct Tv					
Direct Tv		Monthly cable service 11/26-12...		Misc Contractual Services	138.98
				Vendor 1336 - Direct Tv Total:	138.98
Vendor: 0326 - Ews Welding Supply Inc.					
Ews Welding Supply Inc.		Helium tanks for SC balloons		Office Supplies	270.40
				Vendor 0326 - Ews Welding Supply Inc. Total:	270.40
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Runco Office Supplies		Office Supplies	77.09
JP Chase Bank N A		Verizon Wireless		Mobile communication services	120.00
JP Chase Bank N A		Runco Office Supplies		Office Supplies	40.82
JP Chase Bank N A		Leasing Services/Konica Minolta		Equipment Maintenance Servic...	274.41
				Vendor 3486 - JP Chase Bank N A Total:	512.32
Vendor: 0691 - MSF Graphics Incorporated					
MSF Graphics Incorporated		Printing business cards		Program Supplies	78.00
				Vendor 0691 - MSF Graphics Incorporated Total:	78.00
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	5,548.34
				Vendor 0771 - Park District Risk Managment Agency Total:	5,548.34
				Activity 1320 - SC Administration Total:	7,063.80
Activity: 1321 - SC Maintenance					
Vendor: 2428 - Ace Hardware					
Ace Hardware		Spray insulation		Building Maintenance Supplies	4.13
Ace Hardware		Clear silicone		Building Maintenance Supplies	6.29
				Vendor 2428 - Ace Hardware Total:	10.42
Vendor: 2654 - Anderson Pest Solutions					
Anderson Pest Solutions		Dec'19 pest control		Building Maintenance Services	40.00
				Vendor 2654 - Anderson Pest Solutions Total:	40.00
Vendor: 2383 - Aramark Uniform Services					
Aramark Uniform Services		Staff uniforms SC		Uniform Cleaning	14.48
Aramark Uniform Services		Staff uniforms SC		Uniform Cleaning	14.48
Aramark Uniform Services		Staff uniforms SC		Uniform Cleaning	16.69
Aramark Uniform Services		Staff uniforms SC		Uniform Cleaning	10.64
Aramark Uniform Services		Staff uniforms SC		Uniform Cleaning	10.64
Aramark Uniform Services		Staff uniforms SC		Uniform Cleaning	10.64
Aramark Uniform Services		Staff uniforms SC		Uniform Cleaning	10.64
				Vendor 2383 - Aramark Uniform Services Total:	88.21
Vendor: 0087 - Arco Mechanical Equipment Sale					
Arco Mechanical Equipment Sale		CO & ammonia sensor testing/c...		Building Maintenance Services	790.00
				Vendor 0087 - Arco Mechanical Equipment Sale Total:	790.00
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		Sports Center 9/24-10/23/19		Electricity	13,515.95
				Vendor 3064 - Constellation Energy Services, Inc. Total:	13,515.95
Vendor: 3391 - Constellation NewEnergy-Gas Division					
Constellation NewEnergy-Gas D...		Natural Gas Aug'19		Natural Gas	2,784.14
Constellation NewEnergy-Gas D...		Natural Gas Sep'19		Natural Gas	2,423.89
				Vendor 3391 - Constellation NewEnergy-Gas Division Total:	5,208.03
Vendor: 2603 - Crescent Electric					
Crescent Electric		Light bulbs for building		Electrical Supplies	702.87
				Vendor 2603 - Crescent Electric Total:	702.87
Vendor: 0366 - Gw Berkheimer Company, Incorporated					
Gw Berkheimer Company, Incor...		Ventor motors for dehumidifiers		HVAC	1,513.56
				Vendor 0366 - Gw Berkheimer Company, Incorporated Total:	1,513.56

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		Water for batteries		Equipment Supplies	17.64
Home Depot Credit Services		Water for batteries		Equipment Supplies	17.64
Vendor 0441 - Home Depot Credit Services Total:					35.28
Vendor: 0514 - Jeffrey Elevator Company, Incorporated					
Jeffrey Elevator Company, Incor...		Elevator preventive maint		Building Maintenance Services	290.00
Vendor 0514 - Jeffrey Elevator Company, Incorporated Total:					290.00
Vendor: 0540 - Jorson & Carlson Co., Incorporated					
Jorson & Carlson Co., Incorpora...		Ice scraper knives sharpened		Equipment Maintenance Servic...	40.10
Jorson & Carlson Co., Incorpora...		Ice scraper knives sharpened		Equipment Maintenance Servic...	73.70
Jorson & Carlson Co., Incorpora...		Ice scraper knives sharpened		Equipment Maintenance Servic...	40.10
Jorson & Carlson Co., Incorpora...		Ice scraper knives sharpened		Equipment Maintenance Servic...	73.70
Vendor 0540 - Jorson & Carlson Co., Incorporated Total:					227.60
Vendor: 3502 - Lakeshore Recycling					
Lakeshore Recycling		Trash removal Dec'19		Waste Management Services	184.12
Vendor 3502 - Lakeshore Recycling Total:					184.12
Vendor: 3216 - Moe Funds					
Moe Funds		Dec'19 - Joel Nichols		Health Insurance Premiums	733.00
Vendor 3216 - Moe Funds Total:					733.00
Vendor: 0771 - Park District Risk Management Agency					
Park District Risk Management A...		November 2019 Health Insuran...		Health Insurance Premiums	476.25
Vendor 0771 - Park District Risk Management Agency Total:					476.25
Vendor: 0872 - RMC Incorporated					
RMC Incorporated		B rink dehum ventor motor repa..		Building Repairs	1,290.00
RMC Incorporated		Dec'19 rink refrigeration equip...		Building Maintenance Services	2,222.00
RMC Incorporated		Preventive Maint contracts HV...		Building Maintenance Services	522.00
RMC Incorporated		B rink D-Hum repair		Building Repairs	465.00
Vendor 0872 - RMC Incorporated Total:					4,499.00
Vendor: 1073 - Village Of Northbrook					
Village Of Northbrook		Water Nov'19		Water	825.60
Vendor 1073 - Village Of Northbrook Total:					825.60
Activity 1321 - SC Maintenance Total:					29,139.89
Activity: 1323 - Skate Rental Services					
Vendor: 0198 - Chicago Silk Screen					
Chicago Silk Screen		Printing services		Program Supplies	35.00
Chicago Silk Screen		Printing services		Program Supplies	40.00
Vendor 0198 - Chicago Silk Screen Total:					75.00
Activity 1323 - Skate Rental Services Total:					75.00
Activity: 1350 - VG Administration					
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Leasing Services/Konica Minolta		Equipment Maintenance Servic...	228.34
Vendor 3486 - JP Chase Bank N A Total:					228.34
Activity 1350 - VG Administration Total:					228.34
Activity: 1351 - VG Maintenance					
Vendor: 2654 - Anderson Pest Solutions					
Anderson Pest Solutions		Dec'19 pest control		Building Maintenance Services	50.00
Vendor 2654 - Anderson Pest Solutions Total:					50.00
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		VG electricity 9/23-10/22/19		Electricity	1,314.43
Vendor 3064 - Constellation Energy Services, Inc. Total:					1,314.43
Vendor: 3391 - Constellation NewEnergy-Gas Division					
Constellation NewEnergy-Gas D...		Natural Gas Aug'19		Natural Gas	154.16
Constellation NewEnergy-Gas D...		Natural Gas Sep'19		Natural Gas	156.43
Vendor 3391 - Constellation NewEnergy-Gas Division Total:					310.59

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount	
Vendor: 0403 - Grainger						
Grainger		Building maintenance supplies		Building Maintenance Supplies	45.65	
					Vendor 0403 - Grainger Total:	45.65
Vendor: 3486 - JP Chase Bank N A						
JP Chase Bank N A		Varidesk		Furniture & Fixtures < \$10K	455.00	
					Vendor 3486 - JP Chase Bank N A Total:	455.00
Vendor: 3502 - Lakeshore Recycling						
Lakeshore Recycling		Trash removal Dec'19		Waste Management Services	93.71	
					Vendor 3502 - Lakeshore Recycling Total:	93.71
Vendor: 0872 - RMC Incorporated						
RMC Incorporated		Preventive Maint contracts HV...		Building Maintenance Services	99.00	
					Vendor 0872 - RMC Incorporated Total:	99.00
Vendor: 2438 - Sherwin Williams Co.						
Sherwin Williams Co.		Paint for VG tile room		Building Maintenance Supplies	127.35	
Sherwin Williams Co.		Paint supplies for VG tile room		Building Maintenance Supplies	29.03	
Sherwin Williams Co.		Paint for VG tile room		Building Maintenance Supplies	127.35	
					Vendor 2438 - Sherwin Williams Co. Total:	283.73
Vendor: 1073 - Village Of Northbrook						
Village Of Northbrook		Water Nov'19		Water	8.14	
					Vendor 1073 - Village Of Northbrook Total:	8.14
					Activity 1351 - VG Maintenance Total:	2,660.25
Activity: 1375 - SC Pool Maintenance						
Vendor: 0872 - RMC Incorporated						
RMC Incorporated		Preventive Maint contracts HV...		Building Maintenance Services	123.00	
					Vendor 0872 - RMC Incorporated Total:	123.00
Vendor: 1073 - Village Of Northbrook						
Village Of Northbrook		Water Nov'19		Water	-6.88	
					Vendor 1073 - Village Of Northbrook Total:	-6.88
					Activity 1375 - SC Pool Maintenance Total:	116.12
Activity: 1405 - MAC Pool Maintenance						
Vendor: 2654 - Anderson Pest Solutions						
Anderson Pest Solutions		Dec'19 pest control		Building Maintenance Services	30.00	
					Vendor 2654 - Anderson Pest Solutions Total:	30.00
Vendor: 0107 - Banner Plumbing Supply Company, Incorporated						
Banner Plumbing Supply Comp...		Plumbing supplies MAC pool		Plumbing/Irrigation/Fountain	648.74	
Banner Plumbing Supply Comp...		Plumbing supplies		Plumbing/Irrigation/Fountain	116.73	
Banner Plumbing Supply Comp...		Plumbing supplies		Plumbing/Irrigation/Fountain	81.93	
					Vendor 0107 - Banner Plumbing Supply Company, Incorporated Total:	847.40
Vendor: 3064 - Constellation Energy Services, Inc.						
Constellation Energy Services, I...		MAC 9/23-10/22/19		Electricity	1,381.50	
					Vendor 3064 - Constellation Energy Services, Inc. Total:	1,381.50
Vendor: 3391 - Constellation NewEnergy-Gas Division						
Constellation NewEnergy-Gas D...		Natural Gas Aug'19		Natural Gas	237.86	
Constellation NewEnergy-Gas D...		Natural Gas Sep'19		Natural Gas	232.58	
					Vendor 3391 - Constellation NewEnergy-Gas Division Total:	470.44
Vendor: 0403 - Grainger						
Grainger		Drill bits for taps		Hand Tools	99.94	
					Vendor 0403 - Grainger Total:	99.94
Vendor: 0417 - Halogen Supply Company, Incorporated						
Halogen Supply Company, Incor...		Chemical pump repair parts		Building Maintenance Supplies	335.47	
					Vendor 0417 - Halogen Supply Company, Incorporated Total:	335.47
Vendor: 0470 - Illinois Pump Incorporated						
Illinois Pump Incorporated		Pump evaluation		Equipment Repairs	546.98	
					Vendor 0470 - Illinois Pump Incorporated Total:	546.98

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount	
Vendor: 3502 - Lakeshore Recycling						
Lakeshore Recycling		Trash removal Dec'19		Waste Management Services	110.25	
					Vendor 3502 - Lakeshore Recycling Total:	110.25
Vendor: 0764 - Paddock Publications						
Paddock Publications		Ad bid waterslide maintenance		Equipment Maintenance Servic...	178.20	
					Vendor 0764 - Paddock Publications Total:	178.20
Vendor: 0872 - RMC Incorporated						
RMC Incorporated		Preventive Maint contracts HV...		Building Maintenance Services	77.00	
					Vendor 0872 - RMC Incorporated Total:	77.00
Vendor: 1073 - Village Of Northbrook						
Village Of Northbrook		Water Nov'19		Water	8.14	
					Vendor 1073 - Village Of Northbrook Total:	8.14
					Activity 1405 - MAC Pool Maintenance Total:	4,085.32
Activity: 1501 - Turf Field Rentals						
Vendor: 3064 - Constellation Energy Services, Inc.						
Constellation Energy Services, I...		TPPF- 9/17-10/16/19		Electricity	188.87	
					Vendor 3064 - Constellation Energy Services, Inc. Total:	188.87
					Activity 1501 - Turf Field Rentals Total:	188.87
Activity: 1503 - Skate Park						
Vendor: 0198 - Chicago Silk Screen						
Chicago Silk Screen		Printing services		Misc Repairs	80.00	
					Vendor 0198 - Chicago Silk Screen Total:	80.00
					Activity 1503 - Skate Park Total:	80.00
Activity: 1504 - Batting Cages						
Vendor: 2492 - Boa - P Card						
Boa - P Card		PALOS SPORTS		Program Supplies	274.89	
					Vendor 2492 - Boa - P Card Total:	274.89
Vendor: 3064 - Constellation Energy Services, Inc.						
Constellation Energy Services, I...		TPPF- 9/17-10/16/19		Electricity	62.95	
					Vendor 3064 - Constellation Energy Services, Inc. Total:	62.95
					Activity 1504 - Batting Cages Total:	337.84
Activity: 1505 - Greenbriar Gym Rentals						
Vendor: 5602 - Hufcor Inc						
Hufcor Inc		Keys Greenbrier volleyball rental		Program Supplies	115.00	
					Vendor 5602 - Hufcor Inc Total:	115.00
Vendor: 2107 - Northbrook School District 28						
Northbrook School District 28		Geenbrier School gym shared ut...		Facility Rental	26,146.58	
					Vendor 2107 - Northbrook School District 28 Total:	26,146.58
					Activity 1505 - Greenbriar Gym Rentals Total:	26,261.58
Activity: 1506 - Velodrome/Chalet Rentals						
Vendor: 2428 - Ace Hardware						
Ace Hardware		Plumbing supplies for Chalet		Program Supplies	10.04	
					Vendor 2428 - Ace Hardware Total:	10.04
Vendor: 3064 - Constellation Energy Services, Inc.						
Constellation Energy Services, I...		MAC 9/23-10/22/19		Electricity	671.02	
					Vendor 3064 - Constellation Energy Services, Inc. Total:	671.02
Vendor: 3391 - Constellation NewEnergy-Gas Division						
Constellation NewEnergy-Gas D...		Natural Gas Aug'19		Natural Gas	133.98	
Constellation NewEnergy-Gas D...		Natural Gas Sep'19		Natural Gas	33.23	
					Vendor 3391 - Constellation NewEnergy-Gas Division Total:	167.21
					Activity 1506 - Velodrome/Chalet Rentals Total:	848.27

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Activity: 1510 - Dog Park					
Vendor: 0231 - ComEd					
ComEd		2490 Dundee - 11/13-12/16/19		Electricity	61.70
				Vendor 0231 - ComEd Total:	61.70
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Comcast Chicago		Voice/Data Services	151.85
				Vendor 3486 - JP Chase Bank N A Total:	151.85
Vendor: 5311 - Service Sanitation					
Service Sanitation		Portable restroom service Dec'...		Misc Contractual Services	51.25
				Vendor 5311 - Service Sanitation Total:	51.25
Activity 1510 - Dog Park Total:					
					264.80
Activity: 1800 - Recreation Admin					
Vendor: 2492 - Boa - P Card					
Boa - P Card		SUPERSHUTTLE/EXECUCARMCO		Training/Education/Conferences	29.64
Boa - P Card		SUPERSHUTTLE/EXECUCARMCO		Training/Education/Conferences	16.93
Boa - P Card		HOOTERS ORLANDO-I DRIVE		Training/Education/Conferences	26.53
Boa - P Card		UNITED 0161547386847		Training/Education/Conferences	30.00
Boa - P Card		UBER TRIP		Training/Education/Conferences	23.88
Boa - P Card		BAHAMA BREEZE 0053001		Training/Education/Conferences	12.77
Boa - P Card		OCEANAIRE ORLANDO		Training/Education/Conferences	201.00
Boa - P Card		UNITED 0161547603510		Training/Education/Conferences	30.00
Boa - P Card		ORANGE COUNTYC CONC 77		Training/Education/Conferences	3.75
Boa - P Card		SUBWAY 00297697		Training/Education/Conferences	5.62
Boa - P Card		ORANGE COUNTYC CONC 77		Training/Education/Conferences	10.00
Boa - P Card		UNITED 0161548229360		Training/Education/Conferences	30.00
Boa - P Card		AT YOUR SERVICE TRANS		Training/Education/Conferences	17.40
Boa - P Card		AT YOUR SERVICE TRANS		Training/Education/Conferences	17.40
Boa - P Card		AT YOUR SERVICE TRANS		Training/Education/Conferences	17.41
Boa - P Card		Antojitos Auth00107524		Training/Education/Conferences	19.54
Boa - P Card		Antojitos Auth00107524		Training/Education/Conferences	19.54
Boa - P Card		CHILI'S LS MCO		Training/Education/Conferences	22.68
Boa - P Card		CHILI'S LS MCO		Training/Education/Conferences	22.65
Boa - P Card		CHILI'S LS MCO		Training/Education/Conferences	22.65
Boa - P Card		HOMEWOOD SUITES ORLA		Training/Education/Conferences	372.50
Boa - P Card		ROSEN CENTRE REDS DELI		Training/Education/Conferences	8.52
Boa - P Card		HOMEWOOD SUITES ORLA		Training/Education/Conferences	738.00
Boa - P Card		UNITED 0161548229072		Training/Education/Conferences	30.00
Boa - P Card		ORANGE COUNTYC CONC 77		Training/Education/Conferences	3.75
Boa - P Card		ORANGE COUNTYC CONC 77		Training/Education/Conferences	3.25
Boa - P Card		MARLOW S TAVERN MO1		Training/Education/Conferences	22.40
Boa - P Card		MARLOW S TAVERN MO1		Training/Education/Conferences	22.40
Boa - P Card		MARLOW S TAVERN MO1		Training/Education/Conferences	22.40
Boa - P Card		PUB ORLANDO		Training/Education/Conferences	60.32
Boa - P Card		HOMEWOOD SUITES ORLA		Training/Education/Conferences	553.50
				Vendor 2492 - Boa - P Card Total:	2,416.43
Vendor: 5472 - CMS, Inc					
CMS, Inc		Monthly client fee		Professional Services	650.00
				Vendor 5472 - CMS, Inc Total:	650.00
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Verizon Wireless		Mobile communication services	240.00
				Vendor 3486 - JP Chase Bank N A Total:	240.00
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	6,305.39
				Vendor 0771 - Park District Risk Managment Agency Total:	6,305.39
Activity 1800 - Recreation Admin Total:					9,611.82

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Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Activity: 1810 - Recreation Program Admin					
Vendor: 2492 - Boa - P Card					
Boa - P Card		WAL-MART #1489		Program Supplies	6.96
Boa - P Card		COSTCO WHSE #0348		Program Supplies	91.31
Boa - P Card		JEWEL-OSCO		Program Supplies	38.36
Boa - P Card		SUPERSHUTTLE/EXECUCARMCO		Training/Education/Conferences	14.84
Boa - P Card		HOOTERS ORLANDO-I DRIVE		Training/Education/Conferences	26.53
Boa - P Card		OCEANAIRE ORLANDO		Training/Education/Conferences	67.00
Boa - P Card		ORANGE COUNTYC CONC 77		Training/Education/Conferences	11.50
Boa - P Card		AT YOUR SERVICE TRANS		Training/Education/Conferences	17.39
Boa - P Card		Antojitos Auth00107524		Training/Education/Conferences	19.55
Boa - P Card		CHILI'S LS MCO		Training/Education/Conferences	22.65
Boa - P Card		HOMEWOOD SUITES ORLA		Training/Education/Conferences	372.50
Boa - P Card		UNITED 0161548228919		Training/Education/Conferences	30.00
Boa - P Card		MARLOW S TAVERN MO1		Training/Education/Conferences	22.40
Boa - P Card		PUB ORLANDO		Training/Education/Conferences	20.10
Boa - P Card		ORANGE COUNTYC CONC 77		Training/Education/Conferences	3.25
				Vendor 2492 - Boa - P Card Total:	764.34
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		TPPF- 9/17-10/16/19		Electricity	251.81
Constellation Energy Services, I...		MAC 9/23-10/22/19		Electricity	1,894.63
				Vendor 3064 - Constellation Energy Services, Inc. Total:	2,146.44
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Verizon Wireless		Mobile Communication	980.00
				Vendor 3486 - JP Chase Bank N A Total:	980.00
Vendor: 0691 - MSF Graphics Incorporated					
MSF Graphics Incorporated		Printing business cards		Program Supplies	40.00
MSF Graphics Incorporated		Printing business cards		Office Supplies	40.00
				Vendor 0691 - MSF Graphics Incorporated Total:	80.00
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance	14,651.94
				Vendor 0771 - Park District Risk Managment Agency Total:	14,651.94
Vendor: 3393 - Taylor Witter					
Taylor Witter		Reimburse mileage 10/21/19-1...		Transportation	56.38
				Vendor 3393 - Taylor Witter Total:	56.38
				Activity 1810 - Recreation Program Admin Total:	18,679.10
Activity: 2005 - Pickleball Programs					
Vendor: 2492 - Boa - P Card					
Boa - P Card		DICK'S SPORTING GOODS		Program Supplies	18.73
				Vendor 2492 - Boa - P Card Total:	18.73
				Activity 2005 - Pickleball Programs Total:	18.73
Activity: 2009 - Adult Basketball Leagues					
Vendor: 2873 - Baseline Youth Sports, Inc.					
Baseline Youth Sports, Inc.		Adult/Youth basketball referee ...		Program Services	520.00
				Vendor 2873 - Baseline Youth Sports, Inc. Total:	520.00
				Activity 2009 - Adult Basketball Leagues Total:	520.00
Activity: 2200 - AC Admin					
Vendor: 2492 - Boa - P Card					
Boa - P Card		DAGOSTINOS PIZZERIA - WH		Meeting Expense	312.40
				Vendor 2492 - Boa - P Card Total:	312.40
Vendor: 3331 - Molly Hamer					
Molly Hamer		Reimburse camp supplies		Program Supplies	124.73
				Vendor 3331 - Molly Hamer Total:	124.73

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 5557 - TTS Group, Inc					
TTS Group, Inc		Printer toner refill (net 1%10)		Program Supplies	236.22
				Vendor 5557 - TTS Group, Inc Total:	236.22
				Activity 2200 - AC Admin Total:	673.35
Activity: 2201 - Adventure Campus Hickory Point					
Vendor: 2492 - Boa - P Card					
Boa - P Card		JEWEL-OSCO		Program Supplies	4.99
Boa - P Card		COSTCO WHSE #0348		Program Supplies	19.38
Boa - P Card		TARGET 00011767		Program Supplies	14.37
Boa - P Card		S&S WORLDWIDE, INC.		Program Supplies	66.29
Boa - P Card		COSTCO WHSE #0348		Program Supplies	26.71
Boa - P Card		AMZN MKTP US 5I4Y50K23 AM		Program Supplies	34.14
				Vendor 2492 - Boa - P Card Total:	165.88
Vendor: 5535 - Elizabeth Quinzio					
Elizabeth Quinzio		Reimburse supplies AC		Program Supplies	23.98
Elizabeth Quinzio		Reimburse balance pizza order ...		Program Supplies	14.00
				Vendor 5535 - Elizabeth Quinzio Total:	37.98
Vendor: 1287 - Hot Shots Sports					
Hot Shots Sports		Basketball enrichment 12/9-12/...		Program Services	360.00
				Vendor 1287 - Hot Shots Sports Total:	360.00
Vendor: 0898 - Sam's Club Direct					
Sam's Club Direct		AC snacks, supplies, Sr Ctr holid...		Program Supplies	120.77
Sam's Club Direct		Program supplies		Program Supplies	73.78
Sam's Club Direct		Program supplies		Program Supplies	78.90
				Vendor 0898 - Sam's Club Direct Total:	273.45
				Activity 2201 - Adventure Campus Hickory Point Total:	837.31
Activity: 2202 - Adventure Campus - Shabonee					
Vendor: 2492 - Boa - P Card					
Boa - P Card		COSTCO WHSE #0348		Program Supplies	105.89
Boa - P Card		COSTCO WHSE #0348		Program Supplies	19.38
Boa - P Card		AMAZON.COM 1896I41H3 AM...		Program Supplies	36.49
Boa - P Card		AMAZON.COM 4P7H660R3 AM...		Program Supplies	12.99
Boa - P Card		AMZN MKTP US TL5422D3 AM		Program Supplies	12.59
Boa - P Card		FUN EXPRESS		Program Supplies	100.29
Boa - P Card		JEWEL-OSCO		Program Supplies	20.36
Boa - P Card		COSTCO WHSE #0348		Program Supplies	144.29
				Vendor 2492 - Boa - P Card Total:	452.28
Vendor: 1287 - Hot Shots Sports					
Hot Shots Sports		Basketball enrichment 12/9-12/...		Program Services	360.00
				Vendor 1287 - Hot Shots Sports Total:	360.00
Vendor: 0898 - Sam's Club Direct					
Sam's Club Direct		AC snacks, supplies, Sr Ctr holid...		Program Supplies	64.95
Sam's Club Direct		Program supplies		Program Supplies	67.29
Sam's Club Direct		Program supplies		Program Supplies	19.26
				Vendor 0898 - Sam's Club Direct Total:	151.50
				Activity 2202 - Adventure Campus - Shabonee Total:	963.78
Activity: 2203 - Adventure Campus Wescott					
Vendor: 2492 - Boa - P Card					
Boa - P Card		AMAZON.COM S76AN2S23 AM...		Program Supplies	6.99
Boa - P Card		AMZN MKTP US EH3NG4S63 AM		Program Supplies	178.25
Boa - P Card		AMZN MKTP US UK70U0BV3 ...		Program Supplies	24.00
Boa - P Card		JEWEL-OSCO		Program Supplies	8.97
Boa - P Card		DOMINO'S 2886		Program Supplies	111.90
Boa - P Card		JEWEL-OSCO		Program Supplies	12.00
Boa - P Card		REDBOX DVD RENTAL		Program Services	4.38
Boa - P Card		COSTCO WHSE #0348		Program Supplies	105.35
Boa - P Card		COSTCO WHSE #0348		Program Supplies	19.38

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Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Boa - P Card		COSTCO WHSE #0348		Program Supplies	47.14
Boa - P Card		AMZN MKTP US F75J5RG3 AM		Program Supplies	47.74
				Vendor 2492 - Boa - P Card Total:	566.10
Vendor: 1287 - Hot Shots Sports					
Hot Shots Sports		Basketball enrichment 12/9-12/...		Program Services	360.00
				Vendor 1287 - Hot Shots Sports Total:	360.00
Vendor: 0898 - Sam's Club Direct					
Sam's Club Direct		AC snacks, supplies, Sr Ctr holid...		Program Supplies	43.30
Sam's Club Direct		Program supplies		Program Supplies	46.78
				Vendor 0898 - Sam's Club Direct Total:	90.08
Activity 2203 - Adventure Campus Wescott Total:					1,016.18
Activity: 2204 - Adventure Campus Winkelman					
Vendor: 2492 - Boa - P Card					
Boa - P Card		WM SUPERCENTER #3725		Program Supplies	17.90
Boa - P Card		TARGET 00011254		Program Supplies	23.98
Boa - P Card		WM SUPERCENTER #1998		Program Supplies	9.96
Boa - P Card		COSTCO WHSE #0348		Program Supplies	158.23
Boa - P Card		WM SUPERCENTER #3725		Program Supplies	27.36
Boa - P Card		DOLLARTREE		Program Supplies	7.00
Boa - P Card		COSTCO WHSE #0348		Program Supplies	19.38
Boa - P Card		DUNKIN #348067 Q35		Program Supplies	30.00
Boa - P Card		WAL-MART #2816		Program Supplies	5.94
Boa - P Card		AMAZON.COM 5F9Z75MU3 AM...		Program Supplies	24.90
Boa - P Card		FUN EXPRESS		Program Supplies	152.07
Boa - P Card		FIVE BELOW 722		Program Supplies	15.00
Boa - P Card		COSTCO WHSE #0348		Program Supplies	90.66
				Vendor 2492 - Boa - P Card Total:	582.38
Vendor: 1287 - Hot Shots Sports					
Hot Shots Sports		Basketball enrichment 12/9-12/...		Program Services	360.00
				Vendor 1287 - Hot Shots Sports Total:	360.00
Vendor: 0898 - Sam's Club Direct					
Sam's Club Direct		AC snacks, supplies, Sr Ctr holid...		Program Supplies	96.63
Sam's Club Direct		Program supplies		Program Supplies	59.81
Sam's Club Direct		Program supplies		Program Supplies	201.84
				Vendor 0898 - Sam's Club Direct Total:	358.28
Activity 2204 - Adventure Campus Winkelman Total:					1,300.66
Activity: 2205 - Adventure Campus Willowbrook					
Vendor: 2492 - Boa - P Card					
Boa - P Card		AMZN MKTP US EH3NG4S63 AM		Program Supplies	40.96
Boa - P Card		COSTCO WHSE #0348		Program Supplies	10.99
Boa - P Card		AMZN MKTP US 3Z0I52ZP3 AM		Program Supplies	14.97
Boa - P Card		FUNTOPIA		Program Services	620.80
Boa - P Card		COSTCO WHSE #0348		Program Supplies	19.38
Boa - P Card		TARGET 00008334		Program Supplies	19.36
Boa - P Card		WAL-MART #1489		Program Supplies	6.92
Boa - P Card		WAL-MART #1489		Program Supplies	22.26
Boa - P Card		COSTCO WHSE #0348		Program Supplies	72.91
				Vendor 2492 - Boa - P Card Total:	828.55
Vendor: 1287 - Hot Shots Sports					
Hot Shots Sports		Basketball enrichment 12/9-12/...		Program Services	360.00
Hot Shots Sports		Credit canceled enrichment 12/...		Program Services	-360.00
				Vendor 1287 - Hot Shots Sports Total:	0.00
Vendor: 0898 - Sam's Club Direct					
Sam's Club Direct		AC snacks, supplies, Sr Ctr holid...		Program Supplies	96.63
Sam's Club Direct		Program supplies		Program Supplies	22.93

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Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Sam's Club Direct		Program supplies		Program Supplies	72.92
				Vendor 0898 - Sam's Club Direct Total:	192.48
				Activity 2205 - Adventure Campus Willowbrook Total:	1,021.03
Activity: 2301 - Preschool Admin					
Vendor: 2492 - Boa - P Card					
Boa - P Card		AMZN MKTP US MF4LN8UT3 AM		Program Services	2,805.32
Boa - P Card		COSTCO WHSE #0348		Program Supplies	29.98
Boa - P Card		JEWEL-OSCO		Program Supplies	4.98
Boa - P Card		DISCOUNTSCH 8006272829		Program Supplies	89.22
Boa - P Card		DISCOUNTSCH 8006272829		Program Supplies	97.82
				Vendor 2492 - Boa - P Card Total:	3,027.32
				Activity 2301 - Preschool Admin Total:	3,027.32
Activity: 2302 - Sunshine Preschool 2's					
Vendor: 2492 - Boa - P Card					
Boa - P Card		APPLE.COM/BILL		Program Services	24.43
Boa - P Card		JEWEL-OSCO		Program Supplies	9.00
Boa - P Card		ALDI 40021		Program Supplies	21.05
				Vendor 2492 - Boa - P Card Total:	54.48
Vendor: 0880 - Rock N Kids Incorporated					
Rock N Kids Incorporated		Kid Rock classes enrichment Dec..		Independent Contractor Services	100.00
				Vendor 0880 - Rock N Kids Incorporated Total:	100.00
				Activity 2302 - Sunshine Preschool 2's Total:	154.48
Activity: 2303 - Sunshine Preschool 3's					
Vendor: 2492 - Boa - P Card					
Boa - P Card		WAL-MART #1489		Program Supplies	14.56
Boa - P Card		JEWEL-OSCO		Program Supplies	38.98
Boa - P Card		APPLE.COM/BILL		Program Services	24.43
Boa - P Card		AMZN MKTP US GF2E46Y23 AM		Program Supplies	55.00
Boa - P Card		WAL-MART #1489		Program Supplies	-6.87
Boa - P Card		JEWEL-OSCO		Program Supplies	12.78
Boa - P Card		WAL-MART #1489		Program Supplies	16.86
Boa - P Card		WAL-MART #3725		Program Supplies	63.12
Boa - P Card		MICHAELS STORES 2037		Program Supplies	-31.73
				Vendor 2492 - Boa - P Card Total:	187.13
Vendor: 0880 - Rock N Kids Incorporated					
Rock N Kids Incorporated		Kid Rock classes enrichment Dec..		Independent Contractor Services	100.00
				Vendor 0880 - Rock N Kids Incorporated Total:	100.00
				Activity 2303 - Sunshine Preschool 3's Total:	287.13
Activity: 2304 - Sunshine Preschool 4's					
Vendor: 2492 - Boa - P Card					
Boa - P Card		MICHAELS STORES 2037		Program Supplies	28.91
Boa - P Card		JEWEL-OSCO		Program Supplies	28.27
Boa - P Card		MICHAELS STORES 2037		Program Supplies	22.68
Boa - P Card		APPLE.COM/BILL		Program Services	24.43
Boa - P Card		MICHAELS STORES 2037		Program Supplies	-24.89
Boa - P Card		MICHAELS #9490		Program Supplies	24.89
Boa - P Card		WAL-MART #1489		Program Supplies	-6.87
Boa - P Card		WAL-MART #1489		Program Supplies	16.86
Boa - P Card		FRESH FARMS		Program Supplies	41.58
				Vendor 2492 - Boa - P Card Total:	155.86
Vendor: 2263 - Fran Zera					
Fran Zera		Reimburse supplies preschool 4...		Program Supplies	35.29
Fran Zera		Reimburse supplies preschool 4...		Program Supplies	25.71
				Vendor 2263 - Fran Zera Total:	61.00
Vendor: 5013 - Karen Mittlemark					
Karen Mittlemark		Reimburse supplies holiday gifts...		Program Supplies	44.76

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Karen Mittlemark		Reimburse supplies preschool 4...		Program Supplies	60.70
				Vendor 5013 - Karen Mittlemark Total:	105.46
Vendor: 0880 - Rock N Kids Incorporated					
Rock N Kids Incorporated		Kid Rock classes enrichment Dec..		Independent Contractor Services	100.00
				Vendor 0880 - Rock N Kids Incorporated Total:	100.00
Vendor: 0898 - Sam's Club Direct					
Sam's Club Direct		Program supplies		Program Supplies	12.98
				Vendor 0898 - Sam's Club Direct Total:	12.98
Activity 2304 - Sunshine Preschool 4's Total:					
435.30					
Activity: 2305 - EC Contractual					
Vendor: 3548 - ADS Occupational Therapy LLC					
ADS Occupational Therapy LLC		Storytime Yoga 9/9/19-12/16/19		Program Services	2,912.50
				Vendor 3548 - ADS Occupational Therapy LLC Total:	2,912.50
Activity 2305 - EC Contractual Total:					
2,912.50					
Activity: 2306 - EC In-House					
Vendor: 3548 - ADS Occupational Therapy LLC					
ADS Occupational Therapy LLC		Storytime Yoga 9/9/19-12/16/19		Program Supplies	37.00
				Vendor 3548 - ADS Occupational Therapy LLC Total:	37.00
Vendor: 2492 - Boa - P Card					
Boa - P Card		JEWEL-OSCO		Program Supplies	21.30
Boa - P Card		JEWEL-OSCO		Program Supplies	2.99
Boa - P Card		JEWEL-OSCO		Program Supplies	50.47
Boa - P Card		JEWEL-OSCO		Program Supplies	16.10
				Vendor 2492 - Boa - P Card Total:	90.86
Vendor: 0858 - Red's Garden Center					
Red's Garden Center		Kiddie concoction supplies		Program Supplies	23.94
Red's Garden Center		Kiddie concoction supplies		Program Supplies	24.84
				Vendor 0858 - Red's Garden Center Total:	48.78
Vendor: 0898 - Sam's Club Direct					
Sam's Club Direct		Program supplies		Program Supplies	63.34
				Vendor 0898 - Sam's Club Direct Total:	63.34
Activity 2306 - EC In-House Total:					
239.98					
Activity: 2402 - Group Fitness - Adult					
Vendor: 0973 - Tai Chi Society					
Tai Chi Society		Tai Chi 10/15/19-11/26/19 (6)		Program Services	191.10
				Vendor 0973 - Tai Chi Society Total:	191.10
Activity 2402 - Group Fitness - Adult Total:					
191.10					
Activity: 2405 - Ridge Room Fitness					
Vendor: 2492 - Boa - P Card					
Boa - P Card		DS SERVICES STANDARD COFF		Program Services	21.68
Boa - P Card		DS SERVICES STANDARD COFF		Program Services	4.99
				Vendor 2492 - Boa - P Card Total:	26.67
Activity 2405 - Ridge Room Fitness Total:					
26.67					
Activity: 2501 - General Interest - Contractual Youth					
Vendor: 0187 - Chess Wizards Incorporated					
Chess Wizards Incorporated		Chess Wizards Fall'19 (10)		Independent Contractor Services	900.00
				Vendor 0187 - Chess Wizards Incorporated Total:	900.00
Vendor: 0622 - Magic Of Gary Kantor					
Magic Of Gary Kantor		Magic class 12/12/19 (15)		Independent Contractor Services	210.00
				Vendor 0622 - Magic Of Gary Kantor Total:	210.00
Vendor: 1823 - The Brave Way, Llc					
The Brave Way, Llc		Self-defense class 9/4/19 (5)		Independent Contractor Services	101.50
				Vendor 1823 - The Brave Way, Llc Total:	101.50
Activity 2501 - General Interest - Contractual Youth Total:					
1,211.50					

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Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Activity: 2502 - General Interest - In-House Youth					
Vendor: 2492 - Boa - P Card					
Boa - P Card		JEWEL-OSCO		Program Supplies	38.36
				Vendor 2492 - Boa - P Card Total:	38.36
Vendor: 0898 - Sam's Club Direct					
Sam's Club Direct		Program supplies		Program Supplies	63.34
				Vendor 0898 - Sam's Club Direct Total:	63.34
Activity 2502 - General Interest - In-House Youth Total:					101.70
Activity: 2504 - Art Classes - Youth					
Vendor: 2492 - Boa - P Card					
Boa - P Card		CERAMIC SUPPLY CHICAGO		Program Supplies	193.75
				Vendor 2492 - Boa - P Card Total:	193.75
Activity 2504 - Art Classes - Youth Total:					193.75
Activity: 2601 - Men's Hockey					
Vendor: 0675 - Mike Wagner					
Mike Wagner		Adult hockey referees Novembe...		Program Services	1,372.00
				Vendor 0675 - Mike Wagner Total:	1,372.00
Activity 2601 - Men's Hockey Total:					1,372.00
Activity: 2604 - Hockey Lessons					
Vendor: 3170 - Northbrook Hockey League					
Northbrook Hockey League		NBHL classes Fall'19		Independent Contractor Services	6,802.00
				Vendor 3170 - Northbrook Hockey League Total:	6,802.00
Activity 2604 - Hockey Lessons Total:					6,802.00
Activity: 2705 - Specialized Skating					
Vendor: 1225 - Northbrook Speed Skating Club					
Northbrook Speed Skating Club		Learn to speeds skate Fall'19		Independent Contractor Services	1,308.98
				Vendor 1225 - Northbrook Speed Skating Club Total:	1,308.98
Activity 2705 - Specialized Skating Total:					1,308.98
Activity: 2710 - Icettes, Jr. Icettes, Dancette					
Vendor: 2492 - Boa - P Card					
Boa - P Card		GRILL HOUSE		Program Supplies	156.42
Boa - P Card		JEWEL-OSCO		Program Supplies	63.68
Boa - P Card		WALGREENS #2528		Program Supplies	529.75
				Vendor 2492 - Boa - P Card Total:	749.85
Vendor: 0198 - Chicago Silk Screen					
Chicago Silk Screen		Icette photo displays (7), NB Th...		Program Supplies	56.00
				Vendor 0198 - Chicago Silk Screen Total:	56.00
Activity 2710 - Icettes, Jr. Icettes, Dancette Total:					805.85
Activity: 2712 - Teams Elite					
Vendor: 5617 - Ascend Consultation in Healthcare					
Ascend Consultation in Healthc...		Sports psychologist TE junior te...		Program Services	600.00
				Vendor 5617 - Ascend Consultation in Healthcare Total:	600.00
Vendor: 5553 - Ashley Teff Carlson					
Ashley Teff Carlson		Specialty instruction, travel exp ...		Program Services	813.56
				Vendor 5553 - Ashley Teff Carlson Total:	813.56
Vendor: 2492 - Boa - P Card					
Boa - P Card		GLACIER FALLS		Program Services	993.60
Boa - P Card		HOLIDAY INN CLEVELAND		Program Services	1,085.84
Boa - P Card		GREAT AM BAG 3 KSK ORD		Program Services	13.72
Boa - P Card		HOLIDAY INN CLEVELAND		Program Services	256.80
Boa - P Card		CONTAINERSTORE.COM		Program Supplies	41.72
Boa - P Card		HUDSONNEWS ST863		Program Supplies	5.11
Boa - P Card		UNITED 0161546222711		Program Supplies	30.00
Boa - P Card		HUDSONNEWS ST868		Program Supplies	4.65
Boa - P Card		HUDSONNEWS ST858		Program Supplies	3.72

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Boa - P Card		NEWPORT LANDING RESTAURAN		Program Supplies	41.48
Boa - P Card		UNITED 0161546222886		Program Supplies	30.00
Boa - P Card		US FIGURE SKATING		Program Services	60.00
Boa - P Card		HUDSON ST1806		Program Supplies	6.98
Boa - P Card		CENTER ICE ARENA		Facility Rental	800.00
Boa - P Card		IN N OUT BURGER 067		Program Supplies	17.46
Boa - P Card		GREAT AMER BAG B14 ORD		Program Supplies	10.02
Boa - P Card		US FIGURE SKATING		Program Services	145.00
Boa - P Card		GREAT PARK ICE AND SPO		Program Supplies	6.47
Boa - P Card		LUX BUS AMERICA		Transportation	135.00
Boa - P Card		UNITED 0161546981559		Program Services	30.00
Boa - P Card		FEDEX 496224150		Program Supplies	46.65
Boa - P Card		PARADIES #675 0400D		Program Supplies	6.76
Boa - P Card		SP COLOURPOP		Program Supplies	127.50
Boa - P Card		AYRES HOTEL AND SUITES CO		Program Services	4,982.08
Boa - P Card		RONS SKATE SHOP, INC		Program Supplies	486.00
Boa - P Card		CHICAGO MOTOR COACH INC		Transportation	1,762.60
Boa - P Card		CHICAGO MOTOR COACH INC		Transportation	1,762.60
Boa - P Card		CHICAGO MOTOR COACH INC		Transportation	1,762.60
Boa - P Card		CHICAGO MOTOR COACH INC		Transportation	1,762.60
Boa - P Card		CHICAGO MOTOR COACH INC		Transportation	1,762.60
Boa - P Card		MENTOR FIGURE SKATING		Program Services	480.00
Boa - P Card		AMERICAN OUTFITTERS LTD		Cost of Goods Sold	19.55
Boa - P Card		EMBROIDME 517		Program Supplies	20.00
Boa - P Card		AMZN MKTP US J90KD5Z03 AM		Program Supplies	14.99
Boa - P Card		US FIGURE SKATING		Program Supplies	103.00
Boa - P Card		US FIGURE SKATING		Program Supplies	128.75
Boa - P Card		US FIGURE SKATING		Program Supplies	128.75
Boa - P Card		AMZN MKTP US Q07XP9PU3 AM		Program Supplies	34.53
Boa - P Card		CONTAINERSTORE.COM		Program Supplies	41.72
Boa - P Card		WINGS STAD CONCESSIONS		Program Supplies	26.50
Boa - P Card		FOUR POINTS HOTEL		Program Supplies	139.86
Boa - P Card		FOUR POINTS HOTEL		Program Services	2,778.30
Boa - P Card		FOUR POINTS FB KALAMAZOO		Program Services	15.25
Boa - P Card		RINK SIDE SPORTS & FAM		Facility Rental	212.50
Boa - P Card		RINK SIDE SPORTS & FAM		Facility Rental	1,000.00
Boa - P Card		RINK SIDE SPORTS & FAM		Facility Rental	1,562.50
Boa - P Card		FOUR POINTS HOTEL		Program Supplies	2.50
Boa - P Card		FOUR POINTS HOTEL		Program Supplies	7.49
Boa - P Card		FOUR POINTS HOTEL		Program Supplies	4.00
Boa - P Card		AMERICAN AIR0012390978225		Program Supplies	189.30
Boa - P Card		FREIDA B		Program Supplies	4,575.00
Boa - P Card		UNITED 0162483815832		Program Services	376.60
Boa - P Card		UNITED 0162484115685		Program Services	211.45
Boa - P Card		UNITED 0162484115660		Program Services	211.45
Boa - P Card		UNITED 0162484115130		Program Services	211.45
Boa - P Card		UNITED 0162484115676		Program Services	211.45
Boa - P Card		UNITED 0162484115647		Program Services	211.45
Boa - P Card		UNITED 0162484115125		Program Services	211.45
Boa - P Card		UNITED 0162484116163		Program Services	242.63
Boa - P Card		UNITED 0162484115117		Program Services	211.45
Boa - P Card		UNITED 0162484115111		Program Services	211.45
Boa - P Card		UNITED 0162484117056		Program Services	211.45
Boa - P Card		UNITED 0162484117330		Program Services	211.45
Boa - P Card		UNITED 0162484115638		Program Services	211.45
Boa - P Card		UNITED 0162484115162		Program Services	211.45
Boa - P Card		UNITED 0162484115155		Program Services	211.45
Boa - P Card		UNITED 0162484115147		Program Services	211.45
Boa - P Card		UNITED 0162484115624		Program Services	211.45
Boa - P Card		UNITED 0162484115199		Program Services	211.45

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Boa - P Card		UNITED 0162484115172		Program Services	211.45
Boa - P Card		UNITED 0162484115629		Program Services	211.45
Boa - P Card		UNITED 0162484115621		Program Services	211.45
Boa - P Card		UNITED 0162484115682		Program Services	211.45
Boa - P Card		UNITED 0162484115200		Program Services	211.45
Boa - P Card		UNITED 0162484115126		Program Services	211.45
Boa - P Card		UNITED 0162484115120		Program Services	211.45
Boa - P Card		UNITED 0162484115695		Program Services	211.45
Boa - P Card		UNITED 0162484115131		Program Services	211.45
Boa - P Card		UNITED 0162484115669		Program Services	211.45
Boa - P Card		UNITED 0162484115651		Program Services	211.45
Boa - P Card		UNITED 0162484116166		Program Services	242.63
Boa - P Card		UNITED 0162484115114		Program Services	211.45
Boa - P Card		UNITED 0162484115639		Program Services	211.45
Boa - P Card		UNITED 0162484115632		Program Services	211.45
Boa - P Card		UNITED 0162484115160		Program Services	211.45
Boa - P Card		UNITED 0162484115151		Program Services	211.45
Boa - P Card		UNITED 0162484115110		Program Services	211.45
Boa - P Card		UNITED 0162484115191		Program Services	211.45
Boa - P Card		UNITED 0162484115628		Program Services	211.45
Boa - P Card		UNITED 0162484115623		Program Services	211.45
Boa - P Card		UNITED 0162484115139		Program Services	211.45
Boa - P Card		UNITED 0162484115618		Program Services	211.45
Boa - P Card		UNITED 0162484115167		Program Services	211.45
				Vendor 2492 - Boa - P Card Total:	38,772.46
Vendor: 4278 - Deborah Swanson					
Deborah Swanson		Reimburse t-shirts Teams Elite J...		Program Supplies	533.05
				Vendor 4278 - Deborah Swanson Total:	533.05
Vendor: 5555 - Ellen Drahos					
Ellen Drahos		Bus driver gratuity Boston, MA, ...		Transportation	100.00
Ellen Drahos		Bus driver gratuity Boston, MA, ...		Transportation	62.50
Ellen Drahos		Bus driver gratuity Boston, MA, ...		Transportation	62.50
Ellen Drahos		Bus driver gratuity Boston, MA, ...		Transportation	50.00
Ellen Drahos		Bus driver gratuity Boston, MA, ...		Transportation	50.00
				Vendor 5555 - Ellen Drahos Total:	325.00
Vendor: 5531 - Evelyn Small					
Evelyn Small		Off ice training Teams Elite 11/...		Program Services	630.00
Evelyn Small		Off ice training Teams Elite 12/...		Program Services	90.00
				Vendor 5531 - Evelyn Small Total:	720.00
Vendor: 5115 - Jamie Whyte					
Jamie Whyte		Junior team practice		Program Services	500.00
				Vendor 5115 - Jamie Whyte Total:	500.00
Vendor: 4718 - Jennifer Lim					
Jennifer Lim		Reimburse baggage fees Irvine, ...		Transportation	30.00
				Vendor 4718 - Jennifer Lim Total:	30.00
Vendor: 5552 - Opus Mime, Inc					
Opus Mime, Inc		Specialty instruction teams Elite...		Program Services	360.00
				Vendor 5552 - Opus Mime, Inc Total:	360.00
Vendor: 0827 - Promotional Products Partners					
Promotional Products Partners		Apparel for Snowplow Sam skat...		Cost of Goods Sold	175.00
				Vendor 0827 - Promotional Products Partners Total:	175.00
				Activity 2712 - Teams Elite Total:	42,829.07
Activity: 2713 - Cosmic Skating					
Vendor: 2492 - Boa - P Card					
Boa - P Card		WALGREENS #12584		Program Supplies	50.00
				Vendor 2492 - Boa - P Card Total:	50.00
				Activity 2713 - Cosmic Skating Total:	50.00

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Activity: 2715 - Freestyle Ice					
Vendor: 0198 - Chicago Silk Screen					
Chicago Silk Screen		Banners, signs, stickers		Program Services	150.00
				Vendor 0198 - Chicago Silk Screen Total:	150.00
				Activity 2715 - Freestyle Ice Total:	150.00
Activity: 2800 - Performing Arts Admin					
Vendor: 2492 - Boa - P Card					
Boa - P Card		Vendini Tix		Program Supplies	510.00
Boa - P Card		AMZN MKTP US ZZ8FN38F3 AM		Hardware & Fastener Supplies	28.99
				Vendor 2492 - Boa - P Card Total:	538.99
Vendor: 0198 - Chicago Silk Screen					
Chicago Silk Screen		Icette photo displays (7), NB Th...		Printing/Finishing Services	175.00
				Vendor 0198 - Chicago Silk Screen Total:	175.00
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		PA hardware supplies		Hardware & Fastener Supplies	26.91
				Vendor 0441 - Home Depot Credit Services Total:	26.91
Vendor: 0970 - Tc Furlong Incorporated					
Tc Furlong Incorporated		Repair of Meyer UPA-1P loudsp...		Equipment Repairs	640.00
				Vendor 0970 - Tc Furlong Incorporated Total:	640.00
				Activity 2800 - Performing Arts Admin Total:	1,380.90
Activity: 2801 - Dance - Youth					
Vendor: 2492 - Boa - P Card					
Boa - P Card		WEISSMAN DESIGNS FOR DAN		Program Supplies	1,070.54
Boa - P Card		REVDANCE.TENTH HOUSE		Program Supplies	339.20
Boa - P Card		CURTAIN CALL COSTUMES		Program Supplies	411.08
Boa - P Card		WEISSMAN DESIGNS FOR DAN		Program Supplies	358.22
				Vendor 2492 - Boa - P Card Total:	2,179.04
				Activity 2801 - Dance - Youth Total:	2,179.04
Activity: 2806 - Theatre Production Admin					
Vendor: 2428 - Ace Hardware					
Ace Hardware		Props NTYC Frozen Jr		Theatre Set Design	14.24
				Vendor 2428 - Ace Hardware Total:	14.24
Vendor: 2492 - Boa - P Card					
Boa - P Card		AMZN Mktp US AN7KL4GS3		Costume Design	125.27
Boa - P Card		AMZN MKTP US UB8S03OS3 AM		Costume Design	306.80
Boa - P Card		THE HOME DEPOT #1926		Theatre Set Design	168.98
Boa - P Card		STAGELIGHTINGSTORE		Theatre Set Design	76.10
Boa - P Card		AMZN MKTP US LJ5902LC3 AM		Theatre Set Design	37.55
Boa - P Card		TARGET 00011676		Theatre Set Design	21.98
Boa - P Card		AMZN MKTP US RX2MK6O63 ...		Theatre Set Design	9.99
Boa - P Card		HOBBY-LOBBY #0195		Theatre Set Design	25.93
Boa - P Card		PARTY CITY 168		Theatre Set Design	19.98
Boa - P Card		THE HOME DEPOT #1987		Theatre Set Design	29.98
Boa - P Card		GOODWILL RETAIL #091		Theatre Set Design	18.97
Boa - P Card		AMZN MKTP US HN5EU2VJ3 AM		Costume Design	18.88
Boa - P Card		AMZN Mktp US 7011E5MP3		Costume Design	10.99
Boa - P Card		PARTY CITY 168		Costume Design	59.88
Boa - P Card		LOWES #02728		Theatre Set Design	15.05
Boa - P Card		SALLY BEAUTY 10603		Costume Design	8.69
Boa - P Card		HOBBY-LOBBY #0195		Theatre Set Design	11.97
Boa - P Card		AMZN MKTP US AMZN.COM/BIL		Costume Design	-9.57
Boa - P Card		AMZN Mktp US		Costume Design	-73.31
Boa - P Card		AMZN Mktp US		Costume Design	-12.99
Boa - P Card		AMZN MKTP US AMZN.COM/BIL		Costume Design	-5.00
Boa - P Card		AMZN Mktp US		Costume Design	-12.99
Boa - P Card		AMZN Mktp US		Costume Design	-12.99
Boa - P Card		AMZN MKTP US AMZN.COM/BIL		Costume Design	-12.99

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Boa - P Card		AMZN MKTP US AMZN.COM/BIL		Costume Design	-32.95
Boa - P Card		AMZN MKTP US AMZN.COM/BIL		Costume Design	-49.97
				Vendor 2492 - Boa - P Card Total:	744.23
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		Scenery Frozen Jr		Theatre Set Design	104.43
				Vendor 0441 - Home Depot Credit Services Total:	104.43
Activity: 2809 - Community Theatre					
Vendor: 2492 - Boa - P Card					
Boa - P Card		EDOC COMMUNICATIONS		Printing/Finishing Services	671.98
				Vendor 2492 - Boa - P Card Total:	671.98
Activity 2809 - Community Theatre Total:					
Activity: 2811 - NTC - Northbrook Theatre Company					
Vendor: 2492 - Boa - P Card					
Boa - P Card		AMZN MKTP US 3Q2DN76E3 AM		Costume Design	83.38
Boa - P Card		SP ANSMANN POS		Program Supplies	117.42
Boa - P Card		AMZN MKTP US LA1GW0853 AM		Costume Design	732.63
Boa - P Card		MARIANOS #533		Program Supplies	80.44
Boa - P Card		GOODE & FRESH PIZZA BAKER		Program Supplies	24.98
Boa - P Card		GOODE & FRESH PIZZA BAKER		Program Supplies	88.02
Boa - P Card		GOODE & FRESH PIZZA BAKER		Program Supplies	88.02
Boa - P Card		MARIANOS #533		Program Supplies	62.58
Boa - P Card		GOODE & FRESH PIZZA BAKER		Program Supplies	21.56
Boa - P Card		GOODE & FRESH PIZZA BAKER		Program Supplies	20.39
Boa - P Card		MARIANOS #532		Program Supplies	9.98
Boa - P Card		GOODE & FRESH PIZZA BAKER		Program Supplies	88.02
Boa - P Card		GOODE & FRESH PIZZA BAKER		Program Supplies	88.02
Boa - P Card		GOODE & FRESH PIZZA BAKER		Program Supplies	32.44
				Vendor 2492 - Boa - P Card Total:	1,537.88
Vendor: 0568 - Klein Video Services, Incorporated					
Klein Video Services, Incorporat...		Cast videos NTJC Frozen Jr		Program Services	1,800.00
				Vendor 0568 - Klein Video Services, Incorporated Total:	1,800.00
Activity 2811 - NTC - Northbrook Theatre Company Total:					
Activity: 2902 - School's Out Fun					
Vendor: 2492 - Boa - P Card					
Boa - P Card		STARBUCKS STORE 02261		Program Services	87.79
Boa - P Card		SKYDECK CHICAGO		Program Services	490.00
Boa - P Card		STARBUCKS STORE 02261		Program Services	41.48
Boa - P Card		JELLY BELLY LANE		Program Services	37.98
				Vendor 2492 - Boa - P Card Total:	657.25
Activity 2902 - School's Out Fun Total:					
Activity: 3001 - Senior Trips					
Vendor: 2492 - Boa - P Card					
Boa - P Card		SIGNATURE TRANSPORTATION		Transportation	595.60
Boa - P Card		SIGNATURE TRANSPORTATION		Transportation	705.40
Boa - P Card		BERGHOFF		Program Supplies	254.52
				Vendor 2492 - Boa - P Card Total:	1,555.52
Activity 3001 - Senior Trips Total:					
Activity: 3002 - Senior Holiday Events					
Vendor: 1232 - Barbara Rinella					
Barbara Rinella		Reimburse bal Holiday Luncheo...		Program Services	1,632.00
				Vendor 1232 - Barbara Rinella Total:	1,632.00
Vendor: 2492 - Boa - P Card					
Boa - P Card		COSTCO WHSE #0348		Program Supplies	36.27
Boa - P Card		JEWEL-OSCO		Program Supplies	7.98
Boa - P Card		PARTY CITY 5266		Program Supplies	23.91

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Boa - P Card		AMZN MKTP US GF2E46YZ3 AM		Program Supplies	23.38
Boa - P Card		WAL-MART #1489		Program Supplies	8.94
Boa - P Card		MICHAELS STORES 2037		Program Supplies	14.77
Boa - P Card		LOWES #02728		Program Supplies	12.00
				Vendor 2492 - Boa - P Card Total:	127.25
Vendor: 5587 - Doris Lee Dutton					
Doris Lee Dutton		Donation Thanksgiving lunch Sr...		Program Services	100.00
				Vendor 5587 - Doris Lee Dutton Total:	100.00
Vendor: 0898 - Sam's Club Direct					
Sam's Club Direct		AC snacks, supplies, Sr Ctr holid...		Program Supplies	17.94
Sam's Club Direct		Program supplies		Program Supplies	86.19
				Vendor 0898 - Sam's Club Direct Total:	104.13
Activity 3002 - Senior Holiday Events Total:					1,963.38
Activity: 3003 - Senior Misc Events					
Vendor: 2492 - Boa - P Card					
Boa - P Card		ANGELO CAPUTO S FRESH MAR		Program Supplies	8.97
Boa - P Card		GRILL HOUSE		Program Supplies	555.00
Boa - P Card		PETE'S FRESH MARKET #9		Program Supplies	21.96
Boa - P Card		JEWEL-OSCO		Program Supplies	23.40
Boa - P Card		MARIANOS #511		Program Supplies	3.99
Boa - P Card		JAKE'S PIZZA		Program Supplies	56.00
				Vendor 2492 - Boa - P Card Total:	669.32
Vendor: 0898 - Sam's Club Direct					
Sam's Club Direct		Program supplies		Program Supplies	21.96
				Vendor 0898 - Sam's Club Direct Total:	21.96
Activity 3003 - Senior Misc Events Total:					691.28
Activity: 3004 - Senior Cultural Arts					
Vendor: 2492 - Boa - P Card					
Boa - P Card		CERAMIC SUPPLY CHICAGO		Program Supplies	193.75
Boa - P Card		SARAFINA FIBER ART		Program Supplies	66.15
				Vendor 2492 - Boa - P Card Total:	259.90
Activity 3004 - Senior Cultural Arts Total:					259.90
Activity: 3006 - Senior Drop-in Member Programs					
Vendor: 2492 - Boa - P Card					
Boa - P Card		JEWEL-OSCO		Program Supplies	27.42
Boa - P Card		DOLLAR TREE		Program Supplies	12.00
Boa - P Card		MICHAELS STORES 2037		Program Supplies	8.23
Boa - P Card		JOANN STORES #957		Program Supplies	19.19
Boa - P Card		THE WEBSTAUANT STORE		Program Supplies	40.74
Boa - P Card		COSTCO WHSE #0348		Program Supplies	19.99
				Vendor 2492 - Boa - P Card Total:	127.57
Vendor: 0898 - Sam's Club Direct					
Sam's Club Direct		Program supplies		Program Supplies	124.08
				Vendor 0898 - Sam's Club Direct Total:	124.08
Activity 3006 - Senior Drop-in Member Programs Total:					251.65
Activity: 3104 - Holiday Events					
Vendor: 2492 - Boa - P Card					
Boa - P Card		FUN EXPRESS		Program Supplies	237.10
				Vendor 2492 - Boa - P Card Total:	237.10
Vendor: 0299 - Eileen Loftus					
Eileen Loftus		reimburse food Lunch with San...		Program Supplies	64.99
				Vendor 0299 - Eileen Loftus Total:	64.99

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 0898 - Sam's Club Direct					
Sam's Club Direct		Program supplies		Program Supplies	76.84
				Vendor 0898 - Sam's Club Direct Total:	76.84
				Activity 3104 - Holiday Events Total:	378.93
Activity: 3108 - Figure Skating Competition					
Vendor: 2492 - Boa - P Card					
Boa - P Card		Amazon.com VC4NH02V3		Program Supplies	26.27
Boa - P Card		BARGAIN BALLOONS		Program Supplies	77.80
Boa - P Card		4IMPRINT		Program Supplies	1,158.59
Boa - P Card		JOANN STORES #957		Program Supplies	70.48
				Vendor 2492 - Boa - P Card Total:	1,333.14
Vendor: 0198 - Chicago Silk Screen					
Chicago Silk Screen		Printing services		Program Supplies	72.00
Chicago Silk Screen		Printing services		Program Supplies	30.00
				Vendor 0198 - Chicago Silk Screen Total:	102.00
				Activity 3108 - Figure Skating Competition Total:	1,435.14
Activity: 3113 - NTYA					
Vendor: 2428 - Ace Hardware					
Ace Hardware		Props NTYA Cat in the Hat		Theatre Set Design	7.19
				Vendor 2428 - Ace Hardware Total:	7.19
Vendor: 2492 - Boa - P Card					
Boa - P Card		EDOC COMMUNICATIONS		Printing/Finishing Services	642.27
Boa - P Card		PLAYSCRIPTS INC		Program Supplies	9.99
				Vendor 2492 - Boa - P Card Total:	652.26
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Vendini		Program Services	1,271.90
JP Chase Bank N A		Vendini		Banking/Financial Services	74.10
				Vendor 3486 - JP Chase Bank N A Total:	1,346.00
				Activity 3113 - NTYA Total:	2,005.45
Activity: 3120 - 4th of July					
Vendor: 2428 - Ace Hardware					
Ace Hardware		Supplies 4th of July		Program Supplies	8.98
				Vendor 2428 - Ace Hardware Total:	8.98
				Activity 3120 - 4th of July Total:	8.98
Activity: 3121 - Autumnfest					
Vendor: 0198 - Chicago Silk Screen					
Chicago Silk Screen		Printing services		Program Services	120.00
				Vendor 0198 - Chicago Silk Screen Total:	120.00
				Activity 3121 - Autumnfest Total:	120.00
Activity: 3204 - Summer Camp - Artistic Adventures					
Vendor: 2492 - Boa - P Card					
Boa - P Card		CERAMIC SUPPLY CHICAGO		Program Supplies	387.50
				Vendor 2492 - Boa - P Card Total:	387.50
				Activity 3204 - Summer Camp - Artistic Adventures Total:	387.50
Activity: 3220 - Summer Camp - Limelighters					
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Vendini		Banking/Financial Fees	1,138.00
				Vendor 3486 - JP Chase Bank N A Total:	1,138.00
				Activity 3220 - Summer Camp - Limelighters Total:	1,138.00
Activity: 3301 - Soccer - Contractual					
Vendor: 6060 - Chicago Fire Soccer, LLC					
Chicago Fire Soccer, LLC		Schools Off soccer camps 11/25...		Independent Contractor Services	1,500.00
				Vendor 6060 - Chicago Fire Soccer, LLC Total:	1,500.00

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 1180 - Spartan Fc					
Spartan Fc		Summer'19		Program Fees	434.00
Spartan Fc		Fall'19 session 1		Program Fees	764.78
Spartan Fc		Fall'17		Program Fees	1,795.58
Spartan Fc		Fall'19 session 2		Program Fees	1,613.50
Vendor 1180 - Spartan Fc Total:					4,607.86
Activity 3301 - Soccer - Contractual Total:					6,107.86
Activity: 3302 - Martial Arts - Contractual					
Vendor: 0552 - K H Kim					
K H Kim		Fall'19 TaeKwonDo		Independent Contractor Services	4,101.30
Vendor 0552 - K H Kim Total:					4,101.30
Activity 3302 - Martial Arts - Contractual Total:					4,101.30
Activity: 3303 - Youth Sports - Contractual					
Vendor: 1287 - Hot Shots Sports					
Hot Shots Sports		Fall 2019 Session 1		Independent Contractor Services	6,711.70
Vendor 1287 - Hot Shots Sports Total:					6,711.70
Activity 3303 - Youth Sports - Contractual Total:					6,711.70
Activity: 3307 - Flag Football					
Vendor: 2492 - Boa - P Card					
Boa - P Card		STICKERSBANNERS		Program Supplies	39.33
Vendor 2492 - Boa - P Card Total:					39.33
Activity 3307 - Flag Football Total:					39.33
Activity: 3310 - Youth Soccer					
Vendor: 2492 - Boa - P Card					
Boa - P Card		STICKERSBANNERS		Program Supplies	39.33
Vendor 2492 - Boa - P Card Total:					39.33
Activity 3310 - Youth Soccer Total:					39.33
Activity: 3311 - Youth Basketball					
Vendor: 2873 - Baseline Youth Sports, Inc.					
Baseline Youth Sports, Inc.		Adult/Youth basketball referee ...		Program Services	2,297.00
Vendor 2873 - Baseline Youth Sports, Inc. Total:					2,297.00
Vendor: 2492 - Boa - P Card					
Boa - P Card		STICKERSBANNERS		Program Supplies	39.34
Boa - P Card		HASTY AWARDS		Program Supplies	264.70
Vendor 2492 - Boa - P Card Total:					304.04
Activity 3311 - Youth Basketball Total:					2,601.04
Activity: 3312 - Little Jammers					
Vendor: 2492 - Boa - P Card					
Boa - P Card		HASTY AWARDS		Program Supplies	169.00
Vendor 2492 - Boa - P Card Total:					169.00
Activity 3312 - Little Jammers Total:					169.00
Division 3 - Recreation Total:					1,326,775.23

December Voucher Report

Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount	
Division: 4 - Golf						
Activity: 1051 - Capital Projects - Golf						
Vendor: 2428 - Ace Hardware						
Ace Hardware		SCC decommissioning of driving...		Capital - Professional Services	4.66	
				Vendor 2428 - Ace Hardware Total:	4.66	
Vendor: 5588 - Amereco, Inc						
Amereco, Inc		Pre-demo lead testing SCC		Capital - Professional Services	380.00	
				Vendor 5588 - Amereco, Inc Total:	380.00	
Vendor: 2492 - Boa - P Card						
Boa - P Card		USPS PO 1657300062		Capital - Professional Services	34.25	
Boa - P Card		PODS #26		Capital - Professional Services	249.98	
				Vendor 2492 - Boa - P Card Total:	284.23	
Vendor: 5170 - Christopher B. Burke Engineering, LTD						
Christopher B. Burke Engineerin...		SCC Village stormwater review		Capital - Professional Services	519.00	
				Vendor 5170 - Christopher B. Burke Engineering, LTD Total:	519.00	
Vendor: 1290 - Gewalt Hamilton Associates						
Gewalt Hamilton Associates		SCC Renovation 11/1-11/30/19		Capital - Professional Services	25,873.48	
				Vendor 1290 - Gewalt Hamilton Associates Total:	25,873.48	
Vendor: 0441 - Home Depot Credit Services						
Home Depot Credit Services		SCC decommissioning supplies		Capital - Professional Services	13.94	
Home Depot Credit Services		SCC decommissioning supplies		Capital - Professional Services	89.92	
				Vendor 0441 - Home Depot Credit Services Total:	103.86	
Vendor: 5370 - Jacobson Golf Course Design, Inc						
Jacobson Golf Course Design, Inc		Design srvcs phase 2, reimburs...		Capital - Professional Services	36,544.09	
				Vendor 5370 - Jacobson Golf Course Design, Inc Total:	36,544.09	
Vendor: 5604 - Lucky Locators, Inc						
Lucky Locators, Inc		Private utility locate for demo S...		Capital - Professional Services	1,490.00	
				Vendor 5604 - Lucky Locators, Inc Total:	1,490.00	
Vendor: 5623 - Nicor Gas						
Nicor Gas		Gas disconnect fee to SCC Club...		Capital - Professional Services	962.35	
				Vendor 5623 - Nicor Gas Total:	962.35	
Vendor: 3521 - Ratio Architects, Inc.						
Ratio Architects, Inc.		Reimbursables SCC		Capital - Professional Services	217.34	
Ratio Architects, Inc.		Schematic Dsgn, Dsgn Devel-10...		Capital - Professional Services	48,540.00	
				Vendor 3521 - Ratio Architects, Inc. Total:	48,757.34	
Vendor: 0931 - Soil And Material Consultants						
Soil And Material Consultants		SCC field testing, lab, report		Capital - Professional Services	7,935.00	
				Vendor 0931 - Soil And Material Consultants Total:	7,935.00	
Activity 1051 - Capital Projects - Golf Total:						122,854.01
Activity: 1200 - Golf Admin						
Vendor: 2492 - Boa - P Card						
Boa - P Card		PGA OF AMERICA IL SECT		Training/Education/Conferences	125.00	
Boa - P Card		PGA OF AMERICA IL SECT		Training/Education/Conferences	125.00	
Boa - P Card		FACEBK 3ZKG4NJN92		Promotional Advertising	25.46	
				Vendor 2492 - Boa - P Card Total:	275.46	
Vendor: 0198 - Chicago Silk Screen						
Chicago Silk Screen		SCC project open house banners		Printing/Finishing Services	300.00	
				Vendor 0198 - Chicago Silk Screen Total:	300.00	
Vendor: 0444 - House Of Rental						
House Of Rental		Table rental for Open House		Meeting Expense	240.19	
				Vendor 0444 - House Of Rental Total:	240.19	
Vendor: 3486 - JP Chase Bank N A						
JP Chase Bank N A		Runco Office Supplies		Office Supplies	123.96	
JP Chase Bank N A		Verizon Wireless		Mobile communication services	450.00	

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Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
JP Chase Bank N A		Leasing Services/Konica Minolta		Equipment Maintenance Servic...	124.99
				Vendor 3486 - JP Chase Bank N A Total:	698.95
Vendor: 0691 - MSF Graphics Incorporated					
MSF Graphics Incorporated		SCC project open house postcar...		Printing/Finishing Services	1,444.00
MSF Graphics Incorporated		SCC project open house postcar...		Postage/Delivery charges	2,554.37
				Vendor 0691 - MSF Graphics Incorporated Total:	3,998.37
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	2,441.60
				Vendor 0771 - Park District Risk Managment Agency Total:	2,441.60
Vendor: 5557 - TTS Group, Inc					
TTS Group, Inc		Printer toner refill		Printing/Finishing Services	187.49
				Vendor 5557 - TTS Group, Inc Total:	187.49
Activity 1200 - Golf Admin Total:					
8,142.06					
Activity: 1201 - Sportsman's Operations					
Vendor: 0338 - Federal Express Corporation					
Federal Express Corporation		Postage fees		Postage/Delivery charges	436.90
				Vendor 0338 - Federal Express Corporation Total:	436.90
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Comcast Chicago		Voice/Data Services	111.85
JP Chase Bank N A		Comcast Chicago		Voice/Data Services	132.46
				Vendor 3486 - JP Chase Bank N A Total:	244.31
Vendor: 0708 - National Golf Foundation					
National Golf Foundation		Membership dues 10/1/19-9/3...		Professional Memberships	62.50
				Vendor 0708 - National Golf Foundation Total:	62.50
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	1,906.66
				Vendor 0771 - Park District Risk Managment Agency Total:	1,906.66
Vendor: 0800 - Ping, Incorporated					
Ping, Incorporated		Demo equipment		Cost of Goods Sold	209.50
				Vendor 0800 - Ping, Incorporated Total:	209.50
Activity 1201 - Sportsman's Operations Total:					
2,859.87					
Activity: 1202 - Driving Range					
Vendor: 2428 - Ace Hardware					
Ace Hardware		Range supplies		Program Supplies	18.87
				Vendor 2428 - Ace Hardware Total:	18.87
Vendor: 0198 - Chicago Silk Screen					
Chicago Silk Screen		Printing services		Program Supplies	25.00
Chicago Silk Screen		Banners, signs, stickers		Program Supplies	50.00
				Vendor 0198 - Chicago Silk Screen Total:	75.00
Activity 1202 - Driving Range Total:					
93.87					
Activity: 1210 - Golf Ground Maintenance					
Vendor: 2383 - Aramark Uniform Services					
Aramark Uniform Services		Uniform service		Uniform Cleaning	10.75
Aramark Uniform Services		Uniform service		Uniform Cleaning	10.75
Aramark Uniform Services		Uniform service		Uniform Cleaning	10.75
Aramark Uniform Services		Uniform service		Uniform Cleaning	10.75
				Vendor 2383 - Aramark Uniform Services Total:	43.00
Vendor: 0091 - Arthur Clesen, Incorporated					
Arthur Clesen, Incorporated		Sevice plan irrigation Sportsma...		Computer and Data Services	2,600.00
				Vendor 0091 - Arthur Clesen, Incorporated Total:	2,600.00
Vendor: 2492 - Boa - P Card					
Boa - P Card		NOR TOOL HOTINE MBSHP		Publications/Subscriptions	39.99
Boa - P Card		AM LEONARD		Hand Tools	38.10
Boa - P Card		MIDWEST ASSOC GCS		Training/Education/Conferences	125.00
				Vendor 2492 - Boa - P Card Total:	203.09

December Voucher Report

Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		Couse supplies		Golf - Course Supplies	35.77
					Vendor 0441 - Home Depot Credit Services Total:
35.77					
Vendor: 0691 - MSF Graphics Incorporated					
MSF Graphics Incorporated		Printing business cards		Office Supplies	116.00
					Vendor 0691 - MSF Graphics Incorporated Total:
116.00					
Vendor: 2703 - North Shore Goose Control					
North Shore Goose Control		Goose control - Nov'19		Ground Maintenance Services	1,203.01
North Shore Goose Control		Goose control - Dec'19		Ground Maintenance Services	900.00
					Vendor 2703 - North Shore Goose Control Total:
2,103.01					
Vendor: 0740 - Northern Safety Company, Incorporated					
Northern Safety Company, Inco...		Safety equipment - clamp ons		Safety Supplies	101.94
					Vendor 0740 - Northern Safety Company, Incorporated Total:
101.94					
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	2,434.60
					Vendor 0771 - Park District Risk Managment Agency Total:
2,434.60					
Activity 1210 - Golf Ground Maintenance Total:					
7,637.41					
Activity: 1211 - Golf Facility Maintenance					
Vendor: 0077 - Anderson Lock					
Anderson Lock		Lock for POD		Building Maintenance Supplies	40.95
					Vendor 0077 - Anderson Lock Total:
40.95					
Vendor: 2654 - Anderson Pest Solutions					
Anderson Pest Solutions		Dec'19 pest control		Building Maintenance Services	100.00
					Vendor 2654 - Anderson Pest Solutions Total:
100.00					
Vendor: 2492 - Boa - P Card					
Boa - P Card		COSTCO WHSE #0348		Miscellaneous Supplies	65.93
					Vendor 2492 - Boa - P Card Total:
65.93					
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		Golf irrigation well 9/17-10/16/...		Electricity	4,011.95
Constellation Energy Services, I...		3401 Dundee- 9/17-10/16/19		Electricity	731.19
Constellation Energy Services, I...		3401 Dundee-10/16-11/14/19		Electricity	750.77
					Vendor 3064 - Constellation Energy Services, Inc. Total:
5,493.91					
Vendor: 3391 - Constellation NewEnergy-Gas Division					
Constellation NewEnergy-Gas D...		Natural Gas Aug'19		Natural Gas	154.13
Constellation NewEnergy-Gas D...		Natural Gas Aug'19		Natural Gas	410.29
Constellation NewEnergy-Gas D...		Natural Gas Aug'19		Natural Gas	143.28
Constellation NewEnergy-Gas D...		Natural Gas Sep'19		Natural Gas	154.75
Constellation NewEnergy-Gas D...		Natural Gas Sep'19		Natural Gas	423.08
Constellation NewEnergy-Gas D...		Natural Gas Sep'19		Natural Gas	145.45
					Vendor 3391 - Constellation NewEnergy-Gas Division Total:
1,430.98					
Vendor: 2658 - Eco-Clean Maintenance					
Eco-Clean Maintenance		Nov'19 custodial service		Building Maintenance Services	1,409.68
					Vendor 2658 - Eco-Clean Maintenance Total:
1,409.68					
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		Janitorial supplies		Janitorial Supplies	9.98
					Vendor 0441 - Home Depot Credit Services Total:
9.98					
Vendor: 0514 - Jeffrey Elevator Company, Incorporated					
Jeffrey Elevator Company, Inco...		Elevator preventive maint		Building Maintenance Services	145.00
					Vendor 0514 - Jeffrey Elevator Company, Incorporated Total:
145.00					
Vendor: 3486 - JP Chase Bank N A					
JP Chase Bank N A		Viling Supply		Building Maintenance Supplies	229.71
					Vendor 3486 - JP Chase Bank N A Total:
229.71					
Vendor: 3502 - Lakeshore Recycling					
Lakeshore Recycling		Trash removal Dec'19		Waste Management Services	368.24
					Vendor 3502 - Lakeshore Recycling Total:
368.24					

December Voucher Report

Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount	
Vendor: 0872 - RMC Incorporated						
RMC Incorporated		Preventive Maint contracts HV...		Building Maintenance Services	401.00	
					Vendor 0872 - RMC Incorporated Total:	401.00
Vendor: 1073 - Village Of Northbrook						
Village Of Northbrook		Water Nov'19		Water	16.28	
Village Of Northbrook		Water Nov'19		Water	7.00	
Village Of Northbrook		Water Nov'19		Water	220.16	
Village Of Northbrook		Water Nov'19		Water	81.40	
Village Of Northbrook		Water Nov'19		Water	56.98	
Village Of Northbrook		Water Nov'19		Water	32.56	
Village Of Northbrook		Water Nov'19		Water	32.56	
					Vendor 1073 - Village Of Northbrook Total:	446.94
					Activity 1211 - Golf Facility Maintenance Total:	10,142.32
Activity: 1212 - Golf Fleet Maintenance						
Vendor: 5010 - Altorfer Industries, Inc.						
Altorfer Industries, Inc.		Air compressor rental for irrigat...		Equipment Rental	2,382.94	
					Vendor 5010 - Altorfer Industries, Inc. Total:	2,382.94
Vendor: 2383 - Aramark Uniform Services						
Aramark Uniform Services		Uniform service		Uniform Cleaning	16.33	
Aramark Uniform Services		Uniform service		Uniform Cleaning	16.33	
Aramark Uniform Services		Uniform service		Uniform Cleaning	16.33	
Aramark Uniform Services		Uniform service		Uniform Cleaning	16.33	
					Vendor 2383 - Aramark Uniform Services Total:	65.32
Vendor: 0098 - Atlas Bobcat, Llc						
Atlas Bobcat, Llc		Bobcat repairs		Equipment Repairs	1,245.28	
Atlas Bobcat, Llc		Bobcat repairs		Equipment Supplies	44.00	
Atlas Bobcat, Llc		bobcat repairs		Equipment Supplies	110.78	
					Vendor 0098 - Atlas Bobcat, Llc Total:	1,400.06
Vendor: 0237 - Conserv Fs, Incorporated						
Conserv Fs, Incorporated		Gas for golf		Fuel	3,879.68	
Conserv Fs, Incorporated		Diesel for golf		Fuel	1,383.15	
					Vendor 0237 - Conserv Fs, Incorporated Total:	5,262.83
Vendor: 0441 - Home Depot Credit Services						
Home Depot Credit Services		Supplies store/secure equip SCC		Hardware & Fastener Supplies	77.11	
					Vendor 0441 - Home Depot Credit Services Total:	77.11
Vendor: 3486 - JP Chase Bank N A						
JP Chase Bank N A		Northern Tool		Equipment Supplies	1,119.86	
					Vendor 3486 - JP Chase Bank N A Total:	1,119.86
Vendor: 0503 - JW Turf, Incorporated						
JW Turf, Incorporated		Blower repairs		Equipment Supplies	388.29	
JW Turf, Incorporated		Winter service parts		Equipment Supplies	215.58	
JW Turf, Incorporated		Winter service parts		Equipment Supplies	35.47	
JW Turf, Incorporated		Winter service parts		Equipment Supplies	339.28	
JW Turf, Incorporated		Winter service parts		Equipment Supplies	384.16	
JW Turf, Incorporated		Winter service parts		Equipment Supplies	119.62	
					Vendor 0503 - JW Turf, Incorporated Total:	1,482.40
Vendor: 5011 - Liquifix, Inc.						
Liquifix, Inc.		Shop/equipment cleaner		Oil & Lubricants	435.31	
					Vendor 5011 - Liquifix, Inc. Total:	435.31
Vendor: 0703 - Napa Auto Parts - Wheeling						
Napa Auto Parts - Wheeling		Stock filters winter service		Equipment Supplies	121.68	
Napa Auto Parts - Wheeling		Stock filters winter service		Equipment Supplies	1,312.00	
Napa Auto Parts - Wheeling		Stock filters winter service		Equipment Supplies	99.56	
Napa Auto Parts - Wheeling		Battery for rough mower		Equipment Supplies	123.09	
Napa Auto Parts - Wheeling		Stock filters winter service		Equipment Supplies	165.46	
Napa Auto Parts - Wheeling		Stock filter		Equipment Supplies	7.76	
Napa Auto Parts - Wheeling		Credit for returned battery core		Equipment Supplies	-18.00	

December Voucher Report

Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Napa Auto Parts - Wheeling		Winter service parts, oil		Oil & Lubricants	35.46
Napa Auto Parts - Wheeling		Winter service parts, oil		Equipment Supplies	9.52
Napa Auto Parts - Wheeling		Winter service parts		Equipment Supplies	15.44
Napa Auto Parts - Wheeling		Stock battery		Equipment Supplies	124.66
Napa Auto Parts - Wheeling		Winter service parts		Equipment Supplies	17.88
Napa Auto Parts - Wheeling		Winter service parts		Equipment Supplies	35.76
Napa Auto Parts - Wheeling		Winter service parts		Equipment Supplies	57.08
				Vendor 0703 - Napa Auto Parts - Wheeling Total:	2,107.35
Vendor: 1175 - Pomp'S Tire Service					
Pomp'S Tire Service		Bobcat tire repair		Equipment Repairs	300.00
				Vendor 1175 - Pomp'S Tire Service Total:	300.00
Vendor: 0763 - Pr Streich & Sons, Incorporated					
Pr Streich & Sons, Incorporated		Annual shop lift inspections		Inspection Services	452.80
				Vendor 0763 - Pr Streich & Sons, Incorporated Total:	452.80
Vendor: 0862 - Reinders, Incorporated					
Reinders, Incorporated		Winter service parts		Equipment Supplies	677.27
Reinders, Incorporated		Credit return parts		Equipment Supplies	-493.97
Reinders, Incorporated		Cleaner		Oil & Lubricants	96.89
Reinders, Incorporated		Snow mold control, shop tools		Hand Tools	46.28
				Vendor 0862 - Reinders, Incorporated Total:	326.47
				Activity 1212 - Golf Fleet Maintenance Total:	15,412.45
Activity: 1221 - Anets Maintenance					
Vendor: 0074 - Anagnos Door Company					
Anagnos Door Company		Service call for Anets storage d...		Building Repairs	348.75
				Vendor 0074 - Anagnos Door Company Total:	348.75
Vendor: 2654 - Anderson Pest Solutions					
Anderson Pest Solutions		Dec'19 pest control		Building Maintenance Services	15.00
				Vendor 2654 - Anderson Pest Solutions Total:	15.00
Vendor: 0091 - Arthur Clesen, Incorporated					
Arthur Clesen, Incorporated		Service plan irrigation Anetsber...		Computer and Data Services	2,600.00
				Vendor 0091 - Arthur Clesen, Incorporated Total:	2,600.00
Vendor: 2492 - Boa - P Card					
Boa - P Card		HARRELLS LLC		Ground Supplies	1,120.00
Boa - P Card		HARRELLS LLC		Ground Supplies	1,583.40
				Vendor 2492 - Boa - P Card Total:	2,703.40
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		TPPF- 9/17-10/16/19		Electricity	251.81
				Vendor 3064 - Constellation Energy Services, Inc. Total:	251.81
Vendor: 0337 - Faulks Bros. Construction Company					
Faulks Bros. Construction Comp...		Topdressing sand		Ground Supplies	1,255.04
				Vendor 0337 - Faulks Bros. Construction Company Total:	1,255.04
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		Building supplies - storage		Building Maintenance Supplies	49.14
Home Depot Credit Services		Anets storage		Building Maintenance Supplies	22.55
				Vendor 0441 - Home Depot Credit Services Total:	71.69
Vendor: 2703 - North Shore Goose Control					
North Shore Goose Control		Goose control - Nov'19		Ground Maintenance Services	253.18
				Vendor 2703 - North Shore Goose Control Total:	253.18
Vendor: 1073 - Village Of Northbrook					
Village Of Northbrook		Water Nov'19		Water	6.88
				Vendor 1073 - Village Of Northbrook Total:	6.88
				Activity 1221 - Anets Maintenance Total:	7,505.75

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Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Activity: 1235 - Golf Instruction Administration					
Vendor: 2492 - Boa - P Card					
Boa - P Card		AMZN Mktp US 928Q96IG3		Program Supplies	46.85
				Vendor 2492 - Boa - P Card Total:	46.85
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		November 2019 Health Insuran...		Health Insurance Premiums	2,672.52
				Vendor 0771 - Park District Risk Managment Agency Total:	2,672.52
				Activity 1235 - Golf Instruction Administration Total:	2,719.37
Activity: 1244 - Golf Youth Travel Teams					
Vendor: 2492 - Boa - P Card					
Boa - P Card		SQ MACH 3 SPEED TR		Program Supplies	176.00
				Vendor 2492 - Boa - P Card Total:	176.00
				Activity 1244 - Golf Youth Travel Teams Total:	176.00
Activity: 1245 - Golf NGA Camps					
Vendor: 2234 - Rocco Vino's Cs/Eg					
Rocco Vino's Cs/Eg		Golf camp lunches July'19		Program Supplies	1,163.00
				Vendor 2234 - Rocco Vino's Cs/Eg Total:	1,163.00
				Activity 1245 - Golf NGA Camps Total:	1,163.00
				Division 4 - Golf Total:	178,706.11
				Grand Total:	1,727,752.88

Report Summary

Fund Summary

Fund	Payment Amount
10 - General	167,464.42
20 - Recreation	319,809.65
45 - Paving & Lighting	1,000.00
65 - Capital Fund	1,239,478.81
Grand Total:	1,727,752.88

Account Summary

Account Number	Account Name	Payment Amount
10-00-00-000-0000-1420	Receivables - Other	658.52
10-00-00-000-0000-1510	Admin - Building Supplies	3,185.30
10-00-00-000-0000-1600	Prepays- Admin	13,076.45
10-00-00-000-0000-1615	Prepays - BU Insurance	15,461.00
10-00-00-000-0000-2050	Accrued PDRMA Vol Life	181.90
10-10-80-900-1000-4950	Miscellaneous Revenue	-32.15
10-10-80-900-1000-5214	Postage/Delivery charges	500.00
10-10-80-900-1000-5296	Water	97.68
10-10-80-900-1000-5297	Electricity	1,918.95
10-10-80-900-1000-5298	Natural Gas	273.42
10-10-80-900-1000-5401	Office Supplies	1,654.82
10-10-81-910-1001-5100	Health Insurance Premiu...	4,598.36
10-10-81-910-1001-5201	Legal Services	13,135.00
10-10-81-910-1001-5202	Professional Services	1,260.00
10-10-81-910-1001-5205	Transportation	239.29
10-10-81-910-1001-5213	Printing/Finishing Services	329.48
10-10-81-910-1001-5220	Mobile communication se...	120.00
10-10-81-910-1001-5401	Office Supplies	61.94
10-10-81-910-1001-5425	Meeting expense	143.10
10-10-81-910-1001-5500	Training/Education/Confe...	901.43
10-10-81-910-1002-5100	Health Insurance Premiu...	4,386.02
10-10-81-910-1002-5216	Public Notices	308.01
10-10-81-910-1002-5220	Mobile communication se...	60.00
10-10-81-910-1002-5401	Office Supplies	179.98
10-10-81-910-1002-5497	Small Equipment <\$10K	2,478.48
10-10-81-910-1003-5100	Health Insurance Premiu...	5,161.48
10-10-81-910-1003-5201	Legal Services	1,207.50
10-10-81-910-1003-5202	Professional Services	4,601.27
10-10-81-910-1003-5205	Transportation	40.14
10-10-81-910-1003-5220	Mobile Communication Se...	60.00
10-10-81-910-1003-5222	Staff Recruiting/Onboardi...	198.00
10-10-81-910-1003-5224	Community Relations	72.90
10-10-81-910-1003-5299	Misc Contractual Services	1,135.58
10-10-81-910-1004-5100	Health Insurance Premiu...	2,396.15
10-10-81-910-1004-5203	Computer and Data Servi...	2,395.80
10-10-81-910-1004-5209	Equipment Maintenance ...	742.94
10-10-81-910-1004-5220	Mobile communication se...	1,110.25
10-10-81-910-1004-5295	Voice/Data Services	3,673.65
10-10-81-910-1004-5414	Tech accessories/periphe...	128.03
10-10-81-910-1005-5100	Health Insurance Premiu...	6,579.04
10-10-81-910-1005-5202	Professional Services	262.50
10-10-81-910-1005-5203	Computer and Data Servi...	461.37
10-10-81-910-1005-5213	Printing/Finishing Services	12,218.35
10-10-81-910-1005-5214	Postage/Delivery charges	41.80
10-10-81-910-1005-5215	Promotional Advertising	345.45
10-10-81-910-1005-5217	Publications/Subscriptions	15.96
10-10-81-910-1005-5220	Mobile communication se...	180.00
10-10-81-910-1005-5224	Community Relations	273.90
10-10-81-910-1005-5295	Voice/Data Services	900.00

Account Summary

Account Number	Account Name	Payment Amount
10-10-81-910-1005-5400	Program Supplies	576.48
10-10-81-910-1005-5409	Equipment Supplies	549.98
10-10-81-910-1005-5424	Copier/Printing Supplies	1,034.60
10-10-81-910-1006-5100	Health Insurance Premiu...	1,047.45
10-10-81-910-1006-5135	Continuing Education/Tuit...	195.00
10-10-81-910-1006-5401	Office Supplies	40.00
10-10-81-910-1006-5498	Furniture & Fixtures < \$1...	125.99
10-10-81-910-1010-5530	EE Appreciation Team Exp...	310.40
10-15-82-920-1100-5100	Health Insurance Premiu...	2,445.52
10-15-82-920-1100-5202	Professional Services	380.00
10-15-82-920-1100-5220	Mobile communication se...	725.00
10-15-82-920-1100-5296	Water	594.80
10-15-82-920-1100-5297	Electricity	4,624.22
10-15-82-920-1100-5298	Natural Gas	511.26
10-15-82-920-1100-5401	Office Supplies	179.75
10-15-82-920-1100-5498	Furniture & Fixtures < \$1...	265.00
10-20-82-620-1102-5100	Health Insurance Premiu...	1,217.26
10-20-82-620-1102-5211	Waste Management Servi...	947.46
10-20-82-620-1102-5212	Ground Maintenance Serv...	2,148.13
10-20-82-620-1102-5223	Uniform Cleaning	101.05
10-20-82-620-1102-5400	Program Supplies	440.00
10-20-82-620-1102-5411	Ground Supplies	2,788.94
10-20-82-620-1102-5415	Safety Supplies	220.87
10-20-82-620-1102-5417	Athletic Field Supplies	888.45
10-20-82-620-1102-5420	Plant Material	350.25
10-20-82-620-1102-5421	Hand Tools	38.09
10-20-82-620-1102-5500	Training/Education/Confe...	304.60
10-20-82-620-1103-5100	Health Insurance Premiu...	1,403.64
10-20-82-620-1103-5208	Building Maintenance Serv...	1,545.00
10-20-82-620-1103-5223	Uniform Cleaning	176.20
10-20-82-620-1103-5310	Building Repairs	3,524.00
10-20-82-620-1103-5406	Building Maintenance Su...	134.94
10-20-82-620-1103-5410	Signs Supplies	566.70
10-20-82-620-1103-5412	Electrical Supplies	684.60
10-20-82-620-1103-5413	Plumbing/Irrigation/Foun...	115.98
10-20-82-620-1103-5415	Safety Supplies	1,205.19
10-20-82-620-1103-5421	Hand Tools	21.38
10-20-82-620-1103-5423	HVAC	226.60
10-20-82-620-1103-5497	Small Equipment < \$10k	1,659.40
10-20-82-620-1103-5498	Furniture & Fixtures < \$1...	4,191.52
10-20-82-620-1103-5500	Training/Education/Confe...	304.60
10-20-82-620-1104-5100	Health Insurance Premiu...	1,000.38
10-20-82-620-1104-5204	Professional Memberships	290.00
10-20-82-620-1104-5205	Transportation	389.18
10-20-82-620-1104-5210	Inspection Services	818.20
10-20-82-620-1104-5223	Uniform Cleaning	70.00
10-20-82-620-1104-5320	Asphalt Repairs	9,400.00
10-20-82-620-1104-5403	Vehicle Supplies	1,127.11
10-20-82-620-1104-5404	Fuel	81.90
10-20-82-620-1104-5405	Oil & Lubricants	89.68
10-20-82-620-1104-5406	Building Maintenance Su...	9.89
10-20-82-620-1104-5409	Equipment Supplies	769.45
10-20-82-620-1104-5497	Small Equipment < \$10k	2,927.99
10-20-82-620-1104-5500	Training/Education/Confe...	85.00
10-20-82-920-1101-5100	Health Insurance Premiu...	1,941.62
10-20-82-920-1101-5424	Printer/Copier Supplies	274.68
20-00-00-000-0000-1405	Receivables - Golf	1,130.29
20-00-00-000-0000-1500	Golf Shop - Sportsman's	1,384.92

Account Summary

Account Number	Account Name	Payment Amount
20-00-00-000-0000-1605	Prepays - Recreation	21,304.67
20-00-00-000-0000-1610	Prepays - Golf	187.50
20-00-00-000-0000-1615	Prepaid BU	10,331.00
20-00-00-000-0000-2199	Accrued Sales Tax	1,696.15
20-25-83-930-1800-5100	Health Insurance Premiu...	6,305.39
20-25-83-930-1800-5202	Professional Services	650.00
20-25-83-930-1800-5220	Mobile communication se...	240.00
20-25-83-930-1800-5500	Training/Education/Confe...	2,416.43
20-30-01-010-2005-5400	Program Supplies	18.73
20-30-01-015-2009-5200	Program Services	520.00
20-30-03-030-2201-5200	Program Services	360.00
20-30-03-030-2201-5400	Program Supplies	477.31
20-30-03-030-2202-5200	Program Services	360.00
20-30-03-030-2202-5400	Program Supplies	603.78
20-30-03-030-2203-5200	Program Services	364.38
20-30-03-030-2203-5400	Program Supplies	651.80
20-30-03-030-2204-5200	Program Services	360.00
20-30-03-030-2204-5400	Program Supplies	940.66
20-30-03-030-2205-5200	Program Services	620.80
20-30-03-030-2205-5400	Program Supplies	400.23
20-30-03-100-2200-5400	Program Supplies	360.95
20-30-03-100-2200-5425	Meeting Expense	312.40
20-30-04-035-2302-5200	Program Services	24.43
20-30-04-035-2302-5218	Independent Contractor S...	100.00
20-30-04-035-2302-5400	Program Supplies	30.05
20-30-04-035-2303-5200	Program Services	24.43
20-30-04-035-2303-5218	Independent Contractor S...	100.00
20-30-04-035-2303-5400	Program Supplies	162.70
20-30-04-035-2304-5200	Program Services	24.43
20-30-04-035-2304-5218	Independent Contractor S...	100.00
20-30-04-035-2304-5400	Program Supplies	310.87
20-30-04-040-2305-5200	Program Services	2,912.50
20-30-04-040-2306-5400	Program Supplies	239.98
20-30-04-100-2301-5200	Program Services	2,805.32
20-30-04-100-2301-5400	Program Supplies	222.00
20-30-05-045-2402-5200	Program Services	191.10
20-30-05-045-2405-5200	Program Services	26.67
20-30-06-050-2501-5218	Independent Contractor S...	1,211.50
20-30-06-050-2502-5400	Program Supplies	101.70
20-30-06-060-2504-5400	Program Supplies	193.75
20-30-08-015-2601-5200	Program Services	1,372.00
20-30-08-065-2604-5218	Independent Contractor S...	6,802.00
20-30-09-020-2713-5400	Program Supplies	50.00
20-30-09-020-2715-5200	Program Services	150.00
20-30-09-075-2705-5218	Independent Contractor S...	1,308.98
20-30-09-080-2710-5400	Program Supplies	805.85
20-30-09-085-2712-5200	Program Services	22,942.56
20-30-09-085-2712-5205	Transportation	9,303.00
20-30-09-085-2712-5207	Facility Rental	3,575.00
20-30-09-085-2712-5400	Program Supplies	6,813.96
20-30-09-085-2712-5429	Cost of Goods Sold	194.55
20-30-10-090-2801-5400	Program Supplies	2,179.04
20-30-10-095-2806-5426	Theatre Set Design	555.15
20-30-10-095-2806-5427	Costume Design	307.75
20-30-10-095-2809-5213	Printing/Finishing Services	671.98
20-30-10-095-2811-5200	Program Services	1,800.00
20-30-10-095-2811-5400	Program Supplies	721.87
20-30-10-095-2811-5427	Costume Design	816.01

Account Summary

Account Number	Account Name	Payment Amount
20-30-10-100-2800-5213	Printing/Finishing Services	175.00
20-30-10-100-2800-5305	Equipment Repairs	640.00
20-30-10-100-2800-5400	Program Supplies	510.00
20-30-10-100-2800-5422	Hardware & Fastener Sup...	55.90
20-30-11-030-2902-5200	Program Services	657.25
20-30-12-105-3001-5205	Transportation	1,301.00
20-30-12-105-3001-5400	Program Supplies	254.52
20-30-12-105-3002-5200	Program Services	1,732.00
20-30-12-105-3002-5400	Program Supplies	231.38
20-30-12-105-3003-5400	Program Supplies	691.28
20-30-12-110-3004-5400	Program Supplies	259.90
20-30-12-110-3006-5400	Program Supplies	251.65
20-30-13-115-3104-5400	Program Supplies	378.93
20-30-13-115-3108-5400	Program Supplies	1,435.14
20-30-13-115-3113-5200	Program Services	1,271.90
20-30-13-115-3113-5213	Printing/Finishing Services	642.27
20-30-13-115-3113-5221	Banking/Financial Services	74.10
20-30-13-115-3113-5400	Program Supplies	9.99
20-30-13-115-3113-5426	Theatre Set Design	7.19
20-30-13-120-3120-5400	Program Supplies	8.98
20-30-13-120-3121-5200	Program Services	120.00
20-30-14-125-3204-5400	Program Supplies	387.50
20-30-14-135-3220-5221	Banking/Financial Fees	1,138.00
20-30-15-065-3301-4400	Program Fees	4,607.86
20-30-15-065-3301-5218	Independent Contractor S...	1,500.00
20-30-15-065-3302-5218	Independent Contractor S...	4,101.30
20-30-15-065-3303-5218	Independent Contractor S...	6,711.70
20-30-15-070-3307-5400	Program Supplies	39.33
20-30-15-070-3310-5400	Program Supplies	39.33
20-30-15-070-3311-5200	Program Services	2,297.00
20-30-15-070-3311-5400	Program Supplies	304.04
20-30-15-070-3312-5400	Program Supplies	169.00
20-30-83-930-1810-5100	Health Insurance	14,651.94
20-30-83-930-1810-5205	Transportation	56.38
20-30-83-930-1810-5220	Mobile Communication	980.00
20-30-83-930-1810-5297	Electricity	2,146.44
20-30-83-930-1810-5400	Program Supplies	176.63
20-30-83-930-1810-5401	Office Supplies	40.00
20-30-83-930-1810-5500	Training/Education/Confe...	627.71
20-35-40-600-1300-5100	Health Insurance Premiu...	4,777.30
20-35-40-600-1300-5209	Equipment Maintenance ...	518.86
20-35-40-600-1300-5214	Postage/Delivery charges	235.00
20-35-40-600-1300-5220	Mobile communication se...	60.00
20-35-40-600-1300-5401	Office Supplies	487.49
20-35-40-600-1300-5498	Furniture & Fixtures < \$1...	6,778.57
20-35-40-600-1300-5499	Miscellaneous Supplies	280.74
20-35-40-610-1301-5100	Health Insurance Premiu...	256.44
20-35-40-610-1301-5205	Transportation	41.18
20-35-40-610-1301-5208	Building Maintenance Serv...	899.00
20-35-40-610-1301-5211	Waste Managment Servic...	186.55
20-35-40-610-1301-5223	Uniform Cleaning	63.64
20-35-40-610-1301-5296	Water	187.22
20-35-40-610-1301-5297	Electricity	3,855.04
20-35-40-610-1301-5298	Natural Gas	637.15
20-35-40-610-1301-5305	Equipment Repairs	473.75
20-35-40-610-1301-5406	Building Maintenance Su...	7.19
20-35-40-610-1301-5408	Janitorial Supplies	88.80
20-35-40-610-1301-5415	Safety Supplies	400.87

Account Summary

Account Number	Account Name	Payment Amount
20-35-41-600-1320-5100	Health Insurance Premiu...	5,548.34
20-35-41-600-1320-5209	Equipment Maintenance ...	274.41
20-35-41-600-1320-5220	Mobile communication se...	120.00
20-35-41-600-1320-5299	Misc Contractual Services	138.98
20-35-41-600-1320-5400	Program Supplies	78.00
20-35-41-600-1320-5401	Office Supplies	624.81
20-35-41-600-1320-5425	Meeting Expense	125.27
20-35-41-600-1320-5499	Miscellaneous Supplies	153.99
20-35-41-600-1323-5400	Program Supplies	75.00
20-35-41-610-1321-5100	Health Insurance Premiu...	1,209.25
20-35-41-610-1321-5208	Building Maintenance Serv..	3,864.00
20-35-41-610-1321-5209	Equipment Maintenance ...	227.60
20-35-41-610-1321-5211	Waste Management Servi...	184.12
20-35-41-610-1321-5223	Uniform Cleaning	88.21
20-35-41-610-1321-5296	Water	825.60
20-35-41-610-1321-5297	Electricity	13,515.95
20-35-41-610-1321-5298	Natural Gas	5,208.03
20-35-41-610-1321-5310	Building Repairs	1,755.00
20-35-41-610-1321-5406	Building Maintenance Su...	10.42
20-35-41-610-1321-5409	Equipment Supplies	35.28
20-35-41-610-1321-5412	Electrical Supplies	702.87
20-35-41-610-1321-5423	HVAC	1,513.56
20-35-42-600-1350-5209	Equipment Maintenance ...	228.34
20-35-42-610-1351-5208	Building Maintenance Serv..	149.00
20-35-42-610-1351-5211	Waste Management Servi...	93.71
20-35-42-610-1351-5296	Water	8.14
20-35-42-610-1351-5297	Electricity	1,314.43
20-35-42-610-1351-5298	Natural Gas	310.59
20-35-42-610-1351-5406	Building Maintenance Su...	329.38
20-35-42-610-1351-5498	Furniture & Fixtures < \$1...	455.00
20-35-44-610-1375-5208	Building Maintenance Serv..	123.00
20-35-44-610-1375-5296	Water	-6.88
20-35-45-610-1405-5208	Building Maintenance Serv..	107.00
20-35-45-610-1405-5209	Equipment Maintenance ...	178.20
20-35-45-610-1405-5211	Waste Management Servi...	110.25
20-35-45-610-1405-5296	Water	8.14
20-35-45-610-1405-5297	Electricity	1,381.50
20-35-45-610-1405-5298	Natural Gas	470.44
20-35-45-610-1405-5305	Equipment Repairs	546.98
20-35-45-610-1405-5406	Building Maintenance Su...	335.47
20-35-45-610-1405-5413	Plumbing/Irrigation/Foun...	847.40
20-35-45-610-1405-5421	Hand Tools	99.94
20-35-49-600-1503-5350	Misc Repairs	80.00
20-35-49-600-1504-5297	Electricity	62.95
20-35-49-600-1504-5400	Program Supplies	274.89
20-35-49-600-1510-5295	Voice/Data Services	151.85
20-35-49-600-1510-5297	Electricity	61.70
20-35-49-600-1510-5299	Misc Contractual Services	51.25
20-40-40-730-1305-5200	Program Services	360.00
20-40-40-730-1305-5400	Program Supplies	181.62
20-40-49-700-1501-5297	Electricity	188.87
20-40-49-730-1506-5297	Electricity	671.02
20-40-49-730-1506-5298	Natural Gas	167.21
20-40-49-730-1506-5400	Program Supplies	10.04
20-40-50-730-1505-5207	Facility Rental	26,146.58
20-40-50-730-1505-5400	Program Supplies	115.00
20-45-84-940-1200-5100	Health Insurance Premiu...	2,441.60
20-45-84-940-1200-5209	Equipment Maintenance ...	124.99

Account Summary

Account Number	Account Name	Payment Amount
20-45-84-940-1200-5213	Printing/Finishing Services	1,931.49
20-45-84-940-1200-5214	Postage/Delivery charges	2,554.37
20-45-84-940-1200-5215	Promotional Advertising	25.46
20-45-84-940-1200-5220	Mobile communication se...	450.00
20-45-84-940-1200-5401	Office Supplies	123.96
20-45-84-940-1200-5425	Meeting Expense	240.19
20-45-84-940-1200-5500	Training/Education/Confe...	250.00
20-50-07-070-1244-5400	Program Supplies	176.00
20-50-07-100-1235-5100	Health Insurance Premiu...	2,672.52
20-50-07-100-1235-5400	Program Supplies	46.85
20-50-14-145-1245-5400	Program Supplies	1,163.00
20-55-46-600-1201-5100	Health Insurance Premiu...	1,906.66
20-55-46-600-1201-5204	Professional Memberships	62.50
20-55-46-600-1201-5214	Postage/Delivery charges	436.90
20-55-46-600-1201-5295	Voice/Data Services	244.31
20-55-46-600-1201-5429	Cost of Goods Sold	209.50
20-55-46-600-1202-5400	Program Supplies	93.87
20-55-46-610-1211-5208	Building Maintenance Serv..	2,055.68
20-55-46-610-1211-5211	Waste Management Servi...	368.24
20-55-46-610-1211-5296	Water	446.94
20-55-46-610-1211-5297	Electricity	5,493.91
20-55-46-610-1211-5298	Natural Gas	1,430.98
20-55-46-610-1211-5406	Building Maintenance Su...	270.66
20-55-46-610-1211-5408	Janitorial Supplies	9.98
20-55-46-610-1211-5499	Miscellaneous Supplies	65.93
20-55-46-625-1210-5100	Health Insurance Premiu...	2,434.60
20-55-46-625-1210-5203	Computer and Data Servi...	2,600.00
20-55-46-625-1210-5212	Ground Maintenance Serv...	2,103.01
20-55-46-625-1210-5217	Publications/Subscriptions	39.99
20-55-46-625-1210-5223	Uniform Cleaning	43.00
20-55-46-625-1210-5401	Office Supplies	116.00
20-55-46-625-1210-5415	Safety Supplies	101.94
20-55-46-625-1210-5421	Hand Tools	38.10
20-55-46-625-1210-5430	Golf - Course Supplies	35.77
20-55-46-625-1210-5500	Training/Education/Confe...	125.00
20-55-46-625-1212-5206	Equipment Rental	2,382.94
20-55-46-625-1212-5210	Inspection Services	452.80
20-55-46-625-1212-5223	Uniform Cleaning	65.32
20-55-46-625-1212-5305	Equipment Repairs	1,545.28
20-55-46-625-1212-5404	Fuel	5,262.83
20-55-46-625-1212-5405	Oil & Lubricants	567.66
20-55-46-625-1212-5409	Equipment Supplies	5,012.23
20-55-46-625-1212-5421	Hand Tools	46.28
20-55-46-625-1212-5422	Hardware & Fastener Sup...	77.11
20-55-47-625-1221-5203	Computer and Data Servi...	2,600.00
20-55-47-625-1221-5208	Building Maintenance Serv..	15.00
20-55-47-625-1221-5212	Ground Maintenance Serv...	253.18
20-55-47-625-1221-5296	Water	6.88
20-55-47-625-1221-5297	Electricity	251.81
20-55-47-625-1221-5310	Building Repairs	348.75
20-55-47-625-1221-5406	Building Maintenance Su...	71.69
20-55-47-625-1221-5411	Ground Supplies	3,958.44
45-15-82-999-1025-6505	Land Improvements	1,000.00
65-15-82-999-1050-6505	Land Improvements	17,772.59
65-25-83-999-1053-6505	Land Improvements	29,985.32
65-25-83-999-1053-6510	Buildings	1,066,466.89
65-25-83-999-1053-6570	Capital - Professional Serv...	2,400.00
65-45-84-999-1051-6570	Capital - Professional Serv...	122,854.01

Account Summary

Account Number	Account Name	Payment Amount
65-45-84-999-1051-6570	Capital - Professional Serv...	
	Grand Total:	1,727,752.88

Project Account Summary

Project Account Key	Payment Amount
None	438,632.69
10536510AC	1,066,466.89
22005400ADM	360.95
22005425ADM	312.40
22015200HICK	360.00
22015400HICK	477.31
22025200SHAB	360.00
22025400SHAB	603.78
22035200WESC	364.38
22035400WESC	651.80
22045200WINK	360.00
22045400WINK	940.66
22055200WILL	620.80
22055400WILL	400.23
27125200ADM	3,631.50
27125200INT	4,471.63
27125200JUN	10,821.88
27125200NOV	4,017.55
27125205BEG	1,812.60
27125205INT	1,825.10
27125205JUN	165.00
27125205JUV	1,862.60
27125205NOV	1,825.10
27125205PRE	1,812.60
27125207JUN	1,012.50
27125207JUV	1,000.00
27125207NOV	1,562.50
27125400ADM	320.37
27125400BEG	49.52
27125400INT	276.10
27125400JUN	747.72
27125400JUV	4,678.00
27125400NOV	256.25
27125400PRE	486.00
27125429ADM	194.55
GSCC0118	122,854.01
LC0219	2,400.00
PARKS0219	1,000.00
PARKS0519	2,576.59
STO0119	100.00
TPPF03-19	28,650.00
TPPF0419	1,335.32
WEST0219	136.00
WOG0219	14,960.00
Grand Total:	1,727,752.88



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MEMORANDUM

To: Administration and Finance Committee
From: Mindy Munn, Director of Administration & Finance
Agenda Item: VII. 1/13.4 Consider Ordinance 20-O-1, 2020 Budget and Appropriation
Date: January 10, 2020

Staff Recommendation:

Staff recommends the Administration and Finance Committee approve Ordinance 20-O-1, Budget and Appropriation and forward to the full Board for adoption at the January 22, 2020 Board Meeting.

Background and Analysis:

The Combined Annual Budget and Appropriation Ordinance appropriates the monies that are necessary to cover the projected expenses and liabilities the District expects to incur in the next fiscal cycle. The Ordinance must be passed and approved within or before the first quarter of each new fiscal year. The Ordinance was prepared in tentative form and made available for public inspection on December 20, 2019. Notice of the Public Hearing was published in *The Northbrook Tower* January 9, 2020 edition as required by law.

The proposed budget was presented and discussed with the Board at the Committee-of-the-Whole Meeting held on December 2, 2019. The Ordinance reflects total budgeted expenditures of \$42,532,749. Total expenditures increased \$60,000 from the original presentation in early December. Additional funding was added to the Marketing & Communications budget (\$35,000) and the Human Resources (\$25,000) budget after the Board presentation in early December.

The Ordinance may be considered for approval after the Public Hearing and will be included as an Action Item on the Board Meeting Agenda on January 22, 2020.

Draft Motion:

The Administration and Finance Committee Chair moves to approve Ordinance 20-O-1, an Ordinance making a Combined Annual Budget and Appropriation of Funds for the Northbrook Park District for the fiscal year beginning January 1, 2020 and ending December 31, 2020 to the full Board for adoption.

Pc: Molly Hamer, Executive Director

ORDINANCE NO. 20-O-1

NORTHBROOK PARK DISTRICT

* * *

**AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET
AND APPROPRIATION OF FUNDS FOR NORTHBROOK PARK DISTRICT,
COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING
ON THE 1ST DAY OF JANUARY 2020 AND ENDING ON THE 31ST DAY OF DECEMBER
2020**

WHEREAS, the Board of Commissioners of the Northbrook Park District has caused to be prepared in tentative form a combined annual budget and appropriation ordinance for the Fiscal Year and the Secretary of the Board has made the same conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held at 6:00 p.m. at the regular monthly meeting place of the Northbrook Park District on the 22nd day of January, 2020, notice of said hearing having been given by publication at least one (1) week prior thereto as required by law; and

WHEREAS, all other legal requirements for the adoption of the Annual Budget and Appropriation Ordinance of the Northbrook Park District for the Fiscal Year beginning on the 1st day of January, 2020 and ending on the 31st day of December, 2020 have been complied with.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE NORTHBROOK PARK DISTRICT, COOK COUNTY, ILLINOIS AS FOLLOWS:

Section 1: The following sums of money be and the same hereby are budgeted and appropriated for the following purposes for the Fiscal Year beginning on the 1st day of January, 2020, and ending on the 31st day of December, 2020:

I. CORPORATE FUND

Wages	\$ 2,874,002
Benefits	665,313
Contractual Services	1,292,454
Repairs	76,500
Materials and Supplies	381,960
Miscellaneous	<u>39,632</u>
TOTAL CORPORATE FUND BUDGET AND APPROPRIATION	\$ <u>5,329,861</u>

II. RECREATION FUND

Wages	\$ 5,228,852
Benefits	870,872
Contractual Services	2,470,281
Repairs	87,450
Material and Supplies	1,115,288
Miscellaneous	<u>131,397</u>
TOTAL RECREATION FUND BUDGET AND APPROPRIATION	\$ <u>9,904,140</u>

III. SPECIAL RECREATION FUND

Contribution to North Suburban Special Recreation Association under joint agreement as permitted by applicable provisions of Illinois Park District Code	\$ 801,438
ADA Capital Expenditures	<u>778,000</u>
TOTAL SPECIAL RECREATION FUND BUDGET AND APPROPRIATION	\$ <u>1,579,438</u>

IV. PAVING AND LIGHTING FUND

Capital Expenditures - Parking Lot Repair, Various Parks	\$ <u>187,250</u>
TOTAL PAVING AND LIGHTING FUND BUDGET AND APPROPRIATION	\$ <u>187,250</u>

V. SOCIAL SECURITY FUND

Contributions under Federal Insurance Contributions Act	\$ <u>621,525</u>
TOTAL SOCIAL SECURITY FUND BUDGET AND APPROPRIATION	\$ <u>621,525</u>

VI. ILLINOIS MUNICIPAL RETIREMENT FUND

Participation in the Illinois Municipal Retirement Fund, as provided

40 ILCS 5/7-101 <i>et seq</i>	\$	<u>437,298</u>
TOTAL ILLINOIS MUNICIPAL RETIREMENT FUND BUDGET AND APPROPRIATION	\$	<u>437,298</u>

VII. LIABILITY INSURANCE FUND

Park District Risk Management Premiums		<u>307,603</u>
TOTAL LIABILITY INSURANCE FUND BUDGET AND APPROPRIATION.....	\$	<u>307,603</u>

VIII. AUDIT FUND

Audit of Park District Accounts	\$	<u>26,600</u>
TOTAL AUDIT FUND BUDGET AND APPROPRIATION	\$	<u>26,600</u>

IX. MUSEUM FUND

Materials and Supplies	\$	<u>47,501</u>
TOTAL MUSEUM FUND BUDGET AND APPROPRIATION.....	\$	<u>47,501</u>

X. BOND AND INTEREST FUND

Principal – General Obligation Bonds	\$	1,900,000
Interest – General Obligation Bonds.....		<u>295,963</u>
TOTAL BOND AND INTEREST FUND BUDGET AND APPROPRIATION.....	\$	<u>2,195,963</u>

XI. REPAIR AND IMPROVEMENTS FUND

Contractual Services	\$	1,341,250
Technology Hardware & Software.....		145,000
Building.....		12,000,000
Building Improvements.....		965,500
Furniture and Fixtures		29,500
Vehicle and Equipment Purchases.....		318,750
Land and Land Improvements		<u>7,095,570</u>
TOTAL REPAIR AND IMPROVEMENTS FUND BUDGET AND APPROPRIATION	\$	<u>21,895,570</u>
TOTAL BUDGETED and APPROPRIATED (All Funds).....	\$	<u>42,532,749</u>

SUMMARY OF FUNDS BUDGETED AND APPROPRIATED

Corporate Fund	\$ 5,329,861
Recreation Fund	9,904,140
Special Recreation Fund	1,579,438
Paving and Lighting Fund	187,250
Social Security Fund.....	621,525
Illinois Municipal Retirement Fund	437,298
Liability Insurance Fund.....	307,603
Audit Fund	26,600
Museum Fund	47,501
Bonds and Interest Fund	2,195,963
Repair and Improvements Fund	<u>21,895,570</u>
TOTAL BUDGETED AND APPROPRIATED.....	\$ <u>42,532,749</u>

Each of said sums of money and the aggregate thereof are deemed necessary by the Board of Commissioners of the NORTHBROOK PARK DISTRICT to defray the necessary expenses and liabilities of the aforesaid Park District during the Fiscal Year beginning the 1st day of January, 2020, and ending the 31st day of December, 2020, for the respective purposes set forth.

Section 2: All unexpended balances of the appropriation for the fiscal year ending the 31st day of December, 2020, and prior years to the extent not otherwise reappropriated for other purposes herein are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

Section 3: Pursuant to law the following determinations have been and are hereby made a part hereof:

- (a) Cash on hand and short-term investments at the beginning of the Fiscal Year: \$29,963,431
- (b) Estimate of cash expected to be received during the Fiscal Year from all sources: \$27,639,188
- (c) Estimate of expenditures contemplated for the Fiscal Year: \$42,532,749
- (d) Estimated cash and short-term investments expected to be on hand at the end of the Fiscal Year: \$15,069,870

Section 4: All ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby modified or repealed. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this Ordinance.

Section 5: This Ordinance shall be in full force and effect immediately upon its passage and approval according to law. A certified copy of this Ordinance shall be filed with the County Clerk of Cook County, Illinois, together with the certificate of the Chief Fiscal Officer of the Park District certifying revenues by source anticipated to be received by the Park District, within thirty (30) days after its passage and approval, as provided by law.

Section 6:

PASSED: This 22nd day of January, 2020
APPROVED: This 22nd day of January, 2020
RECORDED: This 22nd day of January, 2020

Ayes:

Nays:

Absent:

Attest:

Secretary
Northbrook Park District
Northbrook, Illinois

President
Northbrook Park District
Northbrook, Illinois

NORTHBROOK PARK DISTRICT

Cook County, Illinois

* * *

**CERTIFICATE OF CHIEF FISCAL OFFICER AS TO ESTIMATE
OF REVENUES BY SOURCE ANTICIPATED TO BE RECEIVED
DURING JANUARY 1-DECEMBER 31, 2020 PURSUANT TO
SECTION 162 OF THE REVENUE ACT OF 1939**

The undersigned, Mindy J. Munn, the Treasurer and Chief Fiscal Officer of the Northbrook Park District, does hereby certify the estimate of revenues by source anticipated to be received by the Northbrook Park District, Cook County, Illinois, in the Fiscal Year 2020 are as follows:

General real estate tax revenues	\$ 12,471,442
Personal property replacement tax revenue	233,798
Interest earnings revenue	300,000
Bond Proceeds	6,000,000
Program user fees revenue	6,000,953
Daily fees revenue	937,728
Membership revenue	282,340
Rental fees revenue	880,456
Retail sales revenue	88,925
Grants, donations and miscellaneous revenue	<u>443,546</u>
TOTAL REVENUE	\$ <u>27,639,188</u>

The above is certified this 22nd day of January, 2020.

Mindy J. Munn, Treasurer and Chief Fiscal Officer

The above certification was filed with the County Clerk of Cook County, Illinois, on this ____ day of _____, 2020.

Karen A Yarborough
County Clerk of Cook County

By: _____



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
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nbparks.org

MEMORANDUM

To: Administration and Finance Committee
From: Mindy Munn, Director of Administration and Finance
Agenda Item: VII. 1/13.5 Consider Ordinance 20-O-3, Amended Sexual Harassment Policy
Date: January 10, 2020

Staff Recommendation:

Staff recommends the Administration and Finance Committee approve Ordinance 20-O-3, Amended Sexual Harassment Policy and forward to the full Board for adoption at the January 22, 2020 Board Meeting.

Background and Analysis:

Per the Workplace Transparency Act, SB 75 / Public Act 101-0221, all local units of government must adopt an Ordinance by February 9, 2020 amending their existing Sexual Harassment policies to address allegations made against an elected official by another elected official. Specifically, the revision provides a mechanism for reporting and conducting an independent review of allegations made by an elected official by another elected official of the governmental unit.

Staff worked with both Laner Muchin and Robbins Schwartz on this amendment. This Ordinance amends the District's Sexual Harassment Policy which is found in the Employee Handbook. General Counsel recommends incorporating this provision into the Board Policy Manual as well since it applies to Commissioners.

A red-lined version of the proposed changes to the Personnel Policies is included for your review.

Draft Motion:

The Administration and Finance Committee Chair moves to approve Ordinance 20-O-3, an Ordinance amending the District's Sexual Harassment Policy to the full Board for adoption.

Pc: Molly Hamer, Executive Director

ORDINANCE NO. 20-O-3

**ORDINANCE APPROVING NORTHBROOK PARK DISTRICT
AMENDED SEXUAL HARASSMENT POLICY**

WHEREAS, the Illinois General Assembly has enacted amendments to the State Officials and Employees Ethics Act in Public Act 101-221, some portions of which became effective August 9, 2019 (the “Act”); and

WHEREAS, the Act requires each covered unit of local government to, among other requirements, adopt an ordinance or resolution incorporating a specific procedure for the reporting and independent review of allegations of sexual harassment made against an elected official of the governmental unit by another elected official within 6 months after the effective date of the Act; and

WHEREAS, the Board of Park Commissioners of the Northbrook Park District has determined, and hereby declares, that it is necessary and in the best interests of the District and its residents to modify its current sexual harassment policy, in order to ensure full compliance with the Act.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE NORTHBROOK PARK DISTRICT, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The recitals set forth hereinabove shall be and are hereby incorporated in this Section One as if said recitals were fully set forth herein.

SECTION TWO: The Northbrook Park District’s Sexual Harassment Policy (“Policy”) is hereby amended to comply with the Act by the addition of the following language as a new Section H:

Alleged harassment by an elected Park Commissioner against another can be reported to the District’s Board President. If the Board President is the person reporting the harassment or is implicated by the allegation, the report can be made to any other District Commissioner. If a complaint is made against a Commissioner of the District by another Commissioner of the District under this Section, the matter must be referred to the District’s legal counsel. The allegations of the complaint will be thoroughly investigated through an independent review, which may include referring the matter to a qualified, independent attorney or consultant to review and investigate the allegations. Further, if warranted (as determined, where possible, by a committee of the other Commissioners who are not the reporting official or the official who is the subject of the complaint), reasonable remedial measures will be taken.

SECTION THREE: Any prior ordinance, resolution, policy or order of the Northbrook Park District in conflict with the provisions of the Policy or this Ordinance, shall be and hereby are, repealed to the extent of such conflict.

SECTION FOUR: This Ordinance shall take effect upon its passage and approval in the manner provided by law.

PASSED THIS 22nd day of January, 2020.

AYES:

NAYS:

ABSENT:

President, Northbrook Park District
Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners



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MEMORANDUM

To: Administration and Finance Committee
From: Theresa Glatzhofer, Administrative Assistant
Agenda Item: VII. 1/13.6 Consider 2020 Staff and Participant Apparel, Bid #2174
Date: January 10, 2020

Staff Recommendation:

Staff recommends approving the bids for the 2020 Staff and Participant Apparel Bid from: Arena Sports USA, Inc. for Categories A, B & C in the amount of \$17,307.01; BSN Sports for Category D in the amount of \$2,786.00; Score Sports for Category F in the amount of \$22,396.00; and World of Promotions for Category E in the amount of \$29,147.66, for an overall total of \$71,636.67.

Background & Analysis:

The 2020 Staff and Participant Apparel Bid (#2174) includes orders for all District apparel that will be delivered during the 2020 calendar year. The only items exempt from this bid are some full-time/part-time IMRF apparel items, apparel for programs/events that develop after the bid manual was released, and specialized apparel (i.e. ice skating costumes).

Bid specifications were sent to 41 companies with 5 submitting the bids listed on the attached Bid Summary.

After review of the bids, staff has determined that the four vendors listed below submitted the lowest, responsible bid per category and recommends awarding the bid as set forth below:

Company	Categories to Award	Total # of Categories to Award	Total Amounts
Arena Sports USA, Inc.	A, B & C	3	\$17,307.01
BSN Sports, LLC	D	1	\$2,786.00
Score Sports	F	1	\$22,396.00
World of Promotions	E	1	\$29,147.66
TOTAL BID:		6	\$71,636.67

World of Promotions submitted a bid with computational errors, which staff recommends waiving and awarding the bid based on the corrected bid amounts as set forth in more detail in the following paragraph.

Category E

Computational errors were found in World of Promotions' low bid of \$29,084.36 for Category E (Screened Apparel). However, despite these errors, World of Promotions remained the lowest bidder for the category in the amount of \$29,147.66. Per the recommendation by the District's legal counsel, staff contacted World of Promotions and received written confirmation of the computational errors and confirmation that the correct bid amount is \$29,147.66. Therefore, staff advises waiving World of Promotions' computational error for Category E as submitted in its original bid and, based on the completed reference checks as summarized below, staff advises awarding Category E to World of Promotions in the amount of \$29,147.66.

NORTHBROOK PARK DISTRICT

Reference Checks

Arena Sports USA, Inc. is the lowest, responsible bidder for three categories of the bid. All four reference checks for Arena Sports USA, Inc. were positive regarding communication, timeliness and quality. The District has worked with Arena Sports USA, Inc. on the last three apparel bids and had some contract compliance and quality issues with the vendor in 2019. However, despite these issues, District staff still recommends working with Arena Sports USA, Inc. on the 2020 Apparel Bid, as the combined cost of \$8,663.88 to move to the next lowest bidder would not be in the District's best interest. During the reference check process, it was discovered that both Arena Sports USA, Inc. and the next lowest bidder, World of Promotions, were "not in good standing" with the Illinois Secretary of State. However, after asking both bidders for their corporate filing information, both bidders filed their respective annual reports with the Illinois Secretary of State and were "in good standing" again. Furthermore, Arena Sports USA, Inc. has an A+ rating with the Better Business Bureau and no customer reviews or complaints.

BSN Sports, LLC is the lowest, responsible bidder for one category of the bid. All three reference checks for BSN Sports, LLC were positive regarding timeliness and quality.

Score Sports is the lowest, responsible bidder for one category of the bid. All three reference checks for Score Sports were positive regarding communication, timeliness and quality. Additionally, the District worked with Score Sports on the 2016 Apparel Bid and had a positive experience.

World of Promotions is the lowest, responsible bidder for one category of the bid. Two of the three references provided were positive for communication, timeliness and quality. The third reference is a supplier for World of Promotions, so the reference questions did not apply. However, the supplier did state that the staff at World of Promotions were very responsive and there were no communication issues. World of Promotions was not found on the Better Business Bureau website.

Explanation:

The cost of participant apparel is included in registration fees. Staff and participant apparel will be included in the budget for FY 2020 in individual program and facility budgets. The cost of soccer uniforms will be included in the budget for FY 2020, 2021 and 2022.

Draft Motion:

The Administration & Finance Committee Chair moves to approve the award of the 2020 Staff and Participant Apparel Bid for an overall total of \$71,636.67, as follows: 1) approve award of Categories A, B and C to Arena Sports USA, Inc. for the combined total amount of \$17,307.01; 2) approve award of Category D to BSN Sports, LLC for the total amount of \$2,786.00; 3) approve award of Category F to Score Sports for the total amount of \$22,396.00; waive the computational errors made by World of Promotions for Category E and approve award of Category E to World of Promotions for the total amount of \$29,147.66 to the full Board for approval.

Pc: Molly Hamer, Executive Director
Mindy Munn, Director of Administration & Finance



Bid Summary

Bid #2174: 2020 Staff and Participant Apparel

Bid Submission Deadline: December 4, 2019 @ 1pm

Bid Opening: December 4, 2019 @ 1:15pm

Bidder	Category A: Embroidered Apparel	Category B: Hats, Bags & Lanyards	Category C: Jerseys	Category D: Lacrosse Jerseys	Category E: Screened Apparel	Category F: Soccer Uniforms
Arena Sports USA, Inc. 820 Black Partridge Rd. McHenry, IL 60051	\$1,513.65	\$6,467.50	\$9,325.86	\$6,904.00	\$30,867.38	\$22,905.00
BSN Sports P.O. Box 7726 Dallas, TX 75209	Non-Conforming Bid	Non-Conforming Bid	Non-Conforming Bid	\$2,786.00	Non-Conforming Bid	\$24,128.20
Kiddles, Inc. 258 Market Square Lake Forest, IL 60045	No Bid	No Bid	\$18,247.25	\$3,206.50	No Bid	\$27,546.80
Score Sports 726 Anaheim Street Wilmington, CA 90744	No Bid	No Bid	No Bid	No Bid	No Bid	\$22,396.00
World of Promotions 1310 Louis Ave. Elk Grove Village, IL 60007	\$1,554.90	\$6,946.25	\$17,469.74	\$3,209.80	\$29,084.36	\$33,845.60



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MEMORANDUM

To: Administration and Finance Committee
From: Joan Scovic, Director of Marketing & Communications
Agenda Item: VII. 1/13.7 Consider Recreation Guide Printing, Bid #2181
Date: January 10, 2020

Staff Recommendation:

Staff recommends the approval of the Recreation Guide Printing, Bid #2181 base bid in the amount of \$34,614 from Action Printing of Fond du Lac, Wisconsin.

Background & Analysis:

This project will include the printing of quarterly program guides. This project has been rejected twice before due to non-compliant bid submissions.

The lowest responsible bidder came in under budget at \$34,614 for the remaining three guides for 2020. Due to the previous bid rejections, the first guide of the 2020 programming year, the Winter 2020 guide, was printed as a stand-alone project with a cost of \$11,931 in November 2019.

One contractor submitted the bid listed below.

Bidder	Base Bid: 2020 (3 Guides)	Optional Renewal Year 1: 2020-2021 (4 Guides)	Optional Renewal Year 2: 2021-2022 (4 Guides)
Action Printing P.O. Box 1955 Fond Du Lac, WI 54936	\$34,614 (\$11,538 each)	\$47,537 (\$11,884 each)	No Bid

Action Printing has completed quality work for the Park District in the past and has been our printer for this project for over ten years.

Explanation:

1. Budgeted Cost: \$50,000
2. Budget Source: Marketing and Communications Printing/Finishing: 1005-5213
3. Legal Requirement: None

Motion:

The Administration and Finance Committee Chair moves to approve the Recreation Guide Printing, Bid #2181 for \$34,614 from Action Printing of Fond du Lac, Wisconsin to the full Board for approval.

Pc: Molly Hamer, Executive Director



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MEMORANDUM

To: Administration and Finance Committee
From: Joan Scovic, Director of Marketing and Communications
Agenda Item: VII. 1/13.8 Consider Branding Services Agreement
Date: January 10, 2020

Staff Recommendation

Staff recommends the approval of an agreement with Useful Group of Aurora, Illinois in an amount not to exceed \$28,300 for the development of Branding Services for the Activity Center.

Background and Analysis:

In November, staff distributed a Branding Services - Request for Proposal (RFP) to assist the Park District with developing a name, logo and brand identity for the Activity Center. The District received eight (8) proposals for consideration, as listed below:

- Ammunition, Atlanta, GA
- DCC Marketing, Chicago, IL
- Landor, Chicago, IL
- McGuffin Creative Group, Chicago, IL
- Red Caffeine, Lombard, IL
- Resolute, Chicago, IL *
- Sikich, Naperville, IL *
- Useful Group, Aurora, IL *

* Selected as finalists

A cross functional panel of staff including members from Administration, Golf, Recreation and Marketing and Communications reviewed the proposals and offered three (3) firms the opportunity for an interview and presentation. From this process, staff recommends Useful Group of Aurora, Illinois for this Branding Services Project.

Useful Group is a local firm that has considerable experience in the service and non-profit sector. Useful Group will provide market research to enhance the materials we have already obtained, providing informed brand strategy including name, logo, brand identity, templates, guidelines and proposed messaging for the new Activity Center project. Useful Group is aware of our deadline and will provide all deliverables by April 2020. References have been checked.

Explanation:

1. Budgeted Cost: \$35,000
2. Budget Source: Marketing and Communications Professional Services: 1005-5202
3. Legal Requirement: None

NORTHBROOK PARK DISTRICT

Motion:

The Administration and Finance Committee Chair moves approve the agreement with Useful Group of Aurora, Illinois in an amount not to exceed \$28,300 for the development of Branding Services for the Activity Center to the full Board for approval.

Pc: Molly Hamer, Executive Director



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MEMORANDUM

To: Administration and Finance Committee
From: Mindy Munn, Director of Administration & Finance
Agenda Item: VII. 1/13.9 Consider Cost Recovery Service Agreement with 110%, Inc.
Date: January 10, 2020

Staff Recommendations:

Staff recommends the approval of the Cost Recovery Service Agreement with 110%, Inc. of Salida, Colorado in the amount of \$49,975 to consult Northbrook Park District team through the development of a Cost Recovery Model, Financial Management Philosophy, recommended policies and implementation strategies.

Background & Analysis:

In keeping with our mission of financial stewardship, staff has set the goal of developing a financial management philosophy and cost recovery model. Previous District implementations of recreation software and accounting software along with the development of a new chart of accounts serve as preliminary steps that will optimize opportunities of interface and reporting of the cost recovery model. Jammie Sabbach of 110%, Inc. will be on-site to conduct staff education and workshops, guiding the team through the development of our agency's custom product. Results of the 5-month exercise will lead to recommendations in pricing and subsidy philosophies to be presented to the Board. The approach begins with a Kick-Off meeting, then three phases of meetings on-site with Board and staff members.

Meetings that include Board members are scheduled for:

- Phase I
 - February 11th – Board Workshop, 6-8pm
- Phase II
 - May 6th – evening work session with Board “Beneficiary Service” exercise, 6-7:15pm

Explanation:

1. Budgeted Cost: \$50,000
2. Budget Source: Finance Operating Budget
3. Legal Requirement: None

Draft Motion:

The Administration and Finance Committee Chair moves to approve the Cost Recovery Service Agreement with 110%, Inc. of Salida, Colorado in the amount of \$49,975 to the full Board for approval.

Pc: Molly Hamer, Executive Director