



Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
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nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held, Wednesday, December 11, 2019 in the Leisure Center Little Theatre located at 3323 Walters Avenue, Northbrook, Illinois.

CALL TO ORDER – The meeting was called to order at 6:34pm by Chair Chambers.

Members Present – Chair Chambers; Members Chalem and Ziering

Ex-Officio Members – Commissioners Curin, Randel, and Schyman; Executive Director Hamer

Ex-Officio Member Absent – Commissioner Simon

Staff – Directors Baron, Dalton, Loftus, Munn and Scovic; Parks Division Manager Kosbab; Project Specialist Scharp; Senior Systems Administrator Smith; Facility Maintenance Manager Truhlar; Executive Administrative Assistant Peterson

RECOGNITION OF VISITORS – Brad Hartman, resident (left at 7:30pm); Beata Nowak, resident (left at 7:17pm); Todd Marvel, *The Northbrook Tower*, (arrived at 6:45pm); Doug Gerleman, resident (arrived at 6:56pm); Kathy Hofschild, resident (arrived at 7pm)

APPROVAL OF MINUTES

The Parks and Properties Committee Meeting Minutes of November 11, 2019 were approved as presented.

INFORMATIONAL ITEMS/VERBAL UPDATES

Activity Center Change Orders

Director Dalton provided the monthly update of Activity Center Change Orders. Commissioners engaged in a question and answer session.

Feasibility of Third Sheet of Ice

Director Dalton requested Board clarification on the status of the Sports Center 2020 Capital Improvement Plan project. Construction timeline information is needed by the Recreation Division for programming of the building. Commissioners engaged in a question and answer session. Chair Chambers called for Board consensus on moving forward with the 2020 Capital Improvement Plan projects. By voice vote, Commissioners agreed to move forward with the project as presented.

PARC Grant

Director Dalton provided a PARC Grant update. Recently, several staff members attended a grant session and learned that additional elements would need to be added to the Wood Oaks Green project to enhance the District's application. \$25 million dollars of grant money has been allocated for the state with a maximum award of \$2.5 million. Commissioners engaged in a question and answer session. Chair Chambers called for Board consensus to move forward with the project without applying for the grant. By voice vote, Commissioners agreed to move forward with the project as presented.

Village Green Park Usage

Director Dalton will provide a report to the Board in early 2020 on how the District is managing the effects of special events on Village Green Park and the request by the Village to hold more events in the downtown area.

UNFINISHED BUSINESS – None

NEW BUSINESS

Consider Surplus Ordinance 19-O-6, Park District Equipment

NORTHBROOK PARK DISTRICT

Director Dalton provided background information on surplus of Park District equipment. Chair Chambers called for questions. Hearing none, the Committee moved to approve the Surplus Ordinance 19-O-6, Park District Equipment to the full Board for approval.

Consider Contract Amendment for Corporate Construction Services

Director Dalton provided the status of the contract with Corporate Construction Services. Due to the change in project scope at Sportsman's Country Club contract language was revised and there is no fee change. The project allocation remains the same. Chair Chambers called for questions. Hearing none, the Committee moved to approve the Contract Amendment with Corporate Construction Services of Downers Grove, Illinois for construction management services to the full Board for approval.

Consider U.S. Geological Survey Request

Director Dalton provided background information regarding a request from the U.S. Geological Survey to install a gaging station at Stonegate Park. Commissioners engaged in a question and answer session. Chair Chambers called for additional questions. Hearing none, the Committee moved to approve the Agreement with the U.S. Geological Survey regarding the installation of a gaging station at Stonegate Park to the full Board for approval.

Consider Building Demolition Bid #2179

Director Dalton reviewed the Building Demolition Bid noting that the project will include demolition of the Outdoor Education Center (OEC) at Meadowhill Park and the Clubhouse, Cart Barn and Range buildings at Sportsman's Country Club. Commissioners engaged in a question and answer session. Chair Chambers called for additional questions. Hearing none, the Committee moved to approve the Building Demolition base bid in the amount of \$98,450 plus Alternate #2 in the amount of \$8,200 and Alternate #5 in the amount of \$9,300 for a combined total of \$115,950 from Fowler Enterprises, LLC of Elgin, Illinois to the full Board for approval.

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for January 13, 2020 at 6pm or immediately following the Administration and Finance Committee Meeting at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 7:40pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap