



**Board of Park Commissioners
Golf Operations Committee
Meeting Minutes**

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Golf Operations Committee Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, December 11, 2019 in the Leisure Center Little Theater located at 3323 Walters Avenue, Northbrook, Illinois.

CALL TO ORDER –The Meeting was called to order at 5:30pm by Chair Ziering.

Members Present – Chair Ziering; Members Randel and Schyman

Ex-Officio Members – Commissioners Chalem, Chambers and Curin; Executive Director Hamer

Ex-Officio Members Absent – Commissioner Simon

Staff – Directors Baron, Dalton, Loftus, Munn and Scovic; Head Golf Professional Billiter; Parks Division Manager Kosbab; Project Specialist Scharp; Project Planner Wrobel; Facility Maintenance Manager Truhlar; Senior Systems Analyst Smith; Executive Administrative Assistant Peterson

RECOGNITION OF VISITORS – Grace Rappe and Sarah Woods, RATIO Architects; Anthony Fiorre, Open Kitchens, Inc.; Brad Hartman, resident (arrived at 6:07pm); Beata Nowak, resident (arrived at 6:14pm); Eric Anderson, Piper Jaffray (arrived at 6:14pm)

APPROVAL OF MINUTES –

Minutes of the Golf Operations Committee Meeting of November 11, 2019 were approved as presented.

INFORMATION ITEMS/VERBAL UPDATE

Consider License Agreement with Open Kitchens, Inc.

Director Baron introduced Anthony Fiorre, Vice President of Open Kitchens, Inc. Director Baron reviewed the proposed food and beverage License Agreement at Sportsman’s Country Club with Open Kitchens, Inc. Open Kitchens, Inc. has a vested interest in our new clubhouse operations. Commissioners engaged in a question and answer session. Chair Ziering called for additional questions. Hearing none, the Committee moved to approve the five-year food and beverage License Agreement with Open Kitchens, Inc. of Chicago, Illinois, effective upon final completion of the restaurant space to the full Board for approval.

NEW BUSINESS – None

UNFINISHED BUSINESS

Sportsman’s Country Club Design Development Review

Executive Director Hamer welcomed Grace Rappe and Sarah Woods of RATIO Architects. Ms. Rappe and Ms. Woods presented the site plan, proposed clubhouse design and interior finishes. Commissioners had the opportunity to view color samples and materials and provide feedback. Commissioners engaged in a question and answer session with the Design Team from RATIO Architects. Chair Ziering thanked Ms. Rappe and Ms. Woods for their presentation.

OPEN HOUSE VERBAL UPDATE

Director Baron provided an update on Sportsman’s Country Club Project Open House to be held on Saturday, December 14 from 1-3pm. Approximately 250 RSVPs have been received. Seasonal Golf Staff has been invited to attend a 12pm presentation. Open Kitchens, Inc. will be providing food. Historical information boards will be throughout the clubhouse and the Pro Shop will be open for end of season sales.

NORTHBROOK PARK DISTRICT

NEXT MEETING

The next Golf Operations Committee Meeting was scheduled for January 13, 2020 at 5:30pm at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 6:34pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer

Molly Hamer, Secretary
Board of Commissioners/wap