



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Administration and Finance Committee Meeting

December 11, 2019

6:30pm or immediately following the Parks & Properties Committee Meeting

[Joe Doud Administration Building, 545 Academy Drive](#)

[Leisure Center Little Theatre, 3323 Walters Avenue, Northbrook, Illinois](#)

AGENDA - AMENDED

- I. Call to Order – Chair Chalem; Members Curin, Schyman and Simon
- II. Recognition of Visitors
- III. Approval of Meeting Minutes
12/11.36 Administration and Finance Committee Meeting Minutes of November 11, 2019
- IV. Informational Items/Verbal Updates
A. Eric Anderson, Piper Jaffray
- V. Voucher Review
12/11.37 November 2019
- VI. Audit Topics
- VII. New Business
12/11.38 Consider Employee Handbook Policy Revisions
- VIII. Unfinished Business
- IX. Next Meeting – January 13, 2020, 5:45pm or immediately following the Golf Operations Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- X. Adjourn

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, The Northbrook Tower, Village of Northbrook
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.