



Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held, Monday, November 11, 2019 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The meeting was called to order at 6:44pm by Chair Chambers.

Members Present – Chair Chambers; Members Chalem and Ziering

Ex-Officio Members – Commissioners Curin, Randel, Schyman and Simon; Executive Director Hamer

Staff – Directors Baron, Dalton, Loftus, Munn and Scovic; Parks Division Manager Kosbab; Project Specialist Scharp; Executive Administrative Assistant Peterson

RECOGNITION OF VISITORS – None

APPROVAL OF MINUTES

The Parks and Properties Committee Meeting Minutes of October 15, 2019 were approved as presented.

INFORMATIONAL ITEMS/VERBAL UPDATES

Activity Center Change Orders

Director Dalton provided the monthly update of Change Orders necessary for the Activity Center. Commissioners engaged in a question and answer session. Commissioner Ziering asked that Director Dalton inform the Board when the pre-cast panels would be installed.

Elimination of Teams Course Programs and Facilities

Directors Dalton and Loftus provided background information on the Teams Course Program and facilities. The demolition of the Outdoor Education Center (OEC) and the climbing wall is planned in the 2020 Capital Improvement Plan. As a result, it is recommended that the Teams Course programming be eliminated. Commissioners engaged in a question and answer session.

UNFINISHED BUSINESS

Proposal from Lakeview Covenant Church

Executive Director Hamer and Director Dalton met with Pastor Joshua Kang of the Lakeview Covenant Church regarding a potential parking agreement. Staff recommends not pursuing a parking agreement with the church and the use of their parking lot for activities associated with Oaklane Park.

NEW BUSINESS

Consider Northbrook Park District Mowing Contract – Southwest, Bid #2177

Director Dalton reviewed the Northbrook Park District Mowing Contract – Southwest, Bid #2177. Commissioners engaged in a question and answer session. Chair Chambers called for additional questions. Hearing none, the Committee moved to approve the Southwest Mowing Contract for \$138,768 from Brightview Landscapes, LLC of Long Grove, Illinois to the full Board for approval.

Consider Northbrook Park District Mowing Contract – Northeast, Bid #2178

Director Dalton reviewed the Northbrook Park District Mowing Contract – Northeast, Bid #2178. Chair Chambers called for questions. Hearing none, the Committee moved to approve the Northeast Mowing Contract for \$165,144 from Brightview Landscapes, LLC of Long Grove, Illinois to the full Board for approval.

NORTHBROOK PARK DISTRICT

COMMISSIONER UPDATE

Chair Chambers requested that Commissioner Curin be allowed time to address the Committee since he was not able to participate in the September Committee Meeting due to a weather-related issue. Commissioner Curin expressed his point of view on programming of ice time, the need to purchase ice time at other rinks and the feasibility of an additional sheet of ice at the Sports Center. Chair Chambers and Commissioner Curin will be meeting with staff on Friday, November 21 to review the Sports Center presentation that was previously provided. Prior to the Committee-of-the-Whole Meeting on Monday, December 2, staff will provide an analysis of a third sheet of ice as background information in preparation of the 2020 Capital Improvement Plan discussion. Commissioner Curin thanked the Commissioners for their time and consideration.

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for December 11, 2019 at 6pm or immediately following the Golf Operations Committee Meeting at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 7:28 pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap