



**Board of Park Commissioners
Golf Operations Committee
Meeting Minutes**

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Golf Operations Committee Meeting of the Northbrook Park District Board of Commissioners held on Tuesday, October 15, 2019 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER –The Meeting was called to order at 5:30pm by Chair Ziering.

Members Present – Chair Ziering; Members Randel and Schyman

Ex-Officio Members – Commissioners Chambers, Curin (via conference call) and Simon; Executive Director Hamer

Ex-Officio Member Absent – Commissioner Chalem

Staff – Directors Baron, Dalton, Loftus, Munn and Scovic; Head Golf Professional Billiter; Grounds Maintenance Manger Kosbab; Project Specialist Scharp; Executive Administrative Assistant Peterson

RECOGNITION OF VISITORS – None

MOTION TO APPROVE ELECTRONIC ATTENDANCE

Chair Ziering called for a motion to approve electronic attendance at the Golf Operations Committee Meeting. Commissioner Curin requested approval to attend the meeting via conference call due to business travel. Commissioner Randel made a motion to allow Commissioner Curin to attend the Golf Operations Committee Meeting via conference call. On a voice vote the motion was unanimously approved.

APPROVAL OF MINUTES – None

INFORMATION ITEMS/VERBAL UPDATE

Revisions Incorporated in Sportsman’s Renovation Project

Executive Director Hamer reviewed plans and revised budget projections for the Sportsman’s Country Club renovation project. Information was provided on the clubhouse and the new food and beverage vendor, maximization of golf course improvements and civil engineering plans. Commissioners engaged in a question and answer session. Chair Ziering called for additional questions. Hearing none, Chair Ziering asked for Committee consensus to provide staff with direction to move toward construction documents. By voice vote, the Committee agreed to move toward construction documents based on the information provided.

Golf Division Operations Update

Director Baron provided an update on the Golf Division operations during the Sportsman’s renovation project. The District will host a public Open House on Saturday, December 14 at the Sportsman’s Country Club clubhouse to showcase the renovation plans and provide our customers one last opportunity to tour our existing facilities. Commissioners engaged in a question and answer session.

NEW BUSINESS – None

UNFINISHED BUSINESS

Consider Professional Services Contract with Gewalt Hamilton Associates, Inc.

Director Baron reviewed the professional services contract with Gewalt Hamilton Associates, Inc. with respect to site redevelopment and course drainage at Sportsman’s Country Club. Commissioners engaged in a question and answer session. Chair Ziering called for additional questions. Hearing none, Commissioner Schyman made a motion to approve

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the contract with Gewalt Hamilton Associates, Inc. of Vernon Hills, Illinois for Civil Engineering Services for Sportsman's Country Club in the amount of \$200,590 with a not to exceed amount of \$4,000 for reimbursable expenses to the full Board for approval.

Consider Professional Services Contract with Jacobson Golf Course Design, Inc.

Director Baron reviewed the professional services contract with Jacobson Golf Course Design, Inc. for golf course architectural services with respect to Sportsman's Country Club Classic 18, East 9 and Practice Range. Chair Ziering called for questions. Hearing none, Commissioner Randel made a motion to approve the contract with Jacobson Golf Course Design, Inc. of Libertyville, Illinois for golf course architectural services for Sportsman's Country Club in the amount of \$240,000 and a not to exceed amount of \$6,840.91 for reimbursable expenses to the full Board for approval.

NEXT MEETING

The next Golf Operations Committee Meeting was scheduled for November 11, 2019 at 5:30pm at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 6:08pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap