



## Board of Park Commissioners Golf Operations Committee Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Golf Operations Committee Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, September 11, 2019 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER –The Meeting was called to order at 5:30pm by Chair Ziering.

Members Present – Chair Ziering; Members Randel and Schyman

Ex-Officio Members – Commissioners Chambers, Chalem, Curin (via conference call) and Simon (arrived at 5:37pm); Executive Director Hamer

Staff – Directors Baron, Dalton, Loftus, Munn and Scovic; Golf Course Superintendent Kosbab; Head Golf Professional Billiter; Project Specialist Scharp; Project Manager Wrobel; Executive Administrative Assistant Peterson

Guests:

RATIO Architects, Inc. – Grace Rappe and Sarah Wood

Jacobson Golf Course Design, Inc. – Rick Jacobson

Gewalt Hamilton Associates, Inc. – Don Matthews and Andrew Heuser

Wight & Company – Lois Vitt Sale (arrived at 6:30pm)

RECOGNITION OF VISITORS – None

### MOTION TO AMEND AGENDA

Chair Ziering made a motion to amend the agenda and table approval of the Minutes from the Golf Operations Committee Meeting of August 19, 2019 to the October 16, 2019 Committee Meeting. On a voice vote the motion unanimously passed.

### MOTION TO APPROVE ELECTRONIC ATTENDANCE

Chair Ziering called for a motion to approve electronic attendance at the Golf Operations Committee Meeting. Commissioner Curin requested approval to attend the meeting via conference call due to business travel. Commissioner Randel made a motion to allow Commissioner Curin to attend the Golf Operations Committee Meeting via conference call. On a voice vote the motion was unanimously approved.

APPROVAL OF MINUTES – None

### INFORMATION ITEMS/VERBAL UPDATE

**Site Plan Presentation by RATIO Architects, Inc., Gewalt Hamilton Associates, Inc. and Jacobson Golf Course Design, Inc.**

Grace Rappe, Principal with RATIO Architects, Inc.; Don Matthews, Vice President of Gewalt Hamilton Associates, Inc. and Rick Jacobson of Jacobson Golf Course Design, Inc. provided a presentation on the Sportsman's Country Club site plan goals. An overview of the golf holes, improved site circulation, golf operation efficiencies, new clubhouse design and expanded stormwater facilities were discussed. Mr. Jacobson provided an overview of Phase I golf course renovations and suggestions for future phases. Commissioners engaged in a question and answer session. Chair Ziering thanked Ms. Rappe, Mr. Matthews and Mr. Jacobson for their presentation.

NEW BUSINESS – None

# NORTHBROOK PARK DISTRICT

## UNFINISHED BUSINESS

### **Consider Professional Services Contract with RATIO Architects, Inc.**

Directors Baron and Dalton reviewed the proposed professional services contract with RATIO Architects, Inc. for the new clubhouse design at Sportsman's Country Club. Commissioners engaged in a question and answer session. Chair Ziering called for additional questions. Hearing none, the Committee moved to approve the professional services contract with RATIO Architects, Inc. of Chicago, Illinois for architectural and interior design services for Sportsman's Country Club in the amount of \$436,000 with a not to exceed amount of \$25,000 for reimbursable expenses to the full Board for approval.

### **Consider Professional Services Contract with Jacobson Golf Course Design, Inc.**

Director Baron reviewed the proposed professional services contract with Jacobson Golf Course Design, Inc. for Master Plan design with respect to Sportsman's Country Club Classic 18, the East 9 and Practice Range for construction in 2020 to address infrastructure and design improvements to enhance course conditions and playability. Commissioners engaged in a question and answer session. Chair Ziering called for additional questions. Hearing none, the Committee moved to approve the professional services contract with Jacobson Golf Course Design, Inc. of Libertyville, Illinois for Master Plan design of Sportsman's Country Club in the amount of \$25,250 and a not to exceed amount of \$5,000 for reimbursable expenses to the full Board for approval.

## NEXT MEETING

The next Golf Operations Committee Meeting was scheduled for October 16, 2019 at 5:30pm at the Joe Doud Administration Building, 545 Academy Drive.

## ADJOURNMENT

With no further business, the Meeting was adjourned at 7:28pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/wap