



Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held, Monday, August 19, 2019 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The meeting was called to order at 6:06pm by Chair Chambers.

Members Present – Chair Chambers; Members Chalem and Ziering
Ex-Officio Members – Commissioners Curin, Randel, Schyman and Simon; Executive Director Hamer
Staff – Directors Baron, Dalton, Loftus and Munn; Project Manager Wrobel; Specialist Scharp; Golf Course Superintendent Kosbab; Executive Administrative Assistant Peterson

RECOGNITION OF VISITORS – None

APPROVAL OF MINUTES

The Parks and Properties Committee Meeting Minutes of July 15, 2019 were approved as presented.

INFORMATIONAL ITEMS/VERBAL UPDATES

OSLAD and PARC Grant Verbal Update

Director Dalton reviewed the OSLAD grant timeline noting that the submission date was changed from August 1-October 1 to July 1-August 19. In light of the change, staff would not have adequate time to compile the grant and would be missing key requirements for the application. Parks and Properties staff are monitoring the OSLAD and PARC websites and will be prepared for a grant application in 2020.

Green Acres Property

Executive Director Hamer met with the owners of the Green Acres property to discuss the future development of the property located at 916 Dundee Road. Executive Director Hamer noted this has been identified as an underserved area for the Park District and expressed interest in developing a community park. Commissioners engaged in a question and answer session.

Illinois Clean Energy Community Foundation Grant Acceptance

Director Dalton was informed in late July that the Illinois Clean Energy Community Foundation had approved the District's grant application for up to \$1,776,770 for the Net Zero Energy Activity Center to be built at 180 Anets Drive. A timeline of the application process was reviewed. The grant will be paid in three installments. The Marketing and Communications Division will be working on media release documents.

Northbrook Days Update

Director Dalton provided information regarding events that transpired prior to the Northbrook Days 2019 venue change. As stewards of Village Green Park, the Park District is committed to avoiding damage to the grounds and preserving the heritage oak trees. Commissioners engaged in discussion. The Regular Board Meeting to be held on Wednesday, August 28 will be moved to the Northbrook Theatre at the Leisure Center to accommodate community attendance.

UNFINISHED BUSINESS – None

NEW BUSINESS

NORTHBROOK PARK DISTRICT

Consider Approval of Final Change Order Hard Court Repairs, Bid #2142

Director Dalton provided background information regarding the Meadowhill court repairs and the issue with the previous contractor. The project has since been completed by a new contractor at an additional cost. The difference will be deducted from the final payment to the original contractor. Commissioners engaged in a question and answer session. Chair Chambers called for additional questions. Hearing none, the Committee moved to authorize Executive Director Hamer to execute the Final Change Order Hard Court Repairs Bid #2142 to the full Board for approval.

Review Oaklane Park Renovation Concepts

Project Manager Wrobel and Specialist Scharp provided a presentation on the proposed Oaklane Park Renovation Concepts. The three concept designs will be presented to the public at an Open House in the Park on Tuesday, August 27 from 5-6:30pm. Members of the Parks and Properties Division and Senior Leadership Team will be in attendance to receive community feedback. Commissioners engaged in a question and answer session. Chair Chambers thanked Project Manager Wrobel and Specialist Scharp for their work on this project.

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for September 11, 2019 at 6:30pm or immediately following the Administration and Finance Committee Meeting at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 7:19pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap