



**Board of Park Commissioners  
Parks and Properties Committee  
Meeting Minutes**

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held, Monday, July 15, 2019 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The meeting was called to order at 5:57pm by Chair Chambers.

Members Present – Chair Chambers; Members Chalem and Ziering

Ex-Officio Members – Commissioners Curin, Randel, Schyman and Simon; Executive Director Hamer

Staff – Directors Baron, Dalton and Munn; Recreation Division Manager Shields; Project Manager Wrobel; Specialist Scharp;

Executive Administrative Assistant Peterson

Staff Absent – Director Loftus

RECOGNITION OF VISITORS – None

APPROVAL OF MINUTES

The Parks and Properties Committee Meeting Minutes of June 19, 2019 were approved as presented.

INFORMATIONAL ITEMS/VERBAL UPDATES

**Playground Analysis presentation by Project Manager Wrobel and Specialist Scharp**

Director Dalton provided historical information on the District's playground replacement schedule. Project Manager Wrobel and Specialist Sharp provided a playground analysis presentation. Specialist Scharp is a Certified Playground Safety Inspector (CPSI). Key topics discussed were right-sizing our playgrounds in relationship to the park classifications; component life cycle and what occurs during a park refresh versus a replacement; determining the correct play surface material; and developing a playground refresh/replacement plan for the District. The top five parks identified as in need of a refresh/replacement are: Meadowhill Park, Oaklane Park, Stonegate Park, Cedar Lane Tot Lot and Wescott Park. Commissioners engaged in a question and answer session. Chair Chambers thanked Project Manager Wrobel and Specialist Sharp for their presentation.

UNFINISHED BUSINESS – None

NEW BUSINESS

**OSLAD Grant Opportunity**

Director Dalton announced that the Illinois Department of Natural Resources (IDNR) would be accepting Open Space Lands Acquisition and Development (OSLAD) grant applications this year. Staff has reviewed several projects for potential OSLAD qualification and recommends the Wood Oaks Green Park seawall restoration project for submittal with Oaklane Park as the alternate project. Commissioners engaged in a question and answer session. Director Dalton asked for Board consensus to further investigate the OSLAD grant timeline and application. Commissioners unanimously provided voice consensus.

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for August 19, 2019 at 6pm or immediately following the Administration and Finance Committee Meeting at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 7:03pm.

# NORTHBROOK PARK DISTRICT

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/wap