



Board of Park Commissioners

Regular Board Meeting

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

July 24, 2019

Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois
7pm

REGULAR BOARD MEETING AGENDA

- I. Call to Order and Roll Call
- II. Recognition of Visitors
- III. Approval of Agenda
- IV. Board Committee Reports
- V. Consent Agenda

The matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the July 15, 2019 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration.

- 7/24.42 Board Meeting Minutes of June 26, 2019
- 7/24.43 Special Board Meeting Minutes of July 15, 2019
- 7/24.44 Approval of June 2019 Vouchers

- VI. Executive Director Report
- VII. Commissioner Reports
- VIII. President's Report
- IX. Unfinished Business
- X. New Business
 - 7/24.45 Consider ComEd Electrical Service Relocation Agreement
- XI. Next Meeting
 - a. Regular Board Meeting, August 28, 2019, 7pm, Joe Doud Administration Building, 545 Academy Drive
- XII. Adjourn

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, The Northbrook Tower, Northbrook Star, Village of Northbrook,
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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MEMORANDUM

To: Board of Commissioners
From: Ed Dalton, Director of Parks and Properties
Agenda Item: 7/24.45 Consider ComEd Electrical Service Relocation Agreement
Date: July 19, 2019

Staff Recommendation:

Staff recommends the approval of the ComEd Electrical Service Relocation Agreement in the amount of \$58,600.40

Background & Analysis:

Staff has explored the idea of relocating the overhead electrical service that provides electricity to portions of Techny Prairie Parks and Fields and the new Activity Center. The relocation project would consist of installing a new down feed pole, new switch gear and removing overhead lines and poles. Board approval will allow ComEd to begin work and maintain the construction schedule.

Explanation:

1. Budget Cost: \$58,600.40
2. Budget Source: 2019 Capital Improvement Plan 1053-6510 PARKS01-18
2. Legal Requirement: None

Motion:

The Board of Commissioners move to approve the ComEd Electrical Service Relocation Agreement in the amount of \$58,600.40 as presented.

Pc: Molly Hamer, Executive Director

SKOKIE OFFICE
5190 CHURCH STREET
SKOKIE, ILLINOIS 60077
(847) 291-3126



NORTHBROOK PARK DIST
545 ACADEMY DRIVE
NORTHBROOK, IL 60062

Date: 07/17/2019

For Electrical Service To:
180 ANETS DR, ACTIVITY CENTER
NORTHBROOK, IL

Enclosed please find a copy of your Customer Work Agreement.
To ensure prompt processing of your agreement please do the following:

Review, sign and date the Customer Work Agreement.
Return the signed copy of the agreement and payment of **\$58,600.40** in the enclosed envelope, to my attention.

Work cannot proceed until we have received the signed document with your remittance and a call to 1-866-NEW-ELEC (1-866-639-3532) letting us know your electrician has completed work and passed required municipal government inspections. Upon approval by our Company, one copy of the document will be returned to you for your records.

If this contract is not returned within 30 days, it will be cancelled.

You may make payments on the ComEd website or by phone. A \$5.95 Paymentus Corp. convenience fee will apply to each electronic payment transaction.

By **Internet** go to: <https://www.comed.com/MyAccount/MyBillUsage/Pages/PayMyBill.aspx>

(for payments of \$5,000 or less for Credit/Debit)

(for payments of \$90,000 or less for eCheck)

Or

By **Phone**, Call (English & Spanish)

1-800-334-7661 (for all payments of \$5,000 or less: Credit, Debit and eCheck)

1-800-588-9477 (for all payments of \$5,000 or less: Credit, Debit and eCheck)

Or

By **Customer Service Representatives**

1-800-334-7661 (for payments of \$5,000 or less for Credit/Debit)

1-800-334-7661 (for payments of \$90,000 or less for eCheck)

If you have any questions concerning this contract please contact your Field Representative.

Sincerely,

Enclosures

WILL IKEDA
DCC
(847) 291-3126

CUSTOMER WORK AGREEMENT

PL#:

CWA#: **ND190551** R:0000

Date: 07/17/2019

NORTHBROOK PARK DIST ("Customer") and **ComEd** ("Company") agree that the Company will furnish at the Customer's expense the labor and materials necessary to do the work for the Customer on or adjacent to the Customer's premises at **180 ANETS DR, ACTIVITY CENTER, NORTHBROOK, IL 60062**, described below.

CUSTOMER WORK AGREEMENT - CUSTOMER WORK ORDER CWA ND190551 INCLUDES THE COST OF RELOCATING EXISTING FACILITIES ONLY. PERMANENT SERVICE DOCUMENTATION ON ND190173. THE CONTRACT REFLECTS CHARGES FOR NON STANDARD OVERHEAD TO UNDERGROUND RELOCATION. COMED WILL INSTALL NEW DOWN FEED POLE, NEW SWITCH GEAR, AND REMOVE OVERHEAD FACILITIES. REFER TO PROJECT SKETCH FOR MORE DETAILS

MATERIALS AND LABOR NON STANDARD RELOCATION COSTS	\$63,600.40
CREDIT FROM PREVIOUS CONTRACT: ND190127	\$(5,000.00)
TOTAL CUSTOMER CHARGE	\$58,600.40

The Customer agrees to pay to the Company the sum of **\$58,600.40**, payment in full due prior to beginning of Company work.

The charges listed in this contract are for performing the work identified herein under normal field conditions. If abnormal field conditions are encountered and additional labor and materials are required to complete the work, or if the scope of work is altered, ComEd reserves the right to collect, and the owner agrees to pay, additional money to cover the increased costs.

The sketch, if any, attached hereto is hereby made a part of this Agreement and expressly designates ownership of the facilities referred to.

The Total Customer Charge reflects the scope of work described in this Customer Work Agreement that will be performed by the Company. This does not include charges for the relocation or removal of equipment owned by others, such as cable television or communication companies, that are attached to the Company's poles. **It is the Customer's responsibility to contact these other companies to schedule the relocation or removal of their equipment from the poles. These companies will bill the Customer separately for the work they must perform.**

Work will be done during the Company's regular working hours, unless otherwise specified.

This Agreement shall be void if not accepted by the Customer within thirty days from date submitted.

Transformers and metering equipment installed in conjunction with this work, shall in all cases, remain the property of the Company.

In the event the work covered by this Agreement cannot be completed within one year from the above date as a result of delays on the part of the Customer or because the Company has been denied access to the premises, the charge to the Customer shall be recomputed based on the level of costs prevailing at the time of completion of the work as stipulated in the Company's General Company Order No. 25.

This agreement is subject to the provisions of the Company's Schedule of Rates and Information and Requirements for Electric Services as on file with the Illinois Commerce Commission.

FOR THE COMPANY:

FOR APPLICANT:

WILL IKEDA

Submitted By

Accepted By

Signature

Accepted By

Signature

Print Name

Print Name

Official Capacity

Account Number: **8592122040**

Work Task Number: **1586316701**

Payment Stamp

Mail Bills To: **NORTHBROOK PARK DIST
545 ACADEMY DRIVE
NORTHBROOK, IL 60062**



Agreement Date : 07/17/2019
Phone Number : 847-816-5338

Submitted by : PERCY VERASTEGUI
Group :

Type of Payment

Check

Wire/ACH

Name : NORTHBROOK PARK DIST

Service Address : 180 ANETS DR, ACTIVITY CENTER

City, State : NORTHBROOK, IL

CWA Payment

C.W.A. #: ND190551

CIMS Account #	Work Order Task #	Total
8592122040	1586316701	\$58,600.40