



NOT POSTED
Board of Park Commissioners
Parks and Properties Committee
Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held, Wednesday, June 19, 2019 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The meeting was called to order at 5:57pm by Chair Chambers.

Members Present – Chair Chambers; Members Chalem and Ziering (left at 6:32pm)

Ex-Officio Members – Commissioners Curin (via conference call), Randel and Simon; Executive Director Hamer

Staff – Directors Baron, Dalton, Loftus and Ziolkowski; Specialist Scharp; Executive Administrative Assistant Peterson

Staff Absent – Director Munn

RECOGNITION OF VISITORS – Madeline Farrell, the Village of Northbrook (left at 6:46pm)

APPROVAL OF MINUTES

The Parks and Properties Committee Meeting Minutes of May 15, 2019 were approved as presented.

UNFINISHED BUSINESS – None

NEW BUSINESS

Discussion of Village Green Park Oak Tree Community Management Plan

Director Dalton provided follow up information on the condition of the oak trees at Village Green Park. The oak trees are showing signs of decline with the greatest contributing factor being soil compaction over the tree roots. Staff has continued to investigate ways to preserve the trees and provided suggestions on how to minimize future damage while still providing Village Green Park as a site for community events. Commissioners engaged in a discussion followed by a question and answer session.

Consider Special Use Permit for the Northbrook Civic Foundation

Director Dalton provided background information on the Northbrook Civic Foundation request for a Special Use Permit for allowing the Civic Foundation the use of Village Green Park to host the Northbrook Days Festival and to allow the sale and consumption of beer and wine in Village Green Park. The festival is scheduled to start on July 31st and run through August 4th. Commissioners engaged in a question and answer session. Chair Chambers called for additional questions. Hearing none, the Committee moved to approve the use of Village Green Park for the Northbrook Days Festival and a Special Use Permit to allow the sale and consumption of beer and wine for the period of July 31st through August 4th, 2019 to the full Board for approval.

Consider Special Use Permit for Friday Night Flights at Village Green Park Sponsored by the Village of Northbrook

Executive Director Hamer received a request from Madeline Farrell of the Village of Northbrook to host a special event in Village Green Park on September 6th. Friday Night Flights is a new initiative designed to promote downtown Northbrook. Commissioners engaged in a question and answer session. Chair Chambers called for additional questions. Hearing none, the Committee moved to deny the request from the Village of Northbrook for the use of Village Green Park on September 6, 2019 for the inaugural Friday Night Flights event. The Parks and Properties Committee provided direction to Executive Director Hamer to discuss alternative event locations with the Village of Northbrook.

INFORMATIONAL ITEMS/VERBAL UPDATES

Activity Center Update

NORTHBROOK PARK DISTRICT

The Activity Center bid opening will be held on Thursday, June 20 at 2:15pm in the conference room. Approximately 70 contractors are expected to attend. The district has received precertification notification from PHIUS for the Illinois Clean Energy grant application. No decision date has been provided. Director Dalton commended Project Manager Wrobel on her excellent job coordinating this project. Director Ziolkowski presented several options of dates and times to hold the Activity Center groundbreaking ceremony. Commissioners selected Wednesday, July 10th at 7:30am.

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for July 15, 2019 at 5:45pm or immediately following the Administration & Finance Committee Meeting at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 6:54pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap