



Board of Park Commissioners Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held Wednesday, May 22, 2019 in the Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Randel called the Board meeting to order at 7pm. On a roll call by Assistant Secretary Peterson, the following members were in attendance:

Commissioners Present: President Randel; Vice President Chambers; Commissioners Chalem, Curin (joined the Board at 7:20pm), Schyman, Slepicka (left at 7:33pm), Simon (left at 8:45pm) and Ziering

Officers Present: Executive Director Hamer; Assistant Secretary Peterson (left at 7:33pm)

Staff Present: Directors Baron (left at 7:33pm), Dalton (left at 7:33pm) and Loftus (left at 7:33pm)

Staff Absent: Directors Munn and Ziolkowski

RECOGNITION OF VISITORS – Kathleen Slepicka, Northbrook resident (left at 7:33pm); Todd Marvel, *The Northbrook Tower* (left at 7:33pm)

APPROVAL OF AGENDA

President Randel called for any changes to the Agenda. Hearing none, Vice President Chambers made a motion to approve the Agenda. The motion was seconded and unanimously approved on a voice vote.

BOARD COMMITTEE REPORTS – None

CONSENT AGENDA

President Randel announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the May 15, 2019 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Randel called for any changes to the Consent Agenda. Hearing none, Vice President Chambers made a motion to approve the following items on the Consent Agenda. The motion was seconded and unanimously approved on a roll call vote.

V. 5/22.34 Approval of Board Meeting Minutes of April 24, 2019

Motion: I move to approve the Board Meeting Minutes of April 24, 2019.

V. 5/22.35 Approval of the April 2019 Vouchers

Motion: I move to approve the April 2019 Vouchers in the amount of \$678,788.65.

V. 5/22.36 Approval of Techny Prairie Park and Fields Synthetic Turf Field Replacement

Motion: I move to approve the Techny Prairie Park and Fields Synthetic Turf Field Replacement for \$880,000 from Field Turf of Calhoun, Georgia.

SWEARING IN OF NEWLY ELECTED PARK COMMISSIONERS

NORTHBROOK PARK DISTRICT

President Randel and Vice President Chambers thanked Commissioner Slepicka for his four years of service and presented him with a plaque for a tree to be planted in his honor at Wood Oaks Green Park. Vice President Chambers shared a haiku that she had written to honor Commissioner Slepicka.

At 7:20pm Executive Director Hamer led the following newly elected Commissioners in the Oath of Office: Commissioners Chambers, Curin, Simon and Ziering.

BOARD NOMINATION COMMITTEE REPORT: 2019-2020 BOARD OFFICERS

Commissioners Ziering and Chalem of the Board Nominating Committee announced the recommended slate of Board Officers of the Northbrook Park District Board for 2019-2020 as Commissioner Randel for President and Commissioner Chambers for Vice President. On a voice vote Commissioners unanimously approved the 2019-2020 as presented.

BOARD APPOINTMENTS

President Randel presented the slate for the 2019-2020 Board appointments as follows:

- Secretary – Executive Director Hamer
- Assistant Secretary – Executive Administrative Assistant Peterson
- Treasurer – Director Munn
- Attorney – Steve Adams and Nicole Karas of Robbins Schwartz
- Auditor – Lauterbach & Amen

President Randel called for any changes to the Board Appointments. Hearing none, President Randel made a motion to approve the 2019-2020 Board Appointments as presented. The motion was seconded and unanimously approved on a voice vote.

EXECUTIVE DIRECTOR REPORT:

- 1) Camp training is starting tonight and spans over the next few weeks.
- 2) Meadowhill Aquatic Center opens this weekend, weather permitting. Lifeguard training is ongoing for the next few weeks. A broken water return line was discovered in the dive well. Staff along with contractors are working on the issue. Several park districts have reported similar issues.
- 3) Thank you to President Randel, Manager Kotloski and Supervisors Kambach and Eschker for attending the NSSRA Shining Stars Banquet on Friday, May 10.
- 4) Manager Baumgardt's farewell event will be held on Thursday, May 23 at Sportsman's Country Club.
- 5) Kudos to the entire staff, crew and skaters on the remarkable performance of the 50th anniversary of Northbrook-On-Ice.
- 6) The renovation at the entrance of Wood Oaks Green Park is ongoing. Completion is anticipated the first week of June, weather permitting.
- 7) Director Ziolkowski is 75% through the Communication Plan rollout to full-time, part-time and seasonal staff.
- 8) Finalizing the last portion of the Net Zero grant that is due end of June.
- 9) Northbrook Park District participated in the 62nd Annual Student Government Day event. Thank you to Directors Baron, Dalton and Ziolkowski for participating. Our kids rocked it!
- 10) Attended the Conservation Foundation Benefit in Woodridge.
- 11) Conducted an Adventure Campus site visit at Wescott Elementary School.
- 12) The Employee Appreciation Team hosted the Mini Golf and Lunch at Sportsman's Country Club on May 22. The team continues to evaluate events.
- 13) Presented information to the Bargaining Unit Staff regarding Employee Engagement results meeting on May 9.

NORTHBROOK PARK DISTRICT

14) Attended the IAPD Legislative Conference in Springfield on May 1.

COMMISSIONER REPORTS

Commissioner Chalem:

- 1) Attended Northbrook-On-Ice. Sets were done by a new person this year. Her daughter participated in the show.
- 2) It has been a difficult baseball season due to the weather.
- 3) Teams Elite 2019-2020 skating season is underway.

Commissioner Ziering:

- 1) Unable to attend Northbrook-On-Ice this year.
- 2) Played golf at Sportsman's Country Club with a friend.

Vice President Chambers:

- 1) Will host the IAPD Planning meeting on June 27 at the Leisure Center.
- 2) Parks look good.

Commissioner Curin:

- 1) Attended a lacrosse game.

Commissioner Schyman:

- 1) Attended Northbrook-On-Ice and was impressed by the set design.
- 2) Thanked Commissioner Slepicka for serving on the Board and welcomed Commissioner Curin.

Commissioner Simon:

- 1) Northbrook-On-Ice was great!
- 2) Thanked Commissioner Slepicka.

PRESIDENT'S REPORT:

- 1) Attended Northbrook-On-Ice and enjoyed the beauty of the synchronicity of the movement.
- 2) Ladies golf league has only played once out of three weeks due to weather.
- 3) Took a pickleball lesson with staff, very challenging sport, staff instruction was excellent.
- 4) Attended the NSSRA Shining Stars Banquet.
- 5) Attended Woodridge Park District Community Center dedication to Fred C. Hohnke on April 26.
- 6) Had lunch with Village President Frum. Village staff were very impressed by the Student Government Day presentation from the students who worked with the Park District.
- 7) Attended the Open House at Northbrook Court with Executive Director Hamer. The developers presented large renderings on how the area will be redeveloped including mall improvements. The project has passed the Village Planning Committee.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

MOVE TO CLOSED SESSION TO DISCUSS EMPLOYMENT OF AN EMPLOYEE, SECTION 2(c)(1)

NORTHBROOK PARK DISTRICT

President Randel called for a motion to move into Closed Session. Vice President Chambers made a motion to move into Closed Session at 7:55pm to discuss the Employment of an Employee, Section 2(c)(1). The motion was seconded and unanimously approved on a roll call vote.

RETURN TO OPEN SESSION

After discussing matters of Employment of an Employee, Section 2(c)(1), the Board arose from Closed Session at 8:52pm and reconvened to the Regular Board Meeting.

NEXT MEETING

President Randel announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, June 26, 2019 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Commissioner Schyman made a motion to adjourn the Regular Board Meeting at 8:53pm. The motion was seconded and unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap