



Board of Park Commissioners Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held Wednesday, April 24, 2019 in the Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Randel called the Board meeting to order at 7:01pm. On a roll call by Assistant Secretary Peterson, the following members were in attendance:

Commissioners Present: President Randel; Vice President Chambers; Commissioners Chalem, Slepicka and Ziering

Commissioners Absent: Commissioners Schyman and Simon

Officers Present: Executive Director Hamer and Assistant Secretary Peterson

Staff Present: Directors Baron, Dalton, Loftus and Ziolkowski

Staff Absent: Director Munn

RECOGNITION OF VISITORS – Kathleen Brenner, Northbrook resident (left at 7:12pm); Todd Marvel, *The Northbrook Tower*

Kathleen Brenner addressed the Board of Commissioners regarding the Skate Park and voiced safety concerns. She has observed that the turnstiles do not keep bikes and scooters out of the park and may create a safety issue because only one person at a time can exit and rescue equipment cannot get through until personnel come and unlock the gate. Ms. Brenner asked the Commissioners to add signage by the entrance, explore new ways to communicate with the residents about park rules and send out a Skate Park usage survey to residents. President Randel thanked Ms. Brenner for attending the meeting and expressing her concerns. A staff member will reach out to her this week.

APPROVAL OF AGENDA

President Randel called for any changes to the Agenda. Hearing none, Vice President Chambers made a motion to approve the Agenda. The motion was seconded and unanimously approved on a voice vote.

BOARD COMMITTEE REPORTS

Vice President Chambers attended the Economic Development Committee (EDC) meeting at the Village of Northbrook on Wednesday, April 10. An update on the proposed Northbrook Court TIF District and Village Development Activity was provided. Information on the Dundee Road closing was provided in the Village's May newsletter. District 30 will be holding a closing ceremony at Maple School on May 3. Northbrook Park District is the largest employer of summer youth. Vice President Chambers thanked Commissioner Slepicka for his past participation on the EDC.

CONSENT AGENDA

President Randel announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the April 17, 2019 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Randel called for any changes to the Consent Agenda. Hearing none, Vice President Chambers made a motion to approve the following items on the Consent Agenda. The motion was seconded and unanimously approved on a roll call vote.

NORTHBROOK PARK DISTRICT

V. 4/24.30 Approval of Board Meeting Minutes of March 27, 2019

Motion: I move to approve the Board Meeting Minutes of March 27, 2019.

V. 4/24.31 Approval of the March 2019 Vouchers

Motion: I move to approve the March 2019 Vouchers in the amount of \$686,974.70.

V. 4/24.32 Approval of Renewal of the Custodial Services – Various Locations, Bid #2148

Motion: I move to approve the renewal of the Custodial Services – Various Locations agreement for \$30,072.08 in Year 2 and \$30,072.80 in Year 3 from Eco-Clean Maintenance, Inc. of Elmhurst, Illinois.

ACTION ITEMS

VI. 4/24.33 Approval of Ordinance 19-O-3, Surplus of Park District Equipment

Motion: Vice President Chambers moved to approve Ordinance 19-O-3, Surplus of Park District Equipment. The motion was seconded and unanimously approved on a roll call vote.

EXECUTIVE DIRECTOR REPORT:

- 1) Adventure Campus registration for returning families concluded on April 8 and new families were processed in random order. At this time, Shabonee, Wescott and Willowbrook afternoon programs have waitlists.
- 2) The Activity Center planning team toured Life Fitness and Direct Fitness Solutions to study about fitness equipment.
- 3) On April 3, the first Sharing the Vision! Meeting was held for all full-time IMRF staff. Employee Survey results were shared with staff by Executive Director Hamer.
- 4) Sports Center staff are getting ready for Northbrook-On-Ice. Performances are May 10-12.
- 5) This week is Senior Week at the Leisure Center. Free programming and events are designed to attract new members. On Thursday, April 25 the mobile unit from the Secretary of State's Office will be onsite to assist seniors in renewing their driver's licenses.
- 6) Over 1,000 rounds of golf were played the weekend of April 19.
- 7) The Parks Department would like to thank Commissioner Schyman for spending Saturday, March 30 at Wood Oaks Green Park performing litter clean-up; his efforts were greatly appreciated by staff.
- 8) All outdoor restroom facilities have been opened for this year's use.
- 9) Drinking fountains will be turned on this week with anticipated completion by May 1.
- 10) The Trades staff has completed a renovation of the indoor restrooms at Wood Oaks Green Park bringing the facility to ADA compliance.

COMMISSIONER REPORTS

Commissioner Chalem:

- 1) Joined the Dog Park and enjoying time in the park.
- 2) Happy to hear that the water is being turned on in the parks.
- 3) Mother-in-law has attended some Senior Week events and noted improvement in programs. She said the staff is wonderful.
- 4) Northbrook-On-Ice program is looking great as staff and skaters prepare for May 10-12th show.
- 5) Teams Elite try-outs are in process. The team that went to Italy has been filled and has begun practicing.
- 6) Baseball fields looking great.

Commissioner Ziering:

NORTHBROOK PARK DISTRICT

- 1) Attended Earth & Arbor Day at Village Green Park and saw Director Dalton's presentation. He and his wife appreciated his talk.
- 2) Played Sportsman's Country Club today; the course is in great shape and greens are rolling well.

Vice President Chambers:

- 1) Enjoying walking in the parks.
- 2) Anetsberger is getting some play.
- 3) Thank you for clearing the brush behind the hill at Wood Oaks Green Park.
- 4) Attended Earth & Arbor Day; Director Dalton's presentation was very good.
- 5) Attended the Spring Bunny.

Commissioner Slepicka:

- 1) Parks are in great shape.
- 2) Visited Anetsberger Golf Course and it looked nice.

PRESIDENT'S REPORT:

- 1) Handed out a new Executive Director evaluation tool and Executive Director Hamer's work plan. Please read the directions carefully and return by May 10.
- 2) Email Committee requests for next year to President Randel.
- 3) Attended Earth & Arbor Day; did not see Director Dalton's presentation.
- 4) Reminder to file the Statement of Economic Interest by May 1.
- 5) Commissioners Ziering and Chalem will be the Nominating Committee for next year.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

NEXT MEETING

President Randel announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, May 22, 2019 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Vice President Chambers made a motion to adjourn the Regular Board Meeting at 7:33pm. The motion was seconded and unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap