



# Board of Park Commissioners

## Board Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held Wednesday, December 12, 2018 in the Administration Building located at 545 Academy Drive, Northbrook, Illinois.

### CALL TO ORDER AND ROLL CALL

President Randel called the Board Meeting to order at 7:37pm. On a roll call by Assistant Secretary Peterson, the following members were in attendance:

Commissioners Present: President Randel; Vice President Chambers; Commissioners Chalem, Schyman, Simon, Slepicka and Ziering

Officers Present: Executive Director Hamer, Treasurer Munn (left at 7:44pm) and Assistant Secretary Peterson

Staff Present: Directors Baron, Dalton, Loftus and Ziolkowski; Specialist Scharp; Project Manager Buch

Guest: Lois Vitt Sale, Wight & Company

RECOGNITION OF VISITORS – Matt Curin, Northbrook Resident; Todd Marvel, *The Northbrook Tower*

### APPROVAL OF AGENDA

President Randel called for any changes to the Agenda. Hearing none, Commissioner Simon made a motion to approve the Agenda. The motion was seconded and unanimously approved on a voice vote.

### CONDUCT OF PUBLIC HEARING CONCERNING PROPOSED TAX LEVY

President Randel opened the Public Hearing on the Proposed 2018 Tax Levy at 7:38pm. With all persons desiring to be heard been given an opportunity to present oral and written testimony regarding the proposed Tax Levy, President Randel requested a motion to adjourn the Hearing. Commissioner Chambers made a motion to close the Public Bond Issuance Notification Hearing. The motion was seconded and unanimously approved on a roll call vote. President Randel closed the Public Hearing on the 2018 Proposed Tax Levy at 7:44pm.

### APPROVAL OF MINUTES

Minutes of the Special Board Meeting of November 13, 2018 and Closed Session of November 13, 2018 were previously distributed and reviewed. President Randel called for any changes to the Special Board Meeting and Closed Session minutes. Hearing none, Vice President Chambers made a motion to approve the Minutes of the Special Board Meeting and Closed Session minutes of November 13, 2018. The motion was seconded and unanimously approved on a voice vote.

### CONSENT AGENDA

President Randel announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the November 13, 2018 Committee-of-the-Whole Meeting and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Randel called for any changes to the Consent Agenda. Hearing none, Vice President Chambers made a motion to approve the following items on the Consent Agenda. The motion was seconded and unanimously approved on a roll call vote.

#### 6. a. Approval of the October 2018 Vouchers

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**Motion:** I move to approve the oCTOBER2018 Vouchers in the amount of \$775,133.43.

6. b. Approval of Ordinance 18-O-6, 2018 Tax Levy

**Motion:** I move to approve Ordinance 18-O-6, determining the amount of money exclusive of debt service and election costs estimated to be necessary to be raised by taxation.

6. c. Approval of Resolution 18-R-3, 2018 Reduction in Tax Levy

**Motion:** I move to approve Resolution 18-R-3, 2018 Resolution in Tax Levy, a Resolution providing for the possible reduction of the 2018 Levy and Assessment of Taxes for the Northbrook Park District, Cook County, Illinois.

6. d. Approval of 2019 Regular Board Meeting Schedule

**Motion:** I move to approve the 2019 Regular Board Meeting Schedule as presented.

## EXECUTIVE DIRECTOR REPORT:

- 1) Parks and Properties staff continue to clean-up after the snow storm of November 25-26. Numerous trees sustained damage from the heavy snow. Meadowhill Aquatic Center saw the most significant tree loss where five 30-foot spruce trees were uprooted. The north-side driving range netting was heavily damaged and fifteen sections will need to be repaired. In our continued spirit of cooperation, after the Park District removed the most significant tree damage in our parks, we provided our wood chipper to Northbrook Public Works Department to give the Village the opportunity to expedite their clean-up as well.
- 2) Staff are planning for holiday week camps at the Sports Center, Greenbriar Gym and Leisure Center for 125-150 children. Additional programming such as Open Skate, Open Gyms and Sticks and Pucks will also be offered.
- 3) Breakfast and Lunch with Santa at Sportsman's Country Club were both sold out and fun was had by all! Executive Director Hamer commended Recreation Supervisor Eschker on the successful event.
- 4) Congratulations to NTCC on the recent production of *Mary Poppins, Jr.* NTYA will present *Pinkalicious* January 19-February 23 every Saturday at 10am and 1 pm.
- 5) New Recreation Supervisor Cameron Edelman started on December 12. He comes to us with a degree from Illinois State University and 5 years of experience at JCC of Chicago.
- 6) The Park District was featured in December's *Chicago Magazine* highlighting the best sledding hills in the Chicago area, Techny Prairie Park and Fields, and Sports Center was featured for our Speed Skating program.
- 7) Congratulations to Supervisor Wenzel on being named by *Golf Digest* as one of the Top Young Teachers in America for 2018-2019.

## COMMISSIONER REPORTS

### Commissioner Chalem:

- 1) Teams Elite was invited to represent Team USA at the Spring Cup in Milan, Italy from February 15-17 to participate in the Spring Cup. All teams are performing extremely well this season.

### Vice President Chambers:

- 1) Attended Artisans at the Inn Shop.
- 2) Attended the program committee meeting for IPRA.
- 3) Has enjoyed walking around the parks.

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## Commissioner Schyman:

- 1) Many children were enjoying the sled hill at Techny Prairie Park and Fields.
- 2) Hosted a team building event at the Outdoor Education Center for his son's baseball team. Commissioner Schyman was very impressed with the program. The children had a great time at the Team's Course. Thanked Recreation Supervisor Shea, Director Loftus and their team for organizing the event.

## Commissioner Slepicka:

- 1) Walking around the parks and they look good.
- 2) The new walkways at Village Green are very nice.

## Commissioner Simon:

- 1) No report at this time.

## Commissioner Ziering:

- 1) Suggested to fellow Commissioners to read the dog park article in the last issue of *Parks & Recreation*

## PRESIDENT'S REPORT:

- 1) Attended an accreditation meeting; nine park districts completed accreditation this year.
- 2) Attended the meeting when the Teams Elite girls were told about the competition in Italy; it was exciting to see their joy and enthusiasm.

## UNFINISHED BUSINESS – None

## NEW BUSINESS

Lois Vitt Sale presented information on green building attributes for the Activity Center and our invitation to submit a preproposal to the Illinois Clean Energy Community Foundation for the Net Zero grant. The grant ceiling has been significantly increased and the preproposal is due on January 17, 2019. Director Dalton asked the Commissioners if there is consensus to move forward with the grant application so that Wight & Company could begin working toward a Net Zero building. President Randel polled the Commissioners and there was consensus to pursue the grant application. President Randel thanked Ms. Vitt Sale for her presentation and attendance.

## NEXT MEETING

President Randel announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, January 23, 2019 at 6pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

## ADJOURN

With no further business to come before the Board, Vice President Chambers made a motion to adjourn the Regular Board Meeting at 8:27pm. The motion was seconded and unanimously approved on a voice vote.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/wap