



**Board of Park Commissioners
Parks and Properties Committee
Meeting Minutes**

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held, Wednesday March 20, 2019 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The meeting was called to order at 6:51pm by Chair Chambers.

Members Present – Chair Chambers; Members Chalem and Ziering
Ex-Officio Members – Commissioners Randel, Schyman and Slepicka; Executive Director Hamer
Ex-Officio Members Absent – Commissioner Simon
Staff – Directors Baron, Dalton, Loftus and Ziolkowski; Executive Administrative Assistant Peterson
Staff Absent – Director Munn
Guests – Craig Culp, Executive Director, NSSRA

RECOGNITION OF VISITORS – None

AMENDMENT TO THE AGENDA

Chair Chambers made a motion to amend the agenda and move the Closed Session to the beginning of the meeting. The motion was seconded and approved on a voice vote.

MOVE INTO CLOSED SESSION TO DISCUSS PURCHASE OR LEASE OF REAL PROPERTY, SECTION 2(c)(5)

Commissioner Chalem made a motion to move into Closed Session to discuss the Purchase or Lease of Real Property, Section 2(c)(5). The motion was seconded and approved on a roll call vote. The Parks and Properties Committee moved into Closed Session at 6:52pm.

The Parks and Properties Committee Meeting reconvened in open session at 7:26pm.

APPROVAL OF MINUTES

The Parks and Properties Committee Meeting Minutes of February 18, 2019 were approved as presented.

UNFINISHED BUSINESS – None

NEW BUSINESS

Consider Wireless Mic Replacement, Bid #2164

Direction Loftus provided background information on the wireless mic project. Chair Chambers called for questions. Hearing none, the Committee moved to approve the Wireless Mic Replacement in the amount of \$50,903.35 for the base bid from Kinasthetics, Inc. of Arlington Heights, Illinois to the full Board for approval.

Consider Wood Oaks Green Park Culvert Replacement & Entrance Drive Renovation, Bid #2168

Direction Dalton provided background information on the project. The original bid included naturalizing a larger area; however, the plan has been reduced in scope because the Parks and Properties division will handle some of the work at a later date. Chair Chambers called for questions. Hearing none, the Committee moved to approve the Wood Oaks Green Park Culvert Replacement & Entrance Drive Renovation bid for \$110,206 from Lifco Construction of Carol Stream, Illinois to the full Board for approval.

NORTHBROOK PARK DISTRICT

Consider District Sealcoating & Asphalt Repairs, Bid #2169

Direction Dalton provided background information on the project. Chair Chambers called for questions. Commissioner Slepicka asked why this project is part of the revenue budget. In Director Munn's absence, Director Dalton addressed the question in that the Park District does not have a Paving and Lighting Fund. Hearing no further questions, the Committee moved to approve the District Sealcoating and Asphalt Repairs for \$41,147 from Pavement Systems, Inc. of Blue Island to the full Board for approval.

Reject Techny Prairie Park and Fields Batting Cage Netting Replacement, Bid #2170

Direction Dalton is reviewing the bid specification verses the cost estimate specifications to look for any changes or items that may have been missed. Director Dalton is also discussing the budget estimate with the contractor that provided the budgeted number used for this project. Batting cage netting will continue to be mended and the project will go out for rebid later this year. Chair Chambers called for questions. Hearing none, the Committee moved to reject the Techny Prairie Park and Fields Batting Cage Netting Replacement to the full Board for rejection.

INFORMATIONAL ITEMS/VERBAL UPDATES

Commissioner Ziering asked if a follow-up oak tree conversation would be scheduled. Director Dalton confirmed and stated that it would take place sometime in June or July.

Director Dalton will be a guest speaker at Arbor Day on Saturday, April 13 at Village Green Park and will discuss managing oak trees in an urban environment. Speaking times to be announced.

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for April 17, 2019 at 6pm or immediately following the Administration & Finance Committee Meeting at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 7:37pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap