



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Parks and Properties Committee Meeting

February 18, 2019

6pm

Joe Doud Administration Building, 545 Academy Drive

AGENDA

- I. Call to Order—Chair Chambers; Commissioners Chalem and Ziering
- II. Recognition of Visitors
- III. Approval of Minutes
2/18.7 Parks and Properties Committee Meeting of January 16, 2019
- IV. Unfinished Business
- V. New Business
2/18.8 Consider Hard Court Repair, Bid #2163
2/18.9 Consider Stonegate Park Tennis Court Redevelopment, Bid #2167
2/18.10 Consider Professional Service Agreement with Gewalt Hamilton Associates, Inc.
2/18.11 Consider Bus Transportation Services, Bid #2162
- VI. Informational Items / Verbal Updates
A. Activity Center Design Development Update
B. Village Green Oak Tree Community Management Plan
- VII. Next Meeting – March 20, 2019 at 6pm or immediately following the Administration and Finance Committee Meeting, Joe Doud Administration Building
- VIII. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Northbrook Star, Village of Northbrook,
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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MEMORANDUM

To: Parks and Properties Committee
 From: Ed Dalton, Director of Parks and Properties
 Agenda Item: V. 2/18.8 Consider Hard Court Repairs, Bid #2163
 Date: February 15, 2019

Staff Recommendation:

Staff recommends the approval of the base bid amount of \$5,200 for Countryside Park basketball court, \$4,715 for Meadow Road Tot Lot basketball court, \$29,700 for West Park tennis courts, \$8,250 for Wood Oaks Green Park practice tennis court for a total base bid of \$47,865, and \$12,000 for the alternate bid at the Velodrome Bicycle Track from U.S. Tennis Court Construction Co. of Lockport, Illinois.

Background & Analysis:

This project will consist of the preparation, crack repair with Armor patching, color coating and line painting at Countryside Park basketball court, Meadow Road Tot Lot basketball court, West Park tennis courts, Wood Oaks Green Park practice tennis court and the Velodrome Bicycle Track.

One contractor submitted a bid that is listed below. The base bid includes 75 linear feet of crack repair at the Countryside Park basketball court, 75 linear feet of crack repair at Meadow Road Tot Lot basketball court, 500 linear feet of crack repair at West Park tennis courts, 225 linear feet of crack repair at the Wood Oaks Green Park practice tennis court and approximately 480 linear feet at the Velodrome Bicycle Track. All sites will also be color coated and lines painted after the repairs.

<u>Company</u>	<u>Base Bid Countryside Basketball</u>	<u>Base Bid Meadow Rd Basketball</u>	<u>Base Bid West Park Tennis</u>	<u>Base Bid Wood Oaks Practice Ct</u>	<u>Total Base Bid</u>	<u>Alternate 1 Velodrome Bicycle Track</u>
U.S. Tennis Court Construction Co. Lockport, IL	\$5,200	\$4,715	\$29,700	\$8,250	\$47,865	\$12,000

U.S. Tennis Court Construction Co. completed repair work at Wood Oaks Green Park tennis courts and Cedar Lane basketball court in 2016, and Greenfield Park basketball court and Williamsburg Park basketball and tennis court repairs for the District in 2017 and completed the work on time and within budget.

Explanation:

- Budgeted Cost: \$69,500
- Budget Source: 2019 Capital Improvement Plan – (\$57,500) Project Number 1050-6505-PARKS06-19, 1050-6505-PARKS07-19, Facility Maintenance Operating Budget (\$12,000) 1103-5350.
- Legal Requirement: None

NORTHBROOK PARK DISTRICT

Motion:

The Parks and Properties Committee Chair moves to approve the Hard Court Repairs in the amount of \$47,865 for the base bid, and \$12,000 for the alternate bid from U.S. Tennis Court Construction Co. of Lockport, Illinois to the full Board for approval.

Pc: Molly Hamer



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: V. 2/18.9 Consider Stonegate Park Tennis Court Redevelopment, Bid #2167
Date: February 15, 2019

Staff Recommendation:

Staff recommends the approval of the base bid amount of \$86,000 for Stonegate Park Tennis Court Redevelopment, and \$39,000 for alternate bid number two for new perimeter court fencing for a total of \$125,000 from Evans and Son Blacktop of West Chicago, Illinois.

Background & Analysis:

This project will consist of the redevelopment of the tennis courts at Stonegate Park as six new pickleball courts to meet the community desire for dedicated pickleball courts. Stonegate Park provides the infrastructure of parking, a water fountain and picnic tables for gathering.

Four contractors attended the mandatory pre-bid meeting and three submitted bids that are listed below. The base bid includes removal and replacement of the current asphalt, new interior fencing, net posts, nets and color coating.

Alternate bid one is for new perimeter fencing around the entire hard-court surface at 10' in height with three gates. Alternate bid two is for new perimeter fencing around entire hard-court surface at 10' in height on the north and south elevation and a portion at 4' in height on the east and west elevation with gates. See Exhibit F attached. Alternate bid three is to remove the entire exterior fence and protect on site, reset all fence posts along south elevation where pole heaving is occurring, replace all gate hardware and re-install the fence. Alternate bid four is to prepare and paint the entire perimeter fence.

<u>Company</u>	<u>Base Bid</u>	<u>Alternate 1</u>	<u>Alternate 2</u>	<u>Alternate 3</u>	<u>Alternate 4</u>
Evans & Son Blacktop West Chicago, IL	\$86,000	\$40,000	\$39,000	\$6,700	\$10,000
Chicagoland Paving Lake Zurich, IL	\$89,900	\$40,000	\$39,000	\$19,000	\$10,000
All-Star Asphalt Wheeling, IL	\$95,600	\$49,810	\$46,500	\$23,000	No Bid

Evans and Son Blacktop completed the asphalt overlay at Wood Oaks Green Park tennis courts as a subcontractor to U.S. Tennis Court Construction Co. in 2016. They provided quality work, restoration and cleanup. In addition, U.S. Tennis Court Construction Co. will be the subcontractor for color coating of the new surface.

NORTHBROOK PARK DISTRICT

Explanation:

1. Budgeted Cost: \$197,000
2. Budget Source: 2019 Capital Improvement Plan – Project Number 1050-6505-STO01-19
3. Legal Requirement: None

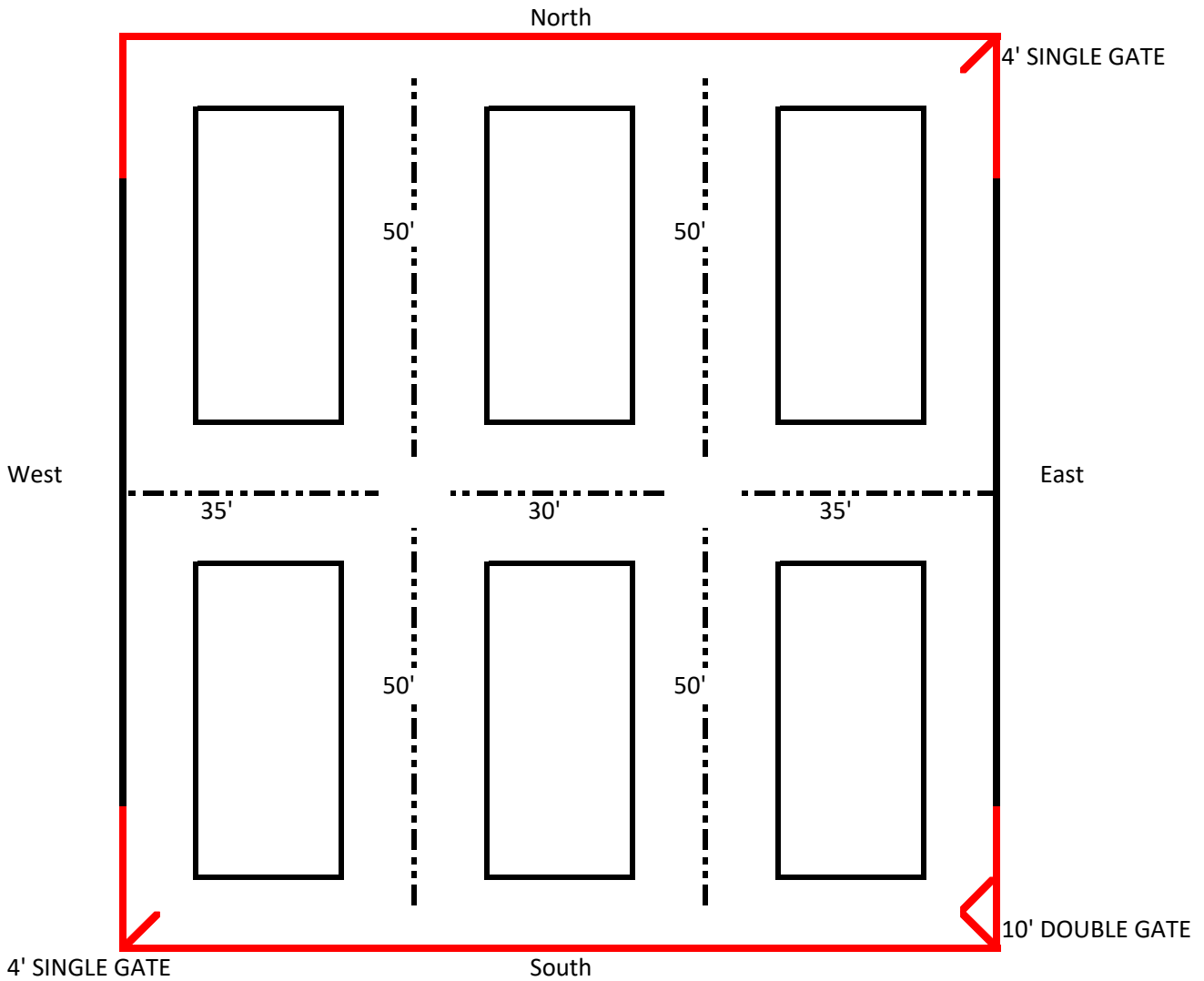
Motion:




The Parks and Properties Committee Chair moves to approve the Stonegate Park Tennis Court Redevelopment in the amount of \$86,000.00 for the base bid, and \$39,000 for the alternate bid number two for a total of \$125,000.00 from Evans and Son Blacktop of West Chicago, Illinois to the full Board for approval.

Pc: Molly Hamer

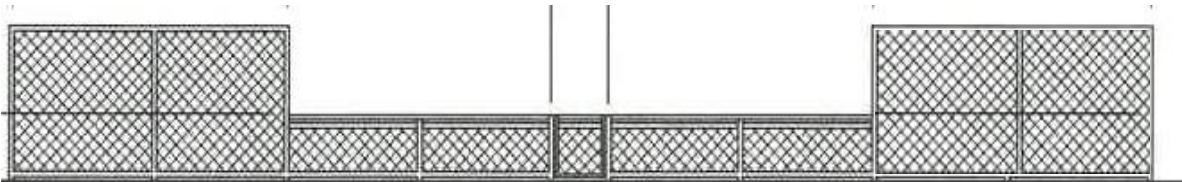
STONEGATE PARK COURT FENCE DIAGRAM
ALTERNATE 2

EXHIBIT F



-  4' high interior fencing
-  4' high exterior fence sections in Alternate 2
-  10' high fence sections in Alternate 2

NOT TO SCALE
MEASUREMENTS TO BE VERIFIED IN FIELD BY CONTRACTOR



Sample East & West Elevation



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: V. 2/18.10 Consider Professional Services Contract with Gewalt Hamilton Associates, Inc.
Date: February 15, 2019

Staff Recommendation:

Staff recommends the approval of the professional services contract with Gewalt Hamilton Associates, Inc. Vernon Hills, Illinois for Phase 1 engineering design services with respect to the seawall restoration at Lake Shermerville, Wood Oaks Green Park at a fee of \$62,200.

Background & Analysis:

Most of the shoreline abutting park property is sheet piling that has begun to fail. The Phase 1 engineering plans are to provide the district with options to stabilize the shoreline with alternative methods compared to replacing the sheet piling with the same product. Upon selecting a restoration method, Gewalt will then complete the Construction Drawings and coordinate permitting of the various oversight agencies (Village of Northbrook, MWRD and US Army Corp of Engineers). With Committee approval, Phase 2 will consist of bid coordination, construction observation and providing As-Built drawings estimated at \$42,500.

Explanation:

1. Budgeted Cost: \$60,500
2. Budget Source: 2019 Capital Improvement Plan
3. Legal Requirement: None

Motion:

The Parks and Properties Committee Chair moves to approve the contract for professional services with Gewalt Hamilton Associates, Inc., Vernon Hills, Illinois for engineering services for seawall restoration to the full Board for approval.

Pc: Molly Hamer, Executive Director



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MEMORANDUM

To: Parks and Properties Committee
From: Eileen Loftus, Director of Recreation
Katie Kotloski, Recreation Division Manager
Agenda Item: V. 2/18.11 Consider Bus Transportation Services Contract, Bid #2162
Date: February 15, 2019

Staff Recommendation:

Staff recommends the approval of the Bus Transportation Services contract with First Student, Inc. of Northbrook, Illinois in the amount not to exceed \$57,650 for the first of a three-year option. The not-to-exceed number is for June through December 2019, subsequent requests for year two and three will be for the fiscal years 2020 and 2021.

Background & Analysis:

The Park District contracts school bus transportation for summer day camps, Adventure Campus afterschool programs, days off school programming, related extended care programs, and occasional miscellaneous programs. The bid does not include specialty buses for senior center programming or synchronized skating travel to competitions. In these cases, comparative quotes are used to secure competitive pricing.

Proposals were received from two transportation companies: First Student, Inc. and Compass Transportation, Inc. The proposals are listed below.

Company	2019		2020		2021	
	Daily	Hourly	Daily	Hourly	Daily	Hourly
First Student, Inc. Northbrook, IL	\$218	\$45	\$224	\$46	\$231	\$48
Compass Transportation, Inc. Skokie, IL	\$280	\$50	\$288.40	\$51.50	\$297.05	\$53

First Student, Inc. is currently providing transportation services to the District and staff has been satisfied with their performance for summer camps, Adventure Campus and School's Out programs.

Explanation:

1. Budgeted Cost: \$57,650
2. Budgeted Source: Recreation Program Budgets
3. Public/Customer Impact: N/A
4. Legal Requirement: N/A

Draft Motion:

The Parks and Properties Committee Chair moves to approve the contract for Bus Transportation Services from First Student, Inc. of Northbrook, Illinois in the amount not to exceed \$57,650 for the first year (June-December 2019) of a three-year contract to the full Board for approval.

Pc: Molly Hamer, Executive Director