



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

## Parks and Properties Committee Meeting

January 16, 2019  
7pm

Joe Doud Administration Building, 545 Academy Drive

### AGENDA

- I. Call to Order—Chair Chambers; Commissioners Chalem and Ziering
- II. Recognition of Visitors
- III. Approval of Minutes
  - 1/16.1 Parks and Properties Committee Meeting of October 18, 2018
- IV. Unfinished Business
- V. New Business
  - 1/16.2 Consider Amendment to Intergovernmental Agreement Between the Northbrook Park District and The Forest Preserve District of Cook County
  - 1/16.3 Consider Professional Services Contract Amendment Number 2 With Wight & Company for Design and Construction of Activity Center
  - 1/16.4 Consider District Northwest Mowing Bid #2161
  - 1/16.5 Consider Professional Services Contract with Ratio
  - 1/16.6 Consider Driving Range Net Replacement and Repair
- VI. Informational Items / Verbal Updates
  - A. Meadowhill Aquatic Center Bathhouse Renovation Concepts
- VII. Next Meeting – February 18, 2019 at 6:30 pm or immediately following the Administration and Finance Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- VIII. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Northbrook Star, Village of Northbrook,  
Posted on Park District Website: [nbparks.org](http://nbparks.org)

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to [eloftus@nbparks.org](mailto:eloftus@nbparks.org) at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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# MEMORANDUM

To: Parks and Properties Committee  
From: Ed Dalton, Director of Parks and Properties  
Agenda Item: V. 1/16.2 Consider Renewal of Intergovernmental Agreement with Forest Preserve of Cook County  
Date: January 11, 2019

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## **Background and Analysis:**

In 2013, Park District and Cook County Forest Preserve staffs developed an Intergovernmental Agreement (IGA) for the shared use of the chain link fence along the east and north sides of the property, interpretative signage and access for the Forest Preserve through Coast Guard Park. The original IGA was scheduled to end December 10, 2018 and both parties desire to extend the IGA for another five years through December 31, 2023

Attached is a copy of the original document as well as this Amendment.

## **Motion:**

The Parks and Properties Committee Chair moves to approve the Amendment to the Intergovernmental Agreement with the Forest Preserve of Cook County for the shared use of the chain-link fence, access through Coast Guard Park and the for the installation of the interpretative signage to the full Board for approval.

**Pc:** Molly Hamer, Executive Director



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# MEMORANDUM

To: Parks and Properties Committee  
From: Ed Dalton, Director of Parks and Properties  
Agenda Item: V. 1/16.3 Consider Professional Services Contract Amendment Number 2 with Wight & Company Inc.  
Date: January 11, 2019

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## **Staff Recommendation:**

Staff recommends the approval of the professional services contract amendment for architectural services with Wight & Company Inc., Darien, Illinois for architectural services of \$25,000 for assisting to prepare Illinois Clean Energy Community Foundation Net Zero Building Program grant application and \$75,000 for additional design services necessary to meet the grant specifications.

## **Background & Analysis:**

The District has been exploring the possibilities of designing the new Activity Center with a desire to meet a Net Zero energy consumption. The projected cost of such a design and implementation ranged from \$1.3 to \$1.65 million dollars above our budget.

Recently, the Illinois Clean Energy Community Foundation has enlarged their grant offering up to \$2.0 million dollars which will cover the increased construction costs if we were to pursue a Net Zero building design.

## **Explanation:**

1. Budgeted Cost: \$16,000,000
2. Budget Source: 2018-20 Capital Improvement Plan
3. Public / Customer Impact:
4. Legal Requirement: None

## **Motion:**

The Parks and Properties Committee Chair moves to approve the contract amendment for professional services with Wight and Company Inc., Darien Illinois for architectural services to the full Board for approval.

Pc: Molly Hamer, Executive Director



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# MEMORANDUM

To: Parks and Properties Committee  
From: Ed Dalton, Director of Parks and Properties  
Agenda Item: V. 1/16.4 Consider Northbrook Park District Mowing Contract – Northwest Bid #2161  
Date: January 11, 2019

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## Staff Recommendation:

Staff recommends the approval of the Contract Mowing Service base bid from Brightview Landscapes, LLC. of 3490 Long Grove Rd., Long Grove, IL in the amount of \$69,580 for the growing season of 2019 and approval of the two option years for a total of \$212,856.

## Background & Analysis:

The project will consist of the Contractor providing weekly mowing service to the districts Northwest region consisting of: Coast Guard Park, Greenfield Park, Hickory Point School, NSSR, Salceda Tot Lot, Shabonee School, Westmoor School, Wood Oaks Green Park, Wood Oaks Jr. High School, & United Methodist Church Fields.

Four contractors submitted a bid that is listed below.

<u>Company</u>	<u>Base Bid</u> <u>2019 – Yr 1</u>	<u>Base Bid</u> <u>2020 – Yr 2</u>	<u>Base Bid</u> <u>2021 – Yr 3</u>	<u>TOTAL BASE QUOTE OF</u> <u>ALL THREE YEARS</u> <u>COMBINED</u>
<b>Brightview Landscapes, LLC.</b> Long Grove, IL	\$69,580.00	\$70,952.00	\$72,324.00	\$212,856.00
<b>Moore Landscapes, Inc</b> Northbrook, IL	\$78,400.00	\$79,912.00	\$81,508.00	\$239,820.00
<b>Fleck's Landscaping.</b> Wheeling, IL	\$86,100.00	\$86,100.00	\$86,100.00	\$258,300.00
<b>Milieu Design, LLC</b> Wheeling, IL	\$87,147.20	\$88,890.14	\$90,667.95	\$266,705.29

Brightview Landscapes, LLC (formerly known as The Brickman Group, LLC) references were checked and were all positive for quality of workmanship and timeliness. They had been our mowing contractor since 2010.

## Explanation:

1. Budgeted Cost: To be included in the 2019 Fiscal Year Budget
2. Budget Source: Grounds Operations Budget
3. Public / Customer Impact:

## Motion:

The Parks and Properties Committee Chair moves to approve the Northwest Mowing Contract for \$212,856.00 from Brightview Landscapes, LLC of Long Grove IL to the full Board for approval.

Pc: Molly Hamer



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# MEMORANDUM

To: Board of Directors  
From: Ed Dalton, Director of Parks and Properties  
Agenda Item: V. 1/16.5 Consider Professional Services Contract with Ratio  
Date: January 11, 2019

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**Staff Recommendation:**

Staff recommends the approval of the professional services contract with RATIO Architects Inc., Chicago, Illinois for Architectural and Interior Design Professional Services at a fee of \$140,000.

**Background & Analysis:**

In 2010, Meadowhill Park went through a park master plan process that was driven by the results of the Community Needs Assessment and public input meetings. This project was followed up with a 2016 review of the park amenities and programs that led to a revised Meadowhill Park Master Plan.

In 2017, the board allocated 2.5 million dollars to the planning and eventual renovation of Meadowhill Park and RATIO Architects Inc., was the firm selected to work on the design of the Meadowhill Park Master Plan. Because of RATIO's deep knowledge of the site and programming we believe their team is a natural choice to use for the Architectural and Interior Design Professional Services for the renovation/replacement of the Chalet.

The Chalet renovation/replacement was determined to be the second phase of the Master Plan implementation. The Chalet is a key area as a summer camp location along with other programming opportunities such as the Teams Challenge Course, Velodrome cycling, opportunities for parties and other rentals.

It is the opinion of staff that this firm would best represent the Districts interest in the Chalet renovation/replacement project.

**Explanation:**

1. Budgeted Cost: \$140,000
2. Budget Source: 2019 Capital Improvement Plan
3. Legal Requirement: None

**Motion:**

The Parks and Properties Committee Chair moves to approve the contract for professional services with RATIO Architects Inc., Chicago, Illinois for Architectural and Interior Design Professional Services to the full Board for approval.

**Pc:** Molly Hamer, Executive Director



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# MEMORANDUM

To: Parks and Properties Committee  
 From: Ed Dalton, Director of Parks and Properties  
 Agenda Item: V. 1/16.6 Consider Driving Range Net Replacement and Repair – Bid #2166  
 Date: January 11, 2019

**Staff Recommendation:**

Staff recommends the approval of the Driving Range Net Replacement and Repair base bid from West Coast Netting, Inc. of 5075 Flightline Dr. Kingman, AZ in the amount of \$43,000 for the replacement and repair of the driving range netting.

**Background & Analysis:**

In 2017, staff was prepared to replace all the driving range netting at Sportsman’s Country Club. It was determined at that time that we would stay with the old netting and make repairs as necessary with the anticipated closing of the range in early summer of 2019 for the start of the course renovation project. The heavy wet snow from the snow storm of November 25-26 did significant damage to fifteen (15) net panels and smaller rips in several other panels leaving the range in a condition that it could not open this spring with the nets in their current condition. Staff has filed a claim with PDRMA and we are waiting for the claims adjuster to provide us with a settlement number.

One contractor submitted a bid that is listed below.

Bidder	Total Base Bid: Supply & Install (11) 35' High x 50' Long, (1) 60' Long x 20' High and (3) 50' Long x 20' High Sections of #18, 7/8" Black, Weather Treated Rope	Total Base Bid: Patch All Smaller Holes Where Necessary Using Weather Treated Twine	TOTAL BASE QUOTE - ALL ITEMS COMBINED
West Coast Netting, Inc. 5075 Flightline Dr. Kingman, AZ 86401	\$42,000.00	\$1,000.00	\$43,000.00

West Coast Netting, Inc. references were checked and were all positive for quality of workmanship and materials. The references included the Republic Services, Desert Sands Golf Course and Cherry Creek Golf Course and we have used them in the past.

**Explanation:**

1. Budgeted Cost: \$43,000
2. Budget Source: 2019 Capital Improvement Plan
3. Public / Customer Impact: Driving Range would be closed in 2019

**Motion:**

The Parks and Properties Committee Chair moves to approve the Driving Range Net Replacement and Repairs for \$43,000 from West Coast Netting, Inc. of 5075 Flightline Dr. Kingman, AZ to the full Board for approval.

Pc: Molly Hamer