



Administration & Finance Committee Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Administration and Finance Committee Meeting of the Northbrook Park District Board of Commissioners held Wednesday, December 12, 2018 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The meeting was called to order at 6:02pm by Chair Slepicka.

Members Present – Chair Slepicka; Members Schyman (arrived at 6:15pm) and Simon
Ex-Officio Members – Commissioners Chalem, Chambers, Randel and Ziering; Executive Director Hamer
Staff – Directors Baron, Dalton, Loftus, Munn and Ziolkowski; Specialist Scharp; Project Manager Buch (arrived at 7:02pm); and Executive Administrative Assistant Peterson
Guests – The Superlative Group: Kyle Canter, Andy Shessler and Sean Thomas
Piper Jaffray: Eric Anderson
Wight & Company: Lois Vitt Sale

RECOGNITION OF VISITORS – Matt Curin, Resident; David Schwartzberg, Resident (left at 6:30pm); Danielle Polbick, Resident (left at 6:30pm); Todd Marvel, *The Northbrook Tower* (arrived at 6:51pm)

APPROVAL OF MEETING MINUTES

Minutes of the Administration & Finance Committee Meeting of October 18, 2018 and the Special Administration & Finance Committee Meeting of October 24, 2018 were approved as presented.

INFORMATIONAL ITEMS/VERBAL UPDATES

Executive Director Hamer introduced Kyle Canter, Andy Shessler and Sean Thomas of The Superlative Group and thanked them for attending the meeting. Mr. Canter, Mr. Shessler and Mr. Thomas gave a presentation detailing the background of The Superlative Group, selling naming rights and obtaining corporate sponsorships for the District. Commissioners engaged in a question and answer session. Chair Slepicka thanked the team for their presentation.

Eric Anderson of Piper Jaffray presented information on proposed borrowings for Capital Projects. Commissioners engaged in a question and answer session. Chair Slepicka called for further discussion on the Parameters Bond Ordinance. By consensus, the Commissioners approved to prepare the Parameters Bond Ordinance for the January 16, 2019 Administration and Finance Committee meeting. Chair Slepicka thanked Mr. Anderson for his diligent work.

VOUCHER REVIEW

The Committee recommended the Board approve the November 2018 vouchers in the amount of \$713,689.51

AUDIT TOPICS – None

UNFINISHED BUSINESS – None

NEW BUSINESS – None

NEXT MEETING

The next Committee Meeting was scheduled for January 16, 2019 at 6pm at the Joe Doud Administration Building, 545 Academy Drive.

NORTHBROOK PARK DISTRICT

ADJOURNMENT

With no further business, the meeting was adjourned at 7:31pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer

Molly Hamer, Secretary

Board of Commissioners/wap