



**Board of Park Commissioners
Parks and Properties Committee
Meeting Minutes**

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Thursday, October 18, 2018 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The meeting was called to order at 6:02pm by Chair Chambers.

Members Present – Chair Chambers; Members Chalem and Ziering
Ex-Officio Members – Commissioners Randel, Schyman (Via Skype), Simon and Slepicka; Executive Director Hamer
Staff – Directors Baron, Dalton, Loftus, Munn and Ziolkowski; Specialist Scharp and Executive Administrative Assistant Peterson
Guests – Wight & Company: Lois Vitt Sale, Matt Duggan and Ania Szulc
Corporate Construction Services, LLC: Mike Rink
Piper Jaffray: Eric Anderson

RECOGNITION OF VISITORS – None

APPROVAL OF MINUTES

The Parks and Properties Committee Meeting Minutes of September 17, 2018 were approved as presented.

UNFINISHED BUSINESS – None

NEW BUSINESS

Consider Surplus Ordinance 18-O-5, Park District Equipment

Director Dalton provided a list of equipment to be declared surplus Park District equipment to be sold, traded or discarded of whichever is the best method of disposal. Chair Chambers called for any questions regarding Surplus Ordinance 18-O-5. Hearing none, the Committee moved Surplus Ordinance 18-O-5, Park District Equipment to the full Board for approval.

Consider Professional Service Contract with Wight & Company

Director Dalton provided information regarding a contract amendment for architectural services with Wight & Company. Chair Chambers called for any questions. Hearing none, the Committee moved the contract amendment for professional services with Wight & Company, Darien, Illinois, for architectural services to the full Board for approval.

Consider Professional Service Contract with Corporate Construction Services

Director Dalton provided information regarding a contract amendment for architectural services with Corporate Construction Services. Chair Chambers called for any questions. Hearing none, the Committee moved the contract amendment for professional services with Corporate Construction Services, Downers Grove, Illinois, for construction management services to the full Board for approval.

INFORMATIONAL ITEMS/VERBAL UPDATES

Lois Vitt Sale, Wight & Company, discussed slight modifications to the floor plan of the new Activity Center. Commissioners engaged in a question and answer session. Ms. Vitt Sale discussed LEED and Net Zero certification. A grant is available to assist with costs associated with Net Zero construction and the process was explained. Chair Chambers polled Commissioner's on their opinion of pursuing the grant. By consensus, Commissioners moved to pursue the Net Zero application.

NORTHBROOK PARK DISTRICT

Chair Chambers called for further discussion on the building elevation. By consensus, the Commissioners approved the elevation as presented.

Chair Chambers called for further discussion on the building floor plan. By consensus, the Commissioners approved the floor plan as presented.

NEXT MEETING

The next Parks and Properties Committee Meeting was not scheduled at this time.

ADJOURNMENT

With no further business, the Meeting was adjourned at 7:35pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap