



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Parks and Properties Committee Meeting

October 18, 2018

6pm or immediately following the Administration and Finance Committee Meeting
Joe Doud Administration Building, 545 Academy Drive

AGENDA

- I. Call to Order—Chair Chambers; Members Chalem and Ziering
- II. Recognition of Visitors
- III. Approval of Minutes
 - A. Parks and Properties Committee Meeting of September 17, 2018
- IV. Unfinished Business
- V. New Business
 - A. Consider Surplus Ordinance 18-O-5
 - B. Consider Professional Service Contract Amendment with Wight & Company
 - C. Consider Professional Service Contract Amendment with Corporate Construction Service
- VI. Informational Items / Verbal Updates
 - A. Activity Center update presented by Wight & Co.
- VII. Next Meeting – Wednesday, October 24, 2018 at 6:30pm or immediately following the Special Administration and Finance Committee meeting, Joe Doud Administration Building
- VIII. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Northbrook Star, Village of Northbrook,
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: V. A. Consider Surplus Ordinance 18-O-5 Park District Equipment
Date: October 12, 2018

Staff Recommendation:

Staff recommends the approval of the following as surplus Park District equipment;

Parks

- (1)-1999 Stihl Pole Saw, Model # Ht-131, Serial # 276106420
- (1)-1987 Century Concession Trailer
- (1)-2009 Kubota RTV1100 Utility Vehicle, Serial # 20311 ID # KRTV110081020311

Golf

- (1)-2009 Kawasaki String Trimmer, Model# KGT27B-A1 Serial # 1000842
- (1)-2009 Can-Am Outlander ATV, Model # 2H9F Outlander 800 Serial # 3JBEGHN189J000070

Background & Analysis:

Staff recommends that the equipment listed above be declared surplus Park District equipment to be sold, traded or discarded of whichever is the best method of disposal.

Motion:

The Parks and Properties Committee Chair moves to approve Surplus Ordinance 18-O-5, Park District Equipment to the Board for approval.

Pc: Molly Hamer, Executive Director



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: V.B. Consider Professional Service Contract with Wight & Company
Date: October 12, 2018

Staff Recommendation:

Staff recommends the approval of the professional services contract amendment for architectural services with Wight & Company, Darien, Illinois for architectural services at a fixed fee of one million-fifty thousand dollars (\$1,050,000) based on the cost of construction work, compared to the original fee of \$1,494,500.

Background & Analysis:

Upon severing the partnership with the Northern Suburban Special Recreation Association (NSSRA), the Agreement between the Park District and Wight & Company needed to be amended. The architect fee was a fixed fee based on an original \$21,350,000 construction cost of the building. Upon redesigning the building, the revised construction cost has been calculated at \$13,600,000 and a fee of \$1,050,000 with a not to exceed amount of \$20,000 for Reimbursable Expenses.

Explanation:

1. Budgeted Cost: \$16,000,000
2. Budget Source: 2018-20 Capital Improvement Plan
3. Public / Customer Impact: None
4. Legal Requirement: None

Motion:

The Parks and Properties Committee Chair moves to approve the contract amendment for professional services with Wight & Company, Darien, Illinois for architectural services to the full Board for approval.

Pc: Molly Hamer, Executive Director



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: V.C. Consider Professional Service Contract with Corporate Construction Services
Date: October 12, 2018

Staff Recommendation:

Staff recommends the approval of the professional services contract amendment for construction management services with Corporate Construction Services, Downers Grove, Illinois for construction management services at a fee of 6.8% of the cost of the work, currently estimated at \$13,600,000 with a not to exceed amount of \$10,000 for Reimbursable Expenses.

Background & Analysis:

Upon severing the partnership with the Northern Suburban Special Recreation Association (NSSRA), the Agreement between the Park District and Corporate Construction Services needed to be amended. The Construction Manager-As Advisor fee is based on the construction cost of the building. Upon redesigning the building, the construction cost has been determined to be \$13,600,000 versus the original construction cost of \$21,350,000.

Explanation:

1. Budgeted Cost: \$16,000,000
2. Budget Source: 2018-20 Capital Improvement Plan
3. Public / Customer Impact: None
4. Legal Requirement: None

Motion:

The Parks and Properties Committee Chair moves to approve the contract amendment for professional services with Corporate Construction Services, Downers Grove Illinois for construction management services to the full Board for approval.

Pc: Molly Hamer, Executive Director