



## Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Monday, September 17, 2018 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The meeting was called to order at 7:03pm by Chair Chambers.

Members Present – Chair Chambers; Members Chalem and Ziering  
Ex-Officio Members – Commissioners Randel, Schyman, Simon and Slepicka; Executive Director Hamer  
Staff – Directors Baron, Dalton, Loftus, Munn and Ziolkowski; Specialist Scharp; Project Manager Buch; Recreation Division Manager Shields and Executive Administrative Assistant Peterson

RECOGNITION OF VISITORS – None

### APPROVAL OF MINUTES

The Parks and Properties Committee Meeting Minutes of August 30, 2018 were approved as presented.

### UNFINISHED BUSINESS

The Committee set tentative Parks and Properties Committee meetings through December 2018. The following dates and times have been added to the calendar: Tuesday, October 9 at 6:00pm; Wednesday, October 24 at 6:00pm; Tuesday, November 13 at 6:00pm; Tuesday, November 27 at 6:00pm; and Wednesday, December 12 at 6:00pm.

### NEW BUSINESS

#### **Consider request to serve alcohol at the Northbrook Historical Society**

Executive Director Hamer reviewed a request from Judy Hughes of the Northbrook Historical Society to serve alcohol at specific functions. The Historical Society previously submitted a request that was denied. The Historical Society will be asked to submit an annual list of dates that alcohol will be served similar to Northbrook Civic providing dates that they serve alcohol in Village Green Park. Commissioners discussed the current request. The Committee moved the request to serve alcohol at the Northbrook Historical Society to the full Board for approval.

### INFORMATIONAL ITEMS/VERBAL UPDATES

Since the August 30 Committee meeting, the team has been meeting with Wight & Co. and Mike Rink regarding the concept plans for the Activity Center. Budget, 8 laps to a mile walking track, exterior aesthetics and LEED/Net Zero are important factors of the project. With the loss of a partner, the District will need to absorb the cost increase. Due to this change the square footage of the building is under review. The Village is requesting a traffic study. At a future meeting, the Board may need to decide on additional deductions in order to meet the budget. The Open House for the community to review floor plans and building exterior elevations has been tentatively set for November 5.

### NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for Tuesday, October 9, 2018, 6pm, at the Joe Doud Administration Building, 545 Academy Drive.

# NORTHBROOK PARK DISTRICT

## ADJOURNMENT

With no further business, the Meeting was adjourned at 7:35pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/wap