



## Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Monday, June 18, 2018 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The meeting was called to order at 5:30pm by Chair Chambers.

Members Present – Chair Chambers; Members Chalem and Ziering  
Ex-Officio Members – Commissioners Randel, Schyman (Arrived at 5:32pm) and Slepicka; Executive Director Hamer  
Staff – Directors Baron, Dalton, Loftus, Munn and Ziolkowski; Managers Kotloski and Shields; Specialist Scharp;  
Administrative Assistant Glatzhofer

RECOGNITION OF VISITORS – None

### APPROVAL OF MINUTES

The Parks and Properties Committee Meeting Minutes of June 6, 2018, Parks and Properties Committee Closed Session Meeting Minutes of May 14, 2018, and the Parks and Properties Committee Closed Session Meeting Minutes of June 6, 2018 were approved as presented.

UNFINISHED BUSINESS – None

### NEW BUSINESS

#### **Reject District Painting, Bid #2155**

Director Dalton explained that the low bidder did not have experience working on other public works projects and that the bidder's original list of previous work did not include any painting jobs. Therefore, staff recommends rejecting all bids for District Painting, based on legal counsel's opinion to disqualify the low bidder and re-bid the project if it is in the best interest of the District. Director Dalton called for any questions regarding the rejection of Bid #2155. Hearing none, the Committee moved to reject all bids for District Painting, Bid #2155, to the full Board for rejection.

#### **Consider District Asphalt Additions, Replacement and Repairs, Bid #2156**

Director Dalton noted that, although several contractors attended the pre-bid meeting, many of them had busy schedules and were unable to bid. Therefore, the District only received one submission for Bid #2156.

Director Dalton called for any questions regarding Bid #2156. Director Dalton confirmed with Commissioner Chalem that the District has worked with the contractor in the past and has been happy with their quality of work. Director Dalton also clarified the location of the bleacher pads with Commissioner Schyman. Hearing no further questions, the Committee moved District Asphalt Additions, Replacement & Repairs, Bid # 2156, for a combined total of \$169,900 from Chicagoland Paving Contractors, Inc. of Lake Zurich, Illinois to the full Board for approval.

#### **Consider Professional Services with RATIO Architects, Inc.**

Director Dalton explained that Project A would include the addition of universal changing rooms in the Meadowhill Aquatic Center bathhouse. Director Dalton also noted that Project B has been added to the overall scope of the project in order to be proactive and investigate options for the 13-year-old children's play area. He further explained that the cost of refurbishing the existing structure, replacing the structure with a splash pad, and decking possibilities would be explored.

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Director Dalton called for any questions. Director Dalton clarified with Commissioner Chalem that the work on the bathhouse would be mostly internal, except for the concession area. He also clarified that the District would save money by researching the splash pad now, instead of in the future. Hearing no further questions, the Committee moved to approve the contract for professional services with RATIO Architects, Inc. of Chicago, Illinois for architectural services to the full Board for approval.

## INFORMATIONAL ITEMS/VERBAL UPDATES

### **Energy Report**

Specialist Scharp of the Parks and Properties Division gave a presentation to the Committee regarding various projects the District has completed, and plans to complete in the future, in an effort to reduce energy consumption and save money. The Committee thanked Specialist Sharp for her thorough presentation.

## NEXT MEETING

The next Committee Meeting was scheduled for Wednesday, July 18, 2018, 5:45pm or immediately following the Administration and Finance Committee Meeting, at the Joe Doud Administration Building, 545 Academy Drive.

## ADJOURNMENT

With no further business, the Meeting was adjourned at 6:11pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/teg