



Board of Park Commissioners Regular Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held Wednesday, June 27, 2018 in the Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL—REGULAR BOARD MEETING

Vice President Chambers called the Regular Board Meeting to order at 7:00pm. On a roll call by Generalist Gambino, the following members were in attendance:

Commissioners Present: Vice President Chambers; Commissioners Chalem, Simon (left at 8:06pm), Slepicka and Ziering

Commissioners Absent: President Randel; Commissioner Schyman

Officers Present: Treasurer Munn

Officers Absent: Executive Director Hamer

Staff Present: Directors Dalton, Loftus and Ziolkowski; Specialist Scharp (left at 7:30pm); Generalist Gambino

RECOGNITION OF VISITORS – Todd Marver, *The Northbrook Tower* (left at 7:30pm); Janet Moravec (left at 7:30pm); Ron Amen, Lauterbach and Amen (left at 7:06pm)

APPROVAL OF AGENDA

Vice President Chambers called for any changes to the Agenda. Hearing none, Commissioner Simon made a motion to approve the Agenda. The motion was seconded and unanimously approved on a voice vote.

Lauterbach and Amen – Comprehensive Annual Financial Report Presentation

Ron Amen from Lauterbach and Amen presented the Comprehensive Annual Financial Report for the 8-month period from May 1, 2017 to December 31, 2017. Commissioner Slepicka moved to accept the presentation of the comprehensive report for the 8-month period from May 1, 2017 to December 31, 2017. The motion was seconded and unanimously approved on a roll call vote.

APPROVAL OF MINUTES

Minutes of the Regular Board Meeting of May 23, 2018 were previously distributed and reviewed. Vice President Chambers called for any changes to the Minutes. Hearing none, Commissioner Simon made a motion to approve the Minutes of the Regular Board Meeting of May 23, 2018. The motion was seconded and unanimously approved on a voice vote.

BOARD COMMITTEE REPORTS – None

CONSENT AGENDA

Vice President Chambers announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the June 18, 2018 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. Vice President Chambers called for any changes to the Consent Agenda. Hearing none, Commissioner Simon made a motion to approve the following items on the Consent Agenda. The motion was seconded and unanimously approved on a roll call vote.

NORTHBROOK PARK DISTRICT

7. a. Approval of the May 2018 Vouchers

Motion: I move to approve the May Vouchers in the amount of \$705,254.46.

7. b. Rejection of District Painting, Bid #2155

Motion: I move to reject all bids for District Painting, Bid #2155.

7.c. Approval of District Asphalt Additions, Replacement and Repairs, Bid #2156

Motion: I move to approve the District Asphalt Additions, Replacement and Repairs for a combined total of \$169,900 from Chicagoland Paving Contractors, Inc. of Lake Zurich.

ACTION ITEMS

8.a. Adoption of Resolution 18-R-1, Determine Closed Session Confidentiality and Destruction of Verbatim Recordings

Commissioner Chalem moved to adopt Resolution 18-R-1, a Resolution determining Closed Session Minute Confidentiality and providing for the destruction of verbatim recording of Closed Session Meetings of the Northbrook Park District, Cook County, Illinois. The motion was seconded and unanimously approved on a roll call vote.

8.b. Approval of Contract for Professional Services with RATIO Architects, Inc

Commissioner Chalem moved to approve the contract for professional services with RATIO Architects, Inc., of Chicago, Illinois for architectural services at a fixed fee of \$79,790, with a not to exceed amount of \$3,800 for reimbursable expenses. The motion was seconded and unanimously approved on a roll call vote.

8.c. Approval of Sponsorship and Naming Rights Agreement with The Superlative Group

Commissioner Slepicka moved to approve Phase I of the Sponsorship and Naming Rights Agreement with The Superlative Group of Cleveland, Ohio, in the amount of \$25,000. The motion was seconded and unanimously approved on a roll call vote.

8.d. Approval of Contract for Professional Services with Martin Design Partnership, Ltd

Commissioner Ziering moved to approve the Contract for Professional Services with Martin Design Partnership, Ltd. of Sugar Grove, Illinois, for architectural consulting services in the amount of \$243,792, with a not to exceed amount of \$5,000 for reimbursable expenses. The motion was seconded and unanimously approved on a roll call vote.

EXECUTIVE DIRECTOR REPORT – Director Munn sat in for Executive Director Hamer. Director Munn had nothing to report.

COMMISSIONER REPORTS

Commissioner Slepicka:

- 1.) Have used golf course and range.
- 2.) Made annual trip to swimming pool and went on the drop slide.
- 3.) Parks are really green.

Commissioner Chalem:

- 1.) Went to see *Wizard of Oz*.
- 2.) Son is attending Park District sports camp and he is really enjoying it.

NORTHBROOK PARK DISTRICT

Commissioner Ziering:

1.) Attended Northbrook Chamber Golf Outing; it was a fabulous time.

Commissioner Simon: None

Vice President Chambers:

- 1.) Paul Zima was very active in the community. He was wonderful asset and will be missed by his family and the community.
- 2.) Attended Tuesday in the Park this week, which was indoors at the Leisure Center because of the weather. It was much more of an interactive and participatory group. It was a great time and extraordinarily successful.
- 3.) Drove past the pool for opening weekend; it was packed. Congratulations.

PRESIDENT'S REPORT - None

UNFINISHED BUSINESS – None

NEW BUSINESS – None

MOVE INTO CLOSED SESSION TO DISCUSS SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY, SECTION 2(c)(6)

Chair Chambers called for a motion to move into Closed Session. Commissioner Simon made a motion to move into Closed Session at 7:30pm to discuss Setting of a Price for Sale or Lease of Property, Section 2(c)(6). The motion was seconded and unanimously approved on a roll call vote.

RETURN TO OPEN SESSION

After discussing matters of Setting of a Price for Sale or Lease of Property, Section 2(c)(6), the Board arose from Closed Session at 8:02pm and reconvened to the Regular Meeting.

NEXT MEETING

Vice President Chambers announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, July 25, 2018 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

A Golf Committee Meeting was scheduled for August 22, 2018 at 5:30pm at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURN

With no further business to come before the Board, Commissioner Ziering made a motion to adjourn the Regular Board Meeting at 8:07pm. The motion was seconded and unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/cig