



Board of Park Commissioners Regular Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
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nbparks.org

MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held Wednesday, May 23, 2018 in the Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL—REGULAR BOARD MEETING

President Randel called the Regular Board Meeting to order at 7:00pm. On a roll call by Specialist Scharp, the following members were in attendance:

Commissioners Present: President Randel; Vice President Chambers; Commissioners Chalem, Schyman, Simon, Slepicka and Ziering

Officers Present: Executive Director Hamer; Treasurer Munn

Staff Present: Directors Baron, Dalton, Loftus and Ziolkowski; Specialist Scharp; Generalist Gambino

RECOGNITION OF VISITORS – Todd Marver, *The Northbrook Tower*

APPROVAL OF AGENDA

President Randel called for any changes to the Agenda. Vice President Chambers made a motion to amend the Agenda, adding *11.a. Intergovernmental Agreement with NSSRA*. The motion was seconded and unanimously approved on a voice vote.

APPROVAL OF MINUTES

Minutes of the Regular Board Meeting of April 25, 2018 were previously distributed and reviewed. President Randel called for any changes to the Minutes. Hearing none, Commissioner Simon made a motion to approve the Minutes of the Regular Board Meeting of April 25, 2018. The motion was seconded and unanimously approved on a voice vote.

BOARD COMMITTEE REPORTS – None

CONSENT AGENDA

President Randel announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the May 14, 2018 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Randel called for any changes to the Consent Agenda. Hearing none, Commissioner Simon made a motion to approve the following items on the Consent Agenda. The motion was seconded and unanimously approved on a roll call vote.

6. a. Approval of the April 2018 Vouchers

Motion: I move to approve the April Vouchers in the amount of \$980,645.39.

6. b. Approval of Leisure Center Parking Lot Renovation, Bid #2154

Motion: I move to approve the Leisure Center Parking Lot Renovation, Bid #2154.

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ACTION ITEMS

7. a. Approval of Professional Service Contract with Wight & Company, Inc
Vice President Chambers moved to approve the Professional Service Contract for architectural services with Wight & Company, Inc. The motion was seconded and unanimously approved on a roll call vote.
7. b. Adoption of Prevailing Wage Ordinance, 18-O-4
Vice President Chambers moved to adopt the Prevailing Wage Ordinance. The motion was seconded and approved on a roll call vote. President Randel voted present.
7. c. Approval of Professional Service Contract with Corporate Construction Services
Vice President Chambers moved to approve the Professional Service Contract with Corporate Construction Services. The motion was seconded and unanimously approved on a roll call vote.

EXECUTIVE DIRECTOR REPORT

- 1.) Attended Teams Elite banquet in April at Pinstripes.
- 2.) Attended Economic Outlook Breakfast with Director Munn on May 1. Keynote speaker was Erik Davidson, Chief Investment Officer at Wells Fargo.
- 3.) Attended Northbrook On Ice – Skate to Success.
- 4.) Visited the following programs with Manager Baumgardt: house and travel baseball and softball games at various fields, cycling club in action at the Velodrome, and lifeguard training at Glenbrook North High School's indoor pool.
- 5.) Attended the funeral of Mitch Slotnick, NSSRA Foundation Chair. Flowers were sent on behalf of the District.
- 6.) The final Leadership Northbrook program session took place. This was a great program.
- 7.) Participated in Student Government Day with Directors Dalton, Munn and Ziolkowski. Had a lively conversation with 8th graders.
- 8.) Kick off meetings with architect teams will be taking place. In the upcoming months, concepts will be brought to the Board and a Golf Committee Meeting will be scheduled.

COMMISSIONER REPORTS

Commissioner Chalem:

- 1.) Attended Teams Elite banquet. Teams Elite is already gearing up for next year.
- 2.) Attended Northbrook On Ice both as a volunteer and as a spectator. So much credit to Eileen and her staff. Everyone steps up to put on a great show.
- 3.) Baseball fields look great.

Commissioner Ziering:

- 1.) One of two Commissioners to take part in the two day interview process for architects for Sportsman's Country Club. Executive Director Hamer and Directors Munn, Baron, Dalton and Ziolkowski also attended. Specialist Scharp and Managers Buch, Billiter and Kosbab attended and contributed to a thoughtful deliberation process.

Commissioner Schyman:

- 1.) Attended Northbrook On Ice. The show was awesome.

Commissioner Slepicka:

- 1.) Golf course looks very green, but also very wet.

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Commissioner Simon:

- 1.) Went for bike ride through the parks.

Vice President Chambers:

- 1.) Attended Northbrook On Ice. Wonderful to see kids that started in the Tots progress to Icettes. It's nice to see so much participation.
- 2.) IAPD is aware of the feedback to add more sessions related to facilities and parks at the IAPD/IPRA Conference.
- 3.) IAPD/IPRA Conference is back at Hyatt this year.

PRESIDENT'S REPORT

- 1.) Attended the Distinguished Agency Accreditation Committee Meeting.
- 2.) Attended Economic Breakfast.
- 3.) Golf clinics are a really nice feature for us to offer.
- 4.) Northbrook On Ice was excellent.

APPROVAL OF BOARD COMMITTEE ASSIGNMENTS

Vice President Chambers moved to approve the Board Committee Assignments for 2018-2019 as presented. The motion was seconded and unanimously approved on a roll call vote.

UNFINISHED BUSINESS –

The Park District is in the process of developing an Intergovernmental Agreement with NSSRA. Executive Director Hamer requested that a Parks and Properties Committee meeting take place the week of June 4 to discuss the hosting credit with NSSRA for the new activity center. The Board decided the Committee Meeting would take place Wednesday, June 6 at 5:30 pm.

NEW BUSINESS – None

BOARD OFFICE ELECTIONS-

Commissioner Schyman announced the Nominating Committee proposes that President Randel and Vice President Chambers remain in the positions of President and Vice President for Fiscal Year 2018-2019.

Commissioner Schyman moved to approve the election of the Board Officers of Penelope Randel for President and Mary Ann Chambers for Vice President of the Northbrook Park District Board of Commissioners for Fiscal Year 2018-2019. The motion was seconded and unanimously approved on a roll call vote.

NEXT MEETING

President Randel announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, June 27, 2018 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Vice President Chambers made a motion to adjourn the Regular Board Meeting at 7:30pm. The motion was seconded and unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/cig