



**Board of Park Commissioners  
Parks and Properties Committee  
Meeting Minutes**

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Monday, April 16, 2018 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The meeting was called to order at 5:30pm by Chair Chambers

Members Present – Chair Chambers; Members Chalem and Ziering

Ex-Officio Members – Commissioners Randel, Simon (arrived at 5:59pm), Slepicka and Schyman; Executive Director Hamer

Staff – Directors Baron, Dalton, Loftus, Munn and Ziolkowski; Executive Administrator Hodal

RECOGNITION OF VISITORS - None

APPROVAL OF MINUTES

Parks and Properties Committee Meeting Minutes of March 19, 2018 were approved as presented.

UNFINISHED BUSINESS - None

NEW BUSINESS

**Consider Northbrook Sports Center Roof Top Unit Replacements, Bid #2152**

Commissioner Schyman asked if we moved forward with Alternate 1? Director Dalton answered yes. The Committee moved to approve the Northbrook Sports Center Roof Top Unit Replacements, Bid #2152 to the full Board for approval.

**Consider Special Use Permit for the Northbrook Civic Foundation**

It was confirmed by Director Dalton the liquor served at Village Green would include wine, beer and Mike's Hard Lemonade, and nothing else. The beer tent will be moved down the first base line to the sideline fence. The Committee moved to approve the Special Use Permit for the Northbrook Civic Foundation to the full Board for approval.

**Consider Intergovernmental Agreement with the Village of Northbrook-Leisure Center Parking Lot**

The Village asked for this Agreement instead of a Letter of Understanding. The Committee moved to approve the Intergovernmental Agreement with the Village of Northbrook-Leisure Center Parking Lot to the full Board for approval.

**Consider Professional Service Contract with Wight & Company, Inc.**

Final architectural interviews were held on April 2 and Wight & Co was selected as the firm to design the Activity Center. The Committee moved to approve the Professional Service Contract with Wight & Company, Inc. to the full Board for approval.

**Consider Professional Service Contract with Corporate Construction Services**

The Committee moved to approve the Professional Service Contract with Corporate Construction Services to the full Board for approval.

# NORTHBROOK PARK DISTRICT

## INFORMATIONAL ITEMS/VERBAL UPDATES

### **NSSRA PARTNERSHIP UPDATE**

Preliminary agreement has been approved by the District. NSSRA should approve at their Board meeting on Monday. We will be working on the final IGA. A finance plan will be completed by the NSSRA. This Partnership Update will go before the other 12 entities at an upcoming May meeting.

### NEXT MEETING

The next Committee meeting was scheduled for Monday, May 14, 2018, 5:30pm at the Joe Doud Administration Building, 545 Academy Drive.

### ADJOURNMENT

With no further business, the meeting was adjourned at 6:40pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/jmh