



**Board of Park Commissioners  
Parks and Properties Committee  
Meeting Minutes**

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Monday, March 19, 2018 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The meeting was called to order at 5:30pm by Chair Chambers

Members Present – Chair Chambers; Members Chalem and Ziering

Ex-Officio Members – Commissioners Randel, Simon, Slepicka and Schyman (arrived at 5:35); Executive Director Hamer

Staff – Directors Baron, Dalton, Loftus, Munn and Ziolkowski; Executive Administrator Hodal

RECOGNITION OF VISITORS - None

APPROVAL OF MINUTES

Parks and Properties Committee Meeting Minutes of February 19, 2018 were approved as presented.

UNFINISHED BUSINESS - None

NEW BUSINESS

**Consider Northbrook Sports Center Dehumidification Repairs, Bid #2143**

Additional information: Looking to approve the alternate with the base bid. The Committee moved to approve the bid from McDonough Mechanical Services, Inc. of Waukegan, Illinois, for a bid of \$51,797.00 to the full Board for approval.

**Consider Custodial Services – Various Locations, Bid #2148**

The Committee moved to approve the Custodial Services – Various Locations bid for \$30,072.80 from ECO-CLEAN Maintenance, Inc. of Elmhurst, Illinois to the full Board for approval.

**Consider HVAC Services – All Buildings, Bid #2149**

Recommend a three-year contract. The Committee moved to approve the bid from RMC Mechanical Services, Inc. of Bensenville, Illinois for a bid of \$77,556 for a three-year contract to the full Board for approval.

**Consider HVACR Services – Ice Refrigeration Equipment: Northbrook Sports Center, Bid #2150**

RMC has serviced the District for decades. Added incentive to let us know issues are present. Check-ups are quarterly. The Committee moved to approve the bid from RMC Mechanical Services, Inc. of Bensenville, Illinois for a bid of \$80,016 for a three-year contract to the full Board for approval.

**Consider Sports Center Front Office & Vestibule Renovation, Bid #2153**

At our November Committee-of-the-Whole meeting, concern about cost had Staff relook at the original proposal and cost-effective changes were made. The Committee moved to approve the Sports Center Front Office & Vestibule Renovation for \$276,000 from CCDS, Inc. of Morton Grove, Illinois to the full Board for approval.

# NORTHBROOK PARK DISTRICT

## **Consider Agreement with Northern Suburban Special Recreation Agency (NSSRA)**

Legal has thoroughly reviewed and made their recommendations on this preliminary agreement. The Committee moved to approve the Preliminary Intergovernmental Agreement between the Northbrook Park District and the Northern Suburban Special Recreation Association for the design and construction of an Activity Center at 180 Anets, Northbrook.

## INFORMATIONAL ITEMS/VERBAL UPDATES

Director Dalton updated the Committee on the 180 Anets well sealing.

## NEXT MEETING

The next Committee meeting was scheduled for Monday, April 16, 2018, 5:30pm at the Joe Doud Administration Building, 545 Academy Drive.

## ADJOURNMENT

With no further business, the meeting was adjourned at 6:01pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/jmh