



**Board of Park Commissioners  
Administration & Finance Committee  
Meeting Minutes**

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Administration and Finance Committee Meeting of the Northbrook Park District Board of Commissioners held Monday, February 19, 2018 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The meeting was called to order at 5:51pm by Commissioner Slepicka

Members Present – Members Schyman and Simon

Ex-Officio Members – Commissioners Chalem (left at 6:15pm), Chambers, Randel and Ziering; Executive Director Hamer

Staff – Directors Baron, Dalton, Loftus, Munn and Ziolkowski; Executive Administrator Hodal

RECOGNITION OF VISITORS – None

APPROVAL OF MEETING MINUTES

Minutes of the Administration & Finance Committee Meeting of January 15, 2018 were approved as presented.

VOUCHER REVIEW

The Committee recommended the Board approve the January 2018 vouchers in the amount of \$770,298.44.

AUDIT TOPICS – None

UNFINISHED BUSINESS – None

NEW BUSINESS – None

REVIEW OF 2018 ANNUAL BUDGET

Director Munn introduced and reviewed, with the Board Commissioners, a draft Annual Budget Report. Director Munn stated the budget will be placed on the website by the end of the week and a printed copy will be at the front desk for public viewing. The budget will be reviewed again at the Administration & Finance Committee meeting on March 19, and will be considered by the Board for adoption at the regular board meeting on March 28, 2018.

INFORMATIONAL ITEMS / VERBAL UPDATE – NONE

NEXT MEETING

The next Committee Meeting is scheduled for March 19, 2018 at 5:30pm, at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the meeting was adjourned at 6:46pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/jmh