



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

## Administration and Finance Committee Meeting

March 19, 2018

5:45pm or immediately following the Parks and Properties Committee Meeting  
Joe Doud Administration Building, 545 Academy Drive

### AGENDA

- I. Call to Order – Chair Slepicka; Members Schyman and Simon
- II. Recognition of Visitors
- III. Approval of Meeting Minutes
  - Minutes of February 19, 2018
- IV. Voucher Review
  - February 2018
- V. Audit Topics
- VI. Unfinished Business
- VII. New Business
  - A. Consider Hall of Fame Nominations
  - B. Consider 2018 Copier Lease Agreement
  - C. Consider Ordinance 18-O-3, Budget and Appropriation
  - D. Consider Visage Rental Agreement Amendment
  - E. Consider Crate & Barrel Property Tax Incentive Release Agreement
- VIII. Informational Items / Verbal Updates
  - A. Procedures for Establishing a Foundation
- IX. Move Into Closed Session to Discuss Employment of an Employee 2(c)(1)
- X. Next Meeting – Monday, April 16, 2018 at 5:45pm, or immediately following the Parks & Properties Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- XI. Adjourn

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Northbrook Star, Village of Northbrook,  
Posted on Park District Website: [nbparks.org](http://nbparks.org)

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to [eloftus@nbparks.org](mailto:eloftus@nbparks.org) at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.