



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

## **Administration and Finance Committee Meeting**

January 15, 2018

5:45pm or immediately following the Parks and Properties Committee Meeting  
Joe Doud Administration Building, 545 Academy Drive

### **AGENDA**

- I. Call to Order – Chair Slepicka; Members Schyman and Simon
- II. Recognition of Visitors
- III. Approval of Meeting Minutes
  - Committee-Of-The-Whole Meeting of November 14, 2017
- IV. Voucher Review
  - November and December 2017
- V. Audit Topics
- VI. Unfinished Business
- VII. New Business
  - A. Consider Increasing Competitive Bid Requirement and Purchasing Authority for Executive Director
  - B. Consider Bus Transportation Services Contract Renewal, Bid #2098
  - C. Consider Ordinance 18-O-1, Ordinance Approving Northbrook Park District Amended Sexual Harrassment Policy
  - D. Consider 2018 Staff and Participant Apparel, Bid #2138
  - E. Consider Full-time Non-Bargaining Unit Merit and Discretionary Pools for 2018 Fiscal Year
  - F. Consider Rethync Studio LLC Agreement
- VIII. Informational Items / Verbal Updates
- IX. Move Into Closed Session to Discuss Employment of an Employee 2(c)(1)
- X. Return To Open Session
- XI. Next Meeting – Week of February 19, 2018 at 5:30pm, Joe Doud Administration Building
- XII. Adjourn

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Northbrook Star, Village of Northbrook,  
Posted on Park District Website: [nbparks.org](http://nbparks.org)

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to [eloftus@nbparks.org](mailto:eloftus@nbparks.org) at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.